

Minutes

Ronald E. Anderson Fire Station

VILLAGE OF CAYUGA HEIGHTS

BOARD OF TRUSTEES
MONTHLY MEETING



Tuesday, January 21, 2020

7:00 p.m.

Present: Mayor Woodard; Trustees: Biloski, (arrives at 7:08 p.m.) Friend, Marshall, McMurry, Robinson, and Salton; Police Chief Wright; Village Engineer Cross; Director of Public Works Wiese; Treasurer Mangione; Clerk Walker; Attorney Marcus (arrives at 7:04 p.m.)

1. Call to Order: Mayor Woodard calls the meeting to order at 7:03 p.m.

2. Approval of Meeting Minutes: December 16, 2019 (Exhibit 2020-123)

Resolution # 8568

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the December 16, 2019 meeting minutes as presented.

Motion: Trustee McMurry

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2020-124)

•Fire Superintendent Tamborelle states that the fire department will be holding an annual CPR training on Saturday January 25th at 1:00 p.m.

•The contract for the new ladder truck is ready to be signed. Village Treasurer Mangione states that she has communicated with the Town of Ithaca's Mike Solvig, and the Town of Ithaca will be able to pay their 37.5% of the purchase price (\$319,020.77) and will cut a check on February 10, 2020.

•The Town of Ithaca and the Village of Cayuga Heights mutual aid contract has expired. Mayor Woodard will set up a meeting in February with Town of Ithaca's Mike Solvig, Village Treasurer Mangione, and Fire Superintendent Tamborelle to work on a new contract.

•The Town of Ithaca will receive a credit for their portion of the sale of the Village of Cayuga Heights current ladder truck in the next fiscal year.

•Mayor Woodard makes a motion to secure financing for the new fire truck and pass the Bond Resolution as provided in the meeting agenda.

Resolution # 8569

BOND RESOLUTION DATED JANUARY 21, 2020.

A RESOLUTION AUTHORIZING THE PURCHASE OF A FIRE PUMPER TRUCK FOR THE VILLAGE OF CAYUGA HEIGHTS, TOMPKINS COUNTY, NEW YORK, AT A MAXIMUM

ESTIMATED COST OF \$840,856, AND AUTHORIZING THE ISSUANCE OF \$511,835.23 BONDS OF SAID VILLAGE TO PAY PART OF THE COST THEREOF.

BE IT RESOLVED by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Trustees of the Village of Cayuga Heights, Tompkins County, New York, as follows:

Section 1.The purchase of a fire pumper truck for the Village of Cayuga Heights, Tompkins County, New York, is hereby authorized at a maximum estimated cost of \$840,856.

Section 2.The plan for the financing of such maximum estimated cost is as follows:

- (a) By the issuance of \$511,835.23 bonds of said Village, hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law;
- (b) By the expenditure of \$10,000 available funds; and
- (c) By the expenditure of \$319,020.77 to be received as a contribution by the Town of Ithaca.

Section 3.It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is twenty years, pursuant to subdivision 27 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will not exceed five years.

Section 4.Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 5.The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Village Treasurer, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as she shall deem best for the interests of said Village, provided, however, that in the exercise of these delegated powers, she shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Village Treasurer shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 6.All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 7.The faith and credit of said Village of Cayuga Heights, Tompkins County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Village, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 8.The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with as the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9.This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10.This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of said Village hereby designated for such purpose, together with a notice of the Village Clerk in substantially the form set forth in paragraph a of Section 81.00 of the Local Finance Law.

Motion: Trustee Salton

Second: Trustee Friend

Ayes: Mayor Woodard; Trustees: Bilsoki, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

4. Privilege of the Floor: No members of the public wished to speak.

5. Report of Mayor Woodard:

a. CHFD Ladder Truck: This topic is covered under Fire Superintendent Tamborelle's report.

b. LED Update: The goal is to have all Village streetlights installed with LED by this summer.

- The New York Power Authority (NYPA) is currently waiting on 8 other municipalities to get on board in order to purchase the light assets and install the Villages LED.

- New York State Public Service Commission has about 20 more days to review and send back to NYSEG the final purchase contract. At that point NYSEG has 60 more days to produce a closing document for the Village to sign.

- NYPA will then need to provide proof of credit to NYSEG for the purchase price.

- NYPA still needs to set up a design phase meeting with the Village to better understand lighting options associated with this conversion.

c. Planning and Zoning Board Member Changes: Planning Board Member Graham Gillespie has stepped down from the Planning Board. Mayor Woodard and the Board recognize Graham’s service and added value to the Village of Cayuga Heights Planning Board.

Resolution # 8570

WHEREAS, Graham Gillespie was appointed by the Village Board of Trustees to serve as a member of the Planning Board, and

WHEREAS, Graham served as a member from the first organizational meeting of the Planning Board in October 2009 until December 2019, and

WHEREAS, Graham’s input in the development of the Planning Board and its direction was very valuable,

THEREFORE, BE IT RESOLVED that the Village of Cayuga Heights Board of Trustees recognizes and thanks Graham Gillespie for his commitment to the Village of Cayuga Heights Planning Board and for his service to the Village.

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Bilsoki, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

- Mayor Woodard would like to appoint Village resident Andy Monroe to serve as a member on the Village of Cayuga Heights Planning Board and complete Graham Gillespie’s term.

•A. Monroe graduated from Cornell University and is an independent entrepreneur and software engineer and design consultant working in artificial intelligence. He also serves on the Friends of Stewart Park Board, and is active in various volunteer activities in the Ithaca community.

Resolution # 8571

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes the appointment of Andy Monroe to the Village of Cayuga Heights Planning Board.

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Bilsoki, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Mayor Woodard also announces that Zoning Board Member Sue Manning is stepping down from her position on the Zoning Board.

•Mayor Woodard would like to appoint Village resident Jeff Sauer to serve as a member on the Village of Cayuga Heights Zoning Board to complete Sue Manning's term.

Resolution # 8572

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes the appointment of Jeff Sauer to the Village of Cayuga Heights Zoning Board.

Motion: Trustee Marshall

Second: Trustee Friend

Ayes: Mayor Woodard; Trustees: Bilsoki, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

d. ITCTC Appointment: The Ithaca-Tompkins County Transportation Council is the Metropolitan Planning Organization for Tompkins County. Trustee McMurry has been Mayor Woodard's alternate for this fiscal year.

•Trustee McMurry has accepted the position of Chair for the Policy Committee within ITCTC.

•Village Engineer, B. Cross will accept the role of alternate to the council and act as voting proxy in Trustee McMurry's absence.

•Mayor Woodard would like to appoint Trustee Meloney McMurry to the Ithaca-Tompkins County Transportation Council.

Resolution # 8573

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes the appointment of Trustee Meloney McMurry to the Ithaca-Tompkins County Transportation Council and Village Engineer Brent Cross as voting proxy.

Motion: Trustee Robinson

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

e. 408 E. Upland Rd. Water Bill: The commercial space located at 408 E. Upland Rd. was recently sold. At the closing, the seller, T. Markowitz realized there was a unusually large water bill. She stated in her letter (Exhibit 2020-126) that she never received the bill and would like to have the late fee waived and a adjustment of the amount owed.

•After discussions with Bolton Point, Village Engineer B. Cross, Deputy Clerk Skrubis, and Clerk Walker determined that there was contact made by Bolton Point to notify the commercial tenant that there was a water usage spike.

- B. Cross provides some prospective: 158,600 gallons of water over a 6-month period equals 4 gallons per minute, which is roughly what a continuing running toilet would produce.

- This water passed through the water meter and therefore through the sewer system. The Board is not inclined to refund the late fee or reduce the paid amount of consumed water. Village Clerk Walker will notify the former owner of 408 E. Upland Rd. that her request was denied.

f. Planned Development Zone Amendment (PDZ) : As the zoning law is currently written, the Board of Trustees has the authority to change certain provisions of the law within a PDZ, including height, density, and setbacks, but the Board has no authority to amend the regulations regarding wetlands (under Section 305-60). That authority rests with the Planning Board under Site Plan Review pursuant to Section 305-117. The Board therefore has two options: 1) to amend the provision of the PDZ law to allow the Board of Trustees to amend the wetland regulations; or 2) leave the authority with the Planning Board, but provide specific instructions to the Planning Board regarding the particular constraints of this property and the need for flexibility with regard to the wetlands and buffer zones, when undertaking site plan review.

- Village Attorney R. Marcus states that the fact is the area occupied by the wetlands and by the buffer the zoning law requires around the wetlands make very difficult to do anything with the lot. It has nothing to do with the applicant or his plan for developing the property. If the Board is going to consider a PDZ it needs to consider the uniqueness of this property.

- Trustee Salton concerns are when there's a situation where the Planning Board has a different view on what the Board's stated recommendations should be. Trustee Salton further states that as an elected Board representing the public, we should have the authority to make these decisions regarding changes in a PDZ.

- Trustee Marshall states that he does not see the evidence that the Board needs to take control of this process. The Planning Board has shown experience in situations in this area and are more familiar with site plan review.

- Trustee McMurry reminds the Board the reason we have a Planning Board is to look at site plan review. It is also important to remember that an applicant is not prohibited from building within the buffer zone, but is regulated on what can be done in that buffer zone

- Attorney R. Marcus references Village Code section 305-60 Wetlands

<https://ecode360.com/33622034?highlight=buffer,wetland,wetlands&searchId=3942607571963813>

- Mayor Woodard is comfortable with leaving the authority with the Planning Board on the site plan review.

- Trustee Friend states that the Board should respect the Planning Board's expertise and trust what decisions they make regardless of the outcome.

- Village Engineer, B.Cross states that we have received an application, and to start changing legislation after an application has been submitted may result in shortage of time to process Mr. Mecenat application.

- Mayor Woodard states that the Board will not make any amendments to the current Zoning Law and will leave this authority to the Planning Board.

6. Report of the Trustees:

a. **TAP Update:** Trustee McMurry states that the signed NYSDOT TAP contract has been received. Now the Mayor can sign the Fisher & Associates contract to start the design phase of the Walking Safe Cayuga Heights project.

- There is a new NYSDOT project manager for TAP and she is requesting time to review the Fisher contract to make sure the scope of services match the State guidelines of their contract.

- B.Cross states that the best-case scenario for completion of this project is the summer 2021.

b. **Barking Dogs:** Trustee Salton would like to re-visit the noise ordinance law, specifically on barking dogs.

- Police Chief Wright states that a barking dog complaint can be filed at any time, but it is important that the complainant files a disposition stating what was heard and for how long.

- The Board recommends putting something in the E-news blast about the noise ordinance and barking dogs.

7. Report of Police Chief Wright: Submitted Report (Exhibit 2020-127)

- Chief Wright is very pleased with the transition of the new part-time Police Clerk.

- Police Sergeant James Manning is halfway through his Sergeant training.

- Chief Wright states that the Verizon fiber optic work on Triphammer Road should be complete by the end of January.

8. Report of Director of DPW Wiese: Submitted Report (Exhibit 2020-128)

- Director Wiese states that since laborer Josh Randall resigned, pending confirmation from the County, he would like to bring on a Motor Equipment Operator (MEO) instead of another laborer.

- Director Wiese will also promote a current laborer, Wayne Relyea, to MEO.

- The surplus 1984 Bombardier sidewalk plow was sold at auction for \$4,000. The DPW also sold at auction an old Asphalt heating hot box which sold for \$1,575.

Resolution # 8574

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees declares the Asphalt heating hot box as surplus and furthermore approves the auction selling price of \$1,575.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

9. Report of Engineer Cross: Submitted Report (Exhibit 2020-129)

- B. Cross states that Michele Palmer of Templeton Landscaping Architecture & Planning has submitted a proposal to provide professional services in relation to the Climate Smart Communities Grant the Village was awarded.



Templeton

landscape architecture & planning

LETTER OF AGREEMENT

This agreement made between the The Village of Cayuga Heights, 836 Hanshaw Road, Ithaca, NY 14850, herein referred to as the "Village", and Templeton Landscape Architecture and Planning, 153 Pearsall Pl, Ithaca, NY 14850, herein referred to as "TLA&P" for providing to the Village professional grant administration, project tracking and other services pertaining to the grant through New York State Climate Smart Communities CFA # 94089 for the Cayuga Height Road Culvert Right Sizing Project in accordance with the terms and conditions set forth below:

1. Services. The Village hereby retains TLA&P to perform the following services related to the grant:

- Assistance with tracking and administration of the grant
- Contact and coordination with state and federal representatives
- Contact and coordination with local, state and federal agencies
- Assistance with local, state and federal permit processes (NYSDEC stormwater permitting handled by others)
- Meetings and coordination with Village officials, stakeholders and other representatives of the Village
- Coordination of Climate Smart Communities program review of design and bidding documents prepared by others
- Oversight of project bidding relative to Climate Smart Communities program review and compliance with grant requirements
- Preparation and submission of payment requests
- Tracking and submission of documentation related to MWBE compliance

2. Term of Agreement. This agreement shall begin on January 1st, 2020 and will end on or before December 31st, 2025. Either party may cancel this agreement upon thirty (30) days written notice to the other party.

3. Fee Schedule: The consultant proposes to perform the above outlined services, as directed by the Village board, for the following fees:

Principal Licensed Landscape Architect	\$120.00/hour
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4. Total Sum: By the signatures below, the parties hereby agree that the total sum paid by the Village to TLA&P for the services identified herein will not exceed the sum outlined in the grant award by the State of New York for

Thirty-Five Thousand and 00/100 dollars (\$35,000.00)

However, by written agreement of both parties, additional funding may be provided as the initial sum is expended or as future assistance is required.

5. Payment. Payment will be based on time actually spent. Upon completion of the described services, TLA&P will submit a monthly statement, invoice and all necessary warrants and/or vouchers to the Village, setting forth the actual time spent fulfilling its obligations under this agreement. The Village agrees to pay TLA&P the amount due within thirty (30) days of receipt. A late charge of 1.5% per month will be added after 30 days.

6. Signatures. By the signatures provided below, both the Village and TLA&P agree to the terms and conditions set forth in this agreement.

Linda Woodard, Mayor
Village of Cayuga Heights

836 Hanshaw Road
Ithaca, New York 14850
Phone: (607)257-1238

1/20/2020
Date

Michele A. Palmer
DBA Templeton Landscape Architecture &
Planning

153 Pearsall Pl
Ithaca, New York 14850
Phone: (607) 273-1112

1/20/2020
Date

Resolution # 8575

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the letter of agreement dated January 20, 2020 from Templeton Landscape Architecture & Planning pending review and approval of the Village Attorney.

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Abstentions: none

Motion Carried

•Weathermasters has installed a section of gutters on a section of Marcham Hall. B. Cross is happy with the quality and craftsmanship of this job. Next month he would like to present a resolution to proceed with the rest of the building.

•One issue that will need to be addressed is what to do with the runoff of water from the gutters.

•**WWTP** Boiler installation is complete and is scheduled for a start-up sometime next week.

•**Borg-Warner:** Their new filtration is on schedule for completion by the end of 2019 with full commissioning in early 2020. B. Cross states that he is going to be meeting with Jason Greene from GHD this week to discuss the details of the new Borg Warner system and how that will affect the new permit for their reduced/minimized sewer

discharge. He anticipates that he will have a proposal with a scope of services to assist in the permitting process for consideration at next month's Trustee meeting.

•**Inflow & Infiltration (I/I):** B. Cross will be seeking support from the other municipalities within the Cayuga Heights WWTP Service Area to have the Village of Cayuga Heights take a lead role in planning/designing/constructing/operating a system of sewer flow meters to help manage the daily operations of the WWTP. The intention would be to get support from the other municipalities to give the Village authorization to hire an engineering consultant and to pursue any grant opportunities.

•2020 grant applications are due in July of 2020.

•Trustee Marshall asks B. Cross if he has communicated with a company called Smart Cover Technology. Smart Cover Technology is a company that makes manhole mounted meters that can monitor sewer pipes and transmit data to alert operators on increased flows, I & I, and even types of matter. B. Cross states he is familiar with the product but has not communicated with a representative.

10. Report of Treasurer Mangione: (Exhibit 2020-130)

•Mayor Woodard would like to move the Village Organizational Meeting to Wednesday April 1, 2020 at 7:00 p.m. at Marcham Hall.

•Treasurer Mangione states that the Budget Workshop should be Saturday, March 28th, 2020 from 9:00 a.m. - 12:00 p.m.

Resolution # 8576

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes setting the 2020 Village Organizational Meeting date as April 1, 2020 at 7:00 p.m. at Marcham Hall.

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution # 8577

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes March 28, 2020 from 9:00 a.m. to 12:00 p.m. to be the Village of Cayuga Heights Budget Workshop.

Motion: Trustee Robinson

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution # 8578

Abstract # 8

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves Abstract # 8 for FYE2020 consisting of TA 59-73 vouchers in the amount of \$19,608.90 and Consolidated Fund vouchers 506-587 in the amount of \$409,317.57 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

11. Report of Clerk Walker: Submitted Report

a. Annual Procurement Policy Update:

Resolution # 8579

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes the renewal of the Village of Cayuga Heights Procurement Policy as revised.

Motion: Trustee Marshall

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

b. Investment Policy Update:

Resolution # 8580

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes the renewal of the Village of Cayuga Heights Investment Policy as revised.

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

c. Annual Credit/Purchasing Card Policy Update:

Resolution # 8581

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes the renewal of the Village of Cayuga Heights Credit/Purchasing Card Policy as written.

Motion: Trustee Friend

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

d. Fire station Use Policy Update: Tabled until the February Board Meeting.

e. Municipal Health Insurance Municipal Cooperative Agreement Letter: As a member of the Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC) the Board must review the TCHC Municipal Cooperative Agreement every five years.

Resolution # 8582

WHEREAS, the Village of Cayuga Heights Board of Trustees has been informed that the GTCMHIC Board of Directors is undertaking a required five-year review of the Municipal Cooperative Agreement (MCA), and

WHEREAS, the Village of Cayuga Heights Board of Trustees in consultation with its Attorney, has reviewed the existing Agreement and has no objection/modification for consideration, and

THEREFORE, BE IT RESOLVED, that the Village of Cayuga Heights Board of Trustees understands and acknowledges its responsibility to review at a later date any final proposed modifications to the Agreement and shall adopt and submit a resolution to the Consortium approving the amended Agreement.

Motion: Trustee Salton

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion carried

12. Report of Attorney Marcus:

•Village Attorney Marcus requests a modification to the minutes from the December 16, 2019 meeting to clarify that the Board of Trustees can appoint itself as lead agency and conduct SEQR review after sending the required notices which include s to the Village Planning Board.

Resolution # 8583

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the revised December 16, 2019 meeting minutes as presented.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

13. Adjournment: Mayor Woodard adjourns the meeting at 9:52 p.m.

DRAFT