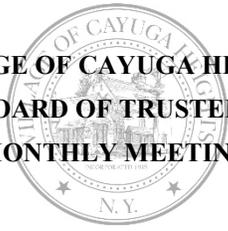


Minutes
Marcham Hall

VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES
MONTHLY MEETING



Monday, November 18, 2019
7:00 p.m.

Present: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton; Police Chief Wright; Village Engineer Cross; Director of Public Works Wiese; Treasurer Mangione; Clerk Walker; Attorney Marcus

- 1. Call to Order:** Mayor Woodard calls the meeting to order at 7:06 p.m.
- 2. Approval of Meeting Minutes: October 21, 2019 (Exhibit 2020-090)**

Resolution # 8544

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the October 21, 2019 meeting minutes as presented.

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: Trustee Salton

Motion Carried

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2020-091)

- Fire Superintendent Tamborelle states that the recruit class training is complete.
- The new ladder truck quote from E1 Inc. came in much higher than expected.
- A few of CHFD water hoses were damaged at a fire in Lansing and will have to be replaced by Lansing Fire Department's insurance carrier.
- Trustee Robinson asks if any training is hampered with the lack of live fire simulation locations to conduct real fire training. Fire Superintendent Tamborelle states that there really isn't anywhere close to have "live fire evolution" training.

4. Privilege of the Floor: Michael Timmons of 26 Sunset Drive addresses the Board.

November 18, 2019 – 7:00 PM – Marcham Hall

	PLEASE PRINT Name/Anonymous	Address	Do you wish to speak? Indicate Yes or No
1.	<i>Michael Timmons</i>		
2.	<i>Michael Tim</i>	<i>126 or 26 SUNSET DR OR PARK</i>	<i>Yes</i>
3.			

- It turns out that the Village of Lansing also has a 20 and a 26 Sunset Drive and mail is still getting sent to the wrong address.
- Trustee Robinson states that the Rochester N.Y. Post Office was never notified of this address change. This has now been corrected.
- M. Timmons proposes that the numbering be changed back to 120,125,126, 130 or that the name of the street be changed to Sunset Park.
- 100 Sunset Park, 30 Sunset Drive, and 25 Sunset Drive do not want any further changes to their addresses.
- Trustee Salton suggests that if the residents just wait a few months, this issue might resolve itself. M. Timmons states that he feels this is a life safety issue and needs to be fixed.
- B.Cross advises that it is not a good idea to make any further decisions without feedback from the Tompkins County 911 Coordinator.

5. Report of Mayor Woodard:

a. Continued Public Hearing on Proposed Local Law D of 2019 – Sump Pumps

- No members of the public wish to speak.
- Mayor Woodard closes the Public Hearing at 7:30
- Attorney Marcus asks B. Cross if the SEQR review was completed. B. Cross states that the SEQR review was not completed.
- The Board will complete SEQR review and vote on this proposed local law at the December Board of Trustees Meeting on December 16, 2019.

VILLAGE OF CAYUGA HEIGHTS

PROPOSED LOCAL LAW D OF THE YEAR 2019

A LOCAL LAW TO REDUCE INFLOW AND INFILTRATION INTO THE VILLAGE OF CAYUGA HEIGHTS’ SANITARY SEWER SYSTEM

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

SECTION I PURPOSE AND INTENT

The intent of this Local Law is to establish rules, regulations and requirements to reduce inflow and infiltration (“I&I”) into the sanitary sewer system owned and operated by the Village of Cayuga Heights (the “Village”). The Village’s Board of Trustees (the “Board”) has determined that significant sources of I&I within the Village originate from the connection of sump pumps, downspouts and other drainage facilities to Village sanitary sewer

lines. Reduction of I&I would be beneficial to the Village to reduce the volume of water that is treated at the Village’s waste water treatment plant (“WWTP”). The purpose of this Local Law is to take steps to reduce I&I in order to best maintain the Village’s WWTP by diminishing the overburden on the WWTP that is caused by I&I. It is in the interests of the safety and general welfare of Village residents that the WWTP is maintained to operate safely and efficiently, which goals can better be achieved by reducing I&I. The Village Board also acknowledges the value and economic benefit of further development in the Village and in the vicinity of the Village, and this Local Law is intended to regulate activity that has a detrimental impact on the Village’s WWTP in order that it functions safely and efficiently and in order that possible future expansion of the WWTP can more readily be accomplished.

SECTION II AUTHORITY

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law.

SECTION III INFLOW AND INFILTRATION REDUCTION REGULATIONS

1. No person shall discharge or cause to be discharged any stormwater, groundwater, roof runoff, subsurface drainage or drainage from any sump pump, downspout, yard drain, building foundation, retention or detention basin, parking lot drain, pond or other drainage facility into any sanitary sewer within the Village of Cayuga Heights. No person shall connect any sump pump outlet, nor any roof, yard, building foundation, retention or detention basin, parking lot, driveway, pond or other surface runoff or groundwater drains, or other drainage facility to any sewer line that constitutes a part of the Village’s sanitary sewer system or otherwise transports wastewater to the Village’s WWTP.

2. All existing sump pumps and downspouts, and any other drainage facilities, that discharge to the Village’s sanitary sewer system shall be disconnected from the Village’s sanitary sewer system. Sump pumps, downspouts and other drainage facilities may be discharged to curb drains, road ditches or splash blocks within the Village right of way following the property owner’s receipt of written approval from the Village engineer. All discharge from sump pumps, downspouts and other drainage facilities that is not so discharged to said drainage facilities within the Village right of way with approval from the Village engineer shall be directed to flow to the natural grade of the property and/or to natural drainage courses in accordance with applicable local, New York State and Federal law and regulations..

3. With respect to any newly constructed improvements, all sump pumps and downspouts, as well as surface drainage and any other drainage facilities, shall be discharged to storm sewers, retention or detention basins or channels approved by the Village Engineer as a component of approval of plans and specifications for the building permit for such improvements.

4. All newly constructed improvements that include a basement or other below-grade space shall have, if

physical conditions of the property require, an adequate sump and sump pump to which any interior drain tile and floor drains shall discharge.

SECTION IV PROPERTY INSPECTIONS/PROPERTY TRANSFERS.

1. Voluntary Inspections. An owner of any structure or parcel of land upon which a structure is located within the Village may, at any time, request that the Village’s Code Enforcement Officer, or other duly authorized representative of the Village, inspect the sump pump system, downspouts and other drainage facilities for said structure or on said parcel of land. The fee required for this inspection shall be determined by resolution of the Village Board. Provided that the same are found to be in compliance with the provisions of this Local Law, the Village shall issue a certificate of compliance stating so (the “Certificate of Compliance”). The Village shall maintain a record of structures and parcels of land for which such Certificate of Compliance has been issued. In the event that as a result of such inspection, the Village determines that a structure or parcel is not in compliance with the provisions of this Local Law, the Code Enforcement Officer will issue a notice to the property owner describing the violations of this Local Law. When required, all permits for the work necessary to cure violations must be obtained from the Village Code Enforcement Officer. The fee required for such permits shall be equivalent to the fee for a building permit for such work. The owner of such structure or parcel shall, within one (1) year of such inspection, correct the non-compliance and again request that the structure or parcel be inspected as described above.

2. Duration of Certificate of Compliance. Once issued by the Village, the Certificate of Compliance shall remain in effect unless and until any alteration, modification, replacement, relocation or addition is made to any sump pump, downspout or other drainage facility serving the structure or parcel of land that is the subject of the Certificate of Compliance, which alteration, modification, replacement, relocation or addition results in a violation of this Local Law.

3. Transfer of title. No person shall transfer title to another person, nor accept from any other person the transfer of title, to any structure or parcel of land upon which a structure is located within the Village unless and until a the Village’s Code Enforcement Officer, or other duly authorized representative of the Village, shall have inspected the sump pump system, downspouts and other drainage facilities for said structure or on said parcel of land and certified that the same are found to be in compliance with the provisions of this Local Law and the Village has issued a Certificate of Compliance. If the owner of a structure or parcel of land upon which a structure is located intends to sell such property, and the Village has not previously issued a Certificate of Compliance as described above, the owner shall request the required inspection at least thirty (30) days prior to the intended closing date of the sale of said property. This section shall not apply to transfers of property by gift, intestacy or testamentary disposition; transfers pursuant to the Federal Bankruptcy Act; transfers under Tompkins County property tax foreclosures; transfers for which consideration is \$100 or less; and transfers in connection with a partition.

4. Temporary Waiver of Certificate of Compliance for Time of Sale Inspection.

(a) The Village’s Code Enforcement Officer may temporarily waive the requirement for a Certificate of Compliance as a prerequisite to transfer of title, as specified above, provided that no later than ten (10) business days prior to the expected closing for said transfer:

- (i) The seller makes a written request to the Code Enforcement Officer that includes a written, itemized quote from a plumber that provides for correction of all violations identified in the notice delivered to the property owner based upon the Village’s inspection; and

- (ii) The seller and purchaser shall have filed with the Code Enforcement Officer a written guaranty to correct any violations in said structure or on said parcel of land within ninety (90) days after the closing of the sale; and
 - (iii) The purchaser shall have provided a sum equal to one hundred fifty (150%) percent of the estimated costs contained in the itemized quote provided in subsection (i) above. Such sum shall be payable by certified check or bank draft payable to the Village of Cayuga Heights at closing and held in escrow by the Village. The Village will deliver such sum to the purchaser if the violations have been corrected within the time specified in the guaranty, but this sum will be forfeited to the Village if the violations are not corrected within the time frame specified in the written guaranty.
- (b) If the violations are not corrected within the time specified in the written guaranty, the temporary waiver issued by the Code Enforcement Officer shall immediately expire, and the purchaser shall be subject to the penalties stated below.
- (c) Notwithstanding any of the provisions of this Section 4 to the contrary, if the purchaser has not completed the necessary work and obtained the Certificate of Compliance within the a forestated ninety (90) day period, the purchaser may apply for an extension of said ninety (90) day period by submitting to the Code Enforcement Officer, at least ten (10) business days prior to the expiration of the ninety (90) period, written evidence of purchaser's good faith efforts to have completed the necessary work and the reason for not having done so. Provided that the Code Enforcement Officer determines that an extension based on such written evidence is appropriate, the Code Enforcement Officer shall issue to the purchaser a letter extending the time to satisfy the requirements of this Section 4 for an additional ninety (90) day period.

SECTION V BUILDING PERMITS

In the event that any person applies to the Village for a building permit to undertake any work on any property in the Village, whether new construction or repair, renovation, restoration or expansion of existing improvements, unless a Certificate of Compliance is on record with the Village, such person shall arrange for the Village's Code Enforcement Officer to perform the inspection described above in Section IV, subsection (1). If, on the basis of such inspection, the Code Enforcement Officer determines that the property and all existing improvements are in compliance with the provisions of this Local Law, the Village shall issue a Certificate of Compliance stating so. If the Code Enforcement Officer determines that the property or any existing improvements are not in compliance with the provisions of this Local Law, the work necessary to remedy all such violations shall be added the work that is the subject of the building permit that had been applied for, and the Code Enforcement Officer shall not issue a certificate of compliance for the work that is the subject of such building permit application until such violations have been corrected. Upon correction of such violations, the Code Enforcement Officer shall issue a Certificate of Compliance for the sump pump, downspouts and/or other drainage facilities at the property.

SECTION VI ENFORCEMENT

The Village's Code Enforcement Officer shall enforce the provisions of this Local Law and any rules, regulations and conditions made pursuant hereto. Such enforcement shall include, but not be limited to, legal or equitable proceedings, including without limitation an action for specific performance brought in the name of the Village.

SECTION VI PENALTIES FOR OFFENSES

Any person who violates this Local Law shall be guilty of a violation and subject to a fine of not more than \$500. Each day that a violation of this Local continues after the sixtieth (60th) day following notice to the property owner of the existence of such violation shall constitute a separate violation.

SECTION VII SUPERSEDING EFFECT

All Local Laws, Articles, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect.

SECTION VIII PARTIAL INVALIDITY.

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION IX EFFECTIVE DATE.

This Local Law shall be effective as of January 1, 2020, provided that by such date this Local Law has been filed in the office of the New York State Secretary of State, except that this Local Law shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

b. Public Hearing on Proposed Local Law F of 2019 – Special Events

-Mayor Woodard opens the Public Hearing at 7:35 p.m.

•No members of the public wish to speak.

-Mayor Woodard closes the Public Hearing at 7:35 p.m.

•The Village of Cayuga Heights Board of Trustees has determined that this is a Type II action under SEQRA section 6.17.4B (26)

Resolution # 8545

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees adopts Proposed Local Law -F of 2019 as Local Law # 6 of 2019.

PROPOSED LOCAL LAW F OF THE YEAR 2019

**A LOCAL LAW TO AMEND
THE VILLAGE OF CAYUGA HEIGHTS LOCAL LAW 4 OF 2013,
“A LOCAL LAW TO PROVIDE FOR REGULATION OF PARADES AND SPECIAL EVENTS,”
TO RESOLVE AN INCONSISTENCY**

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

SECTION I PURPOSE AND INTENT

It is the intent of this Local Law to resolve an inconsistency in the terms of Local Law 4 of 2013, “A Local Law to Provide for Regulation of Parades and Special Events” (the “Law”) of the Village of Cayuga Heights (the “Village”). The Village’s Board of Trustees has determined that certain terms of the Law require revision to eliminate an internal conflict in such terms. The purpose of this Local Law is to modify the text of the Law as stated below.

SECTION II AUTHORITY

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal home Rule Law.

SECTION III AMENDMENT OF LOCAL LAW 4 OF 2013, “A LOCAL LAW TO PROVIDE FOR REGULATION OF PARADES AND SPECIAL EVENTS”

The following text of Local Law 4 of 2013, “A Local Law to Provide for Regulation of Parades and Special Events” shall wholly replace the former text of the specified Sections. The text of the specified Sections as stated below shall hereafter appear in the Village’s Code as the revised text of the Law. No changes to the Law are made hereby other than replacing the text of the Law with the text below.

The text of “**SECTION III, DEFINITIONS.**” subsection (c) of the Law is revised to read:

c. Special Event. Any event, occasion or celebration open to the public and conducted at or upon any public street, road, highway or sidewalk or public park or other public place, or conducted on property other than public property at such a location or in such a manner as to significantly impact, impair or limit the public’s access to any public street, road, highway or sidewalk or public park or other public place.

The text of “**SECTION IV, PERMIT REQUIRED**,” of the Law is revised to read:

Unless declared to be conducted by resolution of the Board of Trustees of the Village, or unless arranged and to be conducted by the Cayuga Heights Police Department or by the Cayuga Heights Fire Department, any parade or special event in the Village requires a permit issued by the Village Clerk in accordance with the provisions of this Local Law. The permit will specify the timeline and location for the parade or special event and any conditions to be satisfied in arranging or conducting the parade or special event, such as safety planning, provision of insurance or indemnification to the Village, and reimbursement of costs incurred by the Village. The Chief of Police will review and approve or deny permit applications. If the Chief of Police does not approve an application, the applicant may appeal such decision to the Board of Trustees, and the Board of Trustees will promptly consider the application. The Board of Trustees may deny an application based on threats to public safety, failure to provide satisfactory planning or information, or scheduling conflicts with other events. No permit will be issued for a parade or special event to be held primarily for private profit. Upon applying for a permit, the applicant will pay a permit fee as stated on the application form, however, the applicant may request, and the Board of Trustees may grant, a waiver of such fee.

SECTION IV SUPERSEDING EFFECT

All Local Laws, Articles, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect. Without limiting the foregoing, to any extent that the terms of the Zoning Law of the Village of Cayuga Heights are deemed to be in conflict with the requirements of this Local Law, the terms of this Local Law shall govern and control.

SECTION V PARTIAL INVALIDITY.

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION VI EFFECTIVE DATE.

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

c. Public Hearing on Proposed Local Law G of 2019 – Sewer Rates

-Mayor Woodard opens the Public Hearing at 7:43 p.m.

- No members of the public wish to speak
- Mayor Woodard states that the Board of Trustees has the ability to increase sewer rates in June 2020 if needed. The determining factor will be any grants awarded this spring and the final cost analysis of Phase II of the wastewater treatment plant expansion.
- Mayor Woodard states that the Village sewer rates are well below the state average.
- Treasurer Mangione states that the sewer rate structure would not be enough to significantly impact the make financing needed to fund the WWTP expansion. However, the sewer fund should show a healthy fund balance in order be attractive to lenders.

-Mayor Woodard closes the Public Hearing at 7:44 p.m.

•The Village of Cayuga Heights Board of Trustees has determined that this is a Type II action under SEQRA section 6.17.4B (26)

Resolution # 8546

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees adopts Proposed Local Law - G of 2019 as Local Law # 7 of 2019.

VILLAGE OF CAYUGA HEIGHTS

PROPOSED LOCAL LAW G OF THE YEAR 2019

A LOCAL LAW TO AMEND THE ANNUAL SEWER RATES, AS DEFINED IN ARTICLE XII, SEWER RENTS, OF THE VILLAGE OF CAYUGA HEIGHTS ARTICLES

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

Section I. PURPOSE

The purpose of this Local Law is to establish annual sewer rates of \$2.90/1000 gallons consumed for inside users and a rate of \$4.35/1000 gallons used for outside users, as defined in articles XII, Sewer Rents, of the Village of Cayuga Heights Articles.

Section II. AUTHORITY

This Local Law is enacted pursuant to the grant of powers of local governments provided for in (i) Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provisions of the New York State Constitution or not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law, (ii) General Municipal Law Article 14-F, (iii) General Municipal Law Sections 451 and 452, and (iv) Village Law Article 14.

Section III. ESTABLISHMENT OF SEWER RATES

As of January 1, 2020, annual sewer rates shall be established at a rate of \$2.90/1000 gallons used for treatment of waste water originating from properties located within the Village and a rate of \$4.35/1000 gallons used for treatment of waste water originating from properties located outside of the Village.

Section IV. SUPERSEDING EFFECT

All Local Laws, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect.

Section V. VALIDITY

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law that can be given effect without such invalid provision.

Section VI. EFFECTIVE DATE

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

d. Sunset Park Address Change: This topic was addressed at Privilege of the floor.

e. Urban and Community Forestry Program Grant Changes: This grant complements the tree inventory completed earlier this fall. The Village has a number of trees in the right-of-way that have to be removed. This grant focus is on tree maintenance of the Village trees in the right-of-way. The Village is responsible for 25% of any awarded amount.

Resolution # 8547

WHEREAS, the Village of Cayuga Heights is applying to the New York State Department of Environmental Conservation for a reimbursement project grant under the Urban and Community Forestry (UCF) Program to be located in the Village of Cayuga Heights, Tompkins County, Region 7, 14850, a site located within the territorial jurisdiction of this Board, and

WHEREAS, as a requirement of the UCF program, said Village of Cayuga Heights must obtain the “approval/endorsement of the governing body of the municipality in which the project will be located,”

NOW, THEREFORE, be it resolved that the Board of Trustees of the Village of Cayuga Heights hereby approves and endorses the application of André Bensadoun on behalf of the Village for a grant not to exceed \$50,000 under the Urban and Community Forestry Program for a project known as “ Village of Cayuga Heights Tree Maintenance” located within this community.

Motion: Trustee Friend

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

f. Benefit Resource LLC-HRA: This agreement will allow the Village to fund a Health Reimbursement Account for employees enrolled in the Health Consortium Gold Plan.

•The Village Police Department is not under any obligation to change plans at this time. The PBA will take another look at the Excellus Gold Plan again next November.

Resolution # 8548

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the Benefit Resource Service Agreement with Benefit Resource Inc. 245 Kenneth Drive, Rochester, NY 14623 to provide and administer the Health Reimbursement Accounts (HRA) for Village employees on Excellus Gold Plan.

Motion: Trustee Marshall

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

g. Phase II of WWTP Expansion: The original estimate from GHD for Phase II of the wastewater treatment plant expansion work was 6.8 million dollars. After the preliminary design report that estimate has increases to 10 million dollars. As an estimate, this may not reflect actual cost.

- Trustee Salton asks if GHD used an estimating department. B. Cross states that GHD uses a similar process called a prediction of probable cost.

- B. Cross states that GHD will put together a detailed report showing where all the increases exist.

- Trustee Salton asks whether the Village could purchase the vacant land next to the WWTP. Currently that property is on the market for 1.2 million dollars.

- B. Cross states that the land has potential benefits.

h. Leaf Blowers: Mayor Woodard received a letter from a Village resident concerned about how loud these machines are.

The Village has addressed this concern and passed a local law in August of 2012 -Chapter 166

<https://ecode360.com/32545753>

- Chief Wright feels that this law could be simplified.

- Quiet hours are 9:00 p.m. to 7:00 a.m.

- It was suggested that these could be extended to 8:00 a.m. however the Department of Public Works starts their day at 7:30 a.m. The Board is not inclined to change the DPW staff's work times.

- The Board will re-visit this at the December Board of Trustees meeting.

6. Report of the Trustees: No report.

7. Report of Police Chief Wright: Submitted Report (Exhibit 2020-098)

- The Governor's Safety Traffic Grant money will be used toward school bus safety and distracted driving enforcement.

- Sergeant Manning will be attending Sergeant's school in January for 3 weeks.

- The department will be purchasing 3 new tasers through AXOM Enterprise Inc.

- Chief Wright has also asked AXOM Enterprise Inc. to quote 8 body cameras and 6 police vehicle cameras.

- To date, the Village Police Department has issued over 35 commercial truck violations directly related to the Cornell North Campus Expansion Project.

8. Report of Director of DPW Wiese:

- New sump pumps were installed in the Marcham Hall basement.

•NYCOM training was completed last month. One class focused on Diamond Maps software. The DPW could utilize this software for mapping various assets in the Village. This program is web-based and costs \$20 per month. The Village would use this program to map and manage the trees in the ROW and map all the street lights in preparation for the LED conversion.

•A resident on North Sunset Drive has concerns regarding the size of the culvert pipe installed earlier in the year. Several members of the Board and Mayor Woodard visited the location. The new pipe was upgraded from 18” to 24”. The culvert pipe did work properly during that last storm.

•If the Village has determined that there would be a benefit to the community as a whole to address stormwater issues on private property, then the Village could ask for an easement from the property owner.

9. Report of Engineer Cross: Submitted Report (Exhibit 2020-103)

•Asbestos has been found in some of the tile flooring and on the boiler gaskets at the WWTP. Blue Heron (the general contractor) for the WWTP will seek a subcontractor to perform the necessary ACM abatement procedure.

•Fisher and Associates has submitted a quote on the design phase of the Walking Safe sidewalk project. B. Cross states that there are some questions on costs that require more research.

•In September the Board signed a contract for a permit to operate in the NYSDOT right-of-way. This is an annual permit which will need to be renewed.

Resolution # 8549

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign a contract on January 2, 2020 between the Village and NYSDOT which renews the right-of-way undertaking permit from January 1, 2020 to December 31, 2020.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

•The Board is invited to take a tour of the WWTP on Thursday November 21, 2019 at 1:00 p.m.

10. Report of Treasurer Mangione: Submitted Report (Exhibit 2020-099)

•The Cayuga Heights Fire Station bond will be paid in full in December 2019 which results in a savings of \$160,000 annually.

•Village Treasurer points out the there are 2 voided checks that have been re-issues on this abstract. Both have had a stop payment placed on the originals.

Resolution # 8550

Abstract # 6

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves Abstract #6 for FYE2020 consisting of TA vouchers 41 - 49 in the amount of \$17,283.05 and Consolidated Fund vouchers 359 - 438 in the amount of \$540,336.85 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton.

Nays: none

Abstentions: none

Motion carried

11. Report of Clerk Walker: Submitted Report

a. Williamson Law Book Payroll: The Clerks office would like to move from Paychex to Williamsons municipal payroll software. This change will allow the direct transfer of sewer water payment reports, manage retirement reports, fringe benefits, and input cash disbursements journals directly into the accounting software.

Resolution # 8551

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the Williamson Law Book Municipal Payroll Service Proposal (MPS)

Motion: Trustee Robinson

Second: Trustee Friend

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

b. Village Tax Certificate for the County: The Board signs the certificate to the county. Clerk Walker will mail the certificate to the County assessment department.

c. Tompkins County Health Consortium (TCHC): The Village Board of Trustees will review the municipal cooperative agreement.

12. Report of Attorney Marcus:

•Village Attorney R. Marcus states that the Board should enter into executive session.

Resolution # 8552

WHEREAS: The NYS Open Meeting Law §105 prescribes matters for which a public body may conduct an executive session; and,

WHEREAS: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered; and,

WHEREAS: The conduct an executive session for these enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

THEREFORE, BE IT RESOLVED THAT, An Executive Session of the Village of Cayuga Heights Board of Trustees is conducted for the purposes of subsection (d) discussions regarding proposed, pending or current litigation and (f) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

Resolution #8553

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees exits the Executive Session and returns to an open meeting.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

14. Adjournment: Mayor Woodard adjourns the meeting at 10:30 p.m.