

EXHIBIT 2015-086

Minutes
Marcham Hall

VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES MEETING

Monday, February 9, 2015
7:00 p.m.

Present: Mayor Supron; Trustees: Friend, Hamilton, Robinson, Salton, and Woodard; Asst. Superintendent of Public Works Frisbie; Chief of Police Steinmetz; Clerk & Treasurer Mangione; Attorney Marcus.

Absent: Trustee Crooker; Fire Superintendent Tamborelle; Superintendent of Public Works Cross.

Call to Order: Mayor Supron called the meeting to order at 7:00 p.m.

1. Approval of Meeting Minutes: January 12, 2015

Resolution # 7558

BE IT RESOLVED THAT: Minutes of the January 12, 2015 Village of Cayuga Heights Board of Trustees Meeting are approved as written in Exhibit FYE2015-079.

Motion: Trustee Salton

Second: Trustee Woodard

Discussion: Draft minutes had been modified prior to the meeting. Revised minutes are presented in Exhibit 2015-079.

Ayes: Trustees Friend, Hamilton, Robinson, Salton, and Woodard

Nay & Abstentions: none

Motion carried

2. Approval of Meeting Minutes: January 28, 2015

Resolution # 7559

BE IT RESOLVED THAT: Minutes of the January 28, 2015 Village of Cayuga Heights Board of Trustees Meeting are approved as written in Exhibit FYE2015-080.

Motion: Trustee Woodard

Second: Trustee Friend

Discussion: none

Ayes: Trustees Friend, Robinson, Salton, and Woodard

Nays: none

Abstentions: Hamilton

Motion carried

3. Report of Fire Superintendent Tamborelle (Exhibit FYE2015-081)

Mayor Supron raised the topic of the Village-owned rental property at 825 Hanshaw Road. It has been used for several years to house Fire Company Officers at sub-market rent. The property has been found to have mold issues which will need to be addressed. Other repairs/improvements (siding, insulation) may be necessary in the coming months. Superintendent Cross will develop proposals for repair.

4. Report of Asst. Superintendent of Public Works Frisbie (Exhibit FYE2015-082)

Report of Superintendent of Public Works Cross (Exhibit FYE2015-084)

There were no specific questions on the report. Ground shifting due to frost depth has caused sewer and water line breaks. Repair on these lines along with regular snow clearing activities has kept the department busy. Six hundred (600) tons of salt were ordered this week; crews have tried to minimize the amount of salt being spread. The sewer main that runs through Kendal property has backed up; a Public Works crew will be working to clean the line tomorrow. Stanley Security will be preparing an estimate to repair the broken lock and crossbar on a door at the DPW facility. A resident has contacted Superintendent Cross, who is on vacation, to report an issue with a manhole cover located in a Village easement. The resident had a blocked sewer line which required access to the manhole; her neighbor on whose property the easement lays, had planted a tree which restricted access. The tree needed to be removed and the property owner with the sewer line blockage is seeking assistance with the cost of tree removal. More information needs to be gathered before the Board can address this issue; Asst. Superintendent Frisbie will follow-up.

Agenda Item #9, Superintendent of Public Works Cross's report was also discussed at this time.

Options for relocating the computer server room in light of heat generated by the furnace and its pipes in the basement were discussed. Repairs on the sidewalk plow transmission should be complete in the next few days. Purchase of Building Code Enforcement software is being pursued as a Shared Service; no decision will be made in the near term. A resident realized that their single-family home which had been renovated from a three-family structure is being billed for water and sewer on a three meter basis. Additional calculations and discussion with the homeowner will be forthcoming.

5. Privilege of the Floor

No one present to speak.

6. Report of the Mayor

Mayor Supron would like to refocus attention on formation of a Business Advisory Committee (BAC). The committee would create a vehicle for communication between Village business owners and the Board of Trustees.

Resolution #7486, passed by the Board of Trustees at the meeting held on May 12, 2014 created the BAC; said resolution is included here.

BUSINESS ADVISORY COMMITTEE

WHEREAS the Village's Comprehensive Plan adopted January 13, 2014 stated as an objective to improve the business climate for property and business owners in the Village, and that the plan also recommended establishment of an advisory committee to facilitate communication and encourage collaboration between Village officials and commercial property and business owners,

THEREFORE BE IT RESOLVED,

That a Business Advisory Committee (BAC) be established to advise the Board of Trustees on policy matters pertaining to the business community in the Village of Cayuga Heights, and

That the BAC will be comprised of no fewer than 5 (five) and no more than 7 (seven) volunteer members, a majority of whom will be from the business community, appointed by the Mayor for two year terms, one of whom will be named Chairperson by the Mayor and one of whom will be a member of the Village of Cayuga Heights Planning Board, and

That the BAC will meet on a periodic basis as determined by its members and Chairperson, but not less than once every three months, and

That the BAC will report to the Board of Trustees as needed, but not less than once every three months.

Motion: Trustee Friend

Second: Trustee Woodard

Ayes: Friend, Robinson, Salton, and Woodard

Nays & Abstentions: none

Motion carried

7. Report of the Trustees

Trustee Salton recommends that the Board of Trustees renew its affiliation with the Greater Tompkins County Municipal Health Insurance Consortium based on his review of the Municipal Cooperative Agreement (MCA).

Resolution # 7560

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees affirms its support of the Greater Tompkins County Municipal Health Insurance Consortium and agrees to the Municipal Cooperative Agreement (MCA).

Motion: Trustee Hamilton

Second: Trustee Salton

Discussion: none

Ayes: Trustees Friend, Hamilton, Robinson, Salton, and Woodard

Nays & Abstentions: none

Motion carried

8. Report of Police Chief Steinmetz (Exhibit FYE2015-083a,b,c)

A resident has complained about speeding in a specific area of the Village. Three officers have submitted preliminary reports based on observations in the area of concern. Chief Steinmetz will communicate with the resident. The phone system which was updated in 2011 is difficult to update. Police Clerk Carr has been attempting to reprogram the system and encountered problems. AllMode will come in to assist with reprogramming for a fee; it is agreed that they should be brought in to assist and train.

Bids for sale of the 2009 Durango were opened and read.

Resolution # 7561

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees accepts the bid of \$8,790 submitted by John Carter, 300 East Upland Road, Ithaca, NY for the purchase of a 2009 Dodge Durango, the surplus police vehicle.

Motion: Trustee Salton

Second: Trustee Robinson

Discussion: none

Ayes: Trustees Friend, Hamilton, Robinson, Salton, and Woodard

Nays & Abstentions: none

Motion carried

9. Report of Clerk & Treasurer Mangione (Exhibits FYE2015-085a,b)

Resolution # 7562 as follows:



Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

**Standard Work Day and Reporting Resolution
RS 2417-A**

(12/10)

BE IT RESOLVED, that the Village of Cayuga Heights / Location code 40151 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Tier 1 (Check only if member is in Tier 1)	Not Submitted (Check box if no record of activities completed or timekeeping system)
Elected Officials									
								<input type="checkbox"/>	<input type="checkbox"/>
								<input type="checkbox"/>	<input type="checkbox"/>
								<input type="checkbox"/>	<input type="checkbox"/>
Appointed Officials									
Treasurer	Joan Mangione	9448	60329745	7	4/2/2012-4/7/2014	No	20	<input type="checkbox"/>	<input type="checkbox"/>
Court Clerk	Patricia Kannus	5731	40433641	7	4/2/2012-4/7/2014	No	13.14	<input type="checkbox"/>	<input type="checkbox"/>

If additional rows are needed, please use form RS2417-B and attach.

On this _____ day of _____, 20 14 _____ Date enacted: _____

(Signature of clerk)

I, Joan M. Mangione, clerk of the governing board of the Village of Cayuga Heights, of the State of New York, do hereby certify that I have

(Name of Employer)

compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the _____ day of _____, 2014 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 7 members, and that _____ of such members were present at such meeting and that _____ of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto Set my hand and the seal of the Village of Cayuga Heights

(Name of Employer)

This document consists of 1 page(s) (see additional RS2417-B forms attached).



(seal)

Motion: Trustee Salton

Second: Trustee Woodard

Discussion: none

Ayes: Trustees Friend, Hamilton, Robinson, Salton, and Woodard

Nays & Abstentions: none

Motion carried

Resolution # 7563

BE IT RESOLVED THAT: Abstract #9 for FYE2015 consisting of Trust and Agency vouchers 71 - 78 in the amount of \$2,117.88 and Consolidated Fund vouchers 586 - 672 in the amount of \$207,166.54 is approved and the Treasurer is instructed to make payments thereon.

Motion: Trustee Salton

Second: Trustee Hamilton
Discussion: none
Ayes: Trustees Friend, Hamilton, Robinson, Salton, and Woodard
Nays and Abstentions: none
Motion carried

10. Report of Attorney Marcus

No report.

11. Executive Session

Resolution # 7564

BE IT RESOLVED THAT: An Executive Session of the Village of Cayuga Heights Board of Trustees is deemed appropriate by virtue of §105 of the NYS Open Meeting Law subsection (f) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Motion: Trustee Woodard
Second: Trustee Hamilton
Discussion: none
Ayes: Trustees Friend, Hamilton, Robinson, Salton, and Woodard
Nays and Abstentions: none
Motion carried

Resolution # 7565

BE IT RESOLVED THAT: An Executive Session of the Village of Cayuga Heights Board of Trustees is ended and returned to Open Session.

Motion: Trustee Salton
Second: Trustee Hamilton
Discussion: none
Ayes: Trustees Friend, Hamilton, Robinson, Salton, and Woodard
Nays and Abstentions: none
Motion carried

12. Adjournment:

Meeting of the Village of Cayuga Heights Board of Trustees was adjourned by Mayor Supron at 9:10 p.m.