

EXHIBIT 2017-031 page 1 of 3
VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES
MONTHLY MEETING

Minutes
Marcham Hall

Monday, April 11, 2016
7:00p.m

Present: Mayor Supron; Trustees: Biloski, Friend, Marshall, Robinson, Salton, and Woodard; Fire Superintendent Tamborelle; Superintendent of Public Works Cross; Police Chief Steinmetz; Clerk & Treasurer Mangione; Attorney Marcus.

Call to Order: Mayor Supron calls the meeting to order at 7:06 p.m.

- 1. Public Hearing on the Village of Cayuga Heights Preliminary Budget June 1, 2016 – May 31, 2017**
No members of the public are in attendance. The Public Hearing is ended.
- 2. Approval of Meeting Minutes: March 21, 2016 postponed until transcription complete.**
- 3. Approval of Special Meeting Minutes: April 4, 2016 postponed until transcription complete.**
- 4. Justice Court Annual Report 2015**
Village Justice Glenn G. Galbreath presents the report to the Board of Trustees and highlights key statistics. Case numbers and collections are down. Alcohol related offences have increased. The full report is available on the Cayuga Heights website (www.cayuga-heights.ny.us/Text%20and%20PDFs/JUSTICE/JustRpt2015.PDF).
Justice Galbreath was appointed to the Tompkins County Council of Governments (TCCOG) committee to study town and village courts. It is determined that they are as inexpensive as they can be. The net cost to the Village of Cayuga Heights is approximately \$5,000. The next lowest municipal court net expense is \$23,000. The study continues to look for ways to improve the quality and uniformity of the justice system. A common issue is that many justices are not attorneys. He also sits on the Advisory Committee on Judicial Ethics; he is the only town or village justice on the committee. Travel to New York City seven times a year is required for these meetings.
- 5. Report of Fire Superintendent Tamborelle (Exhibit 2017-007)**
During the reconstruction of the front pad at the Fire Station, the trucks are facing the rear door of the fire station bays.
- 6. Privilege of the Floor (PoF)**
No members of the public are in attendance.
- 7. Report of the Mayor**
 - a. Tompkins Consolidated Area Transit (TCAT) Bus Routes
A long simmering dispute with TCAT exists concerning a bus route through the Village which drives past the back entrance of the Cayuga Heights Elementary School. Bill Gray is now the TCAT Board Chair. Mayor Supron hopes he may be more amenable to rerouting away from the school and requests the Board's approval to discuss solutions with Mr. Gray. It is advisable that if a bus is observed breaking a traffic law that one should call TCAT immediately so that identification of the driver is possible.

Resolution #7828

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees supports efforts to discuss routing changes and other permissible subjects with TCAT Board Chair Bill Gray by the Mayor.

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Mayor Supron, Trustees Friend, Marshall, Robinson, and Woodard

Nays: Salton

Abstentions: none

Motion carried

- b. April Meeting Schedule & Abstract approval

Resolution #7829

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees schedules a Special Meeting at 9:00 a.m. on Monday April 18, 2016 in Marcham Hall for the purpose of monthly abstract approval.

Motion: Trustee Woodard

Second: Trustee Salton

Ayes: Mayor Supron, Trustees Friend, Marshall, Robinson, Salton, and Woodard

Nays and Abstentions: none

Motion carried

Trustee Jennifer Biloski joins the meeting at 7:55 p.m.

- c. Fiscal Year Ending May 31, 2017 Preliminary Budget
Each Capital project is reviewed prior to inclusion on the Preliminary Budget.

Resolution #7830

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees establishes the tax rate of \$6.46/1000 and approves the Preliminary Budget as discussed.

Motion: Trustee Woodard

Second: Trustee Biloski

Ayes: Mayor Supron, Trustees Biloski, Friend, Marshall, Robinson, and Woodard

Nays: Trustee Salton

Abstentions: none

Motion carried

8. Report of the Trustees

- a. Legal Counsel for Human Resources Matters:

Trustee Salton has reviewed the proposals received and presents them to the Board. Selection of a law firm can be delayed with the exception of upcoming Teamsters negotiations.

Resolution #7831

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes Mayor Supron, Trustee Salton, and Attorney Marcus to determine which attorney will represent the Village in upcoming Teamsters negotiations.

Motion: Trustee Friend

Second: Trustee Salton

Ayes: Mayor Supron, Trustees Biloski, Friend, Marshall, Robinson, Salton, and Woodard

Nays & Abstentions: none

Motion carried

- b. Lakeview Cemetery:

Trustee Friend reports that she and Melonie McMurray met with the cemetery board. They are receptive to the idea of opening their walks as a public walkway. The Lakeview Cemetery charter is to be reviewed for compliance. Ms. McMurray is tasked with follow-up. The Town of Ithaca is willing to sign onto a Safe Routes to School grant application.

9. Report of Police Chief Steinmetz

- a. Following an accident at the Department of Public Works which involved a full-time officer there are three of the five full-time officers unable to work. There are now difficulties filling all shifts. A former full-time officer with the Village Police Department has recently retired from the Tompkins County Sheriff's Department. Tompkins County Personnel and Civil Service regulations specify that no part-time officer can work more than 1040 hours during the year or earn more than one half of the gross pay of the lowest paid full-time officer.

Resolution #7832

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes an additional part-time officer's position to be filled by Michael St. Angelo working at least forty (40) hours per week during the period made necessary by regular full-time officers' disability leave and workers compensation leave or for approximately four (4) months.

Motion: Trustee Woodard

Second: Trustee Friend

Discussion: Trustee Salton will work with Chief Steinmetz to prepare a Memorandum of Understanding with the Cayuga Heights Police Benevolent Association with advice from Attorney Oliver Blaise with the firm of Coughlin & Gerhart LLP.

Ayes: Mayor Supron, Trustees Biloski, Friend, Marshall, Robinson, Salton, and Woodard

Nays & Abstentions: none

Motion carried

- b. The Village Police Department is under contract with the Town of Ithaca Court to provide an officer during their court sessions. Judge David Klein has returned to the bench and he prefers to have an officer in attendance. Chief Steinmetz asks for the Board's permission to discuss cancellation or suspension of the contract. He is granted authority to discuss solutions; no formal action seems necessary at this point.

10. Report of the Superintendent of Public Works

Some road work has begun to be performed for the season. Work on replacement of the front concrete pad at the fire station continues. Superintendent Cross issued a certificate of occupancy for Hopeø today. On April 6, 2016 NY State Department of Building Codes recently adopted the International Building Codes standard requirement of carbon monoxide detectors in all non-residential as well as residential structures. Cornell University reports that this retrofit will cost approximately \$3,000,000.

11. Report of the Treasurer

Bank to book reconciliation has been performed by Deputy Treasurer Linda Woodard.

Mayor Supron adjourned the meeting at 9:10 p.m.