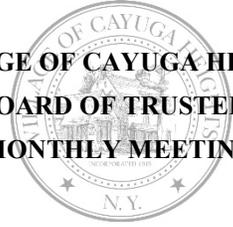


**Minutes
Marcham Hall**

**VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES
MONTHLY MEETING**



**Monday, November 19, 2018
7:00 p.m.**

Present: Mayor Woodard; Trustees: Biloski, Friend (arrived at 8:00 p.m.) Marshall, McMurry, Robinson, and Salton; Police Chief Wright; Superintendent of Public Work Cross; Assistant Superintendent of Public Works Wiese; Treasurer Mangione; Clerk Walker; Attorney Marcus (arrived at 7:45 p.m.)

Call to Order: Mayor Woodard calls the meeting to order at 7:01 p.m.

1. Approval of Meeting Minutes: October 15, 2018 (Exhibit 2019-076)

RESOLUTION # 8317

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the October 15, 2018 meeting minutes as presented.

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Robinson and Salton

Nays: none

Abstentions:

Motion carried

2. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2019-077)

The annual fitness training will take place in January and Fire Superintendent Tamborelle will look at purchasing a Fit Test machine for the CHFD members. A Fit Test is required for the new Cancer policy mandated by New York State.

a. Tahoe Resolution:

RESOLUTION # 8318

WHEREAS, The Village of Cayuga Heights Fire Department is the beneficiary of the Hanselman Family Trusts; and

WHEREAS, The Village of Cayuga Heights Fire Department has determined that there exists a need to replace U243 which was originally purchased with funds from the Hanselman Trust; and

WHEREAS, The Village of Cayuga Heights Fire Department has determined that it would best benefit the Fire Department and Hanselman Trust to sell at auction the existing vehicle and apply monies received for U243 directly to decreasing the end cost of the new vehicle; and

EXHIBIT 2018-86

WHEREAS, The Cayuga Heights Fire Department has received quotes for the purchase of the vehicle at NYS Contract Pricing and for outfitting the vehicle; and

WHEREAS, Village of Cayuga Heights Public Safety committee recommends the purchase of a 2019 Tahoe.

NOW, THEREFORE, BE IT RESOLVED THAT:

Approval is granted to purchase a 2019 Tahoe at NYS contract pricing plus the cost of outfitting the vehicle for service not to exceed \$48,000. The expenditure will be reimbursed to the Village of Cayuga Heights from the Hanselman Fund proceeds.

Motion: Trustee Salton

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Robinson and Salton

Nays: none

Abstentions: none

Motion carried

3. Privilege of the Floor: No members of the public wished to speak.

4. Report of Mayor

a. Wies VanLeuken Resolution:

RESOLUTION # 8319

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to appoint Wies VanLeuken to the Access Oversight Committee for a one year term.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Robinson and Salton

Nays: none

Abstentions: none

Motion carried

b. Sunset Park:

•Mayor Woodard met with David Obrien, a stone mason, to look at stone work needed in the park. He guessed it would cost about \$1000.00 per day to rebuild the columns. During an TCOGG Meeting, Mayor Woodard found that there is up to \$5000.00 available for park improvements. In January 2019 there will be more information available on the application process.

EXHIBIT 2018-86

- Another part of Sunset Park that needs attention is the trees on the slope.
- Limbwalker Tree Company could use a motorized shredding machine and “Buzz” the hillside for \$950.00 .
- Trustee McMurry noted that additional funding might be created through the formation of a Friends of Sunset Park organization.
- The last stone work completed in Sunset Park was about 12 years ago

c. CHFD Cancer Policy: Mandated Policy

d. LED Update:

•Mayor Woodard stated that we have the opportunity to buy the LED Lights at the same time as the City of Ithaca in order to obtain a discount. The Village has the second largest inventory of street lights in Tompkins County. Mayor Woodard suggested Board members visit the different areas that LEDs have been installed. Superintendent of Public Works, B. Cross, felt the City of Ithaca is still about a year away from implementation.

e. Water rate: The Village Finance committee met and discussed Bolton Points 4% increase which will be \$5.16 per 1000 gallons and the Villages up charge is 100% of that. The total rate will therefore rise from \$10.00 to \$10.32.

Village Attorney Marcus arrived at 7:45 p.m.

RESOLUTION # 8320

WHEREAS, the Village of Cayuga Heights is served by the Southern Cayuga Lake Intermunicipal Water Commission; and

WHEREAS, the Village of Cayuga Heights has entered into an amended, supplemental, restated, and consolidated agreement of municipal cooperation for construction, financing and operation of an intermunicipal water supply and transmission system dated as of June 5, 1979 as the same has been amended from time to time (the “Agreement”); and

WHEREAS, pursuant to the Agreement, the Village of Cayuga Heights agreed to pay to the Southern Cayuga Lake Intermunicipal Water Commission (hereinafter referred to as “Commission”), water revenues based upon, in part, a water rate billing structure based on a quarterly 5,000 gallon minimum; and Bolton Point rate is \$5.16 per 1000 gallons,

WHEREAS, in consideration of the premises and the mutual undertakings of the parties pursuant to the Agreement, the parties agreed to amend the Agreement effective January 1, 2019.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village of Cayuga Heights Board of Trustees approves the 2019 Bolton Point new water rate increase of 4% to \$5.16 per 1000 gallons.

Motion: Trustee Biloski

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Robinson and Salton

Nays: none

Abstentions: none

Motion carried

RESOLUTION # 8321

WHEREAS, the Village of Cayuga Heights is served by the Southern Cayuga Lake Intermunicipal Water Commission; and

WHEREAS, the Village of Cayuga Heights has entered into an amended, supplemental, restated, and consolidated agreement of municipal cooperation for construction, financing and operation of an intermunicipal water supply and transmission system dated as of June 5, 1979 as the same has been amended from time to time (the “Agreement”); and

WHEREAS, pursuant to the Agreement, the Village of Cayuga Heights agreed to pay to the Southern Cayuga Lake Intermunicipal Water Commission (hereinafter referred to as “Commission”), water revenues based upon, in part, a water rate billing structure based on a quarterly 5,000 gallon minimum; and Bolton Point rate is \$5.16 per 1000 gallons, and the Village of Cayuga Heights surcharge is \$5.16 per 1000 gallons for a total charge of \$10.32 per 1000 gallons.

WHEREAS, in consideration of the premises and the mutual undertakings of the parties pursuant to the Agreement, the parties agreed to amend the Agreement effective January 1, 2019.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village of Cayuga Heights Board of Trustees approves the new Village water rate to \$10.32 per 1000 gallons consumed.

Motion: Trustee Salton

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Robinson and Salton

Nays: none

Abstentions: none

Motion carried

f. Proposed Local Law I. -Sewer Rate:

- The Finance committee recommended a sewer increase of 10%. The Village rates are still lower than most.
- The Village did receive a NYS Water grant award of \$2,804,700 to finance 25% of Phase I and Phase II of the WWTP upgrades, and will file an acknowledgement by December 7, 2018.

RESOLUTION # 8322

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to schedule a Public Hearing on December 17, 2018 at 7:00 p.m. to take comments on Proposed Local Law I- Sewer Rates increase of 10%

VILLAGE OF CAYUGA HEIGHTS
DRAFT
PROPOSED LOCAL LAW I OF THE YEAR 2018

A LOCAL LAW TO AMEND THE ANNUAL SEWER RATES, AS DEFINED IN ARTICLE XII, SEWER RENTS, OF THE VILLAGE OF CAYUGA HEIGHTS ARTICLES

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

Section I. PURPOSE

The purpose of this Local Law is to establish annual sewer rates of \$2.76/1000 gallons consumed for inside users and a rate of \$4.14/1000 gallons used for outside users, as defined in articles XII, Sewer Rents, of the Village of Cayuga Heights Articles.

Section II. AUTHORITY

This Local Law is enacted pursuant to the grant of powers of local governments provided for in (i) Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provisions of the New York State Constitution or not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law, (ii) General Municipal Law Article 14-F, (iii) General Municipal Law Sections 451 and 452, and (iv) Village Law Article 14.

Section III. ESTABLISHMENT OF SEWER RATES

As of January 1, 2019, annual sewer rates shall be established at a rate of \$2.76/1000 gallons used for treatment of waste water originating from properties located within the Village and a rate of \$4.14/1000 gallons used for treatment of waste water originating from properties located outside of the Village.

Section IV. SUPERSEDING EFFECT

All Local Laws, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect.

Section V. VALIDITY

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law that can be given effect without such invalid provision.

Section VI. EFFECTIVE DATE

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Robinson and Salton

Nays: none

Abstentions: none

Motion carried

Trustee Friend arrived at 8:00 p.m.

g. Tree Inventory Grant: The Village received a DEC grant to conduct a tree inventory.

•The Shade Tree Advisory Committee has recommended Davies Tree Company to complete the work. The Grant will allow for Davies to inventory all trees, identify the species, and evaluate the overall health of the trees. This will allow the Village to maintain a GIS map of all Village trees. Davies Tree Company can perform this work for \$12,000.00

h. Cayuga Heights WWTP Grant:

•The Board will have Nick Hatala from GHD come to the December Board of Trustees meeting to bring some accurate projections for the next step on how to approach the timeline associated with this grant.

I. Crossing Guard:

RESOLUTION # 8323

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to offer Soladad Exantus the part time position of Crossing Guard for the Village of Cayuga Heights starting on December 3, 2018 for the amount of \$27.49 per hour.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson and Salton

Nays: none

Abstentions: none

Motion carried

5. Report of the Trustees:

a. Salt:

•Trustee Salton felt that the roads were unnecessarily salted when they were bone dry. It was explained that the Village roads were covered with salt and the roads were bone dry. The Village quickly received an inch of snow and the roads were very slippery, so roads were salted.

•The police department is responsible for making the decision to have the DPW salt. The DPW plow vehicles are not 4-wheel drive and sometimes need to put salt down for traction.

b. Parkway Blvd:

- Bike Pedestrian Committee would like to designate The Parkway as a bike boulevard roadway which would share the lane for both vehicles and bicycles.
- The Committee would also like to propose reducing the speed limit on the Parkway to 25 mph.
- Chief Wright stated this would create 3 different speed limits on The Parkway and make it more difficult to enforce and prosecute speed violators.
- The Village E-News blast would be a good way to get feedback from the residents on how they feel about designating The Parkway as a bike boulevard.
- Trustee Robinson stated that Triphammer Rd. has a lot of bicycle traffic and could use some signage to inform motorists to watch out for bicycles.

6. Report of Police Chief Wright: Submitted Report (Exhibit 2019-082)

- The police Ford Taurus brought \$6400 at auction. Chief also reported the new Chevy Tahoe police markings are the traditional markings and were done at half the cost. The rest of the fleet will be repainted for consistency.
- New cameras were installed last week and remote access will be available.

a. Sergeant exam update:

- The Tompkins County police sergeant's candidate exam list expired Aug 15, 2018. Tompkins County will announce a new sergeants exam test date for the first week in March. If less than 3 individuals sign up, then Tompkins County can cancel the test and the Village will be able to promote within its department.
- The Cayuga Heights Police Department took part in a school lockdown drill at the Cayuga Heights Elementary School. It was also announced that the elementary school now has a secured lobby and visitors will have to be buzzed in to enter the building.

7. Report of ASPW Wiese:

- The DPW and Yaws will be doing a safety training at the DPW at the end of the month
- The decommissioned one-ton truck sold for \$6100 at auction.
- The Public Works Committee wanted to address the N. Triphammer lighting. Each light needs new wiring and ASPW Wiese will be getting quotes from Pleasant Valley and Matco.
- B.Cross stated that he has received many complaints about the lack of street lighting on N. Triphammer Rd. Even when the wiring is fixed by the Village, we will still have to wait for NYSEG to fix the broken fixtures and bulbs. The Board recognizes that this is a major safety concern and will rely on ASPW Wiese to get the quotes as soon as possible.
- The fall leaf pickup is delayed until the snow has melted.

8. Report of Engineer Cross:

- The TG Miller proposal on The Parkway will be re-written and presented at the December Board meeting.
- Bergmann & Associates in anticipation of the Cornell North Campus project, could conduct a study on the average daily traffic count. This would be helpful in determining the origin and destination of traffic going through the Village. The study cost is \$6000.00.
- Cornell, as well as the City of Ithaca, does not want to fund that type of study.
- Trustee Marshall would like more details on how Bergmann would be able to conduct this study, particularly regarding the use of Bluetooth technology.
- Planning Board's feedback will be requested.

The 50% drawings Phase I. headworks replacement project have been received. B. Cross noticed 3 issues that concerned him.

1. Drawings reflect a flat roof
2. There is a large storm water pipe marked on the drawings. Who owns it?
3. In the drawings, the outflow pipes are overlapping the large storm water pipe.

As discussed at last month's Board meeting, DPW has started trimming hedges and has moved the stop bar closer to the 6 way intersection. Trustee McMurry stated that the visibility at that intersection is not much better. B. Cross will write a letter to the homeowner and let them know we need to cut or remove more of the shrubs.

B. Cross has issued an appearance ticket for a zoning violation on a property on Devon Road.

9. Report of the Treasurer Mangione: Submitted Reports

- There are only 2 bond payments left for the Cayuga Heights Fire Station.
- Sales tax revenue was up County-wide.

November Abstract:

RESOLUTION # 8324

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves Abstract #6 for FYE2019 consisting of TA vouchers 43 - 52 in the amount of \$17,618.32 and Consolidated Fund vouchers 353 - 452 in the amount of \$630,621.92 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Marshall

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson and Salton

Nays: none

Abstentions: none

Motion carried

10. Report of the Clerk Walker:

EXHIBIT 2018-86

The Village of Lansing asked the Board to look into a water and sewer bill from 1 Highgate Circle. The customer left a hose open for 3 days. They requested the Village consider a credit for the sewer cost since the water did not enter the sewer line.

- The Board will discuss this in more detail at the December Board of Trustees meeting.

October 31st was the last day the Village could accept Village Property Taxes. The Village will turn over the remaining unpaid taxes to the County.

WHEREAS, Diligent efforts to collect unpaid taxes by the Village of Cayuga Heights of the Town of Ithaca in the County of Tompkins have been made; and

WHEREAS, The Collector of Taxes has certified a list consisting of the taxes remaining unpaid upon the Village Tax Roll; and

WHEREAS, Pursuant to the Real Property Tax Law of the State of New York Section 1442, an alternative method for collection of delinquent village taxes exists.

NOW, THEREFORE, BE IT RESOLVED THAT: The Board of Trustees requests the collection of delinquent Village of Cayuga Heights real property tax in the amount of \$21282.67 on (9) properties with \$1702.62 in penalties, totaling \$22985.29 to be submitted to Tompkins County

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson and Salton

Nays: none

Abstentions: none

Motion carried

11. Adjournment: Mayor Woodard adjourns the meeting at 10:03 p.m.