



**Present:** Mayor Woodard; Trustees: Friend, McMurry, and Salton; Police Chief Wright; Village Engineer Cross; Director of Public Works Wiese; Deputy Clerk Rich; Attorney Marcus (arrives at 7:10 p.m.) **Absent:** Trustees: Biloski, Marshall, and Robinson; Treasurer Mangione; Clerk Walker

**1. Call to Order:** Mayor Woodard calls the meeting to order at 7:04 p.m.

**2. Approval of Meeting Minutes: January 21, 2020(Exhibit 2020-139)**

**Resolution # 8586**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves the January 21, 2020 meeting minutes as presented.

*Motion:* Trustee Salton

*Second:* Trustee McMurry

*Ayes:* Mayor Woodard; Trustees: Friend, McMurry, and Salton

*Nays:* none

*Abstentions:* none

**Motion Carried**

**3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2020-140)**

- Fire Superintendent Tamborelle states that the fire department will be holding its annual new recruit open house dinner next week.
- The Cayuga Heights Fire Department Elections are coming up in April and a nomination committee has been formed to review member qualifications.
- The Annual Cayuga Heights Fire Department Annual Banquet will be held at the Ithaca Country Club on April 18, 2020.
- Village Treasurer Mangione states that the Villages portion of money for the new fire truck will be secured by March 2, 2020.

**4. Privilege of the Floor:**



**VILLAGE OF CAYUGA HEIGHTS**

836 HANSHAW ROAD · ITHACA · NY · 14850  
(607) 257-1238 · FAX: (607) 257-4910

February 18, 2020 – 7:00 PM –Cayuga Heights Fire Station

PLEASE PRINT Name/Anonymous	Address	Do you wish to speak? Indicate Yes or No
1. Katherine Dillon	Broome County	Yes
2. KRISTI PENNEKAMP	161 Highgate Rd	No
3. MIKE KOPLINKA-LOEHR	LANSING PARTNERSHIP SPECIALIST (2020 CENSUS)	No
4. Jennifer Kovacs	Ithaca	NO

**5. Report of Mayor Woodard:**

**a. U.S. Census:** Katherine Dillion presents to the Board of Trustees a U.S. Census presentation (Exhibit 2020-141)

- K. Dillion states that the U.S. Census Bureau is having a hard time finding Census workers in Tompkins County.
- Tompkins County has developed a Census Committee which will be assisting local municipalities with Census counts.
- The local Census specialist is Michael Koplinka-Loehr [Michael.a.koplinka.loehr@2020census.gov](mailto:Michael.a.koplinka.loehr@2020census.gov)

**b. PDZ Update:** The applicant is still working through the requests from the January 27, 2020 Public Hearing and might not be ready to present to the Board of Trustees at the Special Board of Trustees Meeting on February 24, 2020.

- If the meeting on February 24, 2020 is rescheduled the Board of Trustees would like to state for the record that the Board of Trustees will continue the current Public Hearing until March 23, 2020.

**Resolution # 8587**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees hereby authorizes the continuation of the Public Hearing in the event the Special Board of Trustees Meeting on February 24, 2020 is postponed until March 23, 2020.

*Motion:* Trustee Salton

*Second:* Trustee McMurry

*Ayes:* Mayor Woodard; Trustees: Friend, McMurry, and Salton

*Nays:* none

*Abstentions:* none

**Motion Carried**

**c. Water Infrastructure Resolution:** The Cayuga Heights Board of Trustees is in support of more funding for the New York State for the Clean Water Infrastructure Act and Lead Service Line Replacement Program.

**Resolution # 8588**

**WHEREAS**, up-to-date drinking water and wastewater infrastructure is vital to preserve clean water resources and foster thriving communities, and

**WHEREAS**, many communities have aging and inadequate water mains, sewer lines, and treatment plants that endanger public health and the economy, and

**WHEREAS**, investing in infrastructure projects creates good-paying jobs and a solid foundation for businesses, and

**WHEREAS**, new threats from emerging contaminants and lead service lines have added to the urgency to invest in our water infrastructure, and

**WHEREAS**, local governments struggle to make necessary water infrastructure upgrades in the face of high up-front costs, and

**WHEREAS**, key members in the New York State Senate and Assembly, along with the Governor, recognized that local governments need financial support and passed the Clean Water Infrastructure Act of 2017, and

**WHEREAS**, the Clean Water Infrastructure Act has been successful at awarding over \$500 million in grants to protect clean water across the state, and

**WHEREAS**, only a fraction of shovel-ready projects have received grants due to a lack of sufficient state funding to meet New York's more than \$80 billion water infrastructure need, now therefore be it

**RESOLVED** that Mayor Woodard is hereby authorized and directed to send a letter with this resolution to the Governor, State Senator Thomas O'Mara, and State Assembly member Barbara Lifton encouraging them to continue funding water infrastructure projects and requesting that they include at least \$1 billion in new funding for the Clean Water Infrastructure Act in the SFY 2020-2021 New York State Budget.

*Motion:* Trustee Salton

*Second:* Trustee Friend

*Ayes:* Mayor Woodard; Trustees: Friend, McMurry, and Salton

*Nays:* none

*Abstentions:* none

**Motion Carried**

**Resolution: 8589**

**WHEREAS**, lead in drinking water poses a serious threat to the health and safety of children and adults, and

**WHEREAS**, there is no safe level of lead exposure, with even low levels of exposure associated with learning disabilities, impaired speech and hearing, and diminished IQ, and

**WHEREAS**, lead service lines, connecting water mains to a building's internal plumbing, are the primary cause of lead in drinking water, and

**WHEREAS**, there are an estimated 360,000 lead service lines spread across the state of New York, and

**WHEREAS**, the removal and replacement of lead service lines is essential to reduce lead exposure and protect drinking water from contamination and

**WHEREAS**, the Lead Service Line Replacement Program, created through the Clean Water Infrastructure Act of 2017, has greatly expanded the capacity of local governments to invest in this vital infrastructure improvement at no cost to homeowners or tenants, and

**WHEREAS**, the \$30 million currently allocated to the Lead Service Line Replacement Program is insufficient to fully address the estimated need of \$1-2 billion to replace all of New York's lead service lines, now therefore be it

**RESOLVED** that Mayor Woodard is hereby authorized and directed to send a letter with this resolution to the Governor, State Senator Thomas O'Mara, and State Assembly member Barbara Lifton, encouraging them to continue funding lead service line replacement and requesting that they include at least \$100 million in new funding for the Lead Service Line Replacement Program in the SFY 2020-2021 New York State Budget.

*Motion:* Trustee McMurry

*Second:* Trustee Salton

*Ayes:* Mayor Woodard; Trustees: Friend, McMurry, and Salton

*Nays:* none

*Abstentions:* none

**Motion Carried**

**d. LED Update:** The Village of Cayuga Heights is the first municipality within the County to get approval from the NYS Public Service Commission authorizing the buyout the streetlight assets from NYSEG.

- The next step is to provide a Letter of credit to NYSEG and a sample of the streetlight pole numbering system.
- The New York Power Authority (who will be financing and installing the new lights) will need a vendor account set up and banking information.
- Trustee Salton wants to commend Mayor Woodard for her efforts and spearheading the LED project.

**e. 825 Hanshaw House:** There are several projects scheduled for this spring.

- Installing insulation in the attic will be completed next week.

•The Village house has always been rented to a Village of Cayuga Heights Fire Department member. Currently rent checks are put into the general fund. For the upcoming 2020-2021 fiscal year, Village treasurer Mangione will establish a separate new accounting fund.

•Director of Public Works is seeking quotes for a new roof.

•Fire Superintendent Tamborelle states that the house has no shade and gets really hot in the summer. He proposes that the Village install a small central air-conditioning unit.

**f. Sunset Park Address:** The Board originally made the address change at the request of M. Timmons (26 Sunset Drive) who has a medical condition and was concerned that he might not receive needed medical supplies because the postal service would sometimes send mail to North Sunset Drive.

•The residents that live on Sunset Park (formally Sunset Drive) would like to go back to their original street name and numbers.

•M. Timmons since then has personally changed his address with the U.S. Postal Service to 126 Sunset Park which was not authorized by the Village Board of Trustees. Mr. Timmons will be notified that he needs to distinctly inform 911 operators that his true address is 126 Sunset Drive.

•The Board has decided since the U.S. Postal Service has not caught up with the original change, The addresses should be reverted back to their original designated address.

**Resolution # 8590**

**WHEREAS**, the Tompkins County Department of Emergency Response (DoER) oversees emergency dispatch and communications systems that allow residents to dial 911, and;

**WHEREAS**, 911 is the number to report a police, fire, or medical emergency that requires the immediate presence of police officers, fire fighters, or emergency medical personnel, and;

**WHEREAS**, new address designations are approved by a municipality's governing body.

**NOW, THEREFORE, BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees authorize and approve the change of 20 Sunset Drive to 120 Sunset Drive, tax parcel 13.-6-5.; 25 Sunset Drive to 125 Sunset Drive, tax parcel, 13.-1-6.; 26 Sunset Drive to 126 Sunset Drive, tax parcel, 13.-6-3.2.; 30 Sunset Drive to 130 Sunset Drive, tax parcel 13.-6-2 as new designated addresses.

*Motion:* Trustee Friend

*Second:* Trustee Salton

*Ayes:* Mayor Woodard; Trustees: Friend, McMurry, and Salton

*Nays:* none

*Abstentions:* none

**Motion Carried**

•The Village Board of Trustees would like Village Engineer to draft a letter.

**ENGINEER'S REPORT**  
**VILLAGE OF CAYUGA HEIGHTS**

836 Hanshaw Road  
Ithaca, NY 14850

DATE: February 20, 2020

TO: Edinger, 102 Sunset Drive  
MacDougall, 120 Sunset Drive  
Monroe, 125 Sunset Drive  
Timmons, 126 Sunset Drive  
Prasad, 130 Sunset Drive

FROM: Brent Cross, Superintendent of Public Works

RE: Sunset Drive Street Addresses

As you know, in 2019, at the request of some of the Sunset Drive homeowners, the Village revised the street numbers of your properties to eliminate the "100" series of numbers. Within the subsequent few months, it became apparent that the change had caused unintentional confusion and distress for all involved, including the Village. Consequently, there were several discussions and proposed solutions that included changing the name of the street. All of these options appeared to present additional challenges and new sources of confusion.

Since making the changes to the street numbers, we have heard from every one of the Sunset Drive homeowners, with opinions ranging from strongly against to strongly in favor of the numbering changes.

After lengthy discussions, and consideration of the possible negative consequences involved in each of the options, the Village decided that the option that would provide the most acceptable solution and the least confusion would be to revert back to the original street numbers.

Therefore, on February 18, 2020 the Village of Cayuga Heights Board of Trustees passed a resolution to rescind the previous address change, and reinstate the original street numbers. Now your official addresses (for government purposes such as taxes, etc.) will be as shown above. Any other variation of street number or street name that you currently may be using for postal or delivery services is up to you. Please be aware that the official street numbers will be supplied to the Tompkins County Assessment Department and to the Tompkins County Department of Emergency Services.

If you have any questions, please contact me.

Sincerely,  
Brent



## **6. Report of the Trustees:**

- Trustee Salton informed the Board that an email from the Tompkins County Greater Municipal Health Consortium was sent out with an updated Municipal Cooperative Agreement (MCA).
- Last month the Board passed a resolution acknowledging they had reviewed the MCA and had no revisions.

## **7. Report of Police Chief Wright: Submitted Report (Exhibit 2020-143)**

- Chief Wright stated that part-time police officer Ninivaggi submitted her resignation letter affective March 7, 2020. Officer Ninivaggi is seeking fulltime employment elsewhere.

•Sergeant Manning has completed his required Sergeant training school.

**8. Report of Director of DPW Wiese: Submitted Report (Exhibit 2020-144)**

•Director Wiese states that he is reviewing applications for the open MEO position and will set up interviews of potential candidates in early March.

**9. Report of Engineer Cross:**

**a. WWTP Construction Update:**

•The WWTP boiler system is online and working.

•GHD will have the engineering report for phase two of the WWTP expansion ready for the Village Board of Trustees in March 2020. GHD will also present a fee proposal for the design phase of phase two.

**10. Report of Treasurer Mangione: Submitted Report(Exhibit 2020-145)**

•Treasurer Mangione was absent from this meeting.

**Resolution # 8591**

**Abstract # 9**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves Abstract # 9 for FYE2020 consisting of TA 74-89 vouchers in the amount of \$30,777.75 and Consolidated Fund vouchers 588-660 in the amount of \$315,843.08 and the Treasurer is instructed to make payments thereon.

*Motion:* Trustee Salton

*Second:* Trustee McMurry

*Ayes:* Mayor Woodard; Trustees: Friend, McMurry, and Salton

*Nays:* none

*Abstentions:* none

**Motion carried**

**11. Report of Clerk Walker:**

•Clerk Walker was absent from this meeting.

**a. JCAP Award:** The Cayuga Heights Court was awarded a grant for courtroom chairs in the amount of \$8533.92. The Village Justice has 180 days to expend the funds.

**12. Report of Attorney Marcus:** No report

**13. Adjournment:** Mayor Woodard adjourns the meeting at 8:45 p.m.