

Village of Cayuga Heights

Board of Trustees
Special Board Meeting
Marcham Hall
April 15, 2015
7:00 p.m.
AGENDA



	<u>Exhibit No.</u>
1. Public Hearing: Budget Fiscal Year June 1, 2015 . May 31, 2016	2016-010
2. Privilege of the Floor . 30 minutes - SIGN-UP at 6:45 p.m. Website . Privilege of the Floor Guidelines	unrevised
3. Report of Mayor Supron a. Deer Population Report b. Procurement Policy c. Budget FYE2016	
4. Report of the Trustees	
5. Report of Chief Steinmetz - Submitted report *	2016-011 a, b, c
6. Report of Superintendent of Public Works Cross	
7. Report of Clerk & Treasurer Submitted reports*	2016-012 a, b
8. Report of Attorney	
9. Executive Session (as necessary)	
10. Adjournment	



EXHIBIT 2016-011 a
Village of Cayuga Heights
Police Department

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James M. Steinmetz
Chief of Police

April 8, 2015

To: The Honorable Mayor Supron
Members of the Board of Trustees
Village of Cayuga Heights

Re: Report of the Police Department for March, 2015

In the month of March the police department received 359 calls for service. In addition to these calls, 102 uniform traffic tickets were issued and 8 parking violations were cited. A breakdown of the calls for service is as follows:

No felony complaints were reported within the village this month.

3 misdemeanor charges of criminal mischief were handled. In one of the incidents a resident reported that their vehicle windshield had been covered with paint. There is a suspect in this case and the investigation is ongoing. The two remaining incidents involved neighboring residents reporting that their mailboxes had been damaged. This was an isolated incident and there are no suspects or leads.

5 Vehicle and Traffic stops led to the operators being charged with Aggravated Unlicensed Operation of a Motor Vehicle 3rd.

3 Vehicle and Traffic stops led to subjects being found in possession of marijuana. 7 persons were charged with Unlawful Possession of Marijuana violations.

1 Local Law violation for Dog Control was reported. The complainant stated that the neighbor's dog has defecated in his yard all winter and now that the snow is melting, it is an unsightly nuisance. The complainant does not have direct proof of the suspect dog being that of the neighbor's and has been advised to note any future observation of defecation activity.

There was 1 Motor vehicle accident investigated which did not include deer involvement.

1 animal problem/deer complaint was received. A resident reported that a deer, which appeared to have an injured front leg, was in their front yard. Upon officer's arrival, the officer found the deer to be one that had been observed in the past, and concluded that the deer was managing well as it fled the location without a problem.

In summary, 14 persons were arrested and the following 14 charges were filed: 7-Unlawful Possession of Marijuana, 5-Aggravated Unlicensed Operation of a Motor Vehicle 3rd, and 2-Execute Bench Warrant.

Over the course of this month police department members took part in the following trainings and events: On the 10th Police Clerk Jackie Carr attended the Tompkins County Shared Services Electronic Records Retention training. On the 11th Officers James Landon and Brandon Manheim completed DWI Law Enforcement Training. The week of the 23rd-25th, Sergeant Jerry Wright and Officer James Landon attended Advanced Forensic Experiential Trauma Interview Training. Officers Brandon Manheim and James Manning also attended a summarized version of this course on the 26th and 27th.

The full time officers worked a total of 122 hours of overtime and the part time officers worked a total of 145 hours.

Sincerely,
Chief James Steinmetz

EXHIBIT 2016-011 b

CAYUGA HEIGHTS
POLICE DEPARTMENT
March 2015

Total Traffic Citation Report, by Violation

<u>Violation</u>	<u>Description</u>	<u>Totals</u>
7D LL#1-96	OVERNIGHT PARKING	8
Report Totals		8

EXHIBIT 2016-011 c

CAYUGA HEIGHTS POLICE DEPARTMENT
Uniform Traffic Tickets 3/01/15 to 3/31/15

<u>DATE</u>	<u>OFFENSE</u>	<u>LOCATION</u>	<u>MPH/MPH ZONE</u>
03/31/15	NO/INSUFFICIENT TAIL LAMPS	ST RT 13	
03/31/15	OPERATING WITHOUT INSURANCE	ST RT 13	
03/31/15	UNREGISTERED MOTOR VEHICLE	ST RT 13	
03/31/15	NO/INADEQUATE LIGHTS	ST RT 13	
03/30/15	OPERATING WHILE REGISTRATION SUSP/REVOKED	HANSHAW RD	
03/30/15	UNINSPECTED MOTOR VEHICLE-AUG 2014	HANSHAW RD	
03/29/15	UNINSPECTED MOTOR VEHICLE 12/14	CAYUGA HEIGHTS RD	
03/27/15	DISOBEYED TRAFFIC CONTROL DEVICE	TRIPHAMMER RD	
03/27/15	NO/INADEQUATE LIGHTS N.	TRIPHAMMER RD.	
03/27/15	OPERATING WITHOUT INSURANCE	TRIPHAMMER RD	
03/27/15	DISOBEYED TRAFFIC CONTROL DEVICE	HANSHAW RD	
03/27/15	NO/INADEQUATE LIGHTS	HANSHAW RD	
03/27/15	OPERATING WITHOUT INSURANCE	HANSHAW RD	
03/26/15	UNINSPECTED MOTOR VEHICLE	HANSHAW RD	
03/26/15	UNINSPECTED MOTOR VEHICLE	EAST UPLAND ROAD	
03/26/15	UNINSPECTED MOTOR VEHICLE	NORTH TRIPHAMMER RD	
03/25/15	OPERATING WITHOUT INSURANCE	STATE ROUTE 13	
03/25/15	UNINSPECTED MOTOR VEHICLE	STATE ROUTE 13	
03/25/15	DISOBEYED TRAFFIC CONTROL DEVICE	STATE ROUTE 13	
03/24/15	DISOBEYED TRAFFIC CONTROL DEVICE	CAYUGA HEIGHTS RD	
03/24/15	UNINSPECTED MOTOR VEHICLE 11/14	ST RT 13	
03/24/15	OPERATING WITHOUT INSURANCE	STATE ROUTE 13	
03/24/15	NO/INADEQUATE LIGHTS	STATE ROUTE 13	
03/22/15	UNINSPECTED MOTOR VEHICLE	NORTH TRIPHAMMER RD	
03/21/15	IMPROPER/NO SIGNAL	PLEASANT GROVE RD	
03/21/15	DISOBEYED TRAFFIC CONTROL DEVICE	SR 13	
03/21/15	OPERATING WITHOUT INSURANCE	PLEASANT GROVE RD	

03/21/15 OPERATING WITHOUT INSURANCE PLEASANT GROVE RD
03/21/15 UNREGISTERED MOTOR VEHICLE PLEASANT GROVE RD
03/21/15 IMPROPER/NO SIGNAL PLEASANT GROVE RD
03/20/15 AGGRAVATED UNLIC OP 3RD (MISD) STATE ROUTE 13
03/20/15 NO/INADEQUATE LIGHTS E UPLAND ROAD
03/20/15 NO/INADEQUATE LIGHTS STATE ROUTE 13
03/19/15 OPERATING WITHOUT INSURANCE (EXP 02/12/15) WINTHROP DR
03/19/15 NO/INSUFFICIENT TAIL LAMPS PLEASANT GROVE RD
03/19/15 DISOBEYED TRAFFIC CONTROL DEVICE (SPEED) HANSHAW RD
03/19/15 UNREGISTERED MOTOR VEHICLE (EXP 02/15) HANSHAW RD
03/19/15 DISOBEYED TRAFFIC CONTROL DEVICE (SPEED) HANSHAW RD
03/18/15 OPERATING WITHOUT INSURANCE (EXP 07/12/13) WINTHROP DRIVE
03/18/15 OPER MV WHILE USING PORTABLE ELEC DEV (R-HA WINTHROP DRIVE
03/17/15 UNINSPECTED MOTOR VEHICLE HANSHAW ROAD
03/17/15 OPERATING WITHOUT INSURANCE (EXP 09/16/14) HANSHAW ROAD
03/16/15 UNREGISTERED MOTOR VEHICLE PLEASANT GROVE RD
03/16/15 OPERATING WITHOUT INSURANCE PLEASANT GROVE RD
03/16/15 UNREGISTERED MOTOR VEHICLE PLEASANT GROVE RD
03/16/15 DISOBEYED TRAFFIC CONTROL DEVICE PLEASANT GROVE RD
03/16/15 NO DISTINCTIVE PLATE/INSECURE/DIRTY PLEASANT GROVE RD
03/16/15 UNINSPECTED MOTOR VEHICLE PLEASANT GROVE RD
03/16/15 UNREGISTERED MOTOR VEHICLE TRIPHAMMER RD
03/16/15 UNINSPECTED MOTOR VEHICLE 1/15 PLEASANT GROVE RD
03/16/15 UNREGISTERED MOTOR VEHICLE (EXP 02/28/15) PLEASANT GROVE RD
03/16/15 DISOBEYED TRAFFIC CONTROL DEVICE PLEASANT GROVE RD
03/16/15 UNINSPECTED MOTOR VEHICLE N TRIPHAMMER RD
03/16/15 DISOBEYED TRAFFIC CONTROL DEVICE (SPEED 48/ N TRIPHAMMER RD
03/16/15 SPEED IN ZONE HANSHAW RD 30 15
03/16/15 SPEED IN ZONE HANSHAW RD 34 15
03/16/15 UNINSPECTED MOTOR VEHICLE 1/15 PLEASANT GROVE RD
03/15/15 SPEED IN ZONE CAYUGA HEIGHTS ROAD 48 30
03/15/15 FAILED TO COMPLY W/LAWFUL ORDER CAYUGA HEIGHTS ROAD
03/15/15 UNREGISTERED MOTOR VEHICLE PLEASANT GROVE RD
03/13/15 OPERATING WITHOUT INSURANCE-NO PROOF IN V N SUNSET DR
03/13/15 NO/INADEQUATE LIGHTS HANSHAW RD
03/13/15 UNINSPECTED MOTOR VEHICLE NORTH TRIPHAMMER RD
03/13/15 DISOBEYED TRAFFIC CONTROL DEVICE (SPEED) TRIPHAMMER RD
03/12/15 UNINSPECTED MOTOR VEHICLE 10/14 HANSHAW RD
03/12/15 AGGRAVATED UNLIC OP 3RD (MISD) HANSHAW RD
03/12/15 AGGRAVATED UNLIC OP 3RD (MISD) N TRIPHAMMER RD
03/12/15 UNINSPECTED MOTOR VEHICLE 7/14 HANSHAW RD
03/12/15 SPEEDING IN SCHOOL ZONE HANSHAW RD 37 15

03/12/15 OP MV- MOBILE PHONE N TRIPHAMMER RD
03/12/15 OPERATING WITHOUT INSURANCE HANSHAW RD
03/12/15 NO DISTINCTIVE PLATE/INSECURE/DIRTY HANSHAW RD
03/12/15 NO/INADEQUATE LIGHTS N.TRIPHAMMER RD
03/12/15 UNINSPECTED MOTOR VEHICLE NORTH TRIPHAMMER RD
03/11/15 UNINSPECTED MOTOR VEHICLE NORTH TRIPHAMMER RD
03/11/15 UNINSPECTED MOTOR VEHICLE HANSHAW RD
03/11/15 NO/INADEQUATE LIGHTS N. TRIPHAMMER ROAD
03/11/15 AGGRAVATED UNLIC OP 3RD (MISD) NORTH TRIPHAMMER RD
03/11/15 UNINSPECTED MOTOR VEHICLE NORTH TRIPHAMMER RD
03/11/15 UNREGISTERED MOTOR VEHICLE (EXP 02/04/15) NORTH TRIPHAMMER RD
03/11/15 OPERATING WITHOUT INSURANCE (EXP 10/28/14) NORTH TRIPHAMMER RD
03/09/15 DISOBEYED TRAFFIC CONTROL DEVICE (ONE WAY) SCHOOL DRIVE OFF E.UPLAND
03/09/15 UNINSPECTED MOTOR VEHICLE NORTH TRIPHAMMER RD
03/08/15 OPERATING WITHOUT INSURANCE (EXP 02/01/15) HANSHAW ROAD
03/08/15 UNREGISTERED MOTOR VEHICLE (EXP 11/20/14) HANSHAW ROAD
03/08/15 UNLICENSED OPERATOR PLEASANT GROVE RD
03/08/15 INADEQUATE OR NO STOP LAMPS PLEASANT GROVE RD
03/08/15 AGGRAVATED UNLIC OP 3RD (MISD) HANSHAW ROAD
03/07/15 NO/INSUFFICIENT TAIL LAMPS ST RT 13
03/06/15 OPERATING WITHOUT INSURANCE-NO PROOF IN V TRIPHAMMER RD
03/06/15 INADEQUATE OR NO STOP LAMPS TRIPHAMMER RD
03/06/15 DISOBEYED TRAFFIC CONTROL DEVICE TRIPHAMMER RD
03/06/15 AGGRAVATED UNLIC OP 3RD (MISD) ST RT 13
03/06/15 IMPROPER OR UNSAFE TURN/WITHOUT SIGNAL HANSHAW RD
03/06/15 SPEED OVER 55 ZONE ST RT 13 73 55
03/05/15 FAILED TO YLD RT-OF-WAY TO PEDESTRIAN/CROS HANSHAW RD
03/04/15 NO/INADEQUATE LIGHTS HANSHAW RD
03/04/15 UNINSPECTED MOTOR VEHICLE NORTH TRIPHAMMER RD
03/04/15 OPERATING WITHOUT INSURANCE (EXP 02/23/15) NORTH TRIPHAMMER RD
03/04/15 NO/INADEQUATE LIGHTS N TRIPHAMMER RD
03/04/15 NO/INSUFFICIENT TAIL LAMPS HANSHAW RD
03/02/15 UNREGISTERED MOTOR VEHICLE (EXP 02/05/15) WHITE PARK ROAD

EXHIBIT 2016-012 a

**VILLAGE OF CAYUGA HEIGHTS
CLERK & TREASURER'S REPORT
April 15, 2015, 2015**

1. Audits:

FYE2014 external audit conducted by CDLM has been received and will be published once review is complete.

2. Banking Activity as of March 31, 2015

	<u>Beginning Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Ending Balance</u>
Consolidated Checking	\$ 702,285.07	\$699,456.76	\$438,977.29	\$ 963,235.69
Consolidated Savings	\$2,113,505.14	\$ 186.72	\$500,000.00	\$1,613,691.86
Trust & Agency	<u>\$ 8,171.14</u>	<u>\$206,936.70</u>	<u>\$154,721.19</u>	<u>\$ 60,386.65</u>
	\$2,823,961.35			\$2,637,314.20

Reconciled Bank Balance:

Consolidated Funds Checking: \$962,304.00

Trust & Agency Checking: \$60,386.65

3. Revenues, Expenditures, and Balance by Fund - March

See attached accounting module report titled *Monthly Report of Treasurer*

4. Current Expenses:

Unaudited Abstract #12 dated April 15, 2015: as distributed.

5. Approval of March Abstract:

BE IT RESOLVED THAT: Abstract #12 for FYE2015 consisting of Trust and Agency vouchers 98 - 102 in the amount of \$14,844.13 and Consolidated Fund vouchers 819 - 858 in the amount of \$70,606.27 is approved and the Treasurer is instructed to make payments thereon.

Respectfully submitted,

Joan M. Mangione

Village Clerk & Treasurer

EXHIBIT 2016-012 b

04/14/2015 15:24:19

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF CAYUGA HEIGHTS :

The following is a detailed statement of all moneys received AND disbursed BY me during the month of March, 2015:

DATED: April 14, 2015


TREASURER

	Balance 02/28/2015	Increases	Decreases	Balance 03/31/2015
A GENERAL FUND - VILLAGE				
CASH - CHECKING	-166,001.77 ✓	623,091.12 ✓	319,811.07 ✓	137,278.28
CASH - SAVING	1,322,368.42 ✓	116.83 ✓	500,000.00 ✓	822,485.25
Petty Cash	450.00	0.00	0.00	450.00
FIRE COUNCIL CASH ASSETS	-37,593.40 ✓	0.00	0.00	-37,593.40
TOTAL	1,119,223.25	623,207.95	819,811.07	922,620.13
F WATER FUND				
CASH - CHECKING	389,321.32 ✓	10,522.96 ✓	26,650.66 ✓	373,193.62
TOTAL	389,321.32	10,522.96	26,650.66	373,193.62
G SEWER FUND				
CASH - CHECKING	491,560.30 ✓	65,842.69 ✓	92,976.11 ✓	464,426.88
CASH - SAVINGS	791,136.72 ✓	69.89 ✓	0.00	791,206.61
TOTAL	1,282,697.02	65,912.58	92,976.11	1,255,633.49
H CAPITAL FUND				
CASH - CHECKING	24,998.62 ✓	0.00	0.00	24,998.62
TOTAL	24,998.62	0.00	0.00	24,998.62
TA TRUST & AGENCY				
CASH - CHECKING	7,618.77 ✓	206,936.70 ✓	154,168.82 ✓	60,386.65
TOTAL	7,618.77	206,936.70 ✓	154,168.82 ✓	60,386.65 ✓
TOTAL ALL FUNDS	2,823,858.98	906,580.19	1,093,606.66	2,636,832.51

4/15/2015
