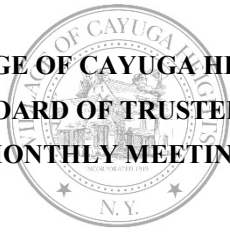


Minutes
Ronald E. Anderson Fire Station

VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES
MONTHLY MEETING



Tuesday, February 20, 2018
7:00 p.m.

Present: Mayor Woodard; Trustees: Marshall, McMurry, Robinson, and Salton; Police Chief Steinmetz; Superintendent of Public Work Cross; Assistant Superintendent of Public Works Wiese; Deputy Clerk Walker; and Attorney Marcus.

Absent: Trustees: Biloski and Friend; Clerk & Treasurer Mangione

Call to Order: Mayor Woodard calls the meeting to order at 7:05 p.m.

1. Approval of Meeting Minutes: January 16, 2018 (Exhibit 2018-106)

Resolution #8128

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the January 16, 2018 Meeting Minutes as presented.

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

2. Privilege of the Floor:

No members of the public wish to speak.

3. Report of Fire Superintendent Tamborelle-Submitted Report

The Spring recruitment class should produce around 5-6 members.

4. Report of Village Historian Szekely-Submitted Report

B. Szekley reported the Historians budget for FYE 2017-2018 was allocated to collecting books authored by Cayuga Heights residents. The books will be displayed in the Marcham Hall Court Room. For FYE 2018-2019 the historians will continue to purchase books and continue with the Village mapping project.

Trustee Salton thanked Historian Szekely for all her articles and contributions, which have added to the richness of our community.

5. Report of Mayor Woodard

a. Streetlight Conversion to LEDs: The City of Ithaca and Town of Ithaca are willing to help the other municipalities convert to LED either at no cost or subsidized cost. NYSEG put together a buyout for the lights in Cayuga Heights, rough estimates are around \$21,000. The Village has around 317 lights and would like to explore service contracts if the Village did buy out NYSEG. Assistant Superintendent of Public Works Wiese updated the Board that dis-connect switch on Triphammer Rd. has been installed.

b. Transportation Study: Superintendent of Public Work Cross received six proposals for the Community Corners traffic study. The Planning Board will begin discussing them next Monday. The traffic evaluation is for the two major intersections in the Village: N. Triphammer Rd Hanshaw & Hanshaw Pleasant Grove Rd.

There were several traffic counters set up in the Village over the last week. Superintendent of Public Work Cross stated that Tri-State Company is the New York State Department of Transportation subcontractor for traffic counters and he will determine who authorized the installation.

c. Short Term Rental Update: The law is in affect now. May 9, 2108 will be the deadline to obtain a permit and operate a short-term rental.

d. On-line Billing: The Village is now accepting credit cards and water and sewer bills can be paid on-line.

e. Chestnut Trees: Andre Bensadoun, Village Forester acquired 5 American Chestnut trees from the American Chestnut Foundation (ACF). The Village of Cayuga Heights will receive the trees after Mayor Woodard signs an agreement not to distribute the biological material of the trees.

Resolution #8129

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes the Mayor sign the agreement with the American Chestnut Foundation as written.

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

6. Report of the Trustees: Trustee McMurry reports that, the Bike-Pedestrian Committee had asked several landscaping companies for proposals on a planting for the edge of the slope in Sunset Park. A discussion followed regarding options for clearing vegetation and trees on the slope. This will be an ongoing maintenance project. Trustee Marshall suggested contacting Dan Seigel to evaluate the plants and develop a plan for erosion control.

The General Code codification is due in March. Clerk & Treasurer Mangione is compiling the changes. All changes to the codification will be discussed and voted on at a future Public Hearing.

Mayor Woodard informed the Board that the DPW will be purchasing a GIS platform called Manifold. The first project will be to map all the manholes in the Village of Cayuga Heights.

The TAP Sidewalk funding application will be due this summer and funding will be announced in the fall. There is a new bike share project the City of Ithaca is launching in April and Trustee McMurry asked for them to consider including the Village as part of the program in the future.

Trustee McMurry stated, a bike to school day is planned for the Cayuga Heights Elementary School on May 18th.

Chief Steinmetz stated the Village police department could provide a classroom bike safety training as part of the planned event.

7. Report of Police Chief Steinmetz:

The annual STOP DWI contract is due, the contract reimburses up to \$3500.00 for dedicated stop DWI patrols.

Resolution #8130

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes the mayor sign the agreement with the Tompkins County Stop DWI program.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

8. Report of Assistant Superintendent of Public Works Wiese

MATCO Electricians was called back after the Police Department noticed the lights flickering and popping. MATCO found the circuit breaker was “cooking” and appeared to have been wet at some point. MATCO will be able to convert all those circuits to new 200 amp. service panel for a cost not to exceed \$2500.00.

M. Wiese also reported this winter to save on overtime, DPW snow crews will coordinate with CHPD on when to call in the snow plow teams.

Mayor Woodard stated, she would like to see a reduction in salt used on certain flat roads, primarily because of the amount of salt entering the watershed. Traditionally our staff will apply salt on the first and last round of snow plowing.

The two new generators are installed and working.

Resolution #8131

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the mayor sign a contract of emergency bases with MATCO for the repairs to the circuit breakers in Marcham Hall. The cost is not to exceed \$2500 and funds from the contingency fund.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

9. Report of Superintendent of Public Works Cross

The WWTP and Public Works Committee are looking at quotes to install bearings and seals on the trickling filters at the WWTP. There are not many contractors available to bid on this type of work. Henderson Brothers has submitted a quote, but no others.

Resolution #8132

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes the Mayor to sign the contract with Henderson Brothers provided that no better bid is received before February 27, 2018 to preform replacement work on the Village Sewer Treatment Plant.

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

All the “small” fixes at the WWTP have resulted in good results. GHD is working on an engineering study in preparation for a grant application for the Headworks project. Trustee Salton asked who will write the grant and application. Superintendent of Public Works Cross will check into it.

6. Report of the Clerk & Treasurer Mangione:

Clerk & Treasurer Mangione was absent but submitted FYE2018 revenue summary. Mayor Woodard reported sales tax revenues have increased throughout the Tompkins County.

Resolution #8133

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves Abstract #09 for FYE2018 consisting of TA vouchers 88 - 100 in the amount of \$17,974.40 and Consolidated Fund vouchers 607-699 in the amount of \$274,495.35 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Superintendent of Public Works Cross, asked for a prepayment to Ungleich Flooring for refinishing the Court Room floor in the amount of \$2313.00.

Resolution #8134

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the payment to Ungleich Hardwood Floors in the amount of \$2313.00 for Marcham Hall floor resurfacing. A payment which falls before the March 19, 2018 Board of Trustees Meeting.

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

11. Report of Attorney Marcus:

Village Attorney Marcus reported that Tompkins County responded to our proposed Zoning Law pursuant to NYCL Section 239. Although the County did not have any further comments to the new law, the Board should ratify the adoption of the Zoning Law as presented on February 6, 2018.

Resolution #8135

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the adoption of the current Zoning Law as written and presented on February 6 2018.

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

12. Executive Session

Resolution #8136

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees enter an Executive Session for the purposes of subsections (f) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

13. Adjournment- Mayor Woodard adjourns the meeting at 10:29 p.m.

DRAFT