

EXHIBIT 2016-044

Minutes
Marcham Hall

VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES SPECIAL MEETING

Wednesday, April 15, 2015
7:00 p.m.

Present: Mayor Supron; Trustees: Biloski, Friend, Robinson, Salton, and Woodard; Superintendent of Public Works Cross; Police Chief Steinmetz; and Clerk & Treasurer Mangione

Absent: Trustee Crooker; Fire Superintendent Tamborelle, Attorney Marcus

Call to Order: Mayor Supron called the meeting to order at 7:00 p.m.

1. Public Hearing: Budget Fiscal Year June 1, 2015 – May 31, 2016 (EXHIBIT 2016-010)

No members of the public to speak.

2. Privilege of the Floor (PoF):

No members of the public to speak.

3. Report of the Mayor:

a. Deer Population Report – White Buffalo

All meat taken during the harvest was donated to the Southern Tier Food Pantry. Report on population analysis from Cornell is due later during the week. Both reports will be available on the village website.

Resolution #7632

BE IT RESOLVED THAT: The Board of the Trustees of the Village of Cayuga Heights hereby accepts the Final Deer Management Report for the Village of Cayuga Heights, New York, dated March 29, 2015 submitted by Dr. Anthony J. DeNicola, White Buffalo, Inc.

Motion: Trustee Biloski

Second: Trustee Salton

Discussion: none

Ayes: Trustees Biloski, Friend, Robinson, Salton, and Woodard

Nays or Abstentions: none

Motion carried

b. Procurement Policy

Additional time to review the Procurement Policy is needed; it is tabled.

4. Report of the Trustees:

No additional topics on which to report.

5. Report of Chief of Police Steinmetz: (EXHIBIT FYE2016-011a,b,c)

The Clerk is in receipt of one sealed bid for the surplus police vehicle, a 2009 Dodge Durango. The bid was opened and read to the attendees.

Resolution # 7633

BE IT RESOLVED, The Board of Trustees of the Village of Cayuga Heights accepts a bid from Chicago Motors for \$4,207 to purchase a 2009 Dodge Durango, a police vehicle which is now surplus equipment.

Motion: Trustee Salton

Second: Trustee Friend

Discussion: none

Ayes: Trustees Biloski, Friend, Robinson, Salton, and Woodard

Nays & Abstentions: none

Motion carried

6. Report of Superintendent of Public Works Cross

a. The DPW is adjusting well to recent personnel changes. Supt. Cross conducts meetings with them every afternoon. Morning checks are planned as well.

b. The hot mix asphalt plant opened this week and the crew has already started seasonal pothole patching, fixing water main cuts, and other routine patching. The Street Capital budget of approximately \$30,000 will be used for larger asphalt patching.

c. Installation of guard rail materials which were purchased last fall will be completed.

d. Overlook will likely be repaved this season during fiscal year ending 2016.

- e. In order to fulfil the village's obligation to complete the Department of Environment Control's required Storm and Sewer Shed Mapping, a summer intern will be hired to finish this work. Applicants are being evaluated. Chief Steinmetz brought up the question of background checks. Many organizations hire an independent company since background checks conducted by the police department may go further into a candidate's history than is legally permitted for use in making a hiring decision. No determination was reached.
- f. Kendal Project Update: Weather effects the ability to work on and inspect foundation construction. Early estimates of the quantity of soil were much too low. Supt. Cross has directed them to stop adding soil to the south meadow portion of their property. Trowbridge Wolf Michaels Landscape Architects LLP has been asked to study the problem and recommend solutions. It is an important enough aspect of the project that they will come before the Planning Board. A stockpile of topsoil is visible from North Triphammer Road; it will either be reused which may re-contour the land or have some of it hauled away. A primary concern is stormwater drainage and resultant potential flooding on neighboring properties.

6. Zoning Review Committee Update:

Review of the three main residential zone sections of the Zoning Code is complete. Discussions on special sections are extremely complex. For example, review of signage regulation is ongoing. Issues related to running a Bed and Breakfast business in the village are complicated by whether or not homeowners will be allowed to list their home on Airbnb. An individual with a B and B must register with Tompkins County and pay a room tax. Then they can advertise it any way they want, but are not allowed to have a sign in their yard. Anyone currently listing their home on Airbnb is doing so in violation of village zoning. Current zoning does not regulate the renting of one's home over Ithaca College and Cornell University graduation week-ends. This is a decade's long practice to accommodate the volume of visitors to the area for those events. Language to allow this limited rental to continue is under consideration by the committee.

7. Report of Clerk & Treasurer Mangione (Exhibit FYE2016-012a)

Resolution #7634

BE IT RESOLVED THAT: Abstract #12 for FYE2015 consisting of Trust and Agency vouchers 98 - 102 in the amount of \$14,844.13 and Consolidated Fund vouchers 819 - 858 in the amount of \$70,606.27 is approved and the Treasurer is instructed to make payments thereon.

Motion: Trustee Salton

Second: Trustee Friend

Ayes: Trustees Biloski, Friend, Robinson, Salton, and Woodard

Nays & Abstentions: none

Motion carried

8. The Budget for Fiscal Year Ending May 31, 2015 was finalized.

Resolution # 7635

BE IT RESOLVED THAT: The Board of the Trustees of the Village of Cayuga Heights approves an increase of 2% to all non-bargaining unit salaries or hourly rates as appropriate. The exception is the Clerk & Treasurer's salary which is to include a 3% increase. The Treasurer is instructed to apply the approved rates commencing on June 1, 2015.

Motion: Trustee Salton

Second: Trustee Robinson

Discussion: none

Ayes: Trustees Biloski, Friend, Robinson, Salton, and Woodard

Nays and Abstentions: none

Motion carried

Resolution # 7636

BE IT RESOLVED THAT: The Board of the Trustees of the Village of Cayuga Heights approves the Budget for the Fiscal Year June 1, 2015 to May 31, 2016 as presented in Exhibit 2016-010 with the inclusion of non-bargaining unit compensation set as approved in Resolution #7635. The impact of this budget increases the tax rate by 1.5% to \$6.34 per mil.

Motion: Trustee Woodard

Second: Trustee Robinson

Discussion: none

Ayes: Trustees Biloski, Friend, Robinson, Salton, and Woodard

Nays and Abstentions: none

Motion carried

Meeting of the Village of Cayuga Heights Board of Trustees was adjourned by Mayor Supron at 8:10 p.m.