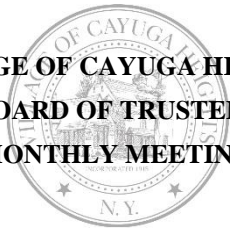


Minutes  
Marcham Hall

VILLAGE OF CAYUGA HEIGHTS  
BOARD OF TRUSTEES  
MONTHLY MEETING



Monday, September 17, 2018  
7:00 p.m.

**Present:** Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton; Police Sergeant Wright; Superintendent of Public Work Cross; Assistant Superintendent of Public Works Wiese; Clerk Walker; Attorney Marcus

**Call to Order:** Mayor Woodard calls the meeting to order and requests an Executive Session at 7:05 p.m.

**Executive Session**

**Resolution # 8295**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees enter into Executive Session for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

*Motion:* Trustee Robinson

*Second:* Trustee McMurry

*Ayes:* Mayor Woodard; Trustees Biloski Friend, Marshall, McMurry, Robinson and Salton

*Nays:* None

*Abstentions:* None

**Motion Carried**

**Resolution # 8296**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees exit from Executive Session at 7:12 p.m.

*Motion:* Trustee Salton

*Second:* Trustee Robinson

*Ayes:* Mayor Woodard; Trustees Biloski, Friend, Marshall, McMurry, Robinson and Salton

*Nays:* None

*Abstentions:* None

**Motion Carried**

**Resolution # 8297**

**BE IT RESOLVED THAT:** The Village of Cayuga Heights Board of Trustees resolve to hire Jerry Wright as the Chief of the Cayuga Heights Police Department at the initial annual salary of \$119,109.71, with the other terms of his employment to be in accordance with an employment agreement that the Mayor is authorized to sign once approved as to form and substance by the Village’s labor law counsel.

*Motion:* Trustee Salton

*Second:* Trustee Friend

*Ayes:* Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson and Salton

*Nays:* None

*Abstentions:* None

**Motion carried**

Police Chief Wright recited the Oath of Office, then his family removed his Sergeant badges and posed for a family photo.

Police Chief Wright expressed his thanks and gratitude to all who have been a part of his life and path to where he is today.

**Report of Police Chief Wright: Submitted Report**

Several resumes have been received for a full-time patrol position and 3 of 4 full time Police Officers have already taken the Sergeant’s exam and are eligible for Sergeant position. Overtime numbers were down, even though the department was short-handed over the last few months.

**Approval of Meeting Minutes: September 18, 2017 (Exhibit 2019-062)**

**Resolution # 8298**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves the September 18, 2017 Board of Trustees Meeting Minutes as presented.

*Motion:* Trustee McMurry

*Second:* Trustee Marshall

*Ayes:* Mayor Woodard; Trustees Biloski, Friend, Marshall, McMurry, Robinson and Salton

*Nays:* None

*Abstentions:* None

**Motion Carried**

**Approval of Meeting Minutes: August 30, 2018 (Exhibit 2019-063)**

**Resolution # 8299**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves the August 30, 2018 Board of Trustees Meeting Minutes as presented.

*Motion:* Trustee Biloski

*Second:* Trustee Friend

*Ayes:* Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson and Salton

*Nays:* None

*Abstentions:* None

**Motion carried**

**Report of Fire Superintendent Tamborelle**

Chief Tamborelle is currently in Virginia aiding with disaster relief from Hurricane Helen.

**Privilege of the Floor: No member of the Public wished to speak**

**Report of Mayor**

**A. LED & NYSEG Analysis**

Tad Palmer From NYSEG, and Chris Argetsinger (by phone) and Terry Carroll from NYSEERDA, met with Mayor Woodard and B. Cross to discuss the Village inventory of street lights and buyout costs. Terry Carroll and his interns had surveyed all Village street lights. NYSEG will provide information on the year a street light was installed, which will better determine an accurate inventory.

Trustee Friend asked how NYSEG will credit the Village for overpayments.

The City of Ithaca can provide a consultant who will have the expertise to help determine a close buyout cost. The Village needs to give NYSEG a number. The Village of Cayuga Heights Police Department will conduct a visual inspection of the street lights to determine which are working and which ones are not. Texas Lane has a high number of street lights out. NYSEG indicated foliage growing into or on the light is the Village's responsibility.

Trustee Salton stated that utility poles in the ROW should be maintained to a certain standard for safety reasons. Reinforcing the broken poles is an issue and the type of "scab" repairs currently being used is concerning. B. Cross will research to see if there are any Village easements with NYSEG or any public utility.

**B. New Deputy Clerk**

Mayor Woodard introduces Penny Rich who was hired to become the new Deputy Clerk when Tayo Johnson leaves in November.

### **C. The Violence in the workplace surveys**

Surveys were returned on Friday, September 14, 2018.

### **Report of the Trustees**

#### **A. TAP Update**

The Village of Cayuga Heights, City of Ithaca, and the Town of Dryden all submitted applications for the TAP Grant, and fourteen applications were submitted for Region Three.

#### **B. Cornell North Campus Development update**

Trustee McMurry reported that an official application has been made and the City of Ithaca will be lead agency for SEQR review. Through the SEQR process the Village will have an opportunity to comment on the project. B. Cross reported that the Town of Ithaca might annex their portion of the land and allow the City of Ithaca to have ownership. The concept; as tax-exempt property already, giving the land to the City of Ithaca might be a way to avoid the lengthy involvement in the project.

Questions were raised regarding Cornell's traffic study. The Village Planning Board could request a peer review as part of Site Plan Review.

The Trustees discussed whether Bergman & Associates should incorporate the North Campus Development into their study of traffic in the Community Corners Area.

B. Cross leaves the meeting at 8:41 p.m.

#### **C. Tompkins County Health Consortium update**

Trustee Salton reported the TCHC Board is expected to approve a 5% premium increase next year. The growth of the consortium has produced positive net income growth every year. The largest in 2015 with just over 6 million dollars in net income. The TCHC received 1.2 million in rebate checks from the RX Manufactures. The TCHC is discussing using an inter-consortium captive layer fund, which pools money toward stop loss coverage with other Consortiums.

### **Report of ASPW Wiese**

The new mini excavator arrived, and 2 new 1-ton pickup trucks have been ordered. One of the older 1-ton pickups will go to auction in October.

Trustee Robinson reported his opinion that the LED lighting test on the Highland Road pedestrian walkway really didn't have a benefit.

Trustee Salton commended the DPW and paving on the Parkway and the rain drainage was working well. Trustee Robinson also commends the great job on Triphammer Road and the even manholes level with the surface of the road.

### **Report of the Treasurer: Submitted Reports**

**Abstract # 4**

**Resolution # 8300**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves Abstract #4 for FYE2019 consisting of TA vouchers 24 - 32 in the amount of \$17438.28 and Consolidated Fund vouchers 195 - 259 in the amount of \$236,321.91 and the Treasurer is instructed to make payments thereon.

*Motion:* Trustee Biloski

*Second:* Trustee Robinson

*Ayes:* Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson and Salton

*Nays:* None

*Abstentions:* None

**Motion carried**

**Report of the Clerk**

Through NYMIR and NYSIF there are several online training courses available. The goal is to set up workplace safety webinar training for all Village employees. NYMIR has an online University that will track and notify the administrator when a course or policy review is available.

NYCOM fall training starts September 24, 2018 and submitted agenda highlighted the courses Clerk Walker will be attending. The new Village Information Aide, Lisa Skrubis will start on October 1, 2018.

**Executive Session**

**Resolution # 8301**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees enter into Executive Session for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

*Motion:* Trustee Biloski

*Second:* Trustee Robinson

*Ayes:* Mayor Woodard; Trustees Biloski Friend, Marshall, McMurry, Robinson and Salton

*Nays:* None

*Abstentions:* None

**Motion Carried**

**Resolution # 8302**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees exit from Executive Session at 9:29 p.m.

*Motion:* Trustee Salton

*Second:* Trustee McMurry

*Ayes:* Mayor Woodard; Trustees Biloski, Friend, Marshall, McMurry, Robinson and Salton

*Nays:* None

*Abstentions:* None

**Motion Carried**

**Meeting adjourned at 09:30 p.m.**