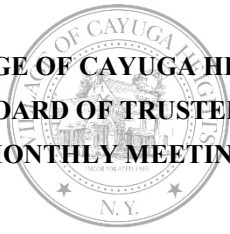


Minutes
Marcham Hall

VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES
MONTHLY MEETING

Monday, December 16, 2019
7:00 p.m.



Present: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton; Police Chief Wright; Village Engineer Cross; Director of Public Works Wiese; Treasurer Mangione; Deputy Clerk Rich; Attorney Marcus

1. Call to Order: Mayor Woodard calls the meeting to order at 7:05 p.m.

2. Approval of Meeting Minutes: November 18, 2019 (Exhibit 2020-105)

Resolution # 8555

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the November 18, 2019 meeting minutes as presented.

Motion: Trustee Marshall

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

3. Approval of Meeting Minutes: November 26, 2019 (Exhibit 2020-106)

Resolution # 8556

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the November 26, 2019 meeting minutes as presented.

Motion: Trustee Friend

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

4. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2020-107)

•Fire Superintendent Tamborelle states that the Public Safety Committee met on December 16, 2019 to discuss the purchase of a new ladder truck. The buildout time on a new truck is 13 months.

•The current truck is 15 years old and valued around \$125,000.

•The Village will need to notify the Town of Ithaca since the Village provides fire support to the Town.

•The Villages owns the current ladder truck, will keep the proceeds, and will apply that towards the new truck. The Board will resolve the purchase at the January 21, 2020 Board of Trustees Meeting.

•Treasure Mangione states that the Town of Ithaca is able to pay their portion (\$255,799) of the ladder truck this fiscal year.

4. Privilege of the Floor:



VILLAGE OF CAYUGA HEIGHTS

836 HANSHAW ROAD · ITHACA · NY · 14850
(607) 257-1238 · FAX: (607) 257-4910

Monthly Board of Trustees Meeting
December 16, 2019 – 7:00 PM – Marcham Hall

	PLEASE PRINT Name/Anonymous	Address	Do you wish to speak? Indicate Yes or No
1.	<u>Kim Nason</u> Phillips Lytle	<u>125 Main St Buffalo NY</u>	<u>Yes - Upland Heights</u>
2.	<u>Elaine Quaroni</u>	<u>115 Cayuga Plk Qd</u>	<u>Yes - Sump Pump</u>
3.	<u>Irene Lambiasi</u>	<u>406 E Upland</u>	<u>UPLAND Hts. YES</u>

•Village resident, Elaine Quaroni, asks about the proposed Sump Pump Law and is mainly concerned when someone has to disconnect a sump pump. She asks how anyone will determine how close water from a sump pump can go toward a neighbor’s property. Attorney Marcus states that you cannot concentrate drainage at a point that could have any different impact other than the natural flow. B. Cross states that nothing about the Sump Pump Law changes the rules or conditions of how drainage is handled. State law covers this issue.

•Irene Lambiasi, of E. Upland Road, will present her comments at the Upland Heights Public Hearing in January.

5. Report of Mayor Woodard:

a. Upland Heights Proposal: In attendance are Kim Nason of Phillips Lytle LLP; Mark Mecnas, Applicant; Bernie Carr, Terrestrial Environmental Specialist; David Herrick, T.G. Miller P.C.; and Barry Hamel; Architect PLL.

<https://ftp2.phillipslytle.com/?ShareToken=2AEE11635A5BA687347C6C4A39B741B98C0EEC01>

•K. Nason states that she is formally submitting an application on the behalf of Mark Mecnas to petition the Board for rezoning the property located on E. Upland Road in the Village of Cayuga Heights to a Planned Development Zone (PDZ).

- There are two phases to this project, which include three buildings composed of 46 condominiums and 12 commercial spaces.
- Phase one is a three-story building with 26 condominiums units, all 12 retail spaces, and 63 parking spaces.
- Phase two would be two two-story buildings with 10 units in each and 32 parking spaces.
- K. Nason states that they are also seeking the Boards approval to schedule a Public Hearing on the initial application filed.
- K. Nason asks that a coordinated review be completed and establish that the Board of Trustees act as lead agency.
- Village Attorney R. Marcus and Attorney K. Nason agree that the Board of Trustees can assign itself as lead agency and conduct one SEQR review jointly with the Planning Board.
- Trustee McMurry asks how parking was calculated for this project. Dave Herrick, of T.G. Miller and Associates, explains it was calculated from the application: Exhibit C101.
- The development of the PDZ will address the “shared” parking constraints. More information is needed.
- Trustee McMurry states that a PDZ would be created when someone comes before the Board with a project that would greatly benefit the Village as a whole. That benefit justifies changing the Zoning law by creating a PDZ.
- Mayor Woodard feels that 46 units is still too many.
- Mr. Mecenias states that the footprint of this project is fixed. The dwelling units in this project will be sold and not rented.
- Mr. Mecenias states that there is no component of this project set aside for affordable housing.
- B. Carr, from Terrestrial Environmental Specialist, is present to discuss the delineation of the 2 wetlands located on Mr. Mecenias property (Section H) of the Upland Heights Mixed-Use Development project.
- A breakdown of impervious surfaces in the buffer area (50 feet) will be submitted for the Board to review at the January 27, 2020 Special Board of Trustees Meeting.
- Trustee Marshall requests a report on stormwater run-off. He is concerned with the potential failure of stormwater basins exceeding their capacity at this location.
- B. Carr states that the Army Core of Engineers does not utilize or establish buffer zones around wetlands.
- This project has about 1/10 of an acre wetland that formed from the Carriage House Apartment’s storm runoff. One idea would be to plant a buffer zone to eliminate that wetland or take the existing wetland and increase the biodiversity. This can be accomplished by raising the drainage of the wetland. This would create a healthier diversity of vegetation.
- Village Attorney R. Marcus states that buffer requirements have been previously adopted in the Village Zoning Law pertained water quality and addressing stormwater events.
- Trustee McMurry would like more information on traffic counts for this project.

- B.Cross requested proposed zoning criteria for the PDZ, which the applicant agreed to provide before the next meeting.
- Mayor Woodard asks Mr. Mecenaz if he knows what type of retail would be occupying the retail space offered in this project. Mr. Mecenaz does not know at this point in time.
- K. Nason recognizes that the Board will need to have more specifics on types of business and they will address this issue.
- Trustee McMurry would like to see more specifics on neighborhood enhancements and vehicular/ pedestrian circulation.
- Mayor Woodard would like this project to utilize renewable energy. Roof top solar panels are incorporated into this project.

Resolution # 8557

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees intends to act as lead agency under SEQR and conduct a coordinated review with the Planning Board for the Upland Heights Project.

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution # 8558

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees have identified the Upland Heights Development as an unlisted action under SEQR.

Motion: Trustee Marshall

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution # 8559

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees hereby schedules a special meeting on January 27, 2020 at 7:00 p.m. at Marcham Hall to take comments on the Upland Heights Mixed-Use Development.

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution # 8560

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees hereby schedules a Public Hearing of a joint Planning Board and Board of Trustees Meeting on January 27, 2020 at 7:05 p.m. at Marcham Hall to take comments on the Upland Heights Mixed-Use Development.

Motion: Trustee Friend

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

b. Proposed Local Law D of 2019-Sump Pumps

•The Board completed the Public Hearing at the November 2019 Board of Trustees Meeting and has completed SEQR review

Resolution # 8561

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees has determined that Proposed Local Law- D of 2019 will not result in adverse impact (negative declaration) under SEQR.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution # 8562

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees adopts Proposed Local Law -D of 2019 as Local Law # 4 of 2019.

PROPOSED LOCAL LAW D OF THE YEAR 2019

A LOCAL LAW TO REDUCE INFLOW AND INFILTRATON INTO THE VILLAGE OF CAYUGA HEIGHTS' SANITARY SEWER SYSTEM

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

SECTION I PURPOSE AND INTENT

The intent of this Local Law is to establish rules, regulations and requirements to reduce inflow and infiltration ("I&I") into the sanitary sewer system owned and operated by the Village of Cayuga Heights (the "Village"). The Village's Board of Trustees (the "Board") has determined that significant sources of I&I within the Village originate from the connection of sump pumps, downspouts and other drainage facilities to Village sanitary sewer lines. Reduction of I&I would be beneficial to the Village to reduce the volume of water that is treated at the Village's waste water treatment plant ("WWTP"). The purpose of this Local Law is to take steps to reduce I&I in order to best maintain the Village's WWTP by diminishing the overburden on the WWTP that is caused by I&I. It is in the interests of the safety and general welfare of Village residents that the WWTP is maintained to operate safely and efficiently, which goals can better be achieved by reducing I&I. The Village Board also acknowledges the value and economic benefit of further development in the Village and in the vicinity of the Village, and this Local Law is intended to regulate activity that has a detrimental impact on the Village's WWTP in order that it functions safely and efficiently and in order that possible future expansion of the WWTP can more readily be accomplished.

SECTION II AUTHORITY

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law.

SECTION III INFLOW AND INFILTRATON REDUCTION REGULATIONS

1. No person shall discharge or cause to be discharged any stormwater, groundwater, roof runoff, subsurface drainage or drainage from any sump pump, downspout, yard drain, building foundation, retention or detention basin, parking lot drain, pond or other drainage facility into any sanitary sewer within the Village of Cayuga Heights. No person shall connect any sump pump outlet, nor any roof, yard, building foundation, retention or detention basin, parking lot, driveway, pond or other surface runoff or groundwater drains, or other drainage facility to any sewer line that constitutes a part of the Village's sanitary sewer system or otherwise transports wastewater to the Village's

WWTP.

2. All existing sump pumps and downspouts, and any other drainage facilities, that discharge to the Village's sanitary sewer system shall be disconnected from the Village's sanitary sewer system. Sump pumps, downspouts and other drainage facilities may be discharged to curb drains, road ditches or splash blocks within the Village right of way following the property owner's receipt of written approval from the Village engineer. All discharge from sump pumps, downspouts and other drainage facilities that is not so discharged to said drainage facilities within the Village right of way with approval from the Village engineer shall be directed to flow to the natural grade of the property and/or to natural drainage courses in accordance with applicable local, New York State and Federal law and regulations..

3. With respect to any newly constructed improvements, all sump pumps and downspouts, as well as surface drainage and any other drainage facilities, shall be discharged to storm sewers, retention or detention basins or channels approved by the Village Engineer as a component of approval of plans and specifications for the building permit for such improvements.

4. All newly constructed improvements that include a basement or other below-grade space shall have, if physical conditions of the property require, an adequate sump and sump pump to which any interior drain tile and floor drains shall discharge.

SECTION IV PROPERTY INSPECTIONS/PROPERTY TRANSFERS.

1. Voluntary Inspections. An owner of any structure or parcel of land upon which a structure is located within the Village may, at any time, request that the Village's Code Enforcement Officer, or other duly authorized representative of the Village, inspect the sump pump system, downspouts and other drainage facilities for said structure or on said parcel of land. The fee required for this inspection shall be determined by resolution of the Village Board. Provided that the same are found to be in compliance with the provisions of this Local Law, the Village shall issue a certificate of compliance stating so (the "Certificate of Compliance"). The Village shall maintain a record of structures and parcels of land for which such Certificate of Compliance has been issued. In the event that as a result of such inspection, the Village determines that a structure or parcel is not in compliance with the provisions of this Local Law, the Code Enforcement Officer will issue a notice to the property owner describing the violations of this Local Law. When required, all permits for the work necessary to cure violations must be obtained from the Village Code Enforcement Officer. The fee required for such permits shall be equivalent to the fee for a building permit for such work. The owner of such structure or parcel shall, within one (1) year of such inspection, correct the non-compliance and again request that the structure or parcel be inspected as described above.

2. Duration of Certificate of Compliance. Once issued by the Village, the Certificate of Compliance shall remain in effect unless and until any alteration, modification, replacement, relocation or addition is made to any sump pump, downspout or other drainage facility serving the structure or parcel of land that is the subject of the Certificate of Compliance, which alteration, modification, replacement, relocation or addition results in a violation of this Local Law.

3. Transfer of title. No person shall transfer title to another person, nor accept from any other person the transfer of title, to any structure or parcel of land upon which a structure is located within the Village unless and until a the Village's Code Enforcement Officer, or other duly authorized representative of the Village, shall have

inspected the sump pump system, downspouts and other drainage facilities for said structure or on said parcel of land and certified that the same are found to be in compliance with the provisions of this Local Law and the Village has issued a Certificate of Compliance. If the owner of a structure or parcel of land upon which a structure is located intends to sell such property, and the Village has not previously issued a Certificate of Compliance as described above, the owner shall request the required inspection at least thirty (30) days prior to the intended closing date of the sale of said property. This section shall not apply to transfers of property by gift, intestacy or testamentary disposition; transfers pursuant to the Federal Bankruptcy Act; transfers under Tompkins County property tax foreclosures; transfers for which consideration is \$100 or less; and transfers in connection with a partition.

4. Temporary Waiver of Certificate of Compliance for Time of Sale Inspection.

(a) The Village's Code Enforcement Officer may temporarily waive the requirement for a Certificate of Compliance as a prerequisite to transfer of title, as specified above, provided that no later than ten (10) business days prior to the expected closing for said transfer:

- (i) The seller makes a written request to the Code Enforcement Officer that includes a written, itemized quote from a plumber that provides for correction of all violations identified in the notice delivered to the property owner based upon the Village's inspection; and
- (ii) The seller and purchaser shall have filed with the Code Enforcement Officer a written guaranty to correct any violations in said structure or on said parcel of land within ninety (90) days after the closing of the sale; and
- (iii) The purchaser shall have provided a sum equal to one hundred fifty (150%) percent of the estimated costs contained in the itemized quote provided in subsection (i) above. Such sum shall be payable by certified check or bank draft payable to the Village of Cayuga Heights at closing and held in escrow by the Village. The Village will deliver such sum to the purchaser if the violations have been corrected within the time specified in the guaranty, but this sum will be forfeited to the Village if the violations are not corrected within the time frame specified in the written guaranty.

(b) If the violations are not corrected within the time specified in the written guaranty, the temporary waiver issued by the Code Enforcement Officer shall immediately expire, and the purchaser shall be subject to the penalties stated below.

(c) Notwithstanding any of the provisions of this Section 4 to the contrary, if the purchaser has not completed the necessary work and obtained the Certificate of Compliance within the a forestated ninety (90) day period, the purchaser may apply for an extension of said ninety (90) day period by submitting to the Code Enforcement Officer, at least ten (10) business days prior to the expiration of the ninety (90) period, written evidence of purchaser's good faith efforts to have completed the necessary work and the reason for not having done so. Provided that the Code Enforcement Officer determines that an extension based on such written evidence is appropriate, the Code Enforcement Officer shall issue to the purchaser a letter extending the time to satisfy the requirements of this Section 4 for an additional ninety (90) day period.

SECTION V BUILDING PERMITS

In the event that any person applies to the Village for a building permit to undertake any work on any property in the Village, whether new construction or repair, renovation, restoration or expansion of existing improvements,

unless a Certificate of Compliance is on record with the Village, such person shall arrange for the Village's Code Enforcement Officer to perform the inspection described above in Section IV, subsection (1). If, on the basis of such inspection, the Code Enforcement Officer determines that the property and all existing improvements are in compliance with the provisions of this Local Law, the Village shall issue a Certificate of Compliance stating so. If the Code Enforcement Officer determines that the property or any existing improvements are not in compliance with the provisions of this Local Law, the work necessary to remedy all such violations shall be added the work that is the subject of the building permit that had been applied for, and the Code Enforcement Officer shall not issue a certificate of compliance for the work that is the subject of such building permit application until such violations have been corrected. Upon correction of such violations, the Code Enforcement Officer shall issue a Certificate of Compliance for the sump pump, downspouts and/or other drainage facilities at the property.

SECTION VI ENFORCEMENT

The Village's Code Enforcement Officer shall enforce the provisions of this Local Law and any rules, regulations and conditions made pursuant hereto. Such enforcement shall include, but not be limited to, legal or equitable proceedings, including without limitation an action for specific performance brought in the name of the Village.

SECTION VI PENALTIES FOR OFFENSES

Any person who violates this Local Law shall be guilty of a violation and subject to a fine of not more than \$500. Each day that a violation of this Local continues after the sixtieth (60th) day following notice to the property owner of the existence of such violation shall constitute a separate violation.

SECTION VII SUPERSEDING EFFECT

All Local Laws, Articles, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect.

SECTION VIII PARTIAL INVALIDITY.

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION IX EFFECTIVE DATE.

This Local Law shall be effective as of January 1, 2020, provided that by such date this Local Law has been filed in the office of the New York State Secretary of State, except that this Local Law shall be effective from the date

of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

Motion: Trustee Marshall

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

c. Tree City Re-Certification: Part of the recertification process requires Mayor Woodard to proclaim April 26, 2019 as Arbor Day.

Resolution # 8563

WHEREAS, Arbor Day was created in 1872 as a special day for *planting* and celebrating trees; and

WHEREAS, in New York State, Arbor Day is celebrated on the last Friday in April; and

WHEREAS, trees provide shade, beautify the community, and contribute important environmental benefits; and

WHEREAS, planting trees in Cayuga Heights is important to all Village residents; now

THEREFORE, I, Linda Woodard, Mayor of the Village of Cayuga Heights, on behalf of Village residents and the Board of Trustees, do hereby proclaim April 26, 2019 as Arbor Day in the Village of Cayuga Heights and urge all residents to protect and improve our environment by planting and caring for trees.

Motion: Trustee McMurry

Second: Trustee Friend

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

d. Fee Schedule: The Administrative Committee has researched permit fees throughout the state and county and recommends an 100% increase to the current fee schedule. This would be the first fee structure change in 20 years.

•B. Cross is in agreement with this proposal.

•Trustee Salton does not agree with the change and feels that this is just a way to collect money.

Resolution # 8564

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes the fee schedule changes as presented in Exhibit 2020-111.

Motion: Trustee Friend

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, and Robinson

Nays: Salton

Abstentions: none

Motion Carried

e. Sunset Drive Address Change: The Board originally made the change at the request of M. Timmons (26 Sunset Drive) who has medical conditions and was concerned that he might not receive needed medical supplies in a timely manner.

- Mr. Timmons now requests a new address change or a return to the original addresses because he continues to have trouble receiving his mail.

- The Board agrees to not make any changes for six months to see if the situation resolves itself.

f. TAP-Fisher Proposal: The Village is waiting for the NYSDOT to return the signed document to move forward with the project.

Resolution # 8565

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes the Mayor to accept the Fisher scope of services proposal and sign a contract approved by the Village Attorney.

Motion: Trustee Biloski

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

6. Report of the Trustees: Nothing new to report.

7. Report of Police Chief Wright: Submitted Report (Exhibit 2020-113)

- Chief Wright would like offer the vacant part-time Police Clerk position to retired part-time Village Police Officer Daniel Tier.

Resolution # 8566

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes the hiring of Daniel Tier as a part-time Police Clerk for \$16.57 per hour. This approval is subject to a successful background check.

Motion: Trustee Friend

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Chief Wright states that the District Attorney’s office (DA) will be assisting with training of the State Bail Reform Law. The DA office is working on a checklist for officers to utilize for any misdemeanor attests.

•Chief Wright states that the discovery side of this new law will be a big burden on our officers.

8. Report of Director of DPW Wiese: Submitted Report (Exhibit 2020-114)

•Department of Public Works Laborer, Josh Randall, will be resigning his position at the end of December. He has accepted a position out of New York State.

•Trustee Salton asks if leaf pickup has stopped. Director of Public Works Wiese states that they are still working on leaf pickup this week.

•Trustee Robinson would like an update on the Verizon Wireless repair on N. Triphammer Road.

9. Report of Engineer Cross: Submitted Report (Exhibit 2020-115)

•B. Cross states that Weather masters will be fixing the roof leak above the Village Court office. They will also install a small section of the proposed gutter design.

10. Report of Treasurer Mangione: Submitted Report (Exhibit 2020-116)

Resolution # 8567

Abstract # 7

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves Abstract #for FYE2020 consisting of TA 50-58 vouchers in the amount of \$17,567.98 and Consolidated Fund vouchers 439-505 in the amount of \$506,708.47 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Salton

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Friend, Marshall, McMurry, Robinson, and Salton.

Nays: none

Abstentions: none

Motion carried

11. Report of Clerk Walker: Submitted Report

•Clerk Walker was absent from this meeting.

•The Board postponed addressing the policies submitted by Clerk Walker until the January 21, 2020 Board of Trustees Meeting.

12. Report of Attorney Marcus: Nothing new to report.

13. Adjournment: Mayor Woodard adjourns the meeting at 10:13 p.m.

DRAFT