

EXHIBIT 2017-033 page 1 of ?  
**VILLAGE OF CAYUGA HEIGHTS**  
**BOARD OF TRUSTEES**  
**MONTHLY MEETING**

**Minutes**  
**Marcham Hall**

**Monday, May 16, 2016**  
**7:00p.m**

**Present:** Mayor Supron; Trustees: Biloski, Friend, Marshall, Robinson, Salton, and Woodard; Fire Superintendent Tamborelle; Superintendent of Public Works Cross; Police Chief Steinmetz; Clerk & Treasurer Mangione; Attorney Marcus.

**Call to Order:** Mayor Supron calls the meeting to order at 7:08 p.m.

**1. Report of Fire Superintendent Tamborelle (Exhibit 2017-011)**

The Fire Department Instructors Conference held in Indianapolis and attended by Chief Tamborelle and three other officers is believed to have been beneficial; additional information is found in the monthly report.

The concrete front pad at the fire station is almost complete.

Code Enforcement Training will begin for Chief Joseph Price and Chief Tamborelle during the upcoming week.

**2. Privilege of the Floor (PoF)**

Graham Gillespie shares information on the county master plan from the Community Advisory Committee at Cornell University. He also thanks Mayor Supron for her service to the Village and especially her willingness to take on difficult issues. The committee is conducting a comprehensive review of future housing needs on and around campus.

Brian Eden, the Village's representative on the Environmental Management Council, sits on the Energy Roadmap Study Steering Committee which produced a report which was approved by the Tompkins County Legislature in April. It is a feasibility study on how to achieve a reduction of greenhouse gas emissions by 80% by 2050. Now the committee will propose projects which can be undertaken to reach this goal. The county Planning Department will be reaching out to municipalities

**3. Report of the Mayor**

a. Tompkins Consolidated Area Transit (TCAT) Bus Routes

A long simmering dispute with TCAT exists concerning a bus route through the Village which drives past the back entrance of the Cayuga Heights Elementary School. Bill Gray is now the TCAT Board Chair. Mayor Supron hopes he may be more amenable to rerouting away from the school and requests the Board's approval to discuss solutions with Mr. Gray. It is advisable that if a bus is observed breaking a traffic law that one should call TCAT immediately so that identification of the driver is possible.

**Resolution #7828**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees supports efforts to discuss routing changes and other permissible subjects with TCAT Board Chair Bill Gray by the Mayor.

*Motion:* Trustee Marshall

*Second:* Trustee Robinson

*Ayes:* Mayor Supron, Trustees Friend, Marshall, Robinson, and Woodard

*Nays:* Salton

*Abstentions:* none

**Motion carried**

b. April Meeting Schedule – Abstract approval

**Resolution #7829**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees schedules a Special Meeting at 9:00 a.m. on Monday April 18, 2016 in Marcham Hall for the purpose of monthly abstract approval.

*Motion:* Trustee Woodard

*Second:* Trustee Salton

*Ayes:* Mayor Supron, Trustees Friend, Marshall, Robinson, Salton, and Woodard

*Nays and Abstentions:* none

**Motion carried**

Trustee Jennifer Biloski joins the meeting at 7:55 p.m.

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c. Fiscal Year Ending May 31, 2017 Preliminary Budget

Each Capital project is reviewed prior to inclusion on the Preliminary Budget.

**Resolution #7830**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees establishes the tax rate of \$6.46/1000 and approves the Preliminary Budget as discussed.

*Motion:* Trustee Woodard

*Second:* Trustee Biloski

*Ayes:* Mayor Supron, Trustees Biloski, Friend, Marshall, Robinson, and Woodard

*Nays:* Trustee Salton

*Abstentions:* none

**Motion carried**

#### **4. Report of the Trustees**

a. Legal Counsel for Human Resources Matters:

Trustee Salton has reviewed the proposals received and presents them to the Board. Selection of a law firm can be delayed with the exception of upcoming Teamsters negotiations.

#### **Resolution #7831**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees authorizes Mayor Supron, Trustee Salton, and Attorney Marcus to determine which attorney will represent the Village in upcoming Teamsters negotiations.

*Motion:* Trustee Friend

*Second:* Trustee Salton

*Ayes:* Mayor Supron, Trustees Biloski, Friend, Marshall, Robinson, Salton, and Woodard

*Nays & Abstentions:* none

**Motion carried**

b. Lakeview Cemetery:

Trustee Friend reports that she and Melonie McMurray met with the cemetery board. They are receptive to the idea of opening their walks as a public walkway. The Lakeview Cemetery charter is to be reviewed for compliance. Ms. McMurray is tasked with follow-up. The Town of Ithaca is willing to sign onto a Safe Routes to School grant application.

#### **5. Report of Police Chief Steinmetz**

- a. Following an accident at the Department of Public Works that involved a full-time officer. In addition to two officers on disability there are difficulties filling all shifts. A former full-time officer with the Village Police Department has recently retired from the Tompkins County Sheriff's Department. Tompkins County Personnel and Civil Service regulations specify that no part-time officer can work more than 1040 hours during the year or earn more than one half of the gross pay of the lowest paid full-time officer.

#### **Resolution #7832**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees authorizes an additional part-time officer's position to be filled by Michael St. Angelo on a full-time basis during the period made necessary by regular full-time officers' disability leave and workers compensation leave or approximately four (4) months.

*Motion:* Trustee Woodard

*Second:* Trustee Friend

*Discussion:* Trustee Salton will work with Chief Steinmetz to prepare a Memorandum of Understanding with the Cayuga Heights Police Benevolent Association with advice from Attorney Oliver Blaise with the firm of Coughlin & Gerhart LLP.

*Ayes:* Mayor Supron, Trustees Biloski, Friend, Marshall, Robinson, Salton, and Woodard

*Nays & Abstentions:* none

**Motion carried**

- b. The Village Police Department is under contract with the Town of Ithaca Court to provide an officer during their court sessions. Judge David Klein has returned to the bench and he prefers to have an officer in attendance. Chief Steinmetz asks for the Board's permission to discuss cancellation or suspension of the contract

**6. Report of the Superintendent of Public Works**

Some road work has begun to be performed for the season. Work on replacement of the front concrete pad at the fire station continues. Superintendent Cross issued a certificate of occupancy for Hope's today. On April 6, 2016 NY State Department of Building Codes recently adopted the International Building Codes standard requirement of carbon monoxide detectors in all non-residential as well as residential structures. Cornell University reports that this retrofit will cost approximately \$3,000,000.

**7. Report of the Treasurer**

Bank to book reconciliation has been performed by Deputy Treasurer Linda Woodard.

Mayor Supron adjourned the meeting at 9:10 p.m.