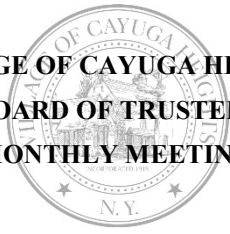


Minutes
Ronald E. Anderson Fire Station

VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES
MONTHLY MEETING



Tuesday, August 21, 2018
7:00 p.m.

Present: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, Police Chief Steinmetz; Superintendent of Public Work Cross; Assistant Superintendent of Public Works Wiese; Treasurer Mangione; Clerk Walker.

Absent: Trustee Salton

Call to Order: Mayor Woodard calls the meeting to order at 7:01

1. Approval of Meeting Minutes: August 2, 2018

Resolution # 8272

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees approves the August 2, 2018 Meeting Minutes (Exhibit 2019-050).

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

2. Report of Fire Superintendent Tamborelle: Submitted Report

Fire Superintendent Tamborelle reported that later this fall he will be decommissioning the Dodge Durango and putting in a purchase order for a 2019 Tahoe.

3. Privilege of the Floor

Mr. Tom McCarthy, a long-time resident of the Village and developer of the N. Sunset Trail. He was hospitalized for about a year from a ski accident. He is present to address the Board and waive the late fee for his property taxes.

•Mayor Woodard informed Mr. McCarthy unfortunately State Law overrides the Board of Trustees ability to waive any interest fees.

Mr. John McCarthy stated that Remington Rd. is in bad shape and when is the Village going to address the pot holes. Superintendent of Public Works, B. Cross, stated the road was reopened in 1992 and the bare minimum was done to the road, it's beyond a patch job. The road needs repaving and this particular road is not high on the list due to the volume of traffic.

4. Report of Mayor

a. Public Hearing Proposed L.L.- H W. Remington Rd.

- Mayor Woodard Opened Public Hearing at 7:08 p.m. -There is no discussion or comments from the public.
- Mayor Woodard Closes the Public Hearing at 7:09 p.m.
- 239 M was received from the County with no impact. Type 2 action under SEQR 617.5c #16 installation of traffic controls devices on existing streets, roads and highways.

Resolution # 8273

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees adopts Local Law – H of 2018 to prohibit parking on both sides of W. Remington Rd between North Sunset Road and East Shore Drive.

Motion: Trustee Robinson

Second: Trustee Friend

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

b. Re-Vote Proposed L.L.- G Chickens:

- 239 M was received from the County with no impact

Resolution # 8274

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees adopts Local Law – G of 2018 to permit the keeping of chickens in the Village of Cayuga Heights.

Motion: Trustee McMurry

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: Friend

Motion carried

c. Brian Eden

• Mr. Eden is on the Environmental management counsel for the Village. In 2018 a flood hazard and risk survey was conducted and reported to FEMA.

•There is a large proposed Varna housing development, and the Freeze Road bridge if reconstructed will become 2 lanes which could increase truck traffic in the village.

• NYSEG has not formally dropped the natural gas compressor stations project, but by the next quarter the Village should have an official letter from NYSEG.

d. NYSERDA

- Terry Carrol- our clean energy community coordinator from NYSERDA has provided interns that have been mapping the street lights in the village.

- Terry Carrol’s staff have found 276 street lights that are an exact match with NYSEG list. There are still 16 streets lights that are unaccounted for.

- The City of Ithaca is using George Woodbury who has helped municipalities negotiate buyouts with NYSEG. He will be able to evaluate the Villages situation and offer suggestion on how to proceed with a buyout from NYSEG or continue using NYSEG.

- Trustee Robinson would be interested in the mapping of lights and locations of street lights that are not working. Terry Carroll stated within the GIS mapping system there are several pictures of the street light.

- Trustee Marshall asked about NYSEG charging full market value on depreciated street lights. Terry Carroll responded that NYSEG has found unique ways to get around that.

e. **Chief Steinmetz Resolution:** Chief Steinmetz will be retiring on August 30th, 2018.

HONORING POLICE CHIEF STEINMETZ UPON HIS RETIREMENT

RESOLUTION # 8275

WHEREAS, James M. Steinmetz was hired as a Police Officer for the Village of Cayuga Heights in September of 1994; and

WHEREAS, prior to joining the Cayuga Heights Police Department, Officer Steinmetz served as a Campus Police Officer with Ithaca College; and

WHEREAS, Officer Steinmetz served as Village Police Officer until 2007, where he was promoted the rank of Sergeant and, whereas in 2012 Sergeant Steinmetz was promoted to Police Chief, and served with honor and distinction; and

WHEREAS, Chief Steinmetz’s hall marks have been supporting law enforcement, fire, emergency medical services, and other first responder efforts; and

WHEREAS, The Village of Cayuga Heights desires to enter into the record in honor James M. Steinmetz for his steadfast public service; and

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees does hereby commend and thank Police Chief Steinmetz for many years of dedicated law enforcement service, and especially for his dedication and positive contributions to the Cayuga Heights Police Department and wishes him a healthy and enjoyable retirement.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

Chief Steinmetz stated it has been an honor and privilege to serve the Board and community.

f. Traffic Consultant Results:

- Bergman engineering team was more engaging and gave the “real world” tradeoffs opened eyes on how complicated this study will be.

- Another distinction was the updated software which incorporated the pedestrian models in the study. This firm is also willing to wait for the Village developments of Cayuga medical Offices and the Cornell N. Campus residential development.

Resolution # 8276

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to contact and request a contract upon the approval from Village Engineer and Village Attorney with Bergman and Associates to conduct a traffic study beginning in April 2019.

Motion: Trustee Biloski

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

g. Administrative Office Committee Formation

Resolution # 8277

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees authorizes the formation of an Administration Office Committee.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

Resolution # 8278

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees authorizes the approval of appointing the Village Mayor, Village Clerk, Village Deputy Clerk and Village Treasurer to the Administrative Committee.

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: Mayor Woodard

Motion carried

Resolution # 8279

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to appoint Trustee McMurry to the Administration Office Committee

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, and Robinson

Nays: none

Abstentions: Trustee McMurry

Motion carried

Resolution # 8280

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to appoint Deputy Treasurer to the Administration Office Committee

Motion: Trustee Friend

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: Trustee Biloski

Motion carried

h. Brush pickup- email from Gail Wagner

• Village resident, Gail Wagner, asked Mayor Woodard about offering a second brush pickup during each month. Assistant Superintendent of Public Works Wiese stated the extra cost associated with a second brush pickup would not be feasible for the Village.

5. Report of the Trustees

a. \$400,000 CD-

• There is a CD in the sewer fund of \$400,000 and it will this Saturday.

• Treasurer Mangione will investigate the different rates available to renew this for 6 months.

Resolution # 8281

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees authorizes the Treasurer to transfer \$458,300.00 from the Sewer Fun (G) Fund Balance to budget for Headworks Design Studies conducted by GHD Consulting Services.

Motion: Trustee Robinson

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

b. Barton an Loguidice Fund allocation

•If the Village does receive a grant for TAP then the Treasurer would allocate funds to a specific account, but Nothing needed at this time.

c. Right of Way (ROW) Issues

•Trustee Robinson asked the question of how ROW will be enforced in the new zoning law. B. Cross, stated enforcement falls back on the Code Enforcement Officer.

6. Report of Police Chief Steinmetz: Submitted Report

- Sergeant Wright who has been the officer in charge in Chief Steinmetz absence will present to the Board.
- The Police Department will be installing new cameras for the office and outside the building.

7. Report of Assistant Superintendent of Public Works Wiese

a. Bellisario Resolution: The DPW had another culvert pipe collapse and needed assistance. The Village did not have a way to complete the work themselves. This Emergency basis ratifies the decision to proceed with that work based on an emergency.

Resolution # 8282

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to ratify the decision to hire Bellisario to preform work for the Village on an emergency basis.

Motion: Trustee Robinson

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

a. The Parkway

•The paving is complete and stripping the lanes is next. The DPW is looking into bike boulevard signage will be painted on the road. Chief Steinmetz raised the question of if the road width to accommodate a bike lane.

•The Parkway elevation was raised in order to make room for the natural gas piping underneath. Historically only 5” of asphalt and 12” of base had been applied for resurfacing. This time, The Parkway has 8” with an 18” base. This should hold up longer and help with drainage.

8. Report of Superintendent of Public Works Cross

a. JCAP Grant Cost Breakdown

- The JCAP projects include Air conditioning in the court room, Village Hall gutters and upgrades to the electrical work for the court, and police department.

Resolution # 8283

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees authorizes the Village of Cayuga Heights Justice Glenn Galbreath to submit a Justice Court Assistance Program Grant application to the New York State Unified Court System. The Board of Trustees agrees to allocate funds in the amount of \$15,750.00 towards the total grant award.

Motion: Trustee Friend

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

b. Aqua-Aerobic WWTP

- The current sewer plant main phosphorus filtration system controller panels have become obsolete, and if there is an electronic failure the plant could be out of service for up to 8 weeks. A field inspection from Aqua-Aerobic has to take place before the controllers can be built.

Resolution # 8284

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to sign a purchase agreement with Aqua-Aerobic for new controllers for the phosphorus filtrations system at the Village of Cayuga Heights Waste Water Treatment Plant.

Motion: Trustee

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

9. Report of Treasurer Mangione: Submitted Reports

- The Annual AUD to the New York State has been submitted
 - The annual INSERO audit is coming up in September.
- Resolution abstract #3

Resolution # 8285

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees approves Abstract #3 for FYE2019 consisting of TA vouchers 11-23 in the amount of \$18,737.15 and Consolidated Fund vouchers 102-194 in the amount of \$366,273.22 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Marshall

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

- Chief Steinmetz stated after the budget was decided the protective vest program application came in. It is a matching grant that provides law enforcement officers with new protective vests. This was not budgeted, and Chief Steinmetz stated it just slipped through the cracks.

10. Report of Clerk Walker:

a. Deputy Clerk Position Update

- Interviews were conducted, and the HR Committee has made a recommendation.

b. Elaine Quaroni Appointment to the Planning Board

Resolution # 8286

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees authorizes Mayor Woodard to appoint Elaine Quaroni as a member of the Village of Cayuga Heights Planning Board.

Motion: Trustee McMurry

Second: Trustee Friend

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

12.Executive Session

Resolution # 8287

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees enter into Executive Session for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

Resolution # 8288

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees exit from Executive Session and return to the open meeting.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: none

Motion carried

Resolution # 8288

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees exit from Executive Session and return to the open meeting.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions:

Motion carried

Meeting Adjourned at 10:18 p.m.