

# Village of Cayuga Heights

Board of Trustees  
Monthly Board Meeting  
Marcham Hall  
October 17, 2016, 7:00 p.m.  
AGENDA



## Exhibit No.

1. Approval of Meeting Minutes: September 19, 2016 2017-062
2. Report of Fire Superintendent Tamborelle ó Submitted Report\* 2017-063
3. Privilege of the Floor ó 30 minutes - SIGN-UP at 6:45 p.m. unrevised  
Privilege of the Floor Guidelines VCH website
4. Report of the Mayor 2017-064
  - a. Appointment: Board of Directors GTCMHIC
  - b. Presentations & Appointments: Prosecuting Attorney; HR Attorney
  - c. Intermunicipal Shared Services Agreement: Highway Departments 2017-065
  - d. City of Ithaca Proclamation: EACH Resolution 2017-066
  - e. TWC ó Access Oversight Committee 2017-067
5. Report of the Trustees
  - a. TAP/CMAQ Grant: Update 2017-068
  - b. Cayuga Medical Community Corners: Planning Board Update ó Fred Cowett
6. Report of Police Chief Steinmetz - Submitted reports \* 2017-069 a, b, c
7. Report of Superintendent of Public Works Cross 2017-070
8. Report of Clerk & Treasurer - Submitted reports \* 2017-071 a, b  
Villagers Request for Reimbursement 2017-072
9. Report of the Attorney
10. Executive Session 2017-073
11. Adjournment

---

\* All Exhibits and Reports can be found at <http://www.Cayuga-Heights.ny.us> Agenda, unless otherwise noted

Minutes  
Marcham Hall

VILLAGE OF CAYUGA HEIGHTS  
BOARD OF TRUSTEES  
MONTHLY MEETING

Monday, September 19, 2016  
7:00 p.m.

**Present:** Mayor Woodard; Trustees: Friend, Marshall, and Salton; Police Chief Steinmetz; Clerk & Treasurer Mangione; and Attorney Marcus (Trustee Biloski arrives at 8:00 p.m., Trustee McMurry takes oath during meeting)

**Absent:** Trustee Robinson, Superintendent of Public Works Cross

**Call to Order:** Mayor Woodard calls the meeting to order at 7:00 p.m.

A decision is made to move to Agenda item #6. Bill Goodman, Town of Ithaca Supervisor; Jack Rueckheim, former Bolton Point General Manager, and Joan Foote, current General Manager are attending in order to discuss proposed changes to the Agreement of Municipal Cooperation (AMC). Supervisor Goodman, Mr. Rueckheim and Mayor Woodard are Bolton Point Commissioners.

**6. Southern Cayuga Lake Intermunicipal Water Commission:** Agreement of Municipal Cooperation (AMC) Proposed Changes (Exhibit 2017-054) The complete AMC is available on the Bolton Point (BP) website.

Village Attorney Marcus has reviewed the proposed changes and is comfortable with the Terms of Agreement. Supervisor Goodman presents a brief background on BP and the AMC. One reason for the proposed revisions is to update the document incorporating existing supplements and amendments. A committee, chaired by H. Michael Newman from the Village of Lansing, has been working to include these modifications into one document for the last few years. The AMC was written in the -70s. Questions relating to item #12 of the Proposed Changes are discussed.

**12. Majority vote vs. unanimous vote – The current AMC requires a unanimous vote for changing the agent municipality, water rate and structure changes, AMC modification, and adding a non-member municipality. The proposed AMC requires a unanimous vote for changing the agent municipality, water rate and structure changes, AMC modification (possibly with the exception of appendices – these could be changed with simple majority), and decision for arbitration. – pp 8, 15, 16, 24 (current AMC); pp 12, 28, 32, 33 (clean)**

The Town of Ithaca is currently the agent municipality; it reviews all vouchers; checks are signed by Supervisor Goodman. A unanimous vote continues to be required for changing the agent municipality, water rate and structure changes, AMC modification, and decisions for arbitration. An amendment to the AMS is proposed requiring a majority vote instead of a unanimous vote for addition of a non-member municipality. For example, if a non-member municipality wants to purchase water from Bolton Point and as a customer of the system the water passes through a member municipality which is willing to sell the water, unanimity would not be required for an agreement to sell water to that non-member municipality. Mr. Goodman confirmed that unanimous agreement would continue to be required to add a municipality as a member of Bolton Point. Currently the Town of Ithaca sells Bolton Point water to the Town of Ulysses. The Commission strives for consensus in all matters, however there are many matters that currently require a simple majority. Prior to approval of the proposed AMC changes, all member municipalities will have an opportunity to review, question, and suggest modification(s). Once a final draft is drawn, the Board of Trustees will be asked to reconsider the changes and vote on them.

**7. Cayuga Heights Fire Company Annual Fundraising Letter (Exhibit 2017-056)**

**Resolution #7886**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves the 2016 Cayuga Heights Fire Company Annual Fundraising Letter as presented in Exhibit 2017-056 for distribution to residents.

*Motion:* Trustee Salton

*Second:* Trustee Marshall

*Ayes:* Mayor Woodard; Trustees Friend, Marshall, and Salton

*Nays and Abstentions:* none

**Motion carried**

**8. Privilege of the Floor**

Mr. Ronald Bors and his wife have lived on Texas Lane for 41 years. He commends the Board of Trustees on the results of the Whitetail deer population management program and urges continuation of the program until the recommended herd size is reached. Results are already noticeable. It was with great delight and surprise that the Bors noted the return of day lilies and hosta which were totally absent from the landscape for the past 15 years. Before the deer herd population got out of hand, they had these plants in profusion. He commends the Board for its persistence and recognizes that it has not been easy.



Mr. Edward LaVigne, Town of Lansing Supervisor, introduces himself and Mr. Michael Long, Planner. His attendance is for the purpose of discussing a proposed sewer system which will flow through the Village of Lansing and into the Village of Cayuga Heights Wastewater Treatment Plant (WWTP). The alternative is for the developers to design and build a separate sewer system. There are currently two developments in the planning stage. It is expected that it could be 5 to 10 years to reach 100,000 gallons per day of additional capacity. The WWTP's capacity is 2 million gallons per day; it currently handles approximately 1.5 million gallons per day. Talks are in an early stage. Supervisor LaVigne's attendance is simply to familiarize the Trustees with the proposal.

**9. Report of the Mayor**

- a. Meloney McMurry submitted her resignation as a Member of the Planning Board to Village Clerk Mangione on Tuesday September 6, 2016.

**Resolution #7887**

**BE IT RESOLVED THAT:** The Village of Cayuga Heights Board of Trustees accepts Meloney McMurry's resignation as a Member of the Planning Board as submitted to Village Clerk Mangione on September 6, 2016.

*Motion:* Trustee Salton

*Second:* Trustee Marshall

*Ayes:* Mayor Woodard; Trustees Friend, Marshall, and Salton

*Nays and Abstentions:* none

**Motion carried**

- b. Kathryn Supron submitted her resignation from the Village of Cayuga Heights Board of Trustees to Village Clerk Mangione on August 31, 2016.

**Resolution #7888**

**BE IT RESOLVED THAT:** The Village of Cayuga Heights Board of Trustees accepts Kathryn Supron's resignation from the Village of Cayuga Heights Board of Trustees as submitted to Village Clerk Mangione on September 6, 2016.

*Motion:* Trustee Salton

*Second:* Trustee Marshall

*Ayes:* Mayor Woodard; Trustees Friend, Marshall, and Salton

*Nays and Abstentions:* none

**Motion carried**

- c. Mayor Woodard appoints Meloney McMurry to the Village of Cayuga Heights Board of Trustees the remainder of Kathryn Supron's term. No approving resolution is required for this appointment. Clerk Mangione conducts Meloney McMurry's affirmation as Trustee.
- d. Mayor Woodard appoints Jeff Milder as a Member of the Planning Board the remainder of Meloney McMurry's term. No approving resolution is required for this appointment.
- e. Mayor Woodard recommends formation of the Bicycle Pedestrian Committee (Bike-Ped).

**Resolution #7889**

**BE IT RESOLVED THAT:** The Village of Cayuga Heights Board of Trustees approves formation of the Bicycle Pedestrian Committee.

*Motion:* Trustee Friend

*Second:* Trustee McMurry

*Ayes:* Mayor Woodard; Trustees Friend, Marshall, McMurry, and Salton

*Nays and Abstentions:* none

**Motion carried**

- f. Mayor Woodard appoints Fred Cowett, Meloney McMurry, Maryann Friend, and Jenny Leijonhufvud to the Bicycle Pedestrian Committee.

**Resolution #7890**

**BE IT RESOLVED THAT:** The Village of Cayuga Heights Board of Trustees approves the appointment of Fred Cowett to the Bicycle Pedestrian Committee.

*Motion:* Trustee Marshall

*Second:* Trustee Salton

*Ayes:* Mayor Woodard; Trustees Friend, Marshall, McMurry, and Salton

*Nays and Abstentions:* none

**Motion carried**

**EXHIBIT 2017-062 page 3 of 5**

**Resolution #7891**

**BE IT RESOLVED THAT:** The Village of Cayuga Heights Board of Trustees approves the appointment of Maryann Friend to the Bicycle Pedestrian Committee.

*Motion:* Trustee Marshall

*Second:* Trustee Salton

*Ayes:* Mayor Woodard; Trustees Marshall, McMurry, and Salton

*Nays:* none

*Abstentions:* Trustee Friend

**Motion carried**

**Resolution #7892**

**BE IT RESOLVED THAT:** The Village of Cayuga Heights Board of Trustees approves the appointment of Meloney McMurry to the Bicycle Pedestrian Committee.

*Motion:* Trustee Marshall

*Second:* Trustee Salton

*Ayes:* Mayor Woodard; Trustees Friend, Marshall, and Salton

*Nays:* none

*Abstentions:* Trustee McMurry

**Motion carried**

**Resolution #7893**

**BE IT RESOLVED THAT:** The Village of Cayuga Heights Board of Trustees approves the appointment of Jenny Leijonhufvud to the Bicycle Pedestrian Committee.

*Motion:* Trustee Marshall

*Second:* Trustee Salton

*Ayes:* Mayor Woodard; Trustees Friend, Marshall, McMurry, and Salton

*Nays and Abstentions:* none

**Motion carried**

**g. Transportation Alternatives Program/Congestion Mitigation and Air Quality Improvement Program: TAP/CMAQ Feasibility Study**

The engineering firm of Barton & Loguidice (B&L) presented the feasibility study for which it was engaged by the Village, earlier in the day. B&L's estimate for the complete sidewalk project is approximately \$2 million. The project is broken out by section. The total project provides not only safe routes carrying students to school but improved safety for every walker and bicyclist using these sidewalks and roadways. Discussion of a lower cost solution for the section on Kline Road which would eliminate construction of retaining walls takes place. Representatives of B&L joined the meeting via conference call. It is confirmed that the route should stay similar, but that once an application is submitted the route is still open to review. Regarding right-of-way (ROW) concerns, the fact that the Village is close to having a completed ROW agreement with Lakeview Cemetery is seen as a positive point. Transportation Alternatives guidelines encourage partnerships.

Trustee Biloski joins the meeting at this time. (8:00 p.m.)

Police Chief Steinmetz addresses concerns about increased vandalism and partying within Lakeview Cemetery. He is of the opinion that with clear authority to patrol the area from the Town of Ithaca, it is very likely that off hours gatherings within the cemetery will be reduced.

Based on the long standing need for additional sidewalks in the Village and goals expressly stated in the Village's Comprehensive Plan, the Trustees agree that should the grant application be awarded, financing for this project will be made available.

**Resolution #7894**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees agrees that the Bicycle Pedestrian Committee should proceed with preparation of an application for TAP/CMAQ Funding for sidewalk construction in accordance with the B&L Feasibility Study and contingent upon the Town of Ithaca agreeing to the Intermunicipal Police Services Agreement by and between the Village of Cayuga Heights and the Town of Ithaca within Lakeview Cemetery.

*Motion:* Trustee Friend

*Second:* Trustee McMurry

*Ayes:* Mayor Woodard; Trustees Biloski, Friend, Marshall, McMurry, and Salton

*Nays and Abstentions:* none

**Motion carried**

**EXHIBIT 2017-062 page 4 of 5**

The Board returns to the beginning of the Agenda.

1. Approval of Meeting Minutes: May 31, 2016 (Exhibit 2017-049)

**Resolution #7895**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves the Meeting Minutes from May 31, 2016 as presented in Exhibit 2017-049.

*Motion:* Trustee Salton

*Second:* Trustee Marshall

*Ayes:* Mayor Woodard; Trustees Biloski, Friend, Marshall, and Salton

*Nays:* none

*Abstentions:* Trustee McMurry

**Motion carried**

2. Approval of Meeting Minutes: June 20, 2016 (Exhibit 2017-050)

**Resolution #7896**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves the Meeting Minutes from June 20, 2016 as presented in Exhibit 2017-050.

*Motion:* Trustee Marshall

*Second:* Trustee Salton

*Ayes:* Mayor Woodard; Trustees Biloski, Friend, Marshall, and Salton

*Nays:* none

*Abstentions:* Trustee McMurry

**Motion carried**

3. Approval of Meeting Minutes: July 18, 2016 (Exhibit 2017-051)

**Resolution #7897**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves the Meeting Minutes from July 18, 2016 as presented in Exhibit 2017-51.

*Motion:* Trustee Marshall

*Second:* Trustee Salton

*Ayes:* Mayor Woodard; Trustees Friend, Marshall, and Salton

*Nays:* none

*Abstentions:* Trustee Biloski and McMurry

**Motion carried**

4. Approval of Meeting Minutes: August 15, 2016 (Exhibit 2017-052)

**Resolution #7898**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves the Meeting Minutes from August 15, 2016 as presented in Exhibit 2017-52.

*Motion:* Trustee Salton

*Second:* Trustee Friend

*Ayes:* Trustees Biloski, Friend, Marshall, and Salton

*Nays:* none

*Abstentions:* Mayor Woodard and Trustee McMurry

**Motion carried**

5. Approval of Meeting Minutes: August 30, 2016 (Exhibit 2017-053)

**Resolution #7899**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves the Meeting Minutes from August 30, 2016 as presented in Exhibit 2017-53.

*Motion:* Trustee Marshall

*Second:* Trustee Friend

*Ayes:* Mayor Woodard; Trustees Biloski, Friend, Marshall, and Salton

*Nays:* none

*Abstentions:* Trustee McMurry  
**Motion carried**

**10. Planning Board: Update on Cayuga Medical Proposed Construction**

Fred Cowett ó Planning Board Chair

Two Planning Board Meetings have been held since Chair Cowett last updated the Board of Trustees. The first of these included a Public Hearing on Cayuga Medical's Proposed Construction. The traffic consultant from SRF was in attendance and answered questions from the Planning Board. The Public Hearing was adjourned and not closed to allow as many members of the public as possible to speak. SEQRA cannot be completed until the Public Hearing is closed.

The day after the aforementioned meeting members of the Planning Board determined that they would like to hire a traffic engineer to perform a peer review of the study from SRF. A Special Meeting of the Planning Board was called and a resolution was passed to hire Fisher Associates to conduct this review. Fisher is scheduled to present their findings at the September 26th meeting. The public hearing will be closed and SEQRA will be completed. The Planning Board's consideration of the Special Permit application will not occur at the September meeting, but will be held over until October. In the event that there is a negative declaration in SEQRA, the Zoning Board of Appeals (ZBA) will consider two variances requested for this project. One variance is for lot coverage and the other is for the distance between the buildings. If the ZBA approves the variances, the Planning Board will be able to proceed with Special Permit review for the project at the October meeting. The project has not changed significantly, additional sidewalks were requested by the Planning Board and have been added.

**11. Report of Police Chief Steinmetz - Submitted reports (Exhibits 2017-058 a, b, c)**

Within the next week, the force will be back to four full-time officers. Another officer will be returning from disability.

Chief Steinmetz is complementary and appreciative of the part-time and remaining full-time officers; they all sacrificed a lot of time over the summer to fill all the shifts.

A leaky roof in the Police Department area is noted to have occurred during a recent heavy rain storm. Past repairs have not been effective.

**12. Report of the Superintendent of Public Works (Exhibit 2017-059)**

❖ **Report of the Trustees**

The codification of local laws project is waiting to receive the Table of Contents from General Code. It is expected by late October. Attorney Marcus points out that it is important that General Code is aware that the Village is working to update the Village's Zoning Ordinance.

**13. Report of the Clerk and Treasurer (Exhibits 2017-060a,b and Exhibit-061)**

**Budget Modification Request:**

The Planning Board has authorized an expenditure of \$3,600 to contract Fisher Associates to conduct a review of SRF Associates's traffic study report for the Corners Community Medical Office Building contingent on funds being available for this purpose. There is \$250 in the Planning: Contractual Account (A8020.400). Authorization to transfer budgetary funds into A8020.400 is required.

**Resolution #7900**

**BE IT RESOLVED THAT:** The Village of Cayuga Heights Board of Trustees authorizes modification of the Fiscal Year Ending May 31, 2017 Budget in the amount of \$3,350 to be debited from General Fund Contingency A1990.400 and credited to Planning: Contractual A8020.400, and the Treasurer is instructed to make Budget Journal entries thereon.

*Motion:* Trustee Salton

*Second:* Trustee Marshall

*Ayes:* Mayor Woodard; Trustees Biloski, Friend, Marshall, McMurry, and Salton

*Nays and Abstentions:* none

**Approval of the September Abstract:**

**Resolution #7901**

**BE IT RESOLVED THAT:** Abstract #004 for FYE2017 consisting of TA vouchers 20 - 32 in the amount of \$18,427.47 and Consolidated Fund vouchers 245 - 331 in the amount of \$336,620.73 is approved and the Treasurer is instructed to make payments thereon.

*Motion:* Trustee Salton

*Second:* Trustee Biloski

*Ayes:* Mayor Woodard; Trustees Biloski, Friend, Marshall, McMurry, and Salton

*Nays and Abstentions:* none

Mayor Woodard adjourns the meeting at 9:18 p.m.

**EXHIBIT 2017-063**

October 17, 2016

Honorable Linda Woodard  
Board of Trustees  
Village of Cayuga Heights

Monthly Report September 2016

We continued the hectic pace from August into September with a total of 53 calls. There were 28 calls in the Village of Cayuga Heights, 18 calls in the Town of Ithaca and 7 mutual aid requests. We had 29 EMS responses and 24 fire calls. Early in the month we were called for smoke coming from the roof of a residence on Winthrop Drive. We were dispatched for a full response from our department as well as all of the automatic mutual aid from Ithaca and Lansing. We arrived on scene to find that on a chilly morning with a heavy dew that the sun has caused steam to rise from the caller's roof as well as many others on the road. Several times through the month we had multiple calls at the same time. We are lucky to have such an active membership which allowed us to cover the multiple alarm days.

We had a very busy month with our membership. We spent many afternoons in the area of campus speaking with students and residents alike about the benefit of volunteering with the department. Cornell hosted a public safety event on North Campus that we attended and spoke with more people about the department. We had our Recruit Dinner in late September and we had 33 people attend the dinner. We had several more people who expressed interest in the department but were unable to attend the dinner so we invited them to come by the station for individual tours and to talk about the process. We handed out 37 applications for membership. Of the 37 who took applications we received 24 back by the deadline for interviews. We had an officers meeting to discuss how much equipment we have to issue and how large a recruit class we would take. We decided on a class of no more the 18 people. After two full nights of interviews we ended up with a 2016 Fall Recruit Class of 17 new members. Our department membership, with the recruits, stands at 67 members. It was a long process to make this happen and many of our members spent a large amount of time to get the word out about the department.

We trained hard through September with many drills geared at getting everyone back up to speed on the trucks and moving hose and using tools. These are strenuous trainings and were very well attended. We had an ALS assist training to teach our BLS members how to set up the equipment our paramedics will need on an ALS call. We spent a fair number of evenings and weekends getting the checklist process done for the spring recruits so we do not have that hanging over our heads while we work with the new class. Looking ahead to October we have two full weekends of recruit training. Recruit training will take place over two weekends in October as well as a full evening of CPR training on a weeknight. This is a lot of time for the recruits as well as the members involved in training them.

We had our annual Open House on October 1<sup>st</sup> this year and we were not expecting a giant turn out because it was the same weekend as Apple Harvest Festival in Ithaca. This year's Open House was the best we have had in many years. We were busy all day long as hundreds of people attended. We had displays from the Cayuga Heights Police and the Ithaca SWAT team. The Naval ROTC at Cornell came over and set up a table. We had several demonstrations throughout the day to show off our skills but easily the busiest display were the two pieces of equipment the Village DPW brought up, there were lines to sit in the earth moving equipment all day long. The Open House was so well attended that we had to go and get more food to cook and hand out.

We look forward to a busy fall of training and welcoming our new members. We hope that they all enjoy the department as much as the rest of us.

Sincerely,  
George Tamborelle  
Fire Chief/Fire Superintendent

**EXHIBIT 2017-064**

**Report of the Mayor**

- a. Mayor Woodard appoints herself as Alternate to the Greater Tompkins County Municipal Health Insurance Consortium Board of Directors for the remainder of Kate Supron's term of one official year (4/2017)
- b. Introductions/Presentations of attorneys to represent the Village in employment matters and prosecutions as necessary.
- c. Intermunicipal Shared Services Agreement: Highway Departments (Exhibit 2017-065)
- d. City of Ithaca Proclamation: EACH Resolution (Exhibit 2017-066)
- e. TWC's Access Oversight Committee Request (Exhibit 2017-067)

## INTERMUNICIPAL SHARED SERVICES AGREEMENT

The Village of Cayuga Heights with offices at 836 Hanshaw Road, Ithaca, New York, 14850, together with all other municipalities who execute this Intermunicipal Shared Services Agreement (each a "Signatory Municipality"), hereby enters into this Intermunicipal Shared Services Agreement (the "Agreement") with an effective date of December 1, 2016, upon each and all of the following terms and conditions.

1. For purposes of this Agreement, the following terms shall have the following definitions when used in this Agreement:
  - a. "Municipality" shall mean any city, county, town or village within Tompkins County that is a Signatory Municipality.
  - b. "Shared Service" or "Shared Services" shall mean any good or service provided by one Municipality to or for another Municipality that is consistent with the purposes and intent of this Agreement and the General Municipal Law of the State of New York, and shall include, but not be limited to, the following:
    - i. The renting, exchanging, borrowing, or lending of highway vehicles, machinery, tools and equipment (collectively "Equipment"), with or without operators;
    - ii. The maintenance of, or repairs or improvements to, Equipment;
    - iii. The provision of goods, inventory, materials and supplies.
  - c. "Superintendent" shall mean, in the case of a city, the head of the Department of Public Works, in the case of a county, the County Superintendent of Highways, or the person having the power and authority to perform the duties generally performed by County Superintendents of Highways; in the case of a town, the Town Superintendent of Highways and / or Superintendent of Public Works; in the case of a village, the Superintendent of Public Works.
2. Each Signatory Municipality hereby grants unto its Superintendent the authority to provide and receive Shared Services with any Signatory Municipality, subject to the terms and conditions of this Agreement. Subject to availability, each Superintendent shall determine whether such provision or receipt of Shared Services is in the best interests of its respective Municipality. Any action taken by any Superintendent pursuant to the provisions of this Agreement shall at all times be consistent with the duties of such official and in compliance with all applicable laws and regulations, including, but not limited to the New York State General Municipal Law, and expenditures incurred shall not in any event exceed the amounts set forth in the Signatory Municipality's budget for highway purposes.
3. The value of Shared Services provided to any Signatory Municipality shall be returned by the receiving Municipality in the form of Shared Services of equal value, with the types and amounts determined by mutual agreement of the involved Superintendents. Whenever applicable, the then-current rates as approved and / or adopted by the State of New York shall be used to determine the value of borrowed Equipment (with or without operators), as based upon the New York State hourly and daily rate schedules. Non-scheduled Shared Services shall be valued as agreed by the involved Superintendents.
4. The borrowing Municipality shall be responsible to return all Equipment in the same condition and state of repair as when borrowed. The borrowing Municipality agrees, upon notice from the lending Municipality, to effect or pay for any necessary maintenance and repair necessitated by such use, unless such maintenance or repair has been necessitated by any act or omission of the lending Municipality or its employee operators.

5. A lending Municipality's operator of any Equipment provided to another Municipality, when operating such Equipment for the borrowing Municipality, shall be subject to the direction and control of the Superintendent of the borrowing Municipality in relation to the manner in which the work is to be completed. However, the method by which the Equipment is to be operated shall be determined by the operator. Further, when receiving the services of an operator with any equipment, the receiving Superintendent shall make no request of any operator which would be inconsistent with any labor agreement; nor shall any borrowed operator be required to do any work or perform any services other than in relation to the operation of the Equipment that is the subject of Shared Services. The lending Municipality shall be liable for any negligent acts resulting from the operation of its Equipment by its own operator. For purposes of workers' compensation liability, (i) in the case of all borrowed Equipment with operator, the operator shall be considered an employee of, and in all respects accountable under the auspices of the Municipality owning the Equipment, and (ii) no Signatory Municipality shall assert any rights in relation to the "borrowed servant rule". Each Municipality shall remain fully responsible for its own employees, including but not limited to, salary, benefits and workers' compensation.
6. The lending Municipality shall, to the fullest extent of law, indemnify the borrowing Municipality for all claims, losses, liabilities, and damages arising from (i) any inherent flaw or defect in the borrowed Equipment, and (ii) the negligent and / or intentional acts of the lending municipality operator. The borrowing Municipality shall, to the fullest extent of law, indemnify the lending Municipality for all claims, losses, liabilities and damages arising from (i) any inherent flaw or defect in the worksite or adjoining areas, (ii) the negligent and / or intentional acts of its Supervisor and employees, and (iii) any violation of any safety law or regulation by the borrowing Municipality, including but not limited to, the New York State Labor Law, and OSHA and DOT regulations.
7. Each Signatory Municipality covenants, warrants, represents, and agrees that it has and shall maintain, for the entire Term (and any Extended Term) of this Agreement, property damage, liability insurance, workers' compensation and disability insurance, and insurance against loss or damage to borrowed Equipment, including, without limitation, loss by fire (including so-called extended coverage and general "all-risk" coverage), theft, collision, and such other risks of loss as are customarily insured against for the type of operations engaged in by each Signatory Municipality (herein all collectively, the "Insurance"), in such amounts as will fully replace any lost or damaged Equipment, materials or supplies, and in such amounts as are necessary to fulfill all responsibilities in this Agreement, including, but not limited to any obligations as to indemnity. In addition, such Insurance shall provide for: (i) blanket contractual coverage; (ii) broad form property damage coverage; (iii) completed operations coverage, (iv) employer's automobile non-ownership liability, and (v) coverage for all claims based on acts, omissions, injury, or damage that occurred or arose (or the onset of which occurred or arose) in whole or in part during the policy period. Certificates of insurance for each Signatory Municipality are attached to this Agreement as Exhibit A. Each Signatory Municipality shall give each other Signatory Municipality prompt notice of any injury, damage or loss to any person, entity, Equipment or property. A municipality may be self-insured.
8. The provision of any Shared Service shall be evidenced by the signing of a memorandum by each involved Superintendent in the form attached hereto as Exhibit B. Additionally, contemporaneous records shall be maintained by each Signatory Municipality setting forth all Shared Services provided and received. Such records will be available for inspection by any Signatory Municipality that has provided or received any Shared Services. A record of all Shared Service transactions shall be kept by the Superintendent in a manner satisfactory to the governing board of such municipality. At any time, any Signatory Municipality may make or demand an accounting of the value of all exchanged Shared Services with any one or all Signatory Municipalities.

9. Any Signatory Municipality may, upon 90 days' advance notice to each other Signatory Municipality, terminate its participation under this Agreement by delivering to each Signatory Municipality a Notice of Withdrawal. At the expiration of said 90 days the withdrawing Municipality shall have fulfilled any outstanding obligations. Despite such withdrawal, all workers' compensation and indemnity obligations shall survive such withdrawal. Whenever any Signatory Municipality delivers a Notice of Withdrawal, it shall make an accounting to, and receive an accounting from, each other Signatory Municipality as to the value of all accounts. Within sixty days of delivery of the notice of Withdrawal such withdrawing Municipality must either (i) borrow or lend Shared Services to balance accounts; (ii) make and enter into separate shared services agreements that are satisfactory to the applicable Signatory Municipality as will balance accounts, or (iii) make a cash payment only if mutually agreed upon to (or receive a cash payment from) any other Signatory Municipality to balance accounts.
10. In the event a dispute arises relating to any Shared Service or this Agreement, and such dispute cannot be resolved between the affected Signatory Municipalities, such dispute may be resolved through mediation or arbitration.
11. If any provision of this Agreement is deemed to be invalid or inoperative for any reason, that part may be modified by the Signatory Municipalities to the extent necessary to make it valid and operative, or if it cannot be so modified, then it shall be deemed severed, and the remainder of this Agreement shall continue in full force and effect as if this Agreement had been signed with the invalid portion so modified or eliminated.
12. This Agreement shall expire five years from its effective date; but is renewable for successive five-year terms upon written agreement of all of the Signatory Municipalities. Each Signatory Municipality acknowledges and agrees that neither it nor its employees, nor any other Signatory Municipality nor its employees, are agents of each other. This Agreement shall in all respects be governed by, and construed in accordance with, the laws of the state of New York including all matters of construction, validity, and performance. This Agreement constitutes the entire understanding of the parties, revokes and supersedes all prior discussions, negotiations, and agreements between the parties, and is intended as a final expression of their Agreement. No course of prior dealings between the Signatory Municipalities shall be relevant or admissible to supplement, explain, or vary any of the terms of this Agreement. This Agreement may be executed in counterparts, each of which shall be deemed an original hereof, and all of which shall form but one agreement.

IN WITNESS WHEREOF, each Signatory Municipality has executed this Agreement on the date(s) specified below, in accord with the authorizing Resolution of the governing Board of such Signatory Municipality, as attested to by the signature of the applicable Municipal Clerk and the placing of the municipal seal hereupon.

\_\_\_\_\_  
Attest:  
By: \_\_\_\_\_, Village Clerk (seal)  
Linda Woodard, Mayor

Date: \_\_\_\_\_

**EXHIBIT A**

[Attach Certificates of Insurance from each municipality here.]



**CITY OF ITHACA**

108 East Green Street Ithaca, New York 14850-5690

OFFICE OF THE CITY CLERK  
Department of Public Information & Technology  
Julie Conley Holcomb, City Clerk

Telephone: 607/274-6570  
Fax: 607/274-6432  
www.cityofithaca.org

September 20, 2016

Village of Cayuga Heights Board of Trustees  
836 Hanshaw Road  
Ithaca, NY 14850

Received  
Village of Cayuga Heights  
SEP 23 2016

Dear Board Members:

Enclosed please find enclosed a Proclamation from City of Ithaca Mayor Svante L. Myrick calling upon Congress and President Obama to support and reinstate insurance coverage for abortion services for women enrolled in public insurance programs by enacting the EACH Woman Act. Additionally, please find a certified copy of a Resolution approved unanimously by the City of Ithaca Common Council on September 7, 2016 entitled "Resolution Supporting Adoption of the Equal Access to Abortion Coverage in Health Insurance (EACH) Woman Act".

Please let me know if I can be of further assistance to you.

Sincerely,

Julie Conley Holcomb, CMC  
City Clerk

JCH/slm  
Enclosure: Resolution



## City of Ithaca Proclamation

**Whereas**, in the last 43 years since the landmark decision in *Roe v. Wade*, access to abortion care has allowed women to participate more fully in society, saved lives, and strengthened families and communities; and

**Whereas**, health insurance, whether private or government funded, should cover the full range of a woman's options when she is facing an unintended pregnancy, so that she is able to make the decision she deems best for her and her family without interference; and

**Whereas**, the Hyde Amendment, passed by Congress on September 30, 1976, has for 40 years denied federal abortion coverage for low-income women enrolled in the Medicaid health insurance program, significantly impeding their ability to access abortion and creating an insurmountable barrier for many women seeking abortion; and

**Whereas**, New York and other states offer vital health care to fill the gap left by the federal Hyde Amendment by providing those enrolled in the state Medicaid plan with coverage for the full range of pregnancy-related services, including abortion; and

**Whereas**, many women in Ithaca, New York, including state and federal employees, Peace Corps members, and beneficiaries of Indian Health Services and military insurance programs, obtain insurance coverage through other public insurance programs that include restrictions that withhold coverage for abortion; and

**Whereas**, September 30, 2016 marks the 40th year of the federal Hyde Amendment, which denies women use of Medicaid insurance for abortion and represents the nexus of deeply entrenched economic injustice, racism, and gender inequity; and

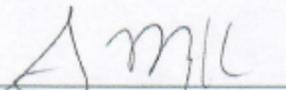
**Whereas**, the EACH Woman Act, introduced in the U.S. House of Representatives in July 2015, would expand coverage for abortion services to women currently denied by ensuring that every woman who receives care or insurance through the federal government will have coverage for abortion services; and by prohibiting political interference in private insurance coverage of abortion; and

**Whereas**, when health insurance coverage for abortion is restricted, the harm falls hardest on those who already face significant barriers to receiving high-quality health care, such as low-income women, immigrant women, young women, women of color, and transgender and gender-nonconforming people,

**Now, therefore, I, SVANTE L. MYRICK, Mayor of the City of Ithaca**, do hereby proclaim that the City of Ithaca, New York call upon Congress and President Obama to support and reinstate insurance coverage for abortion services for women enrolled in public insurance programs by enacting the EACH Woman Act;

**In Witness whereof**, I have hereto set my hand and caused the great seal of the City of Ithaca to be affixed this the 30<sup>th</sup> day of August in the year 2016.



  
Svante L. Myrick, Mayor

**Alderperson Brock - Resolution Supporting Adoption of the Equal Access to Abortion Coverage in Health Insurance (EACH) Woman Act**

By Alderperson Brock: Seconded by Alderperson Fleming

WHEREAS, reproductive health is a vital component of a woman's overall health, and a woman's freedom to make reproductive decisions is vital to her safety, well-being, economic opportunity, and ability to participate equally in society; and

WHEREAS, women need access to safe, affordable, and comprehensive reproductive health care throughout their lives, including screening for cancer and sexually transmitted infections, contraceptive services, abortion care, prenatal care, and labor and delivery services; and

WHEREAS, on January 22, 1973, the U.S. Supreme Court, in a historic and landmark decision, ruled in *Roe v. Wade* that the U.S. Constitution safeguards a woman's ability to make her own personal medical decisions about when or whether to have children; and

WHEREAS, in the last 43 years, access to abortion care has allowed women to participate more fully in society, saved lives, and strengthened families; and

WHEREAS, the government, by partially or fully subsidizing health insurance and health care services for individuals who meet certain eligibility criteria, recognizes that health care is essential to protect an individual's ability to fully participate in her family, community, and society; and

WHEREAS, health insurance, whether private or government funded, should cover the full range of a woman's options when she is facing an unintended pregnancy, so that she is able to make the decision she deems best for her and her family without interference; and

WHEREAS, we must guard against efforts to deliberately erode the availability and affordability of abortion and undermine the protections provided by *Roe v. Wade*; and

WHEREAS, one such restriction is the Hyde Amendment, passed by Congress on September 30, 1976, which has for 40 years denied abortion coverage for low-income women enrolled in the Medicaid health insurance program, significantly impeding their ability to access abortion; and

WHEREAS, New York and many other states offer vital health care to fill the gap left by the federal Hyde Amendment by providing those enrolled in the state Medicaid plan with coverage for the full range of pregnancy-related services, including abortion; and

WHEREAS, many women in Ithaca, New York, including state and federal employees, Peace Corps members, and beneficiaries of Indian Health Services and military insurance programs, obtain insurance coverage through other public insurance programs that also include restrictions that withhold coverage for abortion; and

WHEREAS, September 30, 2016 marks the 40<sup>th</sup> year of the federal Hyde Amendment, which denies women use of Medicaid insurance for abortion and represents the nexus of deeply entrenched economic injustice, racism, and gender inequity; and

WHEREAS, the Equal Access to Abortion Coverage in Health Insurance (EACH) Woman Act was introduced in the U.S. House of Representatives in July 2015; and

WHEREAS, the EACH Woman Act would expand coverage for abortion services to women currently denied by ensuring that every woman who receives care or insurance through the federal government will have coverage for abortion services; and by prohibiting political interference in private insurance coverage of abortion; and

WHEREAS, laws that restrict insurance coverage of abortion can create insurmountable obstacles to quality health care; and

WHEREAS, when health insurance coverage for abortion is restricted, the harm falls hardest on those who already face significant barriers to receiving high-quality health care, such as low-income women, immigrant women, young women, women of color, and transgender and gender-nonconforming people; and

WHEREAS, a woman who wants to get an abortion but is denied is more likely to fall into poverty than one who can get an abortion<sup>1</sup>; and

WHEREAS, it is imperative that funding of comprehensive reproductive health care be increased and that abortion be covered as part of comprehensive reproductive health care in all public insurance programs to ensure that services are accessible for women who are enrolled in such programs; now, therefore be it

**RESOLVED**, That the City of Ithaca, New York calls upon Congress and President Obama to support and reinstate insurance coverage for abortion services for women enrolled in public insurance programs by enacting the EACH Woman Act; and, be it further

**RESOLVED**, That this Resolution be sent to the Tompkins County Legislature and the individual municipalities in Tompkins County, in the hopes that similar Resolutions will be adopted by their legislative bodies.

**Carried Unanimously**

---

<sup>1</sup> Reproductive Health Technologies Project (August 2015). *Two Sides of the Same Coin: Integrating Economic and Reproductive Justice*. Retrieved from <http://rhttp.org/abortion/documents/TwoSidesSameCoinReport.pdf>.

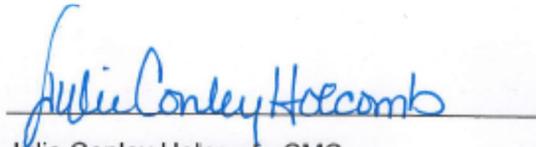
**STATE OF NEW YORK  
COUNTY OF TOMPKINS  
CITY OF ITHACA**

**SS:**

I, Julie Conley Holcomb, City Clerk of the City of Ithaca, do hereby certify that the foregoing resolution is a true and exact copy of a resolution duly adopted by the Common Council of said City of Ithaca at a regular meeting held on the 7<sup>th</sup> day of September, 2016, and that the same is a complete copy of the whole of such resolution.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the Corporate Seal of the City of Ithaca, this 20<sup>th</sup> day of September, 2016.





Julie Conley Holcomb, CMC  
City Clerk  
City of Ithaca, New York

**EXHIBIT 2017-067**

Subject: Access Oversight Committee question

Dear Linda,

As you probably know from our minutes, the Access Oversight Committee is looking into the reasons for the poor quality of the public access channels.

We thought it would be as simple as inviting one of the TWC engineers to our meeting to explain to us how the signal is modified on route from the studio via the Syracuse station to our TV's, and get comments on what must to be done to get better results.

The problem could be with the studio equipment and the kind of format we submit, it could be the reformatting that TWC does along the way, it could be incompatibility issues between the various processes, or something else. We do not know and we need the cooperation of TWC to find a solution.

Unfortunately TWC management thought this to be a question for their lawyers. We will receive a written response, which so far has not happened. Meanwhile the engineers have been forbidden to talk to us on the matter.

We still see it as a technical problem that needs to be solved. The AOC's chair, Rich DePaolo, is drafting a letter to seek a solution to Chris Mueller, Director for Governmental Affairs, who has an office in Binghamton. He would like to write it, not only on behalf of the AOC, but also on behalf of the Franchise Administrators, which for the Village of Cayuga Heights is you (Section 17(g) of the Village's Franchise Agreement). Please let me know your thoughts on that.

Thank you for your support.

Wies van Leuken  
AOC Village Rep and Vice-Chair

EXHIBIT 2017-068

Report of the Trustees



Village of Cayuga Heights

MARCHAM HALL  
836 HANSHAW ROAD  
ITHACA, NEW YORK 14850

(607) 257-1238  
fax (607) 257-4910

Linda Woodard, Mayor  
Joan M. Mangione, Clerk & Treasurer  
Angela M. Podufalski, Deputy Clerk  
Brent A. Cross, Engineer

Julie Bednar  
Region 3 TAP Coordinator  
New York State Department of Transportation  
333 East Washington Street  
Syracuse, NY 13202

October 14, 2016

Dear Ms. Bednar,

On behalf of the Board of Trustees of the Village of Cayuga Heights, I am pleased to submit our Transportation Alternatives Program (TAP) Project Application for *Walking Safe: Cayuga Heights*. The Board of Trustees voted unanimously at its September 19, 2016 meeting to support this application which reflects almost a decade of effort to address gaps in our existing sidewalk network, particularly for children walking to our local schools. The Trustees recognize the financial and practical commitment required for a project of this scale and we are prepared to meet the 20% funding match.

We are particularly excited to be forming a public-private partnership with Lake View Cemetery to allow students to use the cemetery's paths as part of this pedestrian initiative. We are also pleased to have the support and cooperation of the Town of Ithaca, which has allowed for shared jurisdiction of our police departments within the cemetery property through an Intermunicipal Police Services Agreement, and the inclusion of a crosswalk at Lake Street for that portion of the route which is within the Town of Ithaca.

Our comprehensive plan, which was adopted on January 13, 2014 after significant public outreach and comment, identifies pedestrian access to Cayuga Heights Elementary School, Boynton Middle School, and Ithaca High School *"as a safety issue because there are no sidewalks on the steep and narrow hilly streets on the popular student routes to the schools."* The Comprehensive Plan also cites creating a more pedestrian friendly environment as a significant objective *"in order to reduce the reliance of the automobile and create a more sustainable Cayuga Heights."* The construction of new sidewalks on Kline and Wyckoff Roads and the connection through Lake View Cemetery will go far toward addressing these critical safety issues and fulfilling the Village's broader environmental goals.

Thank you for your consideration and we look forward to your reply.

Sincerely,

Linda Woodard  
Mayor

Police Dept. & Village Administration  
OFFICE HOURS  
9 AM – 4:30 PM

<http://www.cayuga-heights.ny.us>



**Village of Cayuga Heights  
Police Department**

836 Hanshaw Road • Ithaca, New York 14850-1590 • Phone: (607) 257-1011  
E-mail: [jsteinmetz@cayuga-heights.ny.us](mailto:jsteinmetz@cayuga-heights.ny.us) • Fax: (607) 257-3474

James M. Steinmetz  
Chief of Police

October 6, 2016

To: The Honorable Mayor Woodard  
Members of the Board of Trustees  
Village of Cayuga Heights

Re: Report of the Police Department for September, 2016

In the month of September the police department received 402 calls for service. In addition to these calls 104 uniform traffic tickets were issued and 6 parking violations were cited. A breakdown of the calls for service is as follows:

No Felony complaints were received.

5 Penal Law Misdemeanor complaints were handled including 2 for Fraud, 2 for Larceny and 1 for Harassment/Stalking. In both the Fraud complaints, residents reported that accounts had been opened in their names by unknown persons. The residents were advised by their banks to file police reports for insurance purposes. No exchange of money was reported. In the first Larceny report, the complainant stated that \$3,000.00 was taken from her home while she stepped out of the house due to work being done. There is a suspect in this case and the investigation is ongoing. The second Theft report came in as a resident stating that their unsecured vehicle had been entered and a box of jewelry had been taken. There are no suspects at this time; no other reports of theft from a vehicle were filed during this time frame. The complaint of Harassment/Stalking resulted in charges of Stalking 4<sup>th</sup> being filed. An arrest is pending.

10 vehicle and traffic stops led to 12 misdemeanor charges including: 2-Driving While Intoxicated 1<sup>st</sup>, 2-Operating a MV with .08 of 1% alcohol in the blood, 1-Aggravated Unlicensed Operation of a MV 2<sup>nd</sup>, 6-Aggravated Unlicensed Operation of a MV 3<sup>rd</sup>, 2-Suspended Registration.

2 Penal Law Violations occurred, 1 for Drugs and 1 for Harassment. After investigation of a vehicle and traffic stop the officer found an occupant of the vehicle to be in possession of marijuana. The subject was arrested on the charge of Unlawful Possession of Marijuana. The report of Harassment consisted of the complainant stating that they were receiving harassing messages over social media and their cell phone. The officer advised the complainant to block the subject that the messages were coming from and to contact the department again upon any further escalation of contact.

8 Local Law violations were handled, 1 for Dog Control, 4 for Noise, 1 for Care of Property, 1 for Soliciting, and 1 for In the Park After Hours. A barking dog complaint was received. The officer made contact with the dog owner, who did not realize the dog was outside and brought it in. No further complaints were made. One noise complaint was received by a resident stating a loud vacuum noise was coming from a neighbor's yard. The officer responded to the area and found the noise to be a pool being vacuumed and closed for the year. The complainant was advised that the vacuuming would only take a short time to be completed. The complainant was satisfied with this conclusion. The remaining 3 noise complaints were for large gatherings in the area. Upon responding to the location officers did not find the noise to be unreasonable, however advised residents of the Village's noise ordinance and told the gatherings would have to disperse if the noise level rose. The Care of Property incident stemmed from a resident complaining that a neighbor's lawn was above the level specified by the village's local law. The officer made contact with the resident and a citation was issued for the violation. The Solicitors complaint involved a resident stating that a person was going door to door selling magazines. The on duty officer responded to the area and made contact with the suspect. The suspect was issued a verbal warning and advised that they would need to register with the Village Police Department

is they wished to continue sales in the Village. A subject was found sleeping in the park after hours. The subject was advised of the Village's ordinance and left the area without incident.

**EXHIBIT 2017-069a page 2 of 2**

3 Subjects were taken into custody under the Mental Hygiene Law. 1-under the MHY 22.09 Law for Intoxication, and 2- under the MHY 9.41 Law for Mental Health. All subjects were transported to a local hospital for medical attention.

A Bench Warrant Arrest was executed during a vehicle and traffic stop. Upon officer's investigation the subject was found to have an active warrant out of a collaborating agency. The subject was turned over to the originating agency.

There were 6 Motor vehicle accidents investigated, none of which involved deer.

There was 1 deer incident reported. The on duty officer located an injured deer in a median while on patrol. The officer dispatched the animal and reported it to Tompkins County dispatch so that State DOT would be notified.

In summary, 15 persons were arrested and the following 19 charges were filed: 2-Driving While Intoxicated 1<sup>st</sup>, 2-Operating a MV with .08 of 1% alcohol in the blood, 6-Aggravated Unlicensed Operation of a MV 3<sup>rd</sup>, 1-Aggravated Unlicensed Operation 2<sup>nd</sup>, 2-Suspended Registration, 1- Unlawful Possession of Marijuana, 1-Execute Bench Warrant, 1-Care and Mowing of Property, 1-Mental Hygiene 22.09-Intoxication, and 2-Mental Health 9.41.

Over the course of this month police department members took part in the following trainings and events: No specific events took place this month.

The full time officers worked a total of 31.5 hours of overtime and the part time officers worked a total of 246 hours.

Sincerely,

Chief James Steinmetz

**EXHIBIT 2017-069b**

CAYUGA HEIGHTS  
POLICE DEPARTMENT  
September 2016

Total Traffic Citation Report, by Violation

<u>Violation</u>	<u>Description</u>	<u>Totals</u>
7D LL#1-96	OVERNIGHT PARKING	6
Report Totals		6

**EXHIBIT 2017-069c page 1 of 2**  
**CAYUGA HEIGHTS POLICE DEPARTMENT**  
**Uniform TRAF Tickets 9/1/16 to 9/30/16**

<u>Date</u>	<u>Offense</u>	<u>Mph/Mph Zone</u>	<u>Location</u>
9/1/16	1180b	Speed Over 55 Zone	St Rt 13
9/1/16	11923	Driving While Intoxicated	St Rt 13
9/1/16	11922	Driv'g W/.08 Of 1% Or More Of Alc	St Rt 13
9/2/16	306b	Uninspect Motor Vehicle	N Trip Rd
9/2/16	3191u	Oper Wo Insurance	Hanshaw Rd
9/3/16	3752a4	No/Inadequate Plate Lamps	N. Trip Rd
9/5/16	1128c	Fail To Use Designated Ln	Ch Rd
9/6/16	3752a1	No/Inadequate Lights	Pleas Grv Rd
9/6/16	5111a	Agg Unlic Op 3rd (Misd)	Pleas Grv Rd
9/7/16	1110a	Disobey Traf Control Device	Hanshaw Rd
9/7/16	1110a	Disobey Traf Control Device	Trip Rd
9/9/16	37540	Inadequate Or No Stop Lamps	Hanshaw Rd
9/10/16	1110a	Disobey Traf Control Device	Trip Rd
9/10/16	3191u	Oper Wo Insurance	Trip Rd
9/12/16	1180c	Spd In School Zone	Hanshaw Rd
9/12/16	3191u	Oper Wo Insurance	Hanshaw Rd
9/12/16	512	Oper While Registration Susp/Revoked	Hanshaw Rd
9/12/16 5	112aa	Agg Unlic Oper-2nd Deg-Alc	Hanshaw Rd
9/13/16	37540	Inadequate Or No Stop Lamps	Pleas Grv Rd
9/13/16	1110a	Disobey Traf Control Device	N Trip Rd
9/13/16	1110a	Disobey Traf Control Device	N Trip Rd
9/13/16	1110a	Disobey Traf Control Device	N Trip Rd@ Hanshaw Rd
9/14/16	5091	Unlicensed Operator	Ch Rd
9/14/16	1180c	Spd In School Zone	Hanshaw Rd
9/14/16	3191u	Oper Wo Insurance	Hanshaw Rd
9/14/16	1180d	Speed In Zone	Hanshaw Rd
9/14/16	3191u	Oper Wo Insurance	Hanshaw Rd
9/14/16	1180d	Speed In Zone	Hanshaw Rd
9/14/16	1180d	Speed In Zone	Hanshaw Rd
9/14/16	3191u	Oper Wo Insurance	Hanshaw Rd
9/14/16	11922	Driv'g W/.08 Of 1% Or More Of Alc	Ch Rd
9/14/16	1163d	Improper/No Signal	Ch Rd
9/14/16	1141	Fld To Yld Rt-Of-Way On Left Turn	Ch Rd
9/14/16	11923	Driving While Intoxicated	Ch Rd
9/14/16	1110a	Disobey Traf Control Device	N Trip Rd
9/14/16	5092	Oper Out Of Class	N Trip Rd
9/15/16	3752a1	No/Inadequate Lights	St Rt 13
9/15/16	306b	Uninspect Motor Vehicle	St RT 13
9/15/16	5091	Unlicensed Operator	St Rt 13
9/15/16	4011a	Unreg Motor Vehicle (Exp 08/23/16)	Hanshaw Rd
9/15/16	1110a	Disobey Traf Control Device	Hanshaw Rd
9/16/16	1110a	Disobey Traf Control Device	St Rt 13
9/16/16	1110a	Disobey Traf Control Device	Pleas Grv Rd
9/16/16	306b	Uninspect Motor Vehicle	Pleas Grv Rd
9/16/16	4011a	Unreg Motor Vehicle (Exp 08/17/16)	Hanshaw Rd
9/16/16	1110a	Disobey Traf Control Device	Hanshaw Rd
9/16/16	3191u	Oper Wo Insurance	Hanshaw Rd
9/16/16	3191u	Oper Wo Insurance	N Trip Rd
9/16/16	306b	Uninspect Motor Vehicle	N Trip Rd
9/16/16	3191u	Oper Wo Insurance	N Trip Rd
9/17/16	1180d	Speed In Zone	Pleas Grv Rd
9/17/16	1110a	Disobey Traf Control Device	Trip Rd

**EXHIBIT 2017-069c page 2 of 2**  
**CAYUGA HEIGHTS POLICE DEPARTMENT**  
**Uniform TRAF Tickets 9/1/16 to 9/30/16**

Date	Offense	Mph/Mph Zone	Location
9/17/16	1110a	Disobey Traf Control Device	Hanshaw Rd
9/18/16	1110a	Disobey Traf Control Device	Pleas Grv Rd
9/19/16	1110a	Disobey Traf Control Device	Trip Rd
9/19/16	3191u	Oper Wo Insurance	Trip Rd
9/19/16	1110a	Disobey Traf Control Device	Hanshaw Rd
9/19/16	1211a	Backing Unsafely	Pleas Grv Rd (Park Lot)
9/19/16	512	Oper While Registration Susp/Revoked	Pleas Grv Rd (Park Lot)
9/19/16	3191u	Oper Wo Insurance (Exp 07/23/15)	Pleas Grv Rd (Park Lot)
9/20/16	1110a	Disobey Traf Control Device	Hanshaw Rd
9/20/16	306b	Uninspect Motor Vehicle	Hanshaw Rd
9/20/16	5111a	Agg Unlic Op 3rd (Misd)	Hanshaw Rd
9/20/16	1180d	Speed In Zone	Pleas Grv Rd
9/20/16	306b	Uninspect Motor Vehicle	Hanshaw Rd
9/20/16	5091	Unlicensed Operator	Hanshaw Rd
9/20/16	3752a3	No/Insufficient Tail Lamps	Hanshaw Rd
9/20/16	1110a	Disobey Traf Control Device	Hanshaw Rd
9/20/16	37540b	Inadequate Or No Stop Lamps	Hanshaw Rd
9/20/16	3191u	Oper Wo Insurance (Exp 06/23/16)	Hanshaw Rd
9/20/16	5111a	Agg Unlic Op 3rd (Misd)	Hanshaw Rd
9/20/16	5091	Unlicensed Operator (Revoked 03/21/16)	Hanshaw Rd
9/21/16	1110a	Disobey Traf Control Device	E.Upland Rd
9/21/16	3191u	Oper Wo Insurance (Exp 11/02/15)	E.Upland Rd
9/22/16	306b	Uninspect Motor Vehicle 7/31/16	Pleas Grv Rd
9/22/16	306b	Uninspect Motor Vehicle 9/30/2015	St Rt 13
9/22/16	4011a	Unreg Motor Vehicle	St Rt 13
9/22/16	4011a	Unreg Motor Vehicle (Exp 05/06/16)	Hanshaw Rd
9/22/16	3191u	Oper Wo Insurance (Exp 05/06/15)	Hanshaw Rd
9/22/16	306b	Uninspect Motor Vehicle	Hanshaw Rd
9/22/16	306b	Uninspect Motor Vehicle	N Trip Rd
9/22/16	1225d	Oper Mv While Use Portable Elec Dev	N Trip Rd
9/23/16	1144a	Fld/Yld Rt-Of-Way To Emerg Vehicle	St Rt 13 (S)
9/23/16	4011a	Unreg Motor Vehicle (Exp 07/26/16)	N Trip Rd
9/26/16	306b	Uninspect Motor Vehicle	Trip Rd
9/26/16	4011a	Unreg Motor Vehicle (Exp 09/01/16)	Trip Rd
9/26/16	5111a	Agg Unlic Op 3rd (Misd) (Susp 04/06/14)	Trip Rd
9/27/16	3752a4	No/Inadequate Plate Lamps	St Rt 13
9/27/16	5111a	Agg Unlic Op 3rd (Misd)	St Rt 13
9/27/16	1110a	Disobey Traf Control Device	Pleas Grv Rd
9/27/16	4011a	Unreg Motor Vehicle	Pleas Grv Rd
9/27/16	3191u	Oper Wo Insurance (No Proof Shown)	Hanshaw Rd
9/28/16	1110a	Disobey Traf Control Device	St Rt 13
9/28/16	1180d	Speed In Zone	Trip Rd
9/28/16	1110a	Disobey Traf Control Device (Speed)	Hanshaw Rd
9/28/16	306b	Uninspect Motor Vehicle	Hanshaw Rd
9/28/16	4011a	Unreg Motor Vehicle (Exp 06/26/15)	Hanshaw Rd
9/28/16	3191u	Oper Wo Insurance (No Proof Shown)	Hanshaw Rd
9/28/16	3191u	Oper Wo Insurance (Exp 11/29/15)	Hanshaw Rd
9/29/16	3752a1	No/Inadequate Lights	N Trip Rd
9/30/16	4011a	Unreg Motor Vehicle (Exp 09/06/16)	Hanshaw Rd
9/30/16	1110a	Disobey Traf Control Device (Speed)	Highland Rd
9/30/16	5091	Unlicensed Operator (Susp Permit Only)	Highland Rd

## Report of the Engineer

The DPW crew has completed the sidewalk replacement on Hanshaw Road down to Hillside Drive. There is still more asphalt sidewalk from Hillside to Cayuga Heights Road, but we may start this block of work until spring time because concrete is not supposed to be subjected to temperatures below 40 deg. F within the first 24 hours.

The Bike/Pedestrian Committee has been very active on the sidewalk grant application process. A preliminary application was submitted at the end of September, and a telephone conference was had with NYSDOT earlier this month. NYSDOT was enthusiastic about our project, but informed us that they had as many as 15 applications for a very small pool of funds for their region. Subsequently, it was decided to reduce the scope of the application to just the work along Kline and Wyckoff Roads to make the application a smaller package to be more competitive with the regions other projects. The final application is due on 10/21/16.

Since the Fisher Engineering traffic report did not dispute the basic evaluations in the SRF Traffic report (for the medical office building project), I spoke to Tim Faulkner (Fisher) about the potential benefits of a 3 lane design for Hanshaw Road between Pleasant Grove and N. Triphammer. He thought that would be a worthwhile improvement and would be willing to review it and give feedback. I can bring my sketches to the PWC meeting for discussion.

I need to get an area estimate to Suit Kote so they can give us a cost estimate for repaving of the parking lot(s) around Village Hall and Village Green.

We are still waiting for the Village of Lansing to provide their official estimated sewer projection to add to the Town of Lansing's recent request for capacity.

Street signs have been ordered for the Pleasant Grove Road ÷hidden drivewayö.

I was able to put together a list of all of the electric motors (7 varies HP) that were replaced at the WWTP basement flood and the associated costs from the vendors. The village has paid a total of \$36,414.50 for the new ones. The insurance company is going to reimburse the Village for 100% of the cost.

In the process of hiring the new Assistant Superintendent of Public Works, the Mayor has asked me to put together a list of job duties/tasks that can be assigned to the new employee. I am working on a list of tasks broken down into daily, weekly, monthly and yearly activity.

Chemung Supply will be coming in November for 2 days to do guard rail installation.

TCAT has put up new temporary signage at locations they are now officially identifying as Bus Stops. They have been informed that they will need to submit a request for a license to have new permanent signs installed when they deem the new stops are working out. I will be bringing their official request before the Trustees when the time comes.

**EXHIBIT 2017-071a**

**VILLAGE OF CAYUGA HEIGHTS  
CLERK & TREASURER'S REPORT  
OCTOBER 17, 2016**

**1. Communication:**

The next print newsletter is planned for early December. Articles are welcome from all Trustees, Committee Members, and Staff Members. Additionally, if anyone has an idea for a Village topic to be included in the eNewsBlast, please contact Tayo or me.

**2. Computer System Administration:**

Email migration issues have been handled in-house as needed. The decision to use the anti-virus software Bitdefender instead of Symantec has been made. Bitdefender identifies ransomware in addition to all other standard malware and virus detection.

**3. Reporting and Audit:**

The onsite audit work was completed after four days. There are a few remaining questions to address.

**4. Policies:**

NYS recommends that each municipality review, modify as necessary, and reapprove its Policies on an annual basis. For those areas where policies have not been written and enacted, it is advised that they be written and adopted as soon as possible. One such policy is homeowner reimbursements.

**5. Budget:**

No budget accounts need modification this month. Retiree Healthcare Expenditures will be reduced due to a retiree dropping his coverage to be covered under his wife's insurance and a spouse's coverage ending due to divorce.

Purchase of a vehicle for the ASPW. Is a resolution to seek a used vehicle and purchase for a not to exceed amount needed?

**6. Debt:**

Principal and interest payments on the two fire station bonds are due on November 15 and December 15. Each payment is \$70,000 towards principal and \$9,000 in interest.

**7. Revenues & Expenditures:**

September 2016 Bank to Book Reconciliation was conducted by Trustee & Deputy Treasurer Biloski on Wednesday, October 7, 2016.

Revenue and Expenditure Reports are available for YTD Fiscal Year Ending May 31, 2017.

**8. Current Expenses - Unaudited Abstract #005 dated October 17, 2016 as distributed.**

**9. Approval of October Abstract –**

**BE IT RESOLVED THAT:** Abstract #005 for FYE2017 consisting of TA vouchers 33 - 41 in the amount of \$14,966.66 and Consolidated Fund vouchers 332 - 416 in the amount of \$219,151.08 is approved and the Treasurer is instructed to make payments thereon.

Respectfully submitted,

*Joan M. Mangione*

**EXHIBIT 2017-071b**

10/05/2016 16:00:01

**MONTHLY REPORT OF TREASURER**

**TO THE VILLAGE BOARD OF THE VILLAGE OF CAYUGA HEIGHTS :**

The following is a detailed statement of all moneys received AND disbursed BY me during the month of September, 2016:

DATED: October 5, 2016

*John M. Mangione*  
TREASURER

	Balance 08/31/2016	Increases	Decreases	Balance 09/30/2016
<b>A GENERAL FUND - VILLAGE</b>				
CASH - CHECKING	-56,930.81	94,880.86	283,856.40	-245,906.35
CASH - SAVING	1,773,931.19	181.77	0.00	1,774,112.96
CERTIFICATE OF DEPOSIT	1,009,968.80	848.08	0.00	1,010,816.88
Petty Cash	450.00	0.00	0.00	450.00
FIRE COUNCIL CASH ASSETS	-22,047.91	0.00	0.00	-22,047.91
<b>TOTAL</b>	<b>2,705,371.27</b>	<b>95,910.71</b>	<b>283,856.40</b>	<b>2,517,425.58</b>
<b>F WATER FUND</b>				
CASH - CHECKING	211,330.66	8,741.96	21,987.43	198,085.19
<b>TOTAL</b>	<b>211,330.66</b>	<b>8,741.96</b>	<b>21,987.43</b>	<b>198,085.19</b>
<b>G SEWER FUND</b>				
CASH - CHECKING	497,300.51	65,589.97	155,825.50	407,064.98
CASH - SAVINGS	392,171.84	40.18	0.00	392,212.02
CERTIFICATE OF DEPOSIT	400,982.15	83.22	0.00	401,065.37
<b>TOTAL</b>	<b>1,290,454.50</b>	<b>65,713.37</b>	<b>155,825.50</b>	<b>1,200,342.37</b>
<b>H CAPITAL FUND</b>				
CASH - CHECKING	162,861.01	12.04	527.19	162,345.86
<b>TOTAL</b>	<b>162,861.01</b>	<b>12.04</b>	<b>527.19</b>	<b>162,345.86</b>
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	35,470.28	136,495.04	163,959.56	8,005.76
<b>TOTAL</b>	<b>35,470.28</b>	<b>136,495.04</b>	<b>163,959.56</b>	<b>8,005.76</b>
<b>TOTAL ALL FUNDS</b>	<b>4,405,487.72</b>	<b>306,873.12</b>	<b>626,156.08</b>	<b>4,086,204.76</b>

*Jennifer Biloski*  
10/7/16



Of Broome, Tompkins & Tioga Counties

P.O. Box 654  
Binghamton, NY 13902  
Ph: 607-722-2262  
Fax: 607-724-0428

October 5, 2016

George Tamborelle  
424 Klinewoods Road  
Ithaca, NY 14850

Dear Mr. Tamborelle,

Thank you for giving Servpro of Broome, Tompkins & Tioga Counties the opportunity to assist you with your water damage restoration needs. Your insurance company has paid us all but your \$1,000.00 deductible for the mitigation services that have been provided at your residence.

Please remit payment due within five (5) business days. Also, for your convenience, we accept Master Card and Visa. Please call 607-722-2262 to charge by phone.

Should you have any questions, please contact our office and a representative will assist you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Debra L. Thornton".

Debra L. Thornton  
Accounting Clerk

**EXHIBIT 2017-073**

**WHEREAS:** The NYS Open Meeting Law §105 prescribes matters for which a public body may conduct an executive session; and,

**WHEREAS:** Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered; and,

**WHEREAS:** The conduct an executive session for these enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

**THEREFORE, BE IT RESOLVED THAT:** An Executive Session of the Village of Cayuga Heights Board of Trustees is conducted for the purposes of subsection (f) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.