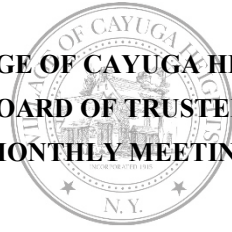


Minutes
Marcham Hall

VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES
MONTHLY MEETING

Monday, March 18, 2019
7:00 p.m.



Present: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton; Police Chief Wright; Assistant Superintendent of Public Works Wiese; Treasurer Mangione; Clerk Walker; Attorney Marcus

Absent: Village Engineer B. Cros

Call to Order: Mayor Woodard calls the meeting to order at 7:02 p.m.

2. Approval of Meeting Minutes: February 25, 2019 (Exhibit 2019-125)

Resolution # 8359

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the February 25, 2019 meeting minutes as presented.

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, and Robinson

Nays: none

Abstentions: Trustees McMurry, and Salton

Motion Carried

Approval of Meeting Minutes: February 28, 2019 (Exhibit 2019-126)

Resolution # 8360

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the February 28, 2019 special meeting minutes as presented.

Motion: Trustee Marshall

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, and McMurry

Nays: none

Abstentions: Trustee Robinson, and Salton

Motion Carried

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2019-127)

- The Public Employee Safety and Health Bureau (PESH) inspected the CHFD last week. Overall there were no issues and a formal report will be mailed to Chief Tamborelle.

4. Privilege of the Floor: No members of the public wished to speak

5. Report of Mayor Woodard:

a. Davey Contract Update: Members of the Shade Tree Committee met with the Davey Consulting group and decided early May would be the ideal time to conduct the Village tree inventory. The inventory should take 2-3 people a couple of weeks to complete.

b. Bergmann Contract Update: Mayor Woodard would like the Board to consider moving the start date for the traffic study to this fall. Treasurer Mangione will make sure this project gets put into the proposed 2019-2020 budget.

c. Sunset Park Grant Update: The Tompkins County 2019 budget includes \$50,000 to fund small grants for towns and villages within Tompkins County that wish to make improvements to municipal parks and/or trails. The fund is administered by the Department of Planning and Sustainability. The Village was awarded \$5000 for enhancements to Sunset Park.

d. Proposed LL A of 2019 Planned Development Zone: The basic changes were to clarify density, height and setbacks and lot coverage (dimensional requirements). Section 8.2 B lists the factors and guidelines for the PDZ for the Board to consider. An applicant has to establish that the results of the PDZ are going to achieve better results and follow the comprehensive plan goals. All zoning has to follow the comprehensive plan.

RESOLUTION # 8361

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to schedule a Public Hearing on April 15, 2019 at 7:00 p.m. to take comments on Proposed Local Law A- 2019 Planned Development Zone (PDZ) as modified.

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

e. Proposed LL B of 2019: This local law allows flexibility with budgeting the new fiscal year. The Board recognizes that there were an large number of increased assessments throughout the Village. The Board is allowed to pass a local law to adopt a budget for the fiscal year commencing in 2019 that requires a real property tax levy in excess of the tax levy limit as defined by General Municipal Law §3-c.

RESOLUTION # 8362

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to schedule a Public Hearing on April 15, 2019 at 7:00 p.m. to take comments on Proposed Local Law B- 2019 to override the tax levy limit.

Motion: Trustee Salton

Second: Trustee Friend

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Trustee Robinson suggests and the Board agreed to move the Public Hearing for Proposed Local Law A of 2019 to April 1, 2019 at the Village Organizational Meeting.

RESOLUTION # 8363

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to reschedule a Public Hearing on April 15, 2019 at 7:00 p.m. to April 1, 2019 at 7:00 p.m. to take comments on Proposed Local Law A- 2019 Planned Development Zone (PDZ) as modified.

Motion: Trustee Robinson

Second: Trustee Friend

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

f. Proposed LL C of 2019: The intent of this Local Law is to establish rules, regulations and conditions to preserve and protect the condition of the public roads of the Village of Cayuga Heights (the “Village”). The Village’s Board of Trustees (the “Board”) has determined that future development projects in the Village and in the vicinity of the Village may result in extraordinary, high-intensity traffic to and from development sites, causing significant and measurable damage to the Village’s roads that jeopardizes the health and safety of residents and others who use those roads.

- Mayor Woodard informs the Board that the North Campus Residential Expansion (NCRE) vehicle construction traffic route will use North Triphammer Road to Hanshaw Road and turning onto Pleasant Grove Road.
- The project estimates 10,000 heavy construction vehicles trips on the Village roads.
- North Triphammer Road was resurfaced in 2018 and the heavy truck traffic will accelerate damage.
- The Village has access to D.O.T Scales to ensure proper truck load weights, and part-time Police Officer D. Barr has communicated with the City of Ithaca to determine the best method of enforcement.
- Trustee McMurry inquired on how money is recouped or measured in a situation like this. Attorney Marcus added, a use agreement is typically how this issue is resolved and the Village engineer would have to determine a value and secure some form of bond or cash security for future costs to repair the damaged roads.
- Mayor Woodard will inform the Village of Lansing of the NCRE truck route.

RESOLUTION # 8364

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to schedule a Public Hearing on April 15, 2019 at 7:10 p.m. to take comments on Proposed Local Law C- 2019 Road Preservation Law.

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

g. Budget Workshop: The Board discussion about moving the workshop to March 30, 2019 was tabled.

h. GHD Update: GHD updated the liability insurance coverage from one to five million for the WWTP expansion project. At the April 1, 2019 Organization meeting the Board will be ready to authorize the Mayor to sign the contract.

- An article in the Cornell Sun mentioned a Village ordinance limiting Jessup Fields to only intramural sports teams. The Board has no knowledge of such an ordinance.

6. Report of the Trustees:

a. Bike/Ped: In February Limebike Director Jeff Goodmark, spoke to the Village Bike-Ped Committee. He reports last year there were 9000 rides with 600 bikes, and 98% of those trips were in the City of Ithaca with an average length of a ride as .6 miles. Limebike will be introducing class one Ebikes and Escooters. Currently there are no staged Limebikes in the Village but a memo could be drafted with some recommendations for placement of Limebikes in the Village.

Trustee Salton suggests the Village should charge rent to Limebike for placing bikes on Village property.

In March, a local advocacy group -Bike-Walk Tompkins presented to the Village Bike-Ped Committee.

The active transportation coordinator Hector Chang suggested the committee put together a survey to get Village feedback on factors related to biking in the Village.

b. General Code: full manuscript will be presented at the Organizational Meeting on April 1, 2019

c. NYS Senator O'Mara: Trustee Salton is setting up a meeting to discuss the Village Waste Water Treatment Plant. Trustee Salton also reports that interviews for the Tompkins County Health Consortium Director position are entering the interview staged

7. Report of Police Chief Wright: Submitted Report (Exhibit 2019-131)

- Chief Wright states that the department is finally up to full staff. Field Training will start next week for the 2 new part-time officers.

- Trustee McMurry inquired to the status of patrolling the cemetery, under the TAP application agreement the walkway through the cemetery is open to pedestrian traffic 24 hours. Chief Wright confirmed and adds that the park is closed to vehicle traffic after 10:00 p.m.

8. Report of ASPW Wiese:

- The Public Employee Safety and Health Bureau (PESH) also inspected the DPW last week. Overall there were no real concerns and a formal report will be mailed to ASPW Wiese.

9. Report of Engineer Cross:

- Engineer B. Cross is on vacation

10. Report of Treasurer Mangione: Submitted Report (Exhibit 2019-132)

- The Village annual INSERO audit findings were very much the same as always, all internal policies and procedures are in place.

- Abstract #9 was reduced by \$36,614.54 and corrected in Abstract #10 for the Tompkins County Health Consortium overpayment.

RESOLUTION # 8365

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes treasurer Mangione to reduce Abstract #9 in the amount \$36,614.54 to correct an oversight on the Tompkins County Health Consortium monthly check.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Resolution # 8366

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees approves Abstract #10 for FYE2019 consisting of TA vouchers 84-92 in the amount of \$17,332.70 and Consolidated Fund vouchers 679-743 in the amount \$169,908.50 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Biloski

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

- Trustee Salton noticed on the INSERO audit that the cash position declined by one million, Treasurer Mangione will provide the last ten-year fund balance worksheets for the budget workshop.

11. Report of Clerk Walker: Submitted Report (Exhibit 2019-133)

- NYS requires mandatory Sexual Harassment Training, Clerk Walker has updated the Village of Cayuga Heights employee manual and Village policy on sexual harassment. Village employee training will begin in May 2019.

Resolution # 8367

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees approves the revised Sexual Harassment Policy as being the Village of Cayuga Heights current policy.

Motion: Trustee Friend

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

12. Report of Attorney Marcus:

- The White Buffalo contract has been reviewed and is ready for Board approval and Mayor Woodard to sign.

13. Executive Session: The Board enters Executive Session at 9:24 p.m.

Resolution #8368

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees enters into an executive session (F) for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution # 8369

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees exit executive session (F) for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person and return to an open meeting at 9:42 p.m.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution # 8370

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign a contract with White Buffalo with funds from the fiscal year 2018, not to exceed \$21,320.

Motion: Trustee Friend

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

14. Adjournment: Mayor Woodard adjourns the meeting at 9:43 p.m.

DRAFT