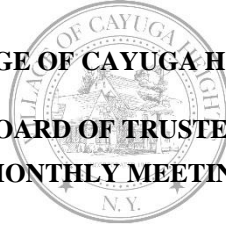


**Minutes
25, 2019**

Marcham Hall

VILLAGE OF CAYUGA HEIGHTS

**BOARD OF TRUSTEES
MONTHLY MEETING**



Monday, February

7:00 p.m.

Present: Mayor Woodard; Trustees: Biloski, Friend, Marshall, Robinson, and Salton (arrives at 8:50 p.m.); Police Chief Wright; Superintendent of Public Work Cross; Assistant Superintendent of Public Works Wiese; Treasurer Mangione; Clerk Walker; Attorney Marcus (arrives at 8:03 p.m.)

Absent: Trustee McMurry

Call to Order: Mayor Woodard calls the meeting to order at 7:04 p.m.

2. Approval of Meeting Minutes: June 18, 2019 (Exhibit 2019-114)

Resolution # 8347

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the June 18, 2018 meeting minutes as presented.

Motion: Trustee Marshall

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, and Robinson

Nays: none

Abstentions: none

Motion Carried

Approval of Meeting Minutes: January 22, 2019 (Exhibit 2019-115)

Resolution # 8348

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the January 22, 2019 meeting minutes as presented.

Motion: Trustee Friend

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, and Marshall

Nays: none

Abstentions: Trustee Robinson

Motion Carried

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2019-116)

•There was no discussion or questions from the Board

4. Privilege of the Floor:



VILLAGE OF CAYUGA HEIGHTS
836 HANSHAW ROAD · ITHACA · NY · 14850
(607) 257-1238 · FAX: (607) 257-4910

Board of Trustees Monthly Meeting
February 25, 2019

PLEASE PRINT Name/Anonymous	Address	Do you wish to speak? Indicate Yes or No
1. <u>ILENE LAMBRIASE</u>	<u>406 E UPLAND</u>	<u>YES</u>
2. _____	_____	_____

Village resident Ilene Lambriase voiced some concerns about the proposed Upland Heights project.

- The height and density of this project is out of character with the Village profile.
- Drainage is already an issue on Upland Road and filling in the wetland on that property could make it worse.
- What will happen if developer sells the property, and there is no local connection.

5. Report of Mayor Woodard:

a. Justice Report: Submitted Report (Exhibit 2019-117)

- Justice Galbreath pointed out that accepting credit cards and mailing payment request letters had decreased the accumulative debt.
- The Village was awarded a JCAP \$5500 grant towards air conditioning in the court room.
- The overall the number of tickets issued is down from last year.

b. Historian Report

- B. Szekely is spending a great deal of time researching the early history of the Village.
- A boundary survey map from 1915 was exhibited and will be framed for display in Marcham Hall.
- B. Szekely pointed out that the Marcham Hall greenhouse needs some work.

c. Davey Contract: The Davey Environmental Consulting group was selected to inventory maintained trees, planting sites and stumps located within public rights-of-way (ROW) for the NYS Tree Inventory Grant awarded to the Village.

Resolution # 8349

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign a contract with Davey Environmental Consulting not to exceed \$18,100 dated January 2019.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, and Robinson

Nays: none

Abstentions: none

Motion Carried

d. Bergmann Contract: The review committee selected Bergmann & Associates engineering team to conduct the Community Corners traffic study.

Resolution # 8350

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign a contract with Bergmann & Associates, including language in section 4.1 that reads: Consultant shall complete all the basic services within a period of four (4) months from the notice to proceed with a target date to begin this study in the fall of 2019.

Motion: Trustee Friend

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, and Robinson

Nays: none

Abstentions: none

Motion Carried

e. NYPA Update:

Agreements have been signed with NYSEG, and NYPA.

f. Mike Wiese: Top rank on Civil Service Exam

Resolution # 8351

WHEREAS, Michael J. Wiese was hired as the Assistant Superintendent of Public Works for the Village of Cayuga Heights in November of 2016; and

WHEREAS, as a condition of his employment ASPW Michael J. Wiese was required to score in the top three of the Assistant Superintendent of Public Works civil service exam; and

WHEREAS, ASPW Michael J. Wiese successfully achieved the top placement of that civil service exam;

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees does hereby appoint Michael J. Wiese as permanent Assistant Superintendent of Public Works for the Village of Cayuga Heights.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, and Robinson

Nays: none

Abstentions: none

Motion Carried

6. Report of the Trustees:

- Village Attorney Marcus has reviewed the General Code manuscript, which will be presented to the Board of Trustees next month.

7. Report of Police Chief Wright: Submitted Report (Exhibit 2019-121)

- The department had two fewer part-time officers since Adam Langlois became a full-time officer and Officer Tier retired. Interviews were conducted, and Chief Wright would like to offer (1) Stephen M. Moracco and (2) Derek B. Barr the opportunity to join the Cayuga Heights Police Department as part-time officers.

Attorney Marcus arrives at 8:03 p.m.

Resolution # 8352

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Police Chief Wright to offer a part-time Patrol Officer position with the Village of Cayuga Heights Police Department to Stephen M. Moracco, contingent on successful completion of a background investigation.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, and Robinson

Nays: none

Abstentions: none

Motion Carried

Resolution # 8353

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Police Chief Wright to offer a part-time Patrol Officer position with the Village of Cayuga Heights Police Department to Derek B. Barr, contingent on successful completion of a background investigation.

Motion: Trustee Friend

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, and Robinson
Nays: none
Abstentions: none

Motion Carried

8. Report of ASPW Wiese:

- The Village has used 800 of the 1000 tons of salt budgeted for this year.
- The Teamsters contract negotiations will begin in March.

9. Report of Engineer Cross

- GHD will be looking at the heater problem at the WWTP.
- Marcham Hall will need window trim repairs this year.

10. Report of Treasurer Mangione: Submitted Report (Exhibit 2019-123)

Resolution # 8354

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees approves Abstract #9 for FYE2019 consisting of TA vouchers 76-83 in the amount of \$17,362.44 and Consolidated Fund vouchers 606-678 in the amount \$312,939.12 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, and Robinson

Nays: none

Abstentions: none

Motion carried

- The \$400,000 Sewer Fund CD was rolled over to a “special” 1.25% CD for the next 3 Months

11. Report of Clerk Walker:

RESOLUTION # 8355

WHEREAS, the Tompkins County Department of Emergency Response (DoER) oversees emergency dispatch and communications systems that allow residents to dial 911, and;

WHEREAS, 911 is the number to report a police, fire, or medical emergency that requires the immediate presence of police officers, fire fighters, or emergency medical personnel, and;

WHEREAS, new address designations are approved by a municipality’s governing body.

NOW, THEREFORE, BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves 213 North Sunset Drive, Tax Parcel 1-3-11.1 and Tax Parcel 1-3-11.2 as a new designated address.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

RESOLUTION # 8357

WHEREAS, the Tompkins County Department of Emergency Response (DoER) oversees emergency dispatch and communications systems that allow residents to dial 911, and;

WHEREAS, 911 is the number to report a police, fire, or medical emergency that requires the immediate presence of police officers, fire fighters, or emergency medical personnel, and;

WHEREAS, new address designations are approved by a municipality's governing body.

NOW, THEREFORE, BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves 103 Berkshire Road, Tax Parcel 2-8-2.3. as a new designated address

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

12. Report of Attorney Marcus:

The General Code review is close to being completed.

13. Attorney-Client Privilege Session:

Resolution # 8358

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to enter an attorney-client privilege session at 8:35 p.m.

Motion: Trustee Marshall

Second: Trustee Friend

Ayes: Mayor Woodard; Trustees: Biloski, Friend, and Marshall

Nays: none

Abstentions: none

Motion Carried

Trustee Salton arrives at 8:50 p.m.

14. Adjournment: Mayor Woodard adjourns the meeting at 9:20 p.m.