

Present: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton; Superintendent of Public Works Cross; Clerk Walker; Attorney Marcus.

Call to Order: Mayor Woodard calls the meeting to order at 7:10 p.m.

1. **Oath of Office:** The following officials who were elected on March 19, 2019, affirmed their Oath of Office which was administered by Village Clerk Walker: Trustees, Jennifer Biloski, Richard Robinson, and Peter Salton.

2. Mayor Woodard opens the Public Hearing at 7:13 p.m.

- No members of the public wished to speak

Mayor Woodard closes the Public Hearing at 7:13 p.m.

Resolution # 8372

BE IT RESOLVED THAT: The Board of Trustees adopts Proposed Local Law -A of 2019 as Local Law #1 of 2019

VILLAGE OF CAYUGA HEIGHTS
DRAFT
PROPOSED LOCAL LAW A OF THE YEAR 2019

A LOCAL LAW TO AMEND
THE VILLAGE OF CAYUGA HEIGHTS ZONING LAW
ARTICLE 8, “PLANNED DEVELOPMENT ZONE,”
TO CLARIFY CERTAIN TERMS OF THIS ARTICLE

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

SECTION I **PURPOSE AND INTENT**

It is the intent of this Local Law to clarify and resolve potential ambiguity in certain terms of Article 8, “Planned Development Zone,” of the Zoning Law (the “Zoning Law”) of the Village of Cayuga Heights (the “Village”). The Village’s Board of Trustees has determined that certain terms of this Article could be stated more clearly or to eliminate possible inconsistencies. The purpose of this Local Law is to modify some of the text of Zoning Law Article 8 as stated below.

SECTION II **AUTHORITY**

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal home Rule Law.

SECTION III **AMENDMENT OF ZONING LAW ARTICLE 8, “PLANNED DEVELOPMENT ZONE”**

The following text of Zoning Law Article 8, “Planned Development Zone,” shall wholly replace the former text of said Article. In the text below, words that are being deleted from the former text are stricken, and words that are being added are underlined, for ease of reference to the revisions. Notwithstanding the foregoing, the text of Article 8 shall hereafter appear in the Village’s laws with these revisions incorporated, without words stricken or underlined.

Article 8. Planned Development Zone

§ 8.1. Purpose.

- A. The purpose of the Planned Development Zone (sometimes referred to in this Zoning Law as a “PDZ”) is to permit, where appropriate, a degree of flexibility in conventional land use and zoning district regulations which will encourage development in an imaginative and innovative way in order to facilitate development or uses, now or in the future, which are not expressly permitted by the other terms of this Zoning Law, but which would promote the objectives or recommendations of the Village's Comprehensive Plan if such development or uses adhere to specific predetermined performance and design standards and conditions.
- B. A Planned Development Zone may be utilized for both residential and nonresidential development, as well as for mixed use development (as such term is defined in Section 3.3 of this Zoning Law).
- C. A Planned Development Zone shall modify the underlying zoning district regulations of this Zoning Law for the area proposed for the PDZ to the minimum extent possible in order to achieve the benefits of the PDZ, and the PDZ shall not be utilized to circumvent the requirements of this Zoning Law.
- D. A Planned Development Zone shall not be utilized where the objectives or recommendations of the Village's Comprehensive Plan can otherwise be accomplished in accordance with the zoning district regulations of this Zoning Law.

§ 8.2. Establishment and location.

- A. A Planned Development Zone may be established by the Village’s Board of Trustees in any zoning district and shall be subject to the requirements set forth in this Article and to any special conditions imposed by the Village’s Board of Trustees which shall supersede any requirements set forth in this Article.
- B. Factors to be considered by the Board of Trustees in its decision to establish a Planned Development Zone may include but are not be limited to the following:
1. Preserving and enhancing neighborhood character;
 2. Compatibility with adjacent development and land uses;
 3. Mitigating negative impacts on traffic, parking, and stormwater management;
 4. Avoidance of an undue burden on the Village’s infrastructure;
 5. Protection of natural resources;
 6. Promoting environmental sustainability;
 7. Provision of safe and convenient vehicular, bicycle and pedestrian circulation;
 8. Provision of space for recreation and other public use;
 9. Coordination with the requirements of County, State, and federal statutes; and
 10. Consistency with the Village’s Comprehensive Plan.
- C. The ability of the Board of Trustees to establish a Planned Development Zone imposes no obligation on the Board of Trustees to approve a specific project proposed for an approved Planned Development Zone.

§ 8.3. Requirements.

- A. A minimum tract of five (5) acres is required for the establishment of a Planned Development Zone.
- B. Permitted land uses:
1. Residential land use.
 2. Non-residential and non-commercial land use, such as recreational space, community facilities, parkland, etc., if:
 - a. Such use will contribute to the quality of the proposed development for the area;
 - b. Such use will enhance the surrounding neighborhood, including but not limited to by preservation of open space, by providing enhancements to vehicular and pedestrian traffic movement, by the addition of landscaping, by conservation of natural features, or by some combination of such components.

3. Commercial land use if the area proposed for a PDZ is not in the Commercial Zone if such commercial use is integral with, but clearly ancillary to, residential use of the area within the Planned Development Zone, such as in mixed use development that includes two or more land uses.

4. Commercial land use if the area proposed for a PDZ is in the Commercial Zone.

C. Density. The number of dwelling units provided in a Planned Development Zone shall not exceed the number of units that would ordinarily be permitted in the PDZ's area in accordance with the regulations of the underlying zone or district, unless the Village's Board of Trustees determines in accordance with Section 8.12 below that an exception to this requirement is justified and the Board specifies the nature and scope of such exception in its approval of a PDZ.

§ 8.4. Size of Lots.

Lot size shall be specified in the Board of Trustees' approval of a Planned Development Zone.

§ 8.5. Yards.

Buildings in a Planned Development Zone shall be located not less than seventy-five (75) feet from any public road right-of-way line existing at the time of the PDZ application, or one hundred (100) feet from any other existing property line bordering the PDZ, unless the Village's Board of Trustees determines in accordance with Section 8.12 below that an exception to this requirement is justified and the Board specifies the nature and scope of such exception in its approval of a PDZ.

§ 8.6. Height of Buildings.

A. No building in a Planned Development Zone shall be more than two (2) stories high, and no building shall exceed a height of thirty-five (35) feet from the average finished grade to the average height between the eaves and ridgeline of a pitched roof or the highest point of a flat roof as measured from the average finished grade to the highest point of the building, unless the Village's Board of Trustees determines in accordance with Section 8.12 below that an exception to this requirement is justified and the Board specifies the nature and scope of such exception in its approval of a PDZ.

B. In cases where the proposed finished grade is higher than the existing grade, the change must be approved by the Code Enforcement Officer at the time of issuance of the building permit.

C. The height limitations of this Section § 8.6 shall not apply to chimneys, ventilators, skylights, or other necessary features ordinarily extending above roofs nor to spires of churches or other buildings if such features are in no way used or usable for living purposes.

§ 8.7. Lot Coverage. The total lot coverage for all buildings in the Planned Development Zone shall not exceed the lot coverage requirements of the underlying zoning district, unless the Village's Board of Trustees determines in accordance with Section 8.12 below that an exception to this requirement is justified and the Board specifies the nature and scope of such exception in its approval of a PDZ.

§ 8.8. Natural Features.

Existing natural features within a Planned Development Zone shall be preserved to the maximum extent feasible and incorporated into the site design.

§ 8.9. Stormwater Runoff.

The rate of stormwater runoff from a Planned Development Zone after development is complete shall not exceed the rate that would occur under a natural undeveloped condition as calculated for a one hundred (100) year storm and is in compliance with the Village's Stormwater Local Law and applicable State law and regulations.

§ 8.10. Site Planning Requirements.

A. Roads. All proposed roads in a Planned Development Zone shall be designed and constructed to meet Village standards and specifications and shall be approved by the Village Engineer.

B. Service Areas. Loading and service areas that face or are visible from a public road, including areas for the storage of solid waste and trash, shall be screened from public view by a vertical screen at least six (6) feet high. A landscaped buffer strip or a combination of landscaping and fencing may be used to provide the required screening.

- C. Public Transit and Parking. Appropriate provisions shall be made for public transit and an adequate amount of off-street parking will be provided for the proposed use. No off-street parking space shall be located less than twenty-five (25) feet from any existing property line. All parking areas containing more than four (4) spaces shall be landscaped and shall be otherwise in compliance with Article 12 of this Zoning Law.
- D. Underground services. All electric, telephone, and television lines and cables shall be installed underground. All access points shall be landscaped in a manner approved by the Village's Planning Board during the site plan approval process for the PDZ.
- E. Lighting. Adequate site lighting shall be provided and shall be designed and located so that it does not produce glare on adjacent properties, does not impede the vision of traffic on adjacent roads, and shall be otherwise in compliance with Article 11 of this Zoning Law.
- F. Access Drives. Multiple and extra-wide driveways shall be avoided. Access drives that do not provide safe sight distances shall not be permitted. Access drives shall intersect existing roads at a ninety (90) degree angle and shall not have a slope of greater than five percent (5%) for a distance of sixty (60) feet from the intersection of centerlines.
- G. Intersections. On- and off-site intersections shall be designed to accommodate traffic safely. Turning lanes, deceleration lanes, by-pass lanes, and other safety measures shall be provided as required by the Village's Planning Board during the site plan approval process for the PDZ.
- H. Signs. One (1) identification sign shall be permitted. Such sign may be two-sided but shall have a total area of no greater than sixteen (16) square feet per side and shall be otherwise in compliance with Article 10 of this Zoning Law.
- I. Operation. No offensive noise, traffic, odor, smoke, dust, heat, glare, electrical disturbance, or other pollutants shall be produced by the normal operating conditions of the proposed PDZ.
- J. Landscaping. The number of trees to be planted in the PDZ shall be at least equal to the number of trees removed for development purposes and shall comply with standards set by the Village's Shade Tree Advisory Committee.

§ 8.11. Site plan approval.

Site plan approval for a Planned Development Zone shall follow the same review procedures as set forth in Article 17 of this Zoning Law and shall have the same plan requirements as specified for major subdivisions in Article 18 of this Zoning Law. Notwithstanding the application of such review procedures, the Planning Board's site plan approval for a PDZ shall be conditioned on the Village's Board of Trustees granting final approval of the PDZ. Following the Planning Board's grant of conditional site plan approval, but before the approved site plan has been signed by the Planning Board chairperson, the Village's Board of Trustees must grant its final approval of the PDZ.

§ 8.12. Special Circumstances.

Notwithstanding any of the requirements set forth in this Article, the Village's Board of Trustees shall have the authority to make exceptions to certain requirements of this Article in accordance with the following conditions.

A. If the Board determines (1) that (a) the physical features, location or proposed use or uses of the site proposed for a Planned Development Zone, or (b) such site's relationship to other sites in the vicinity of the proposed PDZ site or the physical features or uses of those other sites, warrant that an exception be made to the requirements set forth in Sections 8.3(C), 8.5, 8.6 or 8.7 of this Article, and (2) that such exception is justified (a) by achieving a specific objective or recommendation of the Village's Comprehensive Plan or (b) by promoting the public health, safety and general welfare of the Village and its residents, in either case to an extent greater than could be achieved or promoted if the proposed PDZ site were developed in accordance with the underlying zoning district requirements for such site, then the Board of Trustees may modify the requirements set forth in Sections 8.3(C), 8.5, 8.6 or 8.7 of this Article subject to any conditions the Board may wish to impose.

B. In order for the Board to grant an exception to the requirements set forth in Sections 8.3(C), 8.5, 8.6 or 8.7 of this Article, the Board must identify in the record (1) the specific objective or recommendation of the Village's Comprehensive Plan that will be achieved, or the specific aspect of the public health, safety and general welfare of the Village and its residents that will be promoted, and (2) how the PDZ will achieve or promote such result to an extent greater than could be achieved or promoted if the proposed PDZ site were developed in accordance with the underlying zoning district requirements for such site.

SECTION V SUPERSEDING EFFECT

All Local Laws, Articles, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect. Without limiting the foregoing, to any extent that the terms of the Zoning Law of the Village of Cayuga Heights are deemed to be in conflict with the requirements of this Local Law, the terms of this Local Law shall govern and control.

SECTION VI PARTIAL INVALIDITY.

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION VII EFFECTIVE DATE.

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

Motion: Trustee Friend

Second: Trustee Salton

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

3. Schedule a Public Hearing on Village Budget June 1, 2019 - May 31, 2020

Resolution # 8373

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees hereby schedules a Public Hearing on April 15, 2019 at 7:05 p.m. to take comments on the proposed Village Budget for the fiscal year June 1, 2019 – May 31, 2020.

Discussion: Trustee McMurry asked if the topic of increasing garbage tag fees affected the budget, it will not and the Board will discuss cost and possible increases in tag fees at the April 15, 2019 regular Board of Trustees Meeting.

Motion: Trustee Salton

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees, Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

4. Appointments and Approvals (Exhibit 2020-002)

Mayor Woodard appoints Meloney McMurry as Deputy Mayor for the 2020 official year.

Mayor Woodard makes the following appointments with a motion of approval by the Board of Trustees for each:

Mayor Woodard appoints Jeffrey D. Walker as Clerk for one official year. (4/2020)

Resolution # 8374

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Jeffrey D. Walker as Clerk for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Penny Rich as Deputy Clerk for one official year. (4/2020)

Resolution # 8375

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Penny Rich as Deputy Clerk for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees, Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Lisa Skrubis as Deputy Clerk for one official year. (4/2020)

Resolution # 8376

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Lisa Skrubis as Deputy Clerk for one official year. (4/2020)

Motion: Trustee McMurry

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees, Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Joan M. Mangione, Treasurer for one official year. (4/2020)

Resolution # 8377

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Joan M. Mangione, Treasurer for one official year. (4/2020)

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Jennifer Biloski, Deputy Treasurer for one official year. (4/2020)

Resolution # 8378

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Jennifer Biloski, Deputy Treasurer for one official year. (4/2020)

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Trustee Biloski

Motion carried

Mayor Woodard appoints Jeffrey D. Walker as Records Management Officer for one official year. (4/2020)

Resolution # 8379

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Jeffrey D. Walker as Records Management Officer for one official year. (4/2020)

Motion: Trustee Friend

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Brent Cross as Building Commissioner for one official year. (4/2020)

Resolution # 8380

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Brent Cross as Building Commissioner for one official year. (4/2020)

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Brent Cross as Stormwater Management Officer for one official year. (4/2020)

Resolution # 8381

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Brent Cross as Stormwater Management Officer for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Brent Cross as Engineer for one official year. (4/2020)

Resolution # 8382

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Brent Cross as Engineer for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Brent Cross as Zoning Officer and Code Enforcement Officer for one official year. (4/2020)

Resolution # 8383

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Brent Cross as Zoning Officer for one official year. (4/2020)

Motion: Trustee Marshall

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Randall Marcus with the law firm of Marcus, Orkin, Tesi LLP as the Village Municipal Law Attorney for one official year. (4/2020)

Resolution # 8384

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Randall Marcus with the law firm of Marcus, Orkin, Tesi LLP as the Village Municipal Law Attorney for one official year. (4/2020)

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints David Klein as Acting Village Judge for one official year. (4/2020)

Resolution # 8385

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of David Klein as Acting Village Judge for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints the firm of Coughlin & Gerhardt, LLP to act as Village Labor Law Attorneys for one official year. (4/2020)

Resolution # 8386

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of the firm of Coughlin & Gerhardt, LLP to act as Village Labor Law Attorneys for one official year. (4/2020)

Motion: Trustee Biloski
Second: Trustee Robinson
Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton
Nays and Abstentions: none
Motion carried

Mayor Woodard appoints Attorney Thomas Kramer to act as Village Prosecutor for one official year. (4/2020)

Resolution # 8387

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Attorney Thomas Kramer to act as Village Prosecutor for one official year. (4/2020)

Motion: Trustee McMurry
Second: Trustee Robinson
Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton
Nays and Abstentions: none
Motion carried

Mayor Woodard appoints Beatrice Szekely as Historian for one official year. (4/2020)

Resolution # 8388

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Beatrice Szekely as Historian for one official year. (4/2020)

Motion: Trustee Salton
Second: Trustee Robinson
Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton
Nays and Abstentions: none
Motion carried

Mayor Woodard appoints Andre Bensadoun as Forester for one official year. (4/2020)

Resolution # 8389

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Andre Bensadoun as Forester for one official year. (4/2020)

Motion: Trustee Marshall
Second: Trustee Friend
Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton
Nays and Abstentions: none
Motion carried

Mayor Woodard appoints George Tamborelle as Fire Superintendent for one official year. (4/2020)

Resolution #8390

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of George Tamborelle as Fire Superintendent for one official year. (4/2020)

Motion: Trustee Friend
Second: Trustee Robinson
Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton
Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Jack Young as Chair of the Zoning Board of Appeals for five official years. (4/2024)

Resolution # 8391

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Jack Young as Chair of the Zoning Board of Appeals for five official years. (4/2024)

Motion: Trustee Friend

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Mark Eisner as an alternate on the Zoning Board of Appeals for one official year. (4/2020)

Resolution # 8392

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mark Eisner as an alternate on the Zoning Board of Appeals for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Jenny Leijonhufvud as a member of the Planning Board for five official years. (4/2024)

Resolution # 8393

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Jenny Leijonhufvud as a member of the Planning Board for five official years. (4/2024)

Motion: Trustee McMurry

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Wies Van Leuken as its representative on the Access Oversight Committee for one official year. (4/2020)

Resolution # 8394

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees approves the appointment of Wies Van Leuken as its representative on the Access Oversight Committee for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Roy Staley and herself to the Board of Directors of the Bolton Point Water Commission for one official year. (4/2020)

Resolution # 8395

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Roy Staley to the Board of Directors of the Bolton Point Water Commission for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Resolution # 8396

BE IT RESOLVED THAT: The Board of Trustees approves the appointment Mayor Linda Woodard to the Board of Directors of the Bolton Point Water Commission for one official year. (4/2020)

Motion: Trustee McMurry

Second: Trustee Friend

Ayes: Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Brian Eden to the Environmental Management Council for one official year. (4/2020)

Resolution # 8397

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Brian Eden to the Environmental Management Council for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints herself to the Board of Directors of the Tompkins County Council of Governments (TCCOG) for one official year. (4/2020)

Resolution # 8398

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Board of Directors of Tompkins County Council of Governments (TCCOG) for one official year. (4/2020)

Motion: Trustee McMurry

Second: Trustee Friend

Ayes: Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Trustee Meloney McMurry as an Alternate to the Board of Directors of the Tompkins County Council of Governments (TCCOG) for one official year. (4/2020)

Resolution # 8399

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry as Alternate to the Board of Directors of Tompkins County Council of Governments (TCCOG) for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Mayor Woodard appoints Trustee Maryann Friend to the Tompkins County Council of Governments (TCCOG) subcommittee on Energy Smart for one official year. (4/2020)

Resolution # 8400

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Maryann Friend to the Tompkins County Council of Governments (TCCOG) subcommittee on Energy Smart for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Trustee Friend

Motion carried

Mayor Woodard appoints Clerk Jeffrey Walker as a member of the Greater Tompkins County Municipal Health Insurance Consortium Joint Committee for one official year. (4/2020)

Resolution # 8401

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Clerk Jeffrey D. Walker as a member of the Greater Tompkins County Municipal Health Insurance Consortium Joint Committee for one official year. (4/2020)

Motion: Trustee Friend

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Trustee Peter Salton as a member of the Board of Directors for the Greater Tompkins County Municipal Health Insurance Consortium for one official year. (4/2020)

Resolution # 8402

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Peter Salton as a member of the Board of Directors for the Greater Tompkins County Municipal Health Insurance Consortium for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: Trustee Salton

Motion carried

Mayor Woodard appoints herself as an Alternate on the Board of Directors for the Greater Tompkins County Municipal Health Insurance Consortium for one official year. (4/2020)

Resolution # 8403

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard as Alternate on the Board of Directors for the Greater Tompkins County Municipal Health Insurance Consortium for one official year. (4/2020)

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays and Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Trustee Maryann Friend to the Communications Committee for one official year. (4/2020)

Resolution # 8404

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Maryann Friend to the Communications Committee for one official year. (4/2020)

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Trustee Friend

Motion carried

Mayor Woodard appoints Clerk Jeffrey D. Walker to the Communications Committee for one official year. (4/2020)

Resolution # 8405

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Jeffrey D. Walker to the Communications Committee for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Biloski, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Trustee Jennifer Biloski to the Administration Committee for one official year. (4/2020)

Resolution # 8406

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Jennifer Biloski to the Administration Committee for one official year. (4/2020)

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Trustee Biloksi

Motion carried

Mayor Woodard appoints Trustee Meloney McMurry to the Administration Committee for one official year. (4/2020)

Resolution # 8407

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry to the Administration Committee for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Mayor Woodard appoints herself to the Administration Committee for one official year. (4/2020)

Resolution # 8408

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Administration Committee for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Clerk Jeffrey D. Walker to the Administration Committee for one official year. (4/2020)

Resolution # 8409

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Clerk Jeffrey D. Walker to the Administration Committee for one official year. (4/2020)

Motion: Trustee Friend

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Trustee Maryann Friend to the Human Resources Committee for one official year. (4/2020)

Resolution # 8410

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Maryann Friend to the Human Resources Committee for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Biloski, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Trustee Friend

Motion carried

Mayor Woodard appoints Trustee Meloney McMurry to the Human Resources Committee for one official year. (4/2020)

Resolution # 8411

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry to the Human Resources Committee for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Mayor Woodard appoints herself to the Human Resources Committee for one official year. (4/2020)

Resolution # 8412

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Human Resources Committee for one official year. (4/2020)

Motion: Trustee Friend

Second: Trustee McMurry

Ayes: Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays:

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Trustee Jennifer Biloski to the Public Safety Committee for one official year. (4/2020)

Resolution # 8413

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Jennifer Biloski to the Public Safety Committee for one official year. (4/2020)

Motion: Trustee Friend

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Trustee Biloski

Motion carried

Mayor Woodard appoints Trustee Maryann Friend to the Public Safety Committee for one official year. (4/2020)

Resolution # 8414

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Maryann Friend to the Public Safety Committee for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees Biloski, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Trustee Friend

Motion carried

Mayor Woodard appoints Trustee Peter Salton to the Public Safety Committee for one official year.
(4/2020)

Resolution # 8415

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Peter Salton to the Public Safety Committee for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: Trustee Salton

Motion carried

Mayor Woodard appoints Trustee James Marshall to the Public Works Committee for one official year.
(4/2020)

Resolution # 8416

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee James Marshall to the Public Works Committee for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, McMurry, Robinson, and Salton

Nays: none

Abstentions: Trustee Marshall

Motion carried

Mayor Woodard appoints Trustee Richard Robinson to the Public Works Committee for one official year.
(4/2020)

Resolution # 8417

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Richard Robinson to the Public Works Committee for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, and Salton

Nays: none

Abstentions: Trustee Robinson

Motion carried

Mayor Woodard appoints herself to the Public Works Committee for one official year. (4/2020)

Resolution # 8418

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Public Works Committee for one official year. (4/2020)

Motion: Trustee Marshall

Second: Trustee McMurry

Ayes: Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Trustee Jennifer Biloski to the Finance Committee for one official year. (4/2020)

Resolution # 8419

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Jennifer Biloski to the Finance Committee for one official year. (4/2020)

Motion: Trustee Friend

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Trustee Biloski

Motion carried

Mayor Woodard appoints Richard Robinson to the Finance Committee for one official year. (4/2020)

Resolution # 8420

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Richard Robinson to the Finance Committee for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees, Biloski, Friend, Marshall, and McMurry

Nays: none

Abstentions: Trustee Robinson

Motion carried

Mayor Woodard appoints herself to the Finance Committee for one official year. (4/2020)

Resolution # 8421

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Finance Committee for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Robinson

Ayes: Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints herself to the Information Technology Committee for one official year.
(4/2020)

Resolution # 8422

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Information Technology Committee for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Trustee Richard Robinson to the Information Technology Committee for one official year. (4/2020)

Resolution # 8423

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Richard Robinson to the Information Technology Committee for one official year. (4/2020)

Motion: Trustee Friend

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, and Salton

Nays: none

Abstentions: Trustee Robinson

Motion carried

Mayor Woodard appoints Trustee Peter Salton to the Information Technology Committee for one official year. (4/2020)

Resolution # 8424

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Peter Salton to the Information Technology Committee for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, and Robinson

Nays: none

Abstentions: Trustee Salton

Motion carried

Mayor Woodard appoints Brent Cross to the Ithaca Tompkins County Transportation Counsel Planning Committee for one official year. (4/2020)

Resolution # 8425

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Brent Cross to the Ithaca Tompkins County Transportation Counsel Planning Committee for one official year. (4/2020)

Motion: Trustee McMurry

Second: Trustee Biloski

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints herself to the Ithaca Tompkins County Transportation Counsel Policy Committee for one official year. (4/2020)

Resolution # 8426

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Ithaca Tompkins County Transportation Counsel Policy Committee for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Robinson

Ayes: Trustees Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Trustee Meloney McMurry as an Alternate to the Ithaca Tompkins County Transportation Counsel Policy Committee for one official year. (4/2020)

Resolution # 8427

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry as an Alternate to the Ithaca Tompkins County Transportation Counsel Policy Committee for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Mayor Woodard appoints Fred Cowett, to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2020)

Resolution # 8428

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Fred Cowett to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2020)

Motion: Trustee McMurry

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Jenny Leijonhufvud to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2020)

Resolution # 8429

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Jenny Leijonhufvud, to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Trustee Meloney McMurry to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2020)

Resolution # 8430

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry, to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2020)

Motion: Trustee Friend

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Mayor Woodard appoints Trustee Maryann Friend to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2020)

Resolution # 8431

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Maryann Friend, to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees Biloski, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Trustee Friend

Motion carried

Mayor Woodard appoints Trustee Meloney McMurry as Planning Board Liaison for one official year. (4/2020)

Resolution # 8432

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry as Planning Board Liaison for one official year. (4/2020)

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Mayor Woodard appoints Village Historian Bea Szekely to the Historic Preservation Committee for one official year. (4/2020)

Resolution # 8433

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Village Historian Bea Szekely, to the Historic Preservation Committee for one official year. (4/2020)

Motion: Trustee McMurry

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Randi Kepecs to the Historic Preservation Committee for one official year.
(4/2020)

Resolution # 8434

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Randi Kepecs to the Historic Preservation Committee for one official year. (4/2020)

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Carole Schiffman to the Historic Preservation Committee for one official year.
(4/2020)

Resolution # 8435

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Carole Schiffman to the Historic Preservation Committee for one official year. (4/2020)

Motion: Trustee Salton

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Trustee James Marshall to the Shade Tree Advisory Committee for one official year. (4/2020)

Resolution # 8436

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee James Marshall to the Shade Tree Advisory Committee for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees Biloski, Friend, McMurry Robinson, and Salton

Nays: none

Abstentions: Trustee Marshall

Motion carried

Mayor Woodard appoints Fred Cowett to the Shade Tree Advisory Committee for one official year.
(4/2020)

Resolution # 8437

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Fred Cowett to the Shade Tree Advisory Committee for one official year. (4/2020)

Motion: Trustee Marshall

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Andre Bensadoun to the Shade Tree Advisory Committee for one official year. (4/2020)

Resolution # 8438

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Andre Bensadoun to the Shade Tree Advisory Committee for one official year. (4/2020)

Motion: Trustee Robinson

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints herself to the Shade Tree Advisory Committee for one official year. (4/2020)

Resolution # 8439

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Shade Tree Advisory Committee for one official year. (4/2020)

Motion: Trustee Friend

Second: Trustee Marshall

Ayes: Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Scott Howard to the Shade Tree Advisory Committee for one official year. (4/2020)

Resolution # 8440

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Scott Howard to the Shade Tree Advisory Committee for one official year. (4/2020)

Motion: Trustee Biloski

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

5. Annual Resolutions: (EXHIBIT 2020-003)

a. **DESIGNATION OF THE VILLAGE’S OFFICIAL NEWSPAPER**

Resolution # 8441

WHEREAS: The Ithaca Journal has general circulation within the Village; and

WHEREAS: The Ithaca Journal is not published in the village, but the Board of Trustees determines that it is broadly distributed within the Village; and

WHEREAS: Designation of an official newspaper is generally effective for one year.

THEREFORE, BE IT RESOLVED THAT: That the Ithaca Journal is designated the official newspaper of record for the Village of Cayuga Heights Official Year beginning April 1, 2019.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

B. RULES OF PROCEDURE:

Resolution # 8442

WHEREAS: New York State law does not establish meeting procedures for village boards of trustees; and

WHEREAS: Village Law § 4-412 provides that the Board of Trustees may determine its own rules of procedure.

THEREFORE, BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees establishes the following Meeting Rules of Procedure:

- I. **REGULAR MEETINGS:** The date, location, and time for regular meetings of the Board of Trustees is established as the 3rd Monday of each month at Marcham Hall starting at 7:00 p.m. as follows: April 15th, May 20th, June 17th, July 15th, Aug 19th, Sept. 16th, Oct.21st, Nov.18th, Dec. 16th; 2020; Jan. 21st, (Tuesday after Martin Luther King Day - held at the CHFD), Feb. 17th, (Tuesday after President’s Day - held at the CHFD), Mar.16th and Apr.1st– Organizational meeting.
- II. **SPECIAL MEETINGS:** Special meetings of the Board of Trustees are all Board meetings other than Regular Meetings. A Special Meeting may be called by the Mayor or any Trustee member of the Board of Trustees by telephone, in person, or email at least 24 hours in advance of the meeting unless an emergency requires the meeting to be held on less than 24-hours’ notice.
- III. **QUORUM:** A quorum of the Board of Trustees must be physically present to conduct business. A quorum is a majority of the total legally authorized membership of the body, regardless of vacancies or absences. Although a quorum is required to conduct a meeting, a majority vote of the total legally authorized membership of the body is still required to pass most measures.
- IV. **EXECUTIVE SESSIONS:** Executive sessions must be held in accordance with NYS Public Officers Law § 105. All executive sessions must be entered by a motion made from a properly noticed and conducted open meeting.
- V. **AGENDAS:** The agenda is to be prepared by the Clerk at the direction of the Mayor. The Mayor or any Trustee may have an item placed on the agenda. When possible, items for the agenda must be provided to the Clerk in writing or via email at least 48 hours before the meeting’s start time. The agenda must be prepared by noon on the day of the meeting. However, items may be placed on the agenda at any time. If necessary, a supplemental agenda may be distributed at the beginning of the meeting.
- VI. **VOTING:** Pursuant to the New York State Village Law and General Construction Law, each member of the Board has one vote. The Mayor may vote on any matter but must vote in case of a tie. A majority of the totally authorized voting power is necessary to pass a matter unless otherwise

specified by State law. A vote upon any question must be taken by ayes and nays, and the names of the members present, and their votes must be entered in the minutes.

VII. GENERAL RULES:

- a. The Mayor presides at the meeting. In the Mayor's absence, the Deputy Mayor presides at meetings of the Board. The presiding officer may debate, move, and take any action that may be taken by other members of the Board. Board members are not required to rise but must be recognized by the presiding officer before making motions and speaking.
- b. Every motion must be seconded before being put to a vote: all motions must be recorded in their entirety in the Board's minutes.
- c. Once recognized, a member may not be interrupted when speaking unless it is to call him/her to order. If a member is called to order, they must stop speaking until the question of order is determined, and, if in order, they must be permitted to proceed. There is no limit to the number of times a member may speak on a question. Motions to close or limit debate may be entertained and require a two-thirds vote to pass.

VIII GUIDELINES FOR PUBLIC COMMENT: Privilege of the Floor guidelines are as established at January 9, 2012 Board of Trustee meeting as follows.

Meetings of the Board of Trustees of the Village of Cayuga Heights take place in accordance with New York State law, for the purpose of Village governance. Meetings are convened by the Mayor or by an appointed deputy. Discussion takes place among the members of the Board with the Village professional staff. Minutes are recorded by the Clerk. As provided in the New York State Open Meetings Law, all Board meetings are open to the public, and members of the public are very welcome to attend.

Although not required by law, the Mayor and the Trustees of Cayuga Heights offer Privilege of the Floor in order to provide individuals in the audience with the opportunity to voice their opinion on Village affairs.

In the interest of expediting the flow of Village business during its lengthy meetings, Privilege of the Floor is open for 30 minutes only, ordinarily following any scheduled Public Hearings.

Fifteen (15) minutes prior to the commencement of any regularly scheduled Board of Trustee's meeting, a sign-in sheet will be placed on a table inside the meeting room. Upon arrival, all attendees are requested to sign in, indicating if they wish to speak. The speakers may give their name and address if they choose. If a speaker does not want to provide their name, they must sign in as "Anonymous Speaker" and then they are responsible for remembering the number associated with their place on the list.

Attendees will be called to speak in the order shown on the sign-in sheet on a first come, first to speak basis.

Speakers are asked to stand unless prevented by a disability, to give their name and address if they so choose and must limit their remarks to two minutes of time. Please note that a speaker's time may not be yielded to other speakers.

Speakers are requested to observe standards of courtesy and good taste and may be asked to terminate remarks at any time by the Mayor or another presiding officer. Audience members are asked not to engage with the speaker, or with each other.

The Village Clerk keeps time and gives notice when 30 seconds are remaining. Occasionally, Board members may ask a speaker for clarification.

Speakers are very welcome to submit their comments to the Board in writing for consideration and attachment to the meeting minutes. The minutes will include all the speakers' names, if provided by the speaker, with a brief statement of their positions.

Although the public is only invited to speak during Privilege of the Floor, the Board may, at its discretion, allow the public to speak at other times. Speakers must be recognized by the Mayor or by another presiding officer.

Anyone with an interest in any facet of Village government is encouraged to contact the Mayor, the Board of Trustees and the Village staff through email addresses found on the Village of Cayuga Heights web site (www.Cayuga-Heights.ny.us).

Adopted by the Board of Trustees, Village of Cayuga Heights, December 12th, 2011

IX MINUTES:

- a. The Clerk is responsible for taking the minutes of the board. Minutes must consist of a record or summary of all motions, proposals, resolution and any other matter formally voted upon and the vote thereon. Minutes must be taken for an executive session of any action that is taken by formal vote. Executive session minutes must consist of a record or summary of the final determination of such action, and the date and vote thereon; provided, however, that such summary need not include any matter which is not required to be made public by the NYS Freedom of Information Law (FOIL).
- b. Minutes must also include the following:
 - i. Name of the Board;
 - ii. Date, place, and time of the meeting;
 - iii. Notation of the presence or absence of Board members and time of arrival or departure if different from time of call to order and adjournment;
 - iv. Name and title of other village officials and employees present and the approximate number of attendees;
 - v. Record of communications presented to the Board;
 - vi. Record of reports made by Board or other village personnel; and
 - vii. Time of adjournment; and signature of Clerk or person who took the minutes if not the Clerk.
- c. Minutes may contain a summary of the discussion leading to action taken but should not include verbatim comments unless a majority of the Board resolves to have the Clerk do so.
- d. The Clerk is responsible for creating a draft of the minutes within the timeframe provided for under the New York State Open Meetings Law. The Board of Trustees approves the minutes at the next board meeting. Amendments to the Clerk's minutes require approval of the Board of Trustees by a majority vote.

X ORDER OF BUSINESS OF THE BOARD OF TRUSTEES:

- a. Call to order;
- b. Approval of minutes of previous meeting(s);
- c. Public comment period;
- d. Report of officers and committees (Fire, Mayor, Trustees, Police, Public Works, Treasurer, Clerk);
- e. Report of the Attorney;
- f. Adjournment

XI GUIDELINES FOR USE OF RECORDING EQUIPMENT: All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. Recording should be done in a manner which does not interfere with the meeting. The mayor may determine whether the recording is being done in an intrusive manner taking into consideration, but not limited to, brightness of lights, distance from the deliberations of the village board, size of the equipment, and the ability of the public to participate in the meeting. If the recording is determined to be intrusive and interferes with the meeting, the mayor may direct that the recording be stopped or undertaken in a different manner or location.

XII ADJORNMENT: Meeting may be adjourned by motion.

XIII AMENDMENTS TO THE RULES OF PROCEDURE: The forgoing procedure may be amended from time to time by a majority vote of the Board.

Motion: Trustee Biloski

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

C. DESIGNATING DEPOSITORY:

Resolution # 8443

WHEREAS: the Board of Trustees has determined that Village Law § 4-412 (3)(2) requires the designation of banks or trust companies for the deposit of all village monies;

THEREFORE, BE IT RESOLVED THAT:

Section 1. That the Board of Trustees designates the Tompkins Trust Company, Ithaca, NY as official depository for all Village funds received by the Village Clerk and receiver of taxes for the Fiscal Year June 1, 2019 – May 31, 2020, with a maximum deposit of \$4,500,000.

Sections 2. That the Clerk is authorized to notify Tompkins Trust Company of the following names to be honored on checks for the Fiscal Year June 1, 2019 – May 31, 2020 with two signatures required for each check.

Mayor: Linda Woodard, Deputy Treasurer: Jennifer Biloski, Clerk: Jeffrey D. Walker, Treasurer: Joan M. Mangione

Section 3. That this resolution is effective immediately.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

D. DESIGNATING MEETING DATES:

Resolution # 8444

BE IT RESOLVED THAT: The date, location, and time for next regular Board of Trustees meeting is April 15, 2019 at Marcham Hall, 7:00 p.m.

Motion: Trustee Robinson

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Resolution # 8445

BE IT RESOLVED THAT: The date, location, and time for regular meetings of the Planning Board is established as the 4th Monday of the month at Marcham Hall starting at 7:00 p.m.: April 22nd, Thursday (Holiday Change)-May 23th, June 24th, July 22nd, Aug 26th, Sept 23rd, Oct 28th, Nov 25th, Dec 23rd, 2020; Jan 27th, Feb 24th, Mar 23rd, April 27th,2020.

Motion: Trustee McMurry

Second: Trustee Friend

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Resolution # 8446

BE IT RESOLVED THAT: The date and time for regular meetings of the Zoning Board of Appeals is scheduled on an as needed basis (historically held the 1st Monday of the month at 7:00 p.m.).

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

E. CODE OF ETHICS:

Resolution # 8447

BE IT RESOLVED THAT: The Mayor must insure that a copy of the Code of Ethics is distributed to each officer and employee of the village. In addition, the Village Mayor must insure that a copy of General Municipal Law §§ 800-809 is posted in each public building under the Village's jurisdiction. Failure to either distribute or receive a copy of the local Code of Ethics does not affect an officer's/employee's duty to comply with the code, nor does it affect the enforcement of provisions of the code.

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

F. ADVANCE APPROVAL OF CLAIMS:

Resolution # 8448

WHEREAS: The Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS: all such claims must be presented at the next regular meeting for audit; and

WHEREAS: this resolution is consistent with the Village of Cayuga Heights Procurement Policy; and

WHEREAS: the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount of Board of Trustees disallows.

THEREFORE, BE IT RESOLVED THAT: Section 1. That the Board of Trustees authorized payment in advance of audit of claims for public utility services, postage, freights and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount of Board of Trustees disallows.

Section 2. That this resolution is effective immediately.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions:

Motion carried

6. GHD: Services for the design phase of the WWTP are completed. The Village will now enter into a new service contract for phase one of the construction phase. GHD has submitted on the Villages behalf a letter to NYSDEC requesting a response if they are in objection to starting the construction bidding process. The total cost for the bidding and construction phase is \$310,000, and all construction costs are still within the original proposal.

Resolution # 8449

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees approves and authorizes the Mayor to sign a contract with GHD for the bidding and construction administration phase of the WWTP, not to exceed \$310,000.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

Mayor Woodard breaks down the funding for the WWTP

- The first 12.5% of the project cost (11.1 or 11.2 million) will be a grant.
- The next 37.% of the project cost will be a 0% interest loan.
- The next 37.5% of the project cost will be a market rate loan.
- The last 12.5% of the project cost will be a grant.

After all project costs are reimbursed to us, the total amount of the loans (and interest accrued during construction) will be added together and converted to a long-term loan (or village obtain third party financing to pay-off).

7. Schedule a Public Hearing General Code: Tabled until next month

8. Bergmann & Associates: During the March 2019 Board of Trustees meeting the Board agreed to start the traffic study this fall. Due to the increased attention of the North Campus Residential Expansion (NCRE) the Board would like to issue a notice to proceed this month.

Resolution # 8450

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to issue a notice to proceed with the traffic study in April 2019 to Bergmann & Associates.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

Discussion: B. Cross informs the Board that he has had a conversation with Corners Community owner, T. Ciaschi about a possible future expansion of Hanshaw Rd. There is also the property at 825 Hanshaw Road and the Patrick property that might be part of any traffic changes based on Village traffic study results.

9. Bonding Resolution: Preparing for the grant application the Board passed a bond resolution of estimating costs up to \$10,000,000. The true costs are \$11,400,000 and a new resolution is required.

Resolution # 8451

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees approves the additions to and rehabilitation and reconstruction to the Village of Cayuga Heights Sewer Treatment Plant and the other users of the system, as a Type 2 action under SEQRA 6.17.5.C #2

A RESOLUTION AUTHORIZING THE CONSTRUCTION OF ADDITIONS TO AND RECONSTRUCTION OF THE VILLAGE SEWAGE TREATMENT PLANT IN AND FOR THE VILLAGE CAYUGA HEIGHTS, TOMPKINS COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$11,400,000 AND AUTHORIZING THE ISSUANCE OF \$11,400,000 SERIAL BONDS OF SAID VILLAGE TO PAY THE COST THEREOF.

Motion: Trustee Friend

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

Resolution # 8452

WHEREAS, the capital project hereinafter described has been determined to be an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed, it has been determined will not result in any significant environmental effects and SEQRA compliance materials are available in the office of the Village Clerk where they may be inspected during regular business hours;

NOW THEREFORE, BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Trustees of the Village of Cayuga Heights, Tompkins County, New York (the "Village"), as follows:

Section 1. The construction of additions to and reconstruction of the Village sewage treatment plant in and for the Village of Cayuga Heights, Tompkins County, New York, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, is hereby authorized, SUBJECT TO PERMISSIVE REFERENDUM, at a maximum estimated cost of \$11,400,000.

Section 2. The plan for the financing of the aforesaid maximum estimated cost is by the issuance of \$11,400,000 serial bonds of said Village, hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law; provided, however, that the amount of serial bonds ultimately to be issued shall be reduced dollar for dollar by the amount of any federal and/or rebate grant monies received therefore.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Village of Cayuga Heights, Tompkins County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form, and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities, and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided

for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 7. The Village Treasurer is hereby further authorized, at her sole discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to affect the financing or refinancing of the object or purpose described in Section 1 hereof, or a portion thereof, by a bond or note issue of said Village in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within thirty (30) days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees Biloski, Friend, Marshall, McMurry Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

Discussion: B. Cross states that within the Proposed Local Law C of 2019- Road Preservation, there is some recommendations he would like to incorporate. 1) Change the gross vehicle weights (GVW) from 30 to 15 ton. 2) Change the number truck trips from 1000 to 500. The Board agrees and Attorney Marcus will incorporate the changes and recirculate the draft to the Board.

11 .Adjournment: Mayor Woodard adjourns the meeting at 9:10 p.m.