

Zoom: 4118425407

Present: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton; Clerk Walker.

Call to Order: Mayor Woodard calls the zoom meeting to order at 7:01 p.m.

1. Oath of Office: The following officials who were elected on September 15th, 2020, affirmed their Oath of Office which will be administered in person by Village Clerk Walker: Trustees: James Marshall, Meloney McMurry, and Kristina Rennekamp.

2. Appointments and Approvals (Exhibit 2021-001)

Mayor Woodard appoints Meloney McMurry as Deputy Mayor for the 2021 official year.

Mayor Woodard makes the following appointments with a motion of approval by the Board of Trustees: for each:

Mayor Woodard appoints Jeffrey D. Walker as Clerk for one official year. (4/2021)

Resolution # 8691

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of Jeffrey D. Walker as Clerk for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Penny Rich as Deputy Clerk for one official year. (4/2021)

Resolution # 8692

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of Penny Rich as Deputy Clerk for one official year. (4/2021)

Motion: Trustee Biloski

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Joan M. Mangione, Treasurer for one official year. (4/2021)

Resolution # 8693

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of Joan M. Mangione, Treasurer for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Jennifer Biloski, Deputy Treasurer for one official year. (4/2021)

Resolution # 8694

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of Jennifer Biloski, Deputy Treasurer for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee Biloski

Motion carried

Mayor Woodard appoints Jeffrey D. Walker as Records Management Officer for one official year. (4/2021)

Resolution # 8695

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of Jeffrey D. Walker as Records Management Officer for one official year. (4/2021)

Motion: Trustee Rennekamp

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Brent Cross as Building Commissioner for one official year. (4/2021)

Resolution # 8696

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of Brent Cross as Building Commissioner for one official year. (4/2021)

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Brent Cross as Stormwater Management Officer for one official year. (4/2021)

Resolution # 8697

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of Brent Cross as Stormwater Management Officer for one official year. (4/2021)

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Brent Cross as Engineer for one official year. (4/2021)

Resolution # 8698

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of Brent Cross as Engineer for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Brent Cross as Zoning Officer and Code Enforcement Officer for one official year. (4/2021)

Resolution # 8699

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of Brent Cross as Zoning Officer for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Randall Marcus with the law firm of Marcus, Orkin, Tesi LLP as the Village Municipal Law Attorney for one official year. (4/2021)

Resolution # 8700

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of Randall Marcus with the law firm of Marcus, Orkin, Tesi LLP as the Village Municipal Law Attorney for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints David Klein as Acting Village Judge for one official year. (4/2021)

Resolution # 8701

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of David Klein as Acting Village Judge for one official year. (4/2021)

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints the firm of Coughlin & Gerhart to act as Village Labor Law Attorneys for one official year. (4/2021)

Resolution # 8702

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of the firm of Coughlin & Gerhart to act as Village Labor Law Attorneys for one official year. (4/2021)

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Attorney Thomas Kramer to act as Village Prosecutor for one official year. (4/2021)

Resolution # 8703

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of Attorney Thomas Kramer to act as Village Prosecutor for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Beatrice Szekely as Historian for one official year. (4/2021)

Resolution # 8704

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of Beatrice Szekely as Historian for one official year. (4/2021)

Motion: Trustee Salton

Second: Trustee Rennekamp

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Fred Cowett as Forester for one official year. (4/2021)

Resolution # 8705

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of Fred Cowett as Forester for one official year. (4/2021)

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints George Tamborelle as Fire Superintendent for one official year. (4/2021)

Resolution # 8706

BE IT RESOLVED THAT: The Board of Trustees: approves the appointment of George Tamborelle as Fire Superintendent for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Fred Cowett as Chair of the Village Planning Board for five official years. (4/2026)

Resolution # 8707

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Fred Cowett as Chair of the Village Planning Board for five official years. (4/2026)

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Wies Van Leuken as its representative on the Access Oversight Committee for one official year. (4/2021)

Resolution # 8708

BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees: approves the appointment of Wies Van Leuken as its representative on the Access Oversight Committee for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Roy Staley and herself to the Board of Directors of the Bolton Point Water Commission for one official year. (4/2021)

Resolution # 8709

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Roy Staley to the Board of Directors of the Bolton Point Water Commission for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Resolution # 8710

BE IT RESOLVED THAT: The Board of Trustees approves the appointment Mayor Linda Woodard to the Board of Directors of the Bolton Point Water Commission for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints herself to the Board of Directors of the Tompkins County Council of Governments (TCCOG) for one official year. (4/2021)

Resolution # 8711

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Board of Directors of Tompkins County Council of Governments (TCCOG) for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee McMurry

Ayes: Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Trustee Meloney McMurry as an Alternate to the Board of Directors of the Tompkins County Council of Governments (TCCOG) for one official year. (4/2021)

Resolution # 8712

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry as Alternate to the Board of Directors of Tompkins County Council of Governments (TCCOG) for one official year. (4/2021)

Motion: Trustee Marshall

Second: Trustee Rennekamp

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Mayor Woodard appoints Clerk Jeffrey Walker as a member of the Greater Tompkins County Municipal Health Insurance Consortium Joint Committee for one official year. (4/2021)

Resolution # 8713

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Clerk Jeffrey D. Walker as a member of the Greater Tompkins County Municipal Health Insurance Consortium Joint Committee for one official year. (4/2021)

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: none

Motion carried

Mayor Woodard appoints Trustee Peter Salton as a member of the Board of Directors for the Greater Tompkins County Municipal Health Insurance Consortium for one official year. (4/2021)

Resolution # 8714

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Peter Salton as a member of the Board of Directors for the Greater Tompkins County Municipal Health Insurance Consortium for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: Trustee Salton

Motion carried

Mayor Woodard appoints herself as an Alternate on the Board of Directors for the Greater Tompkins County Municipal Health Insurance Consortium for one official year. (4/2021)

Resolution # 8715

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard as Alternate on the Board of Directors for the Greater Tompkins County Municipal Health Insurance Consortium for one official year. (4/2021)

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays and Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Trustee Jennifer Biloski to the Administration Committee for one official year. (4/2021)

Resolution # 8716

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Jennifer Biloski to the Administration Committee for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee Biloski

Motion carried

Mayor Woodard appoints Trustee Meloney McMurry to the Administration Committee for one official year. (4/2021)

Resolution # 8717

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry to the Administration Committee for one official year. (4/2021)

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Mayor Woodard appoints herself to the Administration Committee for one official year. (4/2021)

Resolution # 8718

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Administration Committee for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Clerk Jeffrey D. Walker to the Administration Committee for one official year. (4/2021)

Resolution # 8719

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Clerk Jeffrey D. Walker to the Administration Committee for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Trustee Meloney McMurry to the Human Resources Committee for one official year. (4/2021)

Resolution # 8720

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry to the Human Resources Committee for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Rennekamp

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Mayor Woodard appoints herself to the Human Resources Committee for one official year. (4/2021)

Resolution # 8721

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Human Resources Committee for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays:

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Trustee Jennifer Biloski to the Public Safety Committee for one official year.
(4/2021)

Resolution # 8722

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Jennifer Biloski to the Public Safety Committee for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Salton

Ayes: Mayor Woodard, Trustees: Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee Biloski

Motion carried

Mayor Woodard appoints Trustee McMurry to the Public Safety Committee for one official year.
(4/2021)

Resolution # 8723

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry to the Public Safety Committee for one official year. (4/2021)

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Mayor Woodard appoints Trustee Peter Salton to the Public Safety Committee for one official year.
(4/2021)

Resolution # 8724

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Peter Salton to the Public Safety Committee for one official year. (4/2021)

Motion: Trustee Marshall

Second: Trustee Rennekamp

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp and Robinson

Nays: none

Abstentions: Trustee Salton

Motion carried

Mayor Woodard appoints Trustee James Marshall to the Public Works Committee for one official year.
(4/2021)

Resolution # 8725

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee James Marshall to the Public Works Committee for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard, Trustees: Biloski, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee Marshall

Motion carried

Mayor Woodard appoints Trustee Richard Robinson to the Public Works Committee for one official year. (4/2021)

Resolution # 8726

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Richard Robinson to the Public Works Committee for one official year. (4/2021)

Motion: Trustee Marshall

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp and Salton

Nays: none

Abstentions: Trustee Robinson

Motion carried

Mayor Woodard appoints herself to the Public Works Committee for one official year. (4/2021)

Resolution # 8727

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Public Works Committee for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Trustee Jennifer Biloski to the Finance Committee for one official year. (4/2021)

Resolution # 8728

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Jennifer Biloski to the Finance Committee for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Rennekamp

Ayes: Mayor Woodard, Trustees: Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee Biloski

Motion carried

Mayor Woodard appoints Trustee Richard Robinson to the Finance Committee for one official year. (4/2021)

Resolution # 8729

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Richard Robinson to the Finance Committee for one official year. (4/2021)

Motion: Trustee Rennekamp

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, and Salton

Nays: none

Abstentions: Trustee Robinson

Motion carried

Mayor Woodard appoints Trustee Kristi Rennekamp to the Finance Committee for one official year. (4/2021)

Resolution # 8730

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Kristi Rennekamp to the Finance Committee for one official year. (4/2021)

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Trustees: Biloski, Marshall, McMurry, Robinson, and Salton

Nays: none

Abstentions: Trustee Rennekamp

Motion carried

Mayor Woodard appoints herself to the Information Technology Committee for one official year. (4/2021)

Resolution # 8731

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Information Technology Committee for one official year. (4/2021)

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Trustee Richard Robinson to the Information Technology Committee for one official year. (4/2021)

Resolution # 8732

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Richard Robinson to the Information Technology Committee for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Salton

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp and Salton

Nays: none

Abstentions: Trustee Robinson

Motion carried

Mayor Woodard appoints Trustee Peter Salton to the Information Technology Committee for one official year. (4/2021)

Resolution # 8733

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Peter Salton to the Information Technology Committee for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp and Robinson

Nays: none

Abstentions: Trustee Salton

Motion carried

Mayor Woodard appoints Brent Cross to the Ithaca Tompkins County Transportation Counsel Planning Committee for one official year. (4/2021)

Resolution # 8734

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Brent Cross to the Ithaca Tompkins County Transportation Counsel Planning Committee for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Trustee Meloney McMurry to the Ithaca Tompkins County Transportation Counsel Policy Committee for one official year. (4/2021)

Resolution # 8735

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry to the Ithaca Tompkins County Transportation Counsel Policy Committee for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Rennekamp

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Mayor Woodard appoints Trustee Meloney McMurry as an alternate to the Ithaca Tompkins County Transportation Counsel Planning Committee and herself as an alternate to the Policy Committee for one official year. (4/2021)

Resolution # 8736

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry as an alternate to the Ithaca Tompkins County Transportation Counsel Planning Committee for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Resolution # 8737

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Woodard as an alternate to the Ithaca Tompkins County Transportation Counsel Policy Committee for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Matthew Johnston ,to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2021)

Resolution # 8738

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of community member Matthew Johnston to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Jenny Leijonhufvud to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2021)

Resolution # 8739

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Jenny Leijonhufvud, to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Robison

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Trustee Meloney McMurry to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2021)

Resolution # 8740

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry, to the Bicycle – Pedestrian (Bike-Ped) Committee for one official year. (4/2021)

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Mayor Woodard appoints Trustee Meloney McMurry as Planning Board Liaison for one official year. (4/2021)

Resolution # 8741

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Meloney McMurry as Planning Board Liaison for one official year. (4/2021)

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee McMurry

Motion carried

Mayor Woodard appoints Village Historian Bea Szekely to the Historic Preservation Committee for one official year. (4/2021)

Resolution # 8742

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Village Historian Bea Szekely, to the Historic Preservation Committee for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Randi Kepecs to the Historic Preservation Committee for one official year. (4/2021)

Resolution # 8743

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Randi Kepecs to the Historic Preservation Committee for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Rennekamp

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Carole Schiffman to the Historic Preservation Committee for one official year. (4/2021)

Resolution # 8744

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Carole Schiffman to the Historic Preservation Committee for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints Trustee James Marshall to the Shade Tree Advisory Committee for one official year. (4/2021)

Resolution # 8745

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee James Marshall to the Shade Tree Advisory Committee for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees: Biloski, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee Marshall

Motion carried

Mayor Woodard appoints Fred Cowett to the Shade Tree Advisory Committee for one official year. (4/2021)

Resolution # 8746

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Fred Cowett to the Shade Tree Advisory Committee for one official year. (4/2021)

Motion: Trustee Robinson

Second: Trustee Rennekamp

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

Mayor Woodard appoints herself to the Shade Tree Advisory Committee for one official year. (4/2021)

Resolution # 8747

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Shade Tree Advisory Committee for one official year. (4/2021)

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Mayor Woodard

Motion carried

Mayor Woodard appoints Scott Howard to the Shade Tree Advisory Committee for one official year. (4/2021)

Resolution # 8748

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Scott Howard to the Shade Tree Advisory Committee for one official year. (4/2021)

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

3. Annual Resolutions: (EXHIBIT 2021-002)

a. DESIGNATION OF THE VILLAGE'S OFFICIAL NEWSPAPER

Resolution # 8749

WHEREAS: The Ithaca Journal has general circulation within the Village; and

WHEREAS: The Ithaca Journal is not published in the village, but the Board of Trustees: determines that it is broadly distributed with in the Village; and

WHEREAS: Designation of an official newspaper is generally effective for one year.

THEREFORE, BE IT RESOLVED THAT: That the Ithaca Journal is designated the official newspaper of record for the Village of Cayuga Heights Official Year.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

B. RULES OF PROCEDURE:

Resolution # 8750

WHEREAS: New York State law does not establish meeting procedures for village boards of Trustees and

WHEREAS: Village Law § 4-412 provides that the Board of Trustees: may determine its own rules of procedure.

THEREFORE, BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees: establishes the following Meeting Rules of Procedure:

- I. **REGULAR MEETINGS:** The date, location, and time for regular meetings of the Board of Trustees is established as the 3rd Wednesday of each month at Marcham Hall starting at 7:00 p.m. as follows: Oct. 21st, Nov. 18th, Dec. 16, Jan. 20th, Feb. 17th, Mar. 17th and Apr. 1st– Organizational meeting.
- II. **SPECIAL MEETINGS:** Special meetings of the Board of Trustees are all Board meetings other than Regular Meetings. A Special Meeting may be called by the Mayor or any Trustee member of the Board of Trustees: by telephone, in person, or email at least 24 hours in advance of the meeting unless an emergency requires the meeting to be held on less than 24-hours' notice.
- III. **QUORUM:** A quorum of the Board of Trustees: must be physically present to conduct business. A quorum is a majority of the total legally authorized membership of the body, regardless of vacancies or absences. Although a quorum is required to conduct a meeting, a majority vote of the total legally authorized membership of the body is still required to pass most measures.
- IV. **EXECUTIVE SESSIONS:** Executive sessions must be held in accordance with NYS Public Officers Law § 105. All executive sessions must be entered by a motion made from a properly noticed and conducted open meeting.
- V. **AGENDAS:** The agenda is to be prepared by the Clerk at the direction of the Mayor. The Mayor or any Trustee may have an item placed on the agenda. When possible, items for the agenda must be provided to the Clerk in writing or via email at least 48 hours before the meeting's start time. The agenda must be prepared by noon on the day of the meeting. However, items may be placed on the agenda at any time. If necessary, a supplemental agenda may be distributed at the beginning of the meeting.
- VI. **VOTING:** Pursuant to the New York State Village Law and General Construction Law, each member of the Board has one vote. The Mayor may vote on any matter but must vote in case of a tie. A majority of the totally authorized voting power is necessary to pass a matter unless otherwise specified by State law. A vote upon any question must be taken by ayes and nays, and the names of the members present, and their votes must be entered in the minutes.
- VII. **GENERAL RULES:**
 - a. The Mayor presides at the meeting. In the Mayor's absence, the Deputy Mayor presides at meetings of the Board. The presiding officer may debate, move, and take any action that may be taken by other members of the Board. Board members are not required to rise but must be recognized by the presiding officer before making motions and speaking.
 - b. Every motion must be seconded before being put to a vote: all motions must be recorded in their entirety in the Board's minutes.
 - c. Once recognized, a member may not be interrupted when speaking unless it is to call him/her to order. If a member is called to order, they must stop speaking until the question of order is determined, and, if in order, they must be permitted to proceed. There is no limit to the number of times a member may speak on a question. Motions to close or limit debate may be entertained and require a two-thirds vote to pass.
- VIII **GUIDELINES FOR PUBLIC COMMENT:** Privilege of the Floor guidelines are as established at January 9, 2012 Board of Trustee meeting as follows.

Meetings of the Board of Trustees: of the Village of Cayuga Heights take place in accordance with New York State law, for the purpose of Village governance. Meetings are convened by the Mayor or by an appointed deputy.

Discussion takes place among the members of the Board with the Village professional staff. Minutes are recorded by the Clerk. As provided in the New York State Open Meetings Law, all Board meetings are open to the public, and members of the public are very welcome to attend.

Although not required by law, the Mayor and the Trustees: of Cayuga Heights offer Privilege of the Floor in order to provide individuals in the audience with the opportunity to voice their opinion on Village affairs.

In the interest of expediting the flow of Village business during its lengthy meetings, Privilege of the Floor is open for 30 minutes only, ordinarily following any scheduled Public Hearings.

Fifteen (15) minutes prior to the commencement of any regularly scheduled Board of Trustee's meeting, a sign-in sheet will be placed on a table inside the meeting room. Upon arrival, all attendees are requested to sign in, indicating if they wish to speak. The speakers may give their name and address if they choose. If a speaker does not want to provide their name, they must sign in as "Anonymous Speaker" and then they are responsible for remembering the number associated with their place on the list.

Attendees will be called to speak in the order shown on the sign-in sheet on a first come, first to speak basis.

Speakers are asked to stand unless prevented by a disability, to give their name and address if they so choose and must limit their remarks to two minutes of time. Please note that a speaker's time may not be yielded to other speakers.

Speakers are requested to observe standards of courtesy and good taste and may be asked to terminate remarks at any time by the Mayor or another presiding officer. Audience members are asked not to engage with the speaker, or with each other.

The Village Clerk keeps time and gives notice when 30 seconds are remaining. Occasionally, Board members may ask a speaker for clarification.

Speakers are very welcome to submit their comments to the Board in writing for consideration and attachment to the meeting minutes. The minutes will include all the speakers' names, if provided by the speaker, with a brief statement of their positions.

Although the public is only invited to speak during Privilege of the Floor, the Board may, at its discretion, allow the public to speak at other times. Speakers must be recognized by the Mayor or by another presiding officer.

Anyone with an interest in any facet of Village government is encouraged to contact the Mayor, the Board of Trustees: and the Village staff through email addresses found on the

Village of Cayuga Heights web site (www.Cayuga-Heights.ny.us).

Adopted by the Board of Trustees, Village of Cayuga Heights, December 12th, 2011

IX MINUTES:

- a. The Clerk is responsible for taking the minutes of the board. Minutes must consist of a record or summary of all motions, proposals, resolution and any other matter formally voted upon and the vote thereon. Minutes must be taken for an executive session of any action that is taken by formal vote. Executive session minutes must consist of a record or summary of the final determination of such action, and the date and vote thereon; provided, however, that such summary need not include any matter which is not required to be made public by the NYS Freedom of Information Law (FOIL).
- b. Minutes must also include the following:
 - i. Name of the Board;
 - ii. Date, place, and time of the meeting;
 - iii. Notation of the presence or absence of Board members and time of arrival or departure if different from time of call to order and adjournment;

- iv. Name and title of other village officials and employees present and the approximate number of attendees;
 - v. Record of communications presented to the Board;
 - vi. Record of reports made by Board or other village personnel; and
 - vii. Time of adjournment; and signature of Clerk or person who took the minutes if not the Clerk.
- c. Minutes may contain a summary of the discussion leading to action taken but should not include verbatim comments unless a majority of the Board resolves to have the Clerk do so.
 - d. The Clerk is responsible for creating a draft of the minutes within the timeframe provided for under the New York State Open Meetings Law. The Board of Trustees approves the minutes at the next board meeting. Amendments to the Clerk's minutes require approval of the Board of Trustees: by a majority vote.

X ORDER OF BUSINESS OF THE BOARD OF TRUSTEES:

- a. Call to order;
- b. Approval of minutes of previous meeting(s);
- c. Public comment period;
- d. Report of officers and committees (Fire, Treasurer, Mayor, Trustees, Police, Public Works, Clerk);
- e. Report of the Attorney;
- f. Adjournment

XI GUIDELINES FOR USE OF RECORDING EQUIPMENT: All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. Recording should be done in a manner which does not interfere with the meeting. The mayor may determine whether the recording is being done in an intrusive manner taking into consideration, but not limited to, brightness of lights, distance from the deliberations of the village board, size of the equipment, and the ability of the public to participate in the meeting. If the recording is determined to be intrusive and interferes with the meeting, the mayor may direct that the recording be stopped or undertaken in a different manner or location.

XII ADJORNMENT: Meeting may be adjourned by motion.

XIII AMENDMENTS TO THE RULES OF PROCEDURE: The forgoing procedure may be amended from time to time by a majority vote of the Board.

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

C. DESIGNATING DEPOSITORY:

Resolution # 8751

WHEREAS: the Board of Trustees: has determined that Village Law § 4-412 (3)(2) requires the designation of banks or trust companies for the deposit of all village monies;

THEREFORE, BE IT RESOLVED THAT:

Section 1. That the Board of Trustees: designates the Tompkins Trust Company, Ithaca, NY as official depository for all Village funds received by the Village Clerk and receiver of taxes for the Fiscal Year June 1, 2020 – May 31, 2021, with a maximum deposit of \$4,500,000.

Sections 2. That the Clerk is authorized to notify Tompkins Trust Company of the following names to be honored on checks for the Fiscal Year June 1, 2020 – May 31, 2021 with two signatures required for each check.

Mayor Linda Woodard, Deputy Treasurer: Jennifer Biloski, Clerk Jeffrey D. Walker, Treasurer Joan M. Mangione

Section 3. That this resolution is effective immediately.

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

D. DESIGNATING MEETING DATES:

Resolution # 8752

BE IT RESOLVED THAT: The date, location, and time for next regular Board of Trustees: meeting is October 21st, 2020 at Marcham Hall, 7:00 p.m.

AND BE IT RESOLVED THAT: The date, location, and time for regular meetings of the Planning Board is established as the 4th Monday of the month at Marcham Hall starting at 7:00 p.m.: Oct.26th, Nov. 23rd, Dec.28th, Jan. 28th, Feb. 24, Mar. 23rd,2021

AND FURTHER BE IT RESOLVED THAT: The date and time for regular meetings of the Zoning Board of Appeals is scheduled on an as needed basis (historically held the 1st Monday of the month at 7:00 p.m.).

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

E. CODE OF ETHICS:

Resolution # 8753

BE IT RESOLVED THAT: The Mayor must ensure that a copy of the Code of Ethics is distributed to each officer and employee of the village. In addition, the Village Mayor must ensure that a copy of General Municipal Law §§ 800-809 is posted in each public building under the Village's jurisdiction. Failure to either distribute or receive a copy of the local Code of Ethics does not affect an officer's/employee's duty to comply with the code, nor does it affect the enforcement of provisions of the code.

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

F. ADVANCE APPROVAL OF CLAIMS:

Resolution # 8754

WHEREAS: The Board of Trustees: has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS: all such claims must be presented at the next regular meeting for audit; and

WHEREAS: this resolution is consistent with the Village of Cayuga Heights Procurement Policy; and

WHEREAS: the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount of Board of Trustees disallows.

THEREFORE, BE IT RESOLVED THAT:

Section 1. That the Board of Trustees: authorized payment in advance of audit of claims for public utility services, postage, freights and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount of Board of Trustees disallows.

Section 2. That this resolution is effective immediately.

Motion: Trustee Marshall

Second: Trustee Robinson

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

EXHIBIT 2020-003

Resolution # 8755

THEREFOR IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees: hereby declares the 2014 Ford Explorer Patrol SUV 121 VIN # 1FM5K8AR5EGC60688 and the 2000 Radar Trailer as surplus and authorizes the sale at auction on October 13th of 2020.

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Mayor Woodard, Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion carried

DRAFT