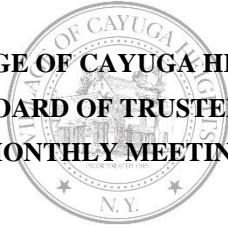


Minutes
Marcham Hall

VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES
MONTHLY MEETING



Monday, April 16, 2018
7:00 p.m.

Present: Mayor Woodard; Trustees: Biloski (joined at 7:34 p.m.), Friend, Marshall, McMurry, Robinson, and Salton; Police Chief Steinmetz; Superintendent of Public Work Cross; Assistant Superintendent of Public Works Wiese; Treasurer Mangione; Clerk Walker, and Attorney Marcus.

Call to Order: Mayor Woodard calls the meeting to order at 7:03 p.m.

1. Approval of Meeting Minutes: February 6, 2018

Resolution #8208

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees approves the February 6, 2018 meeting minutes as presented.

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

2. Approval of Meeting Minutes: April 2, 2018

Resolution #8209

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees approves the April 2, 2018 Organizational Meeting Minutes as presented.

Motion: Trustee Friend

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: Salton

Motion Carried

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2019-001)

Resolution #8220

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees approves the following Cayuga Heights Fire Department Slate of Officers as voted on by the Cayuga Heights Fire Company and approved by the Cayuga Heights Fire Department Fire Council.

Fire Chief George Tamborelle

Assistant Fire Chief Joe Price

Assistant Fire Chief John Putnam

Assistant Fire Chief Robert Shepherd

Lieutenant Blake Berger

Lieutenant Brendan Bloodnick

Lieutenant Devin Savoy

Lieutenant Michael Garrett

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Police Chief Steinmetz would like to recognize Officer D. Tier III
Trustee Salton offers to read the Resolution.

Resolution # 8210

RESOLUTION HONORING POLICE OFFICER DANIEL TIER III UPON HIS RETIREMENT

WHEREAS, Daniel Tier III was hired as a Police Officer for the Village of Cayuga Heights in April of 1986; and

WHEREAS, prior to joining the Cayuga Heights Police Department, Officer Tier served as a Police Officer with the Dryden Police Department where he earned the rank of Sergeant; and

WHEREAS, Officer Tier is currently serving with the City of Ithaca Fire Department since 1987 where he has earned the rank of Assistant Chief; and

WHEREAS, Officer Tier has been involved in many law enforcement and community organizations, was actively involved with the Dryden Volunteer Fire Department, was a member of the Dryden Town Board; and

WHEREAS, Officer Tier, and his wife Sharon, have supported law enforcement, fire, emergency medical services, and other first responder efforts for many years; and

WHEREAS, Officer Tier's public service and community involvement has inspired his son, Nicholas Tier, to follow in his footsteps and is serving as a member of the Ithaca Fire Department.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees does hereby commend and thank Officer Daniel Tier for many years of dedicated law enforcement service, and especially for his dedication and positive contributions to the Cayuga Heights Police Department, and wishes him a healthy and enjoyable retirement.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

4. Justice Court Annual Report: Submitted Report (Exhibit 2019-002)

Mayor Woodard asked why is there a decrease in the number of court cases in the annual report. Chief Steinmetz suggested the Police Department is being more proactive, and people know not to speed through the Village of Cayuga Heights.

The amount of uncollected fees has gone down. there is around \$30,000 over the last 30 years. Court Clerk Kannus sent out a firm letter requesting delinquent payments, and to date the court has recovered about 50% of the outstanding funds. The acceptance of credit cards has helped reduce the outstanding amounts owed. The Justice report only lists cases once they are closed.

5. Report of Mayor:

Trustee Bioski arrived at 7:34 p.m.

a. Public Hearing on the proposed 2018-2019 fiscal year budget:

Mayor Woodard opens the Public Hearing at 7:34 p.m.

No members of the public wished to speak.

Mayor Woodard closes the Public Hearing at 7:35 p.m.

Resolution #8211

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees establishes the tax rate of \$6.49/1000 for Fiscal Year ending May 31, 2019 and approves the proposed budget as presented.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

b. Traffic Study:

The Village of Cayuga Heights Planning Board reviewed 7 engineering studies submitted to the Village of Cayuga Heights to study traffic patterns and potential improvements to the two intersections near Community Corners. Based on the Planning Board's recommendations a sub-committee will invite the 3 firms to conduct a presentation.

Trustee Salton inquired about Cornell's North Campus development and Cornell helping with the traffic study. Superintendent of Public Works, B. Cross will ask Cornell University if there is any funding to put towards traffic studies.

Trustee Marshall reminded the Board that the Cayuga Medical Center Project traffic studies were designed to project impacts not offer a solution.

c. WWTP:

There is a conference call on Wednesday with GHD to discuss financing, grants and bonding. The first phase, Headworks project will need approval from the Board at next Board of Trustees meeting.

Trustee Robinson updated the Board on the WWTP contract with the management company- Yaws. Over the course of this year the WWTP Committee has been keeping tabs on the Yaws and their management team. It is the recommendation of the WWTP Committee that we extend the contract for another year without any increase in the monthly rate. The Board will vote on this at next month's Board of Trustees meeting.

d. New Water Rate: After review by the Village of Cayuga Heights Finance Committee it is recommended to raise the annual water rates.

RESOLUTION: 8212

WHEREAS, the Village of Cayuga Heights is served by the Southern Cayuga Lake Intermunicipal Water Commission; and

WHEREAS, the Village of Cayuga Heights has entered into an amended, supplemental, restated, and consolidated agreement of municipal cooperation for construction, financing and operation of an intermunicipal water supply and transmission system dated as of June 5, 1979 as the same has been amended from time to time (the "Agreement"); and

WHEREAS, pursuant to the Agreement, the Village of Cayuga Heights agreed to pay to the Southern Cayuga Lake Intermunicipal Water Commission (hereinafter referred to as "Commission"), water revenues based upon, in part, a water rate billing structure based on a quarterly 5,000 gallon minimum; and

WHEREAS, the Commission has established a flat rate charge of four dollars and ninety-six cents (\$4.96) per 1,000 gallon and a Village surcharge is 101.6% of that, which is five dollars and four cents (\$5.04), equaling [a total of] \$10.00 per 5000 gallons

NOW, THEREFORE, BE IT RESOLVED THAT, the Village of Cayuga Heights Board of Trustees establishes that the foregoing rate will be the rate charged for all regular quarterly bills sent after June 1, 2018

Motion: Trustee Friend

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

e. Sewer Rate: The purpose of this Proposes Local Law is to establish annual sewer rates.

RESOLUTION: 8213

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees hereby schedules a Public Hearing on May 21, 2018 at 7:00 p.m. at Marcham Hall on the Proposed Local Law to establish new sewer rates of \$2.51/1000 gallons of waste water treated from premises located within the Village and \$3.72/1000 gallons of waste water treated from premises located outside the Village.

Motion: Robinson

Second: Salton

Ayes: Mayor Woodard; Trustees: Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

f. Emerald Ash Borer:

This invasive beetle has been found in Fall Creek, and kills all types of ash trees. Currently there is no cure and treatment could help delay the destruction. The Fiscal year 2018-2019 Budget has \$1000 to spend on treatment. Treatment involves 2 options: cutting them down or injecting them with an insecticide. The Village has over 100 ash trees in the Village right away. The City of Ithaca has a contractor who can treat 9 of our selected trees for \$1000.00.

Village residents can also get a reduced price for treatment of ash trees on private property.

RESOLUTION: 8214

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to sign a contract with Integral Tree and Landscape Company of Stanfordville, NY to treat 9 ash trees (149 inches) at \$6.71 per inch.

Motion: Trustee Robinson

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

g. Zoning Law Amendment- Certified Mailing Return Receipt Request

RESOLUTION: 8215

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees hereby schedules a Public Hearing on May 21, 2018 at 7:05 p.m. at Marcham Hall on the proposed changes to the Zoning Law eliminating the certified mail return receipt request required in the current law for notification of property owners of a site plan review, subdivision, or variance within 200 feet of the applicant's property.

Motion: Trustee Marshall

Second: Trustee Friend

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

h. Zoning Law Amendment- number of people allowed to reside in a dwelling in the Multi-Housing Zone

The current Zoning Law is unclear as to how many people are allowed per bedroom in the multi-housing district.

Attorney Marcus stated that this topic was focused on in January before the draft Zoning Law was finalized. A client of R. Marcus wanted to find out the number of occupants allowed in a multi-housing dwelling. It was unclear and needed to be defined in the Zoning Law adopted on February 6, 2018.

Trustee McMurry stated that this approach is different than the original language which did not set a specific limit on the number of people allowed to occupy a dwelling in a multi-housing district.

The only limitation on occupants in the current Zoning Law was based on Building Code and had no numerical limit on the number of occupants.

B. Cross stated that there is a potential applicant who had a plan for a particular property in the Village, 306 Highland for a 2-unit dwelling in the multi-housing district with one common living area and multiple bedrooms.

Trustee McMurry asked how that is different from a Boarding House or Rooming House? The new language states there cannot be more than 4 bedrooms per unit.

RESOLUTION: 8216

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees authorizes the scheduling of a Public Hearing on May 21, 2018 at 7:10 p.m. at Marcham Hall on proposed changes in the language of the Zoning Law to clarify the number of residents per bedroom in the multi-housing zone.

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

i. Chickens:

Mayor Woodard would like to allow chickens to have daily free range within a fenced yard.

Trustee Salton would like to see a final version of the proposed chicken law at the next Board of Trustee meeting.

6. Report of the Trustees:

- Trustee McMurry would like the Village to waive the special event fee for the Cayuga Heights Elementary School PTA- Bike to School Day to be held on June 1, 2018.

RESOLUTION: 8217

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees waives the special event fee for the Bike to School Day on June 1, 2018 from 7:00 a.m. to 9:00 p.m.

Motion: Trustee Salton

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, Robinson, and Salton

Nays: none

Abstentions: McMurry

Motion carried

- c. Bicycle Law:** Currently it is prohibited to ride a bicycle on an Village sidewalk. This proposed local law would allow anyone 12 years old and under to ride on the sidewalk.

RESOLUTION: 8218

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees schedules a Public Hearing on May 21, 2018 at 7:15 p.m. at Marcham Hall on the proposed law regarding riding bicycles on sidewalks.

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

7. Report of Police Chief Steinmetz: Submitted report (Exhibit 2019-006)

Cayuga Heights Police Department use to offer bicycle safety training.

- The new Tahoe purchase was covered at last month's meeting.
- Explorer auction results were lower than expected, but still is still worth accepting the bid from the auction.

RESOLUTION: 8219

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to sign the Teitsworth Inc. auction settlement price of \$8,600.00 for the decommissioned 2013 Ford Explorer Vin # 1FM5K8ARXDGC92051

Motion: Trustee Salton

Second: Trustee Friend

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

Mayor Woodard informed the Board that the Police Contract is in the final stages of negotiations

8. Report of Village Engineer Cross:

- A quote for Village Hall gutters was around \$60,000 and B. Cross is looking for another contractor to bid the work.
- GHD will be conducting a Village infiltration and inflow study this Thursday.

9. Report of ASPW Wiese:

- Drainage issues will be the main focus of the D.P.W. for the next few weeks.
- MATCO will need to come and install a disconnect switch in order to prevent the Air Compressor from stopping the back-up electric generator for the building.
- Seneca Paving Company gave us a better price for paving North Triphammer Road. and we accepted the quote. Paving should start in May.

10. Report of the Treasurer Mangione: Submitted Report (Exhibit 2019-007)

RESOLUTION: 8221

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees approves Abstract #11 for FYE2018 consisting of TA vouchers 113-121 in the amount of \$17,425.11 and Consolidated Fund vouchers 790-876 in the amount of \$227,838.41 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Robinson

Second: Trustee Friend

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

11. Report of Clerk Walker:

- Working on the transition to Clerk and roles with Informational Aide Johnson who is now the Village Deputy Clerk.

12.Adjournment: Mayor Woodard adjourns the meeting at 10:00 p.m.