



Village of Cayuga Heights
Board of Trustees
Monthly Board Meeting
Monday, May 19, 2021 7:00 p.m.
AGENDA
<https://zoom.us/j/97313017081>

EXHIBIT/PAGE

- 1. Call to Order:**
- 2. Approval of Meeting Minutes:**
 - a. March 17, 2021 2022-012 pgs.2-10
 - b. April 21, 2021 2022-013 pgs. 10-19
- 3. Report of the Fire Superintendent Tamborelle: Submitted Report** 2022-014 pgs. 20-21
- 4. Privilege of the Floor**
- 5. Report of Treasurer Laskaris: Submitted Report** 2022-015 pg. 22-23
- 6. Report of Mayor Woodard:**
 - a. Public Hearing on Proposed Local Law A & B of 2021-Tree Removal 2022-016 pgs. 24-27
 - b. Public Hearing on the Brook Land Easement 2022-017 pg.28
 - c. Kline Road By-pass
 - d. Schedule a Public Hearing Village Sewer Rate Increase 2022-018 pgs. 29
 - e. Access Oversight Committee Resolution 2022-019 pgs. 30-31
 - f. Short Term Rental Monitoring-LTAS Technologies
 - g. Appointment of Matt Johnston to the Village Planning Board
 - h. Teamsters Contract
 - i. WWTP Phase 2 Bid Awards 2022-020 pg. 32
 - j. American Rescue Funds
- 7. Report of the Trustees:**
- 8. Report of Police Chief Wright: Submitted Report** 2022-021 pgs. 33-34
- 9. Report of Director of Public Works Wiese: Submitted Report** 2022-022 pg. 35
 - a. LED Update
- 10. Report of Superintendent of Public Works Cross: Submitted Report**
 - a. MS-4

11. Report of Clerk Walker: Submitted Report

a. Information aide position: Kiersten Perkins

12. Report of Attorney Marcus:

13. Adjournment

EXHIBIT 2202-012

**Minutes
2021
Zoom Meeting ID # 4118425407**

**VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES
MONTHLY MEETING**

**Wednesday, March 17,
7:00 p.m.**

Present: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton; Police Chief Wright; Village Engineer Cross; Director of Public Works Wiese; Clerk Walker; Treasurer Mangione; Attorney Marcus.

- 1. Call to Order:** Mayor Woodard calls the meeting to order at 7:00 p.m.
- 2. Approval of Meeting Minutes: February 17, 2021 (Exhibit 2021-053)**

Resolution # 8897

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the February 17, 2021 meeting minutes as presented.

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Discussion: Trustee Robinson asks Clerk Walker to modify a sentence on the Town of Ithaca Taxes topic. Clerk Walker will make that change.

Motion Carried

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2021-054)

- Fire Superintendent Tamborelle states that half of the fire department bunkers have received their second COVID vaccine shot.
- Mayor Woodard asks Fire Superintendent Tamborelle if the department has been back to the vacant house that had a water pipe burst last month. Fire Superintendent Tamborelle deferred to Village Engineer B. Cross.
- B. Cross states that he does not know the status of the mitigation process of that home at this point.

4. Privilege of the Floor: No members of the public wish to speak.

5. Report of Treasurer Mangione: Submitted Report (Exhibit 2021-055)

•Treasurer Mangione states that the INSERO audit draft is almost complete.

•Treasurer Mangione presents the February Abstract for the Board to approve
Abstract # 10

Resolution: 8898

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves Abstract #10 for FYE2021 consisting of TA vouchers 101-108 in the amount of \$20,485.69 and Consolidated Fund vouchers 723-799 in the amount of \$362,235.65 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Biloski

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Mayor Woodard states that the tentative FYE 2022 Budget should be completed and presented to Clerk Walker this Friday.

6. Report of Mayor Woodard:

a. Village Election Results: Two incumbents, Richard Robinson and Peter Salton, and a new candidate, Kent Hubbell, ran unopposed for the three Trustee positions. There were no write-in votes. The Village is waiting for the Tompkins County Board of Elections to count the absentee ballots and certify the election.

•Mayor Woodard states that a total of 61 Village residents voted at yesterday's Village Election.

b. Honoring Trustee Biloski: Trustee Biloski is retiring from the Board after serving three terms as Village Trustee.

Resolution: 8899

**RECOGNITION OF THE PAST AND CONTINUED OUTSTANDING
PUBLIC SERVICE OF JENNIFER BILOSKI**

WHEREAS Jennifer Biloski has served the Village of Cayuga Heights with honor and distinction since 2015, providing the Village with exceptional stewardship as a Village Trustee; and

WHEREAS, Jennifer has brought respect and integrity to her role as the Village Deputy Treasurer, a position she has held since May of 2016; and

WHEREAS, Jennifer has been a vital contributor as a member of to the Village's Communications Committee, Human Resources Committee, Public Safety Committee, Finance Committee, and as Chair of the Administration Committee; and

WHEREAS, Jennifer has made a substantial contribution to the Village Emergency Plan and was instrumental in the Village's codification process of all Village Laws and Ordinances; and

WHEREAS, the Village has benefitted greatly from Jennifer’s knowledge, experience, intelligence, organization, and attention to detail in each and all of these roles.

NOW, THEREFORE, BE IT RESOLVED, that the Cayuga Heights Board of Trustees does hereby commend Jennifer Biloski for her dedication, commitment, and outstanding past and continued public service to the Village of Cayuga Heights.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Biloski

Motion Carried

c. Schedule a Public Hearing on Proposed FYE 2021-2022 Budget:

•Treasurer Mangione states that, in order to follow New York State law, the Village will need to hold the Proposed Annual Budget Public Hearing at the Village Annual Organizational Meeting on April 1st, 2021 at 7:00 p.m. The final budget will be submitted to New York State by April 15,th2021.

Resolution: 8900

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees hereby schedules a Public Hearing to seek comments on the Proposed Village of Cayuga Heights Annual Budget FYE 2021-2022 on April 1st, 2021 at 7:05 p.m.

Motion: Trustee Salton

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Mayor Woodard suggests that we send a link of the FYE 2021- 2022 Proposed Budget in the next Enewsblast and post it on the website.

d. Schedule a Public Hearing on Proposed Local Law A of 2021-Tax Cap.

•Mayor Woodard would like the Board of Trustees’ opinion on seeking public comment and potentially passing this local law. The FYE 2021-2022 Proposed Annual Budget will not come close to exceeding the state tax cap.

•Trustee Robinson and Marshall suggest that it is not necessary for the Village to move forward on this proposed local law.

•Mayor Woodard and the Board of Trustees agree to table the scheduling a Public Hearing on Proposed Local Law A of 2021- Tax Cap.

e. 2020 Annual Village Justice Report: Village Justice Glenn Galbreath presents his report to the Board as

written in Exhibit 2021-059.

- Justice Galbreath states that 2020 was all about addressing COVID-19 complications. Village Court was forced to close by the state. It later reopened virtually and is only recently holding court in person every Tuesday and on the first Thursday of the month. Justice Galbreath also states that our cases have dropped by a third and court collections have dropped in half. The Court is limited on the issuance of warrants and will likely need to catch up on these as things open up next year.

- Justice Galbreath further states that because of COVID-19, arraignments needed at night or on the weekends are now processed through a court justice on call.

- Trustee Salton asks Justice Galbreath how he feels about court arraignments in Tompkins County and the Justice Courts and he whether he would support a centralized arraignment court.

- Justice Galbreath states that, for the last year, arraignments have been virtual, and there is really no need for a centralized courtroom. The sixth district is trying to get the magistrate association to do this on a more formal basis for evictions because we are already doing this for arraignments.

- There have been no evictions during the pandemic, so there is likely to be a surge in these cases next year. It is likely that in the future, the eviction court cases will remain virtual.

- In Closing, Justice Galbreath states that the Board is always welcome to attend and observe Village Court.

f. Historians Annual Report: Exhibit 2021-059

- Village Historian, Bea Szekely, submitted a written report.

- Mayor Woodard states that the Village Historian Szekely is writing a book on the Village of Cayuga Heights.

g. Kline Road By-Pass Update: Mayor Woodard presented to Town of Ithaca Supervisor Rod Howe a proposal to pay all of 2020 Village sewage charges processed by the Ithaca Area Wastewater Treatment Facility (IAWTF) from the “Old Village” in exchange for a memo of understanding allowing the Village to shut off the Kline Road by-pass.

- Mayor Woodard states that she hopes to hear back from Supervisor Howe this week.

- Trustee Marshall inquires as to why we need to have permission to shut off the Kline Road by-pass.

- Mayor Woodard states that this is a long-standing contract with the other municipalities and the Village which requires us to coordinate any such changes with all members of the “gang of six”.

- B. Cross states that as a sewer provider the Village is obligated to not only the "gang of six" but also the Town and Village of Lansing who are the municipalities that benefit from this agreement.

- Mayor Woodard states that all of the municipalities are working toward a common goal of solving Inflow and Infiltration (I & I).

- Trustee Salton states that the Village needs to examine the NSYDEC regulations on I & I with regards to managing a sewer treatment facility efficiently. Trustee Salton is willing to research this issue and report

back to the Board. B. Cross offers his support and to contribute data from the newly installed flow meters as that data becomes available.

h. LED Update:

- Mayor Woodard reports that the LED fixtures are in and now we are waiting for NYPA to receive the controllers for those fixtures.

7. Report of the Trustees:

a. Walking Safe Cayuga Heights Update: Last month the NYSDOT Environmental Division on historical resources reached out to the Village requesting more information on the impact of the sidewalk on 511 Kline Road which is within the historic district.

- Trustee McMurry states that we responded to those comments, and now NYSDOT Environmental Division on historical resources has concerns about the portion of the project on Wyckoff Road. This was quite surprising since there is no historic district on Wyckoff Road and the two properties on this road are not designated historic structures.

- Trustee McMurry states that the committee has asked for clarification from NYSDOT and is meeting with Village Historian B. Szekely tomorrow to gather more information on the historic appropriateness of a sidewalk on Wyckoff Road.

- B. Cross also states that since last month's meeting, he has received new information about tree clearing and possible bats nesting in trees. The Village will only have to contact a biologist who will examine the tree to make sure there are no nesting bats. This eliminates the urgency to clear trees before the end of March.

b. Greater Tompkins County Municipal Health Insurance Consortium Update:

- Trustee Salton states that the consortium has hired an in-house finance manager.

8. Report of Police Chief Wright: Submitted Report (Exhibit 2021-060)

- Chief Wright states that there were a few noise complaints this month, none of which were violations of the public health ordinance.

- Chief Wright states all of the full-time employees have completed their annual quality assessment career development reviews for the new year. The Part-time employee assessments will be next.

- Chief Wright further states that he hopes that the Body Worn Cameras will go live around the last weekend of March.

- Mayor Woodard suggests that we put something in the Village Enewsblast and on the website announcing that the Body Worn Cameras (BWC) are now live.

- Trustee Marshall asks Chief Wright if the Village of Trumansburg was implementing BWC once again. Chief Wright states that is correct and in fact, they were the first department to utilize BWC's in the county several years ago. At that time, the product was not up to expectations and eventually was taken out of service. Since then, Chief Nelson (Trumansburg's Chief of Police) has re-invested in the Axon BWC's.

a. NYS Police Reform Draft: Governor Cuomo issued [Executive Order 203](#) on June 12, 2020. Under

the terms of the order, "Each local government entity which has a police agency must convene the head of the police department and stakeholders in the community to (1) perform a comprehensive review of current police force deployments, strategies, policies, procedures, and practices, and (2) develop a plan to improve such deployments, strategies, policies, procedures, and practices, for the purposes of addressing the particular needs of the communities served by such police agency and promote community engagement to foster trust, fairness, and legitimacy, and to address any racial bias and disproportionate policing of communities of color. Such plan must be adopted by the governing board by April 1, 2021."

- Chief Wright states that he is presenting the Village of Cayuga Heights Police Reform Plan Draft to the Village Board of Trustees tonight for Board approval. New York State has indicated that it does not intend to provide feedback on plans submitted pursuant to E.O. 203.

- The Village Public Safety Committee reviewed and supports this draft.

Resolution: 8901

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees acknowledges Executive Order 203 and has diligently followed the directions therein; therefore, the Village Board of Trustees approves and authorizes Chief Wright to submit the Proposed Village of Cayuga Heights Police Reform Plan to New York State as presented.

Motion: Trustee Biloski

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

9. Report of Director of DPW Wiese: Submitted Report (Exhibit 2021-062)

- Director Wiese states that the DPW staff had a busy month dealing with several water main breaks.

- Trustee McMurry asks Director Wiese if he knew why there were so many water main breaks.

- Director Wiese states that one possibility could be moisture in the ground that continues to thaw and freeze which could shift or crack a joint in the pipe.

- Fire Superintendent Tamborelle states that it is possible that water flow training at the fire station could have caused the water main breaks. The department uses the master stream devices which are the large stream water hoses used on large fires. These devices, when opened, draw large volumes of water. One theory is that when the devices are closed it forces water to stop which could cause a burst in the water line.

- Fire Superintendent Tamborelle states that going forward any future master flow training will take place at the City of Ithaca training center until we could take a closer look at the water main at the station.

- Trustee Robinson asks if there are any apparent correlations between the hydrant at the fire station and water main breaks. Fire Superintendent Tamborelle states that there was one other water main break near the fire station, but it was years ago and has never happened in a situation when they were fighting a fire.

- In Closing, Director Wiese states that when there is a water main break in the Village our process is first to call Dig Safe and mark underground utilities and then contact NYSEG (who uses a third-party vendor) to address any buried electric lines before any digging can start. Unfortunately, it can take several hours before we are able to begin investigating where the leak might be.

10. Report of Village Engineer Cross:

- B. Cross states that bids for Phase 2 of the WWTP project have been advertised and, as of today, we have four general contractors that have taken out Phase 2 plans. After the bid is accepted and opened on May 6,

2021, GHD will draw up the contracts and they will need Board approval.

- B. Cross states that we will be ordering the second boiler for the WWTP from the same vendor as the first boiler- EVOQUA. This will allow us to lock in current pricing and avoid contractor markups.

- In anticipation of Phase 2 construction, Village Attorney R. Marcus has drawn up an easement agreement with the owner of the adjacent property so contractors will have an area to store materials.

- B. Cross also states that, after discussions with NYPA, the LED enhancements portion of the project could be paid for with the grant money built into the NYPA contract. We still need to decide what technologies the Village would want to utilize.

- B. Cross states that he has made contact with a contractor who can replace the broken glass in the Marcham Hall greenhouse. Repairs can be paid for from money in this year's budget.

- B. Cross states that the only action item that he is presenting to the Board tonight is seeking authorization for Mayor Woodard to sign three change orders for work performed in Phase 1 of the WWTP project.

Resolution: 8902

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign Change Order No 1-03 Blue Heron in the amount of \$16,792.08 for an extended time due to COVID-19 on construction work.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution: 8903

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign Change Order No 2-02 Matco Electric Corporation in the amount of \$0.00 for an extended time due to COVID-19 on construction work.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution: 8904

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes

Mayor Woodard to sign Change Order No 3-02 John W. Danforth Company in the amount of \$0.00 for an extended time due to COVID-19 on construction work.

Motion: Trustee Biloski

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

11. Report of Clerk Walker: Submitted Report

a. Public Employer Health Emergency Plan: Governor Cuomo signed legislation requiring all public employers to create plans to adequately protect workers in the event of another state disaster emergency involving a communicable disease.

•Clerk Walker states that both the Teamsters Union and PBA Union have signed off on the Village prepared plan as well as Village Attorney R. Marcus, the Public Safety Committee, and the Village Administration Committee.

Resolution: 8905

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the Village of Cayuga Heights Public Employer Health Emergency Plan as presented in Exhibit 2021-064.

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Mayor Woodard additionally reports that she will be meeting with the Teamster DPW staff and union representative next week to begin discussions on switching to the GTCMHIC healthcare plan.

b. 408 E. Upland Road Water Bill: A water pipe broke within the building and the owners are seeking relief from the sewer portion of their bill.

•Clerk Walker states that the building is vacant, and the quarterly sewer portion is \$16.80. Based on Bolton Point's meter reading from February 4th thru February 6th produced a sewer charge of \$189.17. Trustee Robinson inquires about how the office credits an account in this type of situation. Clerk Walker states that a written request for an adjustment is made by Bolton Point, and then the account is then credited. No money is exchanged.

Resolution: 8906

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes the reduction of sewer charges for the account that occurred at 408 E. Upland Road. The amount is to be reduced to the minimum quarterly charge for a vacant property resulting in a credit of \$189.17. This adjustment will be

applied to the next quarterly billing cycle.

Motion: Trustee Marshall

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

12. Report of Attorney Marcus:

•Village Attorney R. Marcus requests that the Board enter into an attorney/client privilege session.

13. Adjournment: Mayor Woodard adjourns the meeting at 9:28

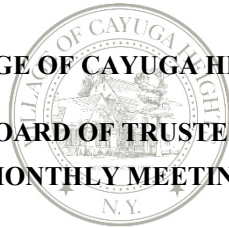
EXHIBIT 2202-013

**Minutes
2021**

Zoom Meeting ID # 4118425407

VILLAGE OF CAYUGA HEIGHTS

**BOARD OF TRUSTEES
MONTHLY MEETING**



Wednesday, April 21,

7:00 p.m.

Present: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, Robinson, and Salton; Police Chief Wright; Village Engineer Cross; Director of Public Works Wiese; Clerk Walker; Treasurer Laskaris; Attorney Marcus.

1. Call to Order: Mayor Woodard calls the meeting to order at 7:03 p.m.

2a. Approval of Meeting Minutes: March 17, 2021 (Exhibit 2022-001)

•The approval of the March 17, 2021 meeting minutes was tabled.

2b. Approval of the Annual Organizational Meeting Minutes: April 1, 2021 (Exhibit 2202-002)

Resolution # 8973

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the Annual Organizational Meeting Minutes as presented.

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Joint Youth Commission Presentation: Evie Karnes, Chairperson for the Joint Youth Commission (JYC) is the Cayuga Heights representative, and her daughter, Hope Karnes (the JYC youth representative), presented to the board an overview of the JYC's services in our area.

- The JYC consists of 10 members; the JYC selects and monitors the first-time youth employment programs within the sponsored community. Firstly, the JYC strives to provide programs for first-time employment, training, career exploration, and apprenticeships Secondly, the JYC provides youth development and promotes life skills.

- Trustee McMurry asks how funding works for JYC. Evie Karnes states that the JYC funds specific programs for youth within the municipalities that support the JYC.

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2022-003)

- Fire Superintendent Tamborelle states that in the first week of May a group of firefighters from Vermont will be coming to take a look at the ladder truck that is for sale.

4. Privilege of the Floor: No members of the public wish to speak.

5. Report of Treasurer Laskaris: Submitted Report (Exhibit 2022-004)

- Treasurer Laskaris states that the INSERO Audit is complete and was circulated to the Board members.
- Treasurer Laskaris presents the February Abstract for the Board to approve.

Abstract # 11

Resolution: 8974

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves Abstract #11 for FYE2021 consisting of TA vouchers 109-117 in the amount of \$20,471.98 and Consolidated Fund vouchers 800-895 in the amount of \$257,481.44 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Robinson

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

6. Report of Mayor Woodard:

a. Revised FYE 2021-2022 Annual Budget Resolution:

- Treasurer Laskaris states that the tentative FYE 2022 Budget has had some significant changes primarily due to an increase in revenue for NYS Aid through CHIPS, Pave N.Y., and extreme weather recovery through FEMA. The Board also approved a 4% salary increase for the DPW staff, and bringing the Teamsters on board with the Excellus Gold Plan. Therefore, the Board should pass a resolution to adopt the revised FYE 2022 Annual Budget.

- Director of Public Works Wiese states that every municipality saw a 30% CHIPS increase in funding. This was not anticipated since we were anticipating a 20% reduction during the current fiscal year.

- Director Wiese states that CHIPS increased from \$111,000 to \$142,000, Pave NY \$25,000 to \$38,000, and Extreme Winder Recovery was not budgeted but we will receive \$31,000.

Resolution: 8975

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes the revised Annual FYE 2021-2022 Village of Cayuga Heights Budget.

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

- Mayor Woodard states that, with the current budget, we will have a fund balance of \$2.5 million, which represents 50% of our total budget. The recommended fund balance should not be below 20%. This cushion allows the Village to fund some additional projects for the upcoming fiscal year.

- Trustee Salton has noticed that the exterior of the water tower on Sheldon Road needs some work. B. Cross states that Bolton Point owns the tank and it is inspected often. Originally that tank belonged to the City of Ithaca and when Bolton Point was created, they took ownership. It is not owned by the Village. However, B. Cross will contact Bolton Point to inquire about an maintenance schedule for the water tank.

b. Public Hearing on Proposed Local Law A of 2021- Tree Removal: Exhibit (2022-006)

- Mayor Woodard opens the Public Hearing at 7:43 p.m.

- Mayor Woodard adjourns the Public Hearing at 7:44 p.m.

- Mayor Woodard states that this Proposed Local Law still needs more discussion and possible changes.

- Village Forrester and Planning Board Chair F. Cowett has concerns about a conflict of interest regarding the decision to remove trees. As the Village Forester he would be the sole person

deciding what trees would be removed and as the Planning Board Chair he would oversee site plan review of any lot developed in the Village.

- Trustee Salton asks if every single-family home requires a site plan review. B. Cross states that, since the passage of the 2018 Zoning Law, it is now required for any new development, but not for interior renovations of existing structures.

- Mayor Woodard states that the goal of this Proposed Local Law is to take the wording in site plan review section of the zoning law for a sub-division and have that be the same for site plan review for a new single-family home. Tree cutting should be part of the site plan review. Trustee Salton believes that this will make it very difficult for other aspects of developing a lot.

- B. Cross notes past experiences the Village has had with the clearing of lots before development which damaged the character of the neighborhood by exposing the neighboring houses to noise, removing shade cover, and impacting privacy.

- Trustee Salton is confident that any concerns will be covered by the current site plan review process.

- Village Attorney R. Marcus states that the Proposed Local Law A of 2021 changes seem to parallel with the provision that already exists for the sub-division section. This law would allow the municipality the opportunity to determine what is the best practice that may be suitable to a building lot.

d. Joy Barr Resolution: The Board publicly acknowledges Joy’s contribution to the Village of Cayuga Heights Police Department toward the cost of the Village Body-Worn Cameras.

Resolution: 8976

A RESOLUTION OF APPRECIATION TO JOY BARR FOR A DONATION TO THE VILLAGE OF CAYUGA HEIGHTS POLICE DEPARTMENT BODY-WORN CAMERA EQUIPMENT.

WHEREAS, lifelong Village resident, Joy Barr has generously donated \$40,000 to the Village of Cayuga Heights Police Department; and

WHEREAS this donation will provide the means for the Village of Cayuga Heights Police Department to provide enhanced services to its citizens with the deployment of a body-worn camera, and

WHEREAS this donation expresses the overall support and appreciation for the Village of Cayuga Heights Police Department.

NOW, THEREFORE, BE IT RESOLVED, that the Cayuga Heights Board of Trustees does hereby express its sincere thanks and gratitude for this generous donation and enters this resolution into the official minutes of April 21, 2021.

Motion: Trustee Hubbell

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Police Chief Wright states that he has known Mrs. Barr for over 20 years; it is an incredible gift, and the timing was instrumental to addressing budgeting shortfalls for the next few years.

e. Schedule a Public Hearing on Proposed Local Law B of 2021- Container Law.

•Mayor Woodard states that a draft has not been developed, but the idea is to have a local law that limits the time and location of a storage container (Moving PODs) or trash containers and dumpsters can be on a property. The proposed local law will be brought before the Board at the May 19, 2021 Meeting.

•B. Cross informs the Board that there will also be some language in this draft pertaining to the time of day a trucks can service a dumpster. An example is that some garbage services empty garbage containers very early in the morning and the noise from this process has residents complaining.

•Trustee Robinson ask if this would apply to the containers at the Cayuga Heights Elementary School. B. Cross states that there is a fine line on what the Village can enforce on school property.

•Village Attorney R. Marcus states that for those municipalities that have adopted regulations of PODs the language within those laws tend to state restrictions are to be a short-term.

f. Teamsters Update: The Department of Public Works will be moving from the Teamsters Healthcare Plan to the GTCMHIC Excellus Gold Plan.

•Mayor Woodard states that as part of this move the Teamsters contract was re-negotiation and those negotiations are almost complete. Mayor Woodard will be asking for the Board to approve the new Teamsters Contract at the May 19, 2021 meeting.

g. Budget Process: Mayor Woodard is looking for feedback on how the new Village budget process was received by the Board and staff now that it is in the Excel format.

•Trustee Robinson states that this format was a vast improvement from last year.

•Trustee Salton states that he can imagine it working even better once we are all back to an in-person setting.

•Director of Public Works Mike Wiese states that the file-sharing was confusing and hard to keep track of which Excel file was the most up to date.

•Trustee McMurry states that it would be helpful to move the annual review process to the fall so that it does not interfere with the budget season process. This has been discussed in the Administrative Committee meetings.

h. American Rescue Plan Funds (ARPF): The Village is expected to receive over \$200,000 from the federal government as part of federal relief from the COVID-19 pandemic.

•Mayor Woodard has reached out to the Board, Village committees, and Village Departments to compile a potential list of projects under the ARPF. Some suggestions include:

1. A Reserve for water infrastructure projects
2. Reduce the debt on the WWTP
3. Bulletproof vests for the fire department
4. Village tree removal and trimming in the Village ROW
5. Continue studying Infill & Infiltration in the wastewater system
6. Route 13 Sewer main study
7. Courtroom ceiling repair
8. Village-wide sidewalk repair and filling sidewalk gaps
9. Website re-design
10. Village-wide Bike /Pedestrian study
11. Detailed Community Corners Traffic study
12. DPW roof repair
13. Funding the Village's portion of the rightsizing of culverts project
14. Continue culvert rightsizing study
15. Cayuga Height Road pedestrian study
16. Re-wiring Marcham Hall with dedicated internet lines
17. Marcham Hall Windows repair
18. Village fire hydrant re-evaluation and testing
19. Bike racks

•Mayor Woodard states that we will wait for more guidance on any restrictions that might be imposed on this money.

7. Report of the Trustees:

•Trustee Hubbell inquiries about a TRC Environmental Corporation vehicle that seemed to be taking measurements or photos in the area of Iroquois road. He asked if the Village had commissioned any type of survey. Director of Public Works Wiese states that TRC was probably contracted by NYSEG who is canvassing the Village collecting information on telephone poles that need replacement.

•Trustee Robinson announced that Phase 1 of the WWTP work is complete and will be putting together a tour once the weather gets better.

8. Report of Police Chief Wright: Submitted Report (Exhibit 2022-008)

•Chief Wright states that the Body-worn Cameras have been in service since April 7, 2021, and everything is working well. Chief Wright further states that the extra personnel time spent on “managing” BWCs can be accomplished with current staff and therefore the department will not need to hire any extra staff.

9. Report of Director of DPW Wiese: Submitted Report (Exhibit 2022-009)

•Director Wiese states that the DPW staff has completed the stormwater drainage project at the DPW.

•Director Wiese states that last month the County notified him that they were going to be paving Hanshaw Rd. up to the Village line. Director Wiese contracted that paving company to continue their work through the Village, up to North Triphammer Road. This paving process uses heat to warm the asphalt, lift it off the road, remix it, and lay it back down. The cost is very reasonable and if this works out well, he will be using this process in the future.

•Village Attorney R. Marcus asks Director Wiese how this project will interplay with the agreement with Cornell University and their North Campus Residential Expansion (NCRE) construction project. Specifically, the wear and tear of our roads from their construction traffic. Director Wiese states that he has communicated with Cornell and they are aware of the cost and know that this temporary surface fix does not affect the signed agreement for the subsurface damage of the roads used for the NCRE project.

•Director Wiese further states that Pleasant Grove Road has so much damage from the construction traffic at the NCRE project that the Village will have to do sub-surface repairs this summer.

•In closing Director Wiese informs the Board that the NYPA supply container for the LED streetlight project arrived, which means the project should start soon.

10. Report of Village Engineer Cross:

•B. Cross states that one action item that the Board will need to address is the Brook Land Easement (EXHIBIT 2022-009). Cornell is requesting an easement across an area of their land that was granted to the Village many years ago as a “paper street” for future development if needed by the Village. Over the course of 50+ years, the Village has had no reason to move forward on such a project, but since we have a legal easement for such, they need the Village to sign an easement agreement to allow them to lay their cable across this area.

•Asa Schindler, representing Cornell University, states that a few members of the Wari Cooperative are present to listen to the discussion. B. Cross states that the agreement is pretty straight forward and Village Attorney, R. Marcus, and Cornell University's counsel, Stephanie Sechler have drafted the easement for the Board to approve. A public hearing is schedule for the May 19, 2021 meeting.

•Cornell’s Asa Schindler states that the fiber optic line will be installed using a directional boring system.

Resolution: 8977

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees hereby schedules a Public Hearing for May 19, 2021, at 7:15 p.m. to seek comments on the proposed Brook Lane Easement as presented in Exhibit 2022-009.

Motion: Trustee Salton

Second: Trustee McMurry

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none
Abstentions: none

Motion Carried

- B. Cross states that GHD has drawn up the amendments to the construction administration contracts for Phase 2 of the WWTP. B. Cross requests that the Board approve and authorize the Mayor to sign the contract, contingent on Village Attorney R. Marcus' approval. This proposal included 50% on-site supervision at the beginning of the project and full-time supervision thereafter.
- Trustee Marshall inquires about the amount of money allocated for resident representative services in this contract. B. Cross states that special inspections and specialized testing are a part of that cost, as well as the use of third-party vendors. B. Cross will reach out to GHD for more information and report back at the May meeting.

Resolution: 8978

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the GHD Construction Administration Contract amendment as presented in Exhibit 2022-010 upon review and approval by Village Attorney R. Marcus.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

- B. Cross states that the NYSDEC has sent out new water quality standards to the Cayuga Lake Watershed Intermunicipal Organization members and affiliates. This updated Clean Water Plan includes new Total Maximum Daily Load (TMDL) calculations of various pollutants including phosphorus. The draft TMDL has gaps that should be of concern to local governments because the document is unclear regarding who will take the lead on the implementation of the plan, and who will fund the needed changes. B. Cross is requesting the Board write to NYSDEC and request the comment period deadline of May 24, 2021, be extended 90 days.
- Trustee Robinson states that there is also information within this document that relates to Village stormwater sources within the Village. B. Cross states that this could require the Village to engage in some level of effort to manage stormwater.
- B. Cross states that all the more reason we need more time to review this document.

Resolution: 8979

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign a letter stating that the Village of Cayuga Heights Board of Trustees requests that the NYSDEC extend the comment period for the TMDL by a minimum of 90 days, so that Village can thoroughly review the TMDL draft and develop comments.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•B. Cross states that, in closing, he wanted to update the Board on the Rightsizing Culvert Project. T.G. Miller has recalculated the engineering behind the resizing of the culvers because of the over-budgeted projections. Soil boring has provided better information on bedrock located in the project which will bring the cost down. The final contract will be discussed in more detail at the next Public Works Committee meeting.

11. Report of Clerk Walker: Submitted Report (Exhibit 2202-011)

•Trustee McMurry asks Clerk Walker for clarity on the Sump Pumps list included in the agenda. Clerk Walker states that this list is compiled of 15 properties that have been inspected since January 2021 and there have been a total of 59 properties inspected since this local law was enacted.

•Clerk Walker attended the NYCOM marijuana legalization resource webinar and reports that the only action the Board would need to take is if the Village wanted to prohibit any retail sales within the Village. The Board agreed to not take action prohibiting retail sales in Village.

•Clerk Walker is interested in the Board's opinion about opening Marcham Hall. Trustee Salton states that he has heard information that the County Courts will be gearing up to open.

•Trustee Rennekamp asks for guidance on the rules for the members of the public that attend a public meeting that may not be vaccinated.

•Mayor Woodard states that we will have to watch and seek guidance as things open later in May.

•Trustee Hubbell suggests some resources could be spent on a better way to filter the air in Marcham Hall, since there is no ductwork to install a standard type of air filtrations system.

12. Report of Attorney Marcus:

•Village Attorney R. Marcus requests that the Board enter Executive Session.

13. Executive Session: The Board enters Executive Session at 10:01 p.m.

Resolution: 8980

WHEREAS: The NYS Open Meeting Law §105 prescribes matters for which a public body may conduct an executive session; and,

WHEREAS: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered; and,

WHEREAS: The conduct an executive session for these enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public money:

THEREFORE, BE IT RESOLVED THAT, An Executive Session of the Village of Cayuga Heights Board of Trustees is conducted for the purposes of subsection (F) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution: 8981

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees exits Executive Session and returns to an open meeting.

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution: 8982

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the White Buffalo Inc. contract in the amount not to exceed \$27,610.

Motion: Trustee Marshall

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

13. Adjournment: Mayor Woodard adjourns the meeting at 10:12 p.m.

EXHIBIT 2202-014

May 19, 2021

Honorable Linda Woodard
Board of Trustees
Village of Cayuga Heights

Monthly Report April 2021

There were 40 runs in April. We had 25 calls in the Village of Cayuga Heights, 11 calls in the Town of Ithaca and 4 mutual aid calls. There were 27 EMS calls and 13 fire runs. For the large number of calls for assistance it was a routine month.

We had several members finish the BEFO class in April. Many of those in the BEFO class have recently finished their probation checklists and leapt right into the first required state class. Six people have been driving to Chemung County twice a week to take the NYS pump operators course. We also had four members driving twice a week to Tioga County to take the Fire Officer 1 class. The dedication to training from our members is second to none. The department now has 5 certified CPR instructors on our roster. We had done the instructors course before the winter break. All of the new instructors were required to teach a class with a certified instructor before they were cleared to teach on their own. With the COVID restrictions being loosened we were finally able to make that happen.

We did receive the grant from The Triad Foundation for the purchase of nine ballistic vests for our members. We placed an order for 5 vests for the rescue truck and one for each chief officer of the department. We hope that we never have to take them out of the vehicles, but it will be reassuring to know that they are there if needed.

As we come to the close of the fiscal year, we have been able to make some equipment purchases that will enhance our services to the community. We purchased three battery powered ventilation fans to be placed on the engines and the ladder. For years we have had to carry two types of fans on the apparatus. Gas powered positive pressure fans are used to push fresh air into a building to clear out large volumes of smoke. These fans are powerful and move a lot of air but because they are gas powered also introduce carbon monoxide into the structure that then has to be allowed to dissipate after the fan is shut down. The second fan we carry is a negative pressure fan. These fans are electric and need to be plugged in and are used to clear smoke from smaller areas. The battery powered fans will be able to perform both tasks without the carbon monoxide problem. We also purchased some new ladder belts to replace those that have been on the truck, apparently, since 1994. The freezer in the kitchen was about 20 years old and was replaced with a much more energy efficient model. We are very excited about these purchases. With some funds left in the station maintenance budget we are going to get the parking lot sealed before the end of May. In preparation for this the DPW was able to do some repairs to the parking lot in preparation for the sealing. There were several large cracks in the asphalt where the previous blacktop split at the seams. The DPW came over and ground out those cracks and filled them in with new asphalt. We are very appreciative that they were able to get this done.

All department officers are installed in their positions at this time. We did not hold our annual installation banquet for the second year due to COVID. We are looking forward to possibly being able to do an event in September after everyone returns for the school year. The thought is that we will do an informal event for the members on the Saturday after Labor Day which happens to also be the 20th anniversary of 9/11. We have spoken to the club and are on the calendar for next April with hopes to do an in-person banquet again.

As this strange school year comes to a close, we have many members who are planning to stay in the area for the summer. Some of the bunkers are going out of town and have offered their rooms to members who are staying and would be between housing options. This is a great opportunity for those looking to stay and get more training and calls. We look forward to some warmer weather and a good summer.

Sincerely,

George Tamborelle
Fire Chief/Fire Superintendent

EXHIBIT 2202-015
VILLAGE OF CAYUGA HEIGHTS
TREASURER'S REPORT
May 19, 2021

Audit:

The Village's FYE2020 Financial Audit performed by Insero, Inc. is available in hard copy and on the Village website.

Budget:

Reporting:

The Property Tax Cap Report has been submitted to the NYS Office of the State Comptroller (OSC) and the Constitutional Tax Limit Report will be submitted to the OSC following adoption of the FYE2022 Budget.

A copy of the final Insero Financial Report has been forwarded to the OSC and to Moody's Investor Services, Inc.

Debt and Financing:

No payments due this month

Revenues and Expenses:

March bank to book reconciliation is complete. It has been reviewed and approved by Trustee and Deputy Treasurer Rennekamp. A copy of the accounting system generated Treasurer's Report is attached.

Approval of Abstract:

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves Abstract #12 for FYE2021 consisting of TA vouchers 118 – 123 in the amount of \$5,281.62 and Consolidated Fund vouchers 896 – 969 in the amount of \$450,874.72 and the Treasurer is instructed to make payments thereon.

Respectfully Submitted

Joan M. Laskaris

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF CAYUGA HEIGHTS:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of April, 2021:

DATED: May 11, 2021



 TREASURER

	Balance 05/31/2021	Increases	Decreases	Balance 04/30/2021
A GENERAL FUND - VILLAGE				
CASH - CHECKING	819,792.60	173,273.70	220,102.62	772,963.68 ~
CASH - SAVING	559,647.21	36.80	0.00	559,684.01 ~
CERTIFICATE OF DEPOSIT	100,345.14	12.78	0.00	100,357.92 ~
CERTIFICATE OF DEPOSIT	502,451.16	362.86	0.00	502,814.02 ~
CERTIFICATE OF DEPOSIT	402,307.97	341.83	0.00	402,649.80 ~
PETTY CASH	450.00	0.00	0.00	450.00 ~
FIRE COUNCIL CASH ASSETS	-8,468.28	1,154.70	0.00	-7,313.58 ~
TOTAL	2,376,525.80	175,182.67	220,102.62	2,331,605.85
CD SPECIAL GRANT FUND				
CASH	41,172.63	0.00	41,172.63	0.00
CASH - POLICE COMP TIME RESERV	25,027.53	1.15	0.00	25,028.68
CASH - JCAP COURTROOM SEATING	6,593.21	484.53	0.00	7,077.74
CASH - DONATIONS & POL TRIAD 2	755.63	0.03	0.00	755.66
CASH - BEAUTIFICATION SPECIAL	593.53	687.86	0.00	1,281.39
CASH - CULTURAL & HISTORIANS R	92.23	0.00	0.00	92.23
DONATIONS FOR BODY CAMERAS	0.00	40,002.47	0.00	40,002.47
TOTAL	74,234.76	41,176.04	41,172.63	74,238.17 ~
F WATER FUND				
CASH - CHECKING	181,412.94	43,967.58	20,908.57	204,471.95 ~
TOTAL	181,412.94	43,967.58	20,908.57	204,471.95
G SEWER FUND				
CASH - CHECKING	272,408.19	188,918.51	118,951.06	342,375.64 ~
CERTIFICATE OF DEPOSIT	415,994.50	53.00	0.00	416,047.50 ~
TOTAL	688,402.69	188,971.51	118,951.06	758,423.14
H CAPITAL FUND				
CASH - CHECKING	-221,381.30	795,327.28	85,825.56	488,120.42
TOTAL	-221,381.30	795,327.28	85,825.56	488,120.42
TA TRUST & AGENCY				
CASH - CHECKING	16,189.63	158,557.44	168,162.92	6,584.15 ~
TOTAL	16,189.63	158,557.44	168,162.92	6,584.15
TOTAL ALL FUNDS	3,115,384.52	1,403,182.52	655,123.36	3,863,443.68

EXHIBIT 2202-016

**VILLAGE OF CAYUGA HEIGHTS
DRAFT
PROPOSED LOCAL LAW A OF THE YEAR 2021**

**A LOCAL LAW TO AMEND THE CODE OF
THE VILLAGE OF CAYUGA HEIGHTS
CHAPTER 305, "ZONING," ARTICLE XVII, "SITE PLAN REVIEW,"
SECTION 305-118, "SITE PLAN REVIEW PROCEDURES"
TO PROHIBIT REMOVAL OF CERTAIN TREES
PRIOR TO SITE PLAN APPROVAL**

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

SECTION I PURPOSE AND INTENT

The purpose of this Local Law is to prohibit property owners from removing live trees greater than a specified size from their property in anticipation of development of their property prior to site plan review. The intent of this Local Law is to modify the provisions of, and add provisions to, Section 305-118, "Site plan review procedures," of Article XVII, "Site Plan Review," of Chapter 305, "Zoning," (the "Zoning Law") of the Village of Cayuga Heights (the "Village") Code. The Village's Board of Trustees has determined that the requirements of Section 305-118 should include restrictions similar to those stated in Section 305-123(H)(1), "Street Trees, for minor and major subdivisions," of Article XVIII, "Subdivisions," of the Zoning Law.

SECTION II AUTHORITY

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal home Rule Law.

SECTION III AMENDMENT OF ZONING LAW ARTICLE XVII, "SITE PLAN REVIEW," SECTION 305-118, "SITE PLAN REVIEW PROCEDURES"

In Section 305-118, "Site plan review procedures," of Article XVII, "Site Plan Review," of the Zoning Law, subsection A is hereby deleted in its entirety and replaced with the following:

§ 305-118. Site plan review procedures.

(A)

- (1) Prior to the filing of an application for site plan review, the applicant for a proposed project requiring site plan review shall have a pre-application discussion with the Zoning Officer, at which time the applicant shall present, in sketch form, the proposed project and other features and information necessary to explain and/or supplement the sketch layout.
- (2) No living trees with a trunk diameter at breast height (DBH) of six (6) inches or greater shall be removed from the area subject to site plan review prior to the Planning Board's issuance of site plan approval, unless such removal has been approved by the Planning Board after consultation with the Village Forester.

SECTION IV SUPERSEDING EFFECT

All Local Laws, Articles, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect. Without limiting the foregoing, to any extent that the terms of the Zoning Law of the Village of Cayuga Heights are deemed to be in conflict with the requirements of this Local Law, the terms of this Local Law shall govern and control.

SECTION V PARTIAL INVALIDITY.

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION VI EFFECTIVE DATE.

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

EXHIBIT 2202-016

VILLAGE OF CAYUGA HEIGHTS

DRAFT

PROPOSED LOCAL LAW B OF THE YEAR 2021

**A LOCAL LAW TO AMEND THE CODE OF
THE VILLAGE OF CAYUGA HEIGHTS
CHAPTER 305, "ZONING," ARTICLE XVIII, "SUBDIVISIONS,"
SECTION 305-123(H), "STREET TREES FOR MINOR AND MAJOR SUBDIVISIONS,"
AND
SECTION 305-124, "SUBDIVISION REVIEW PROCEDURES," SUBSECTION (A)
TO PROHIBIT REMOVAL OF CERTAIN TREES
PRIOR TO SUBDIVISION APPROVAL**

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

SECTION I PURPOSE AND INTENT

The purpose of this Local Law is to clarify the prohibitions against property owners removing live trees greater than a specified size from their property in anticipation of subdivision of their property prior to subdivision review. The intent of this Local Law is to modify the provisions of, and add provisions to, Section 305-123(H), "Street trees, for minor and major subdivisions," and Section 305-124, "Subdivision review procedures," subsection (A) of Article XVIII, "Subdivisions," of Chapter 305, "Zoning," (the "Zoning Law") of the Village of Cayuga Heights (the "Village") Code.

SECTION II AUTHORITY

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal home Rule Law.

**SECTION III AMENDMENT OF ZONING LAW ARTICLE XVIII,
"SUBDIVISIONS," SECTION 305-123(H), "STREET TREES FOR
MINOR AND MAJOR SUBDIVISIONS"**

Section 305-123(H), "Street trees, for minor and major subdivisions," of Article XVIII, "Subdivisions," of the Zoning Law, is hereby deleted in its entirety and replaced with the following:

H. Street trees, for major subdivisions only.

- (1) The issuance of each building permit for building improvements on lots adjacent to a public street shall be subject to planting one tree per 40 feet of street frontage.
- (2) Tree and planting specifications shall comply with standards set by the Village's Street Tree Advisory Committee.
- (3) All trees will be subject to inspection by the Village Forester at the time of planting.

SECTION IV AMENDMENT OF ZONING LAW ARTICLE XVIII, "SUBDIVISIONS," SECTION 305-124, "SUBDIVISION REVIEW PROCEDURES" SUBSECTION A

Section 305-124, "Street trees, for minor and major subdivisions," subsection (A) of Article XVIII, "Subdivisions," of the Zoning Law, is hereby deleted in its entirety and replaced with the following:

(A) (1) Prior to the filing of an application for subdivision review, the applicant for a proposed subdivision of land shall have a pre-application discussion with the Zoning Officer, at which time the applicant shall present, in sketch form, the proposed layout of streets, lots, and other features and information necessary to explain and/or supplement the sketch layout.

(2) No living trees with a trunk diameter at breast height (DBH) of six (6) inches or greater shall be removed from the area subject to subdivision review prior to the Planning Board's issuance of subdivision approval, unless such removal has been approved by the Planning Board after consultation with the Village Forester.

SECTION V SUPERSEDING EFFECT

All Local Laws, Articles, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect. Without limiting the foregoing, to any extent that the terms of the Zoning Law of the Village of Cayuga Heights are deemed to be in conflict with the requirements of this Local Law, the terms of this Local Law shall govern and control.

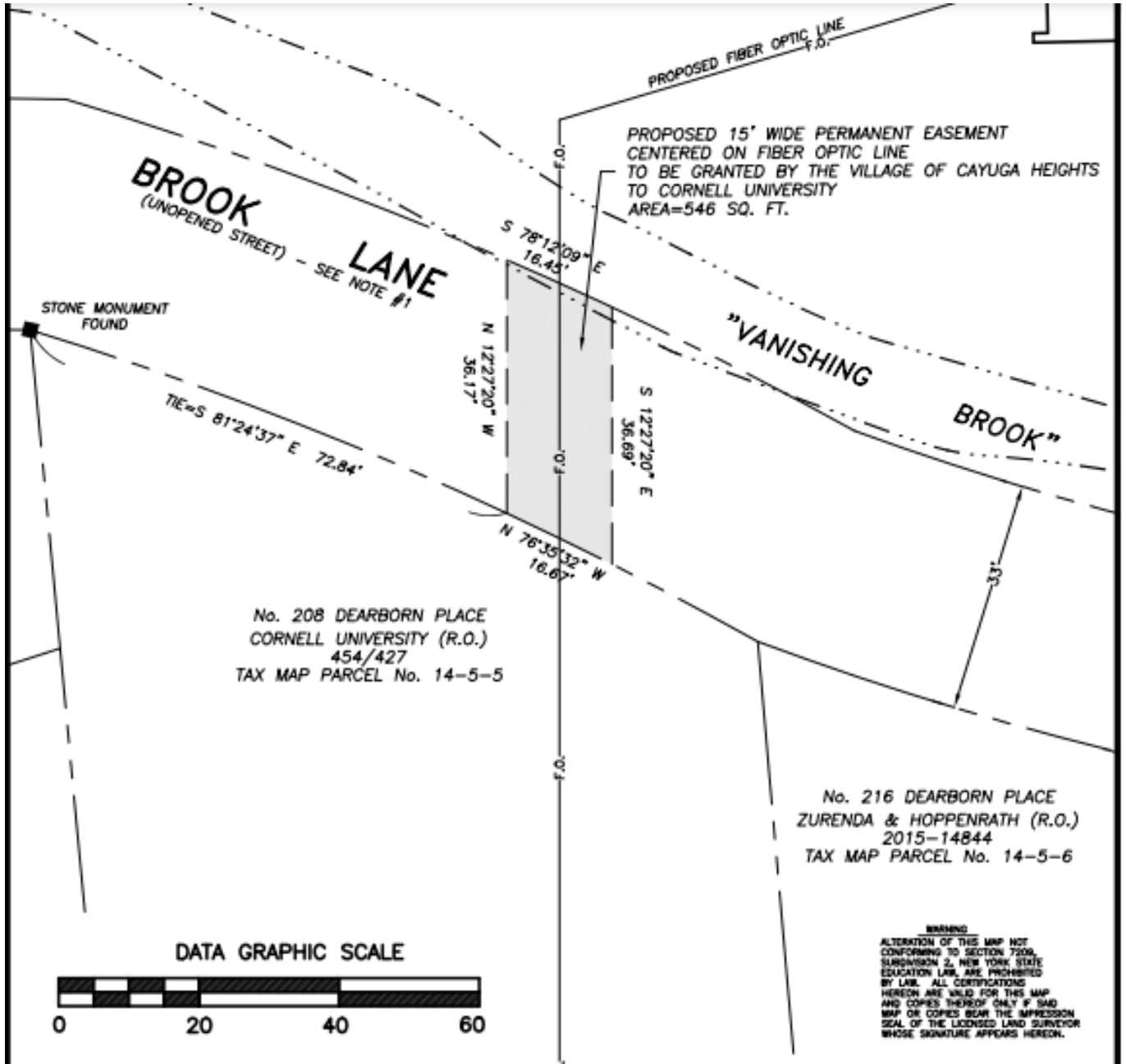
SECTION VI PARTIAL INVALIDITY.

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION VII EFFECTIVE DATE.

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

EXHIBIT 2202-017





 <p>T. G. MILLER P.C. ENGINEERS AND SURVEYORS 805 WEST STATE STREET, SUITE A ITHACA, NEW YORK 14851 PHONE (607) 272-6477</p>	<p>TITLE: EASEMENT MAP SHOWING PROPOSED EASEMENT TO BE GRANTED BY THE VILLAGE OF CAYUGA HEIGHTS TO CORNELL UNIVERSITY LOCATED AT No. 310 TRIPHAMMER ROAD VILLAGE OF CAYUGA HEIGHTS, TOMPKINS COUNTY, NEW YORK</p> <p>DATE: 4/7/2021</p> <p>S21196</p> <p>SCALE: 1"=20'</p>	
--	---	---

EXHIBIT 2202-018
VILLAGE OF CAYUGA HEIGHTS
DRAFT
PROPOSED LOCAL LAW C OF THE YEAR 2021

**A LOCAL LAW TO AMEND THE ANNUAL SEWER RATES, IN ACCORDANCE
WITH SECTION 226-29 OF THE VILLAGE OF CAYUGA HEIGHTS CODE.**

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

Section I. PURPOSE

The purpose of this Local Law is to establish annual sewer rates of \$3.86/1000 gallons consumed for inside users and a rate of \$5.80/1000 gallons used for outside users, in accordance with Section 226-9 of the Village of Cayuga Heights Code.

Section II. AUTHORITY

This Local Law is enacted pursuant to the grant of powers of local governments provided for in (i) Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provisions of the New York State Constitution or not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law, (ii) General Municipal Law Article 14-F, (iii) General Municipal Law Sections 451 and 452, and (iv) Village Law Article 14.

Section III. ESTABLISHMENT OF SEWER RATES

As of June 16, 2021, annual sewer rates shall be established at a rate of \$3.86/1000 gallons used for treatment of waste water originating from properties located within the Village and a rate of \$5.80/1000 gallons used for treatment of waste water originating from properties located outside of the Village.

Section IV. SUPERSEDING EFFECT

All Local Laws, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect.

Section V. VALIDITY

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law that can be given effect without such invalid provision.

Section VI. EFFECTIVE DATE

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

EXHIBIT 2202-019

TO Mayor Linda Woodard and Village Trustees
Village of Cayuga Heights
836 Hanshaw Road, Ithaca, NY 14850
by Email

FROM: Wies van Leuken, Village of Cayuga Heights Representative
Cable Access Oversight Committee (AOC)
1105 Highland Road, Ithaca, NY 14850, <pmv4@cornell.edu>, 257-3156

DATE May 11, 2021

RE: AOC's 2022 PEGASYS Budget Recommendations

Attached to this letter, please find the Access Oversight Committee Resolution of May 4, 2021 with recommendations for the 2022 Budget for Public, Educational and Governmental Access ("PEG") operations. Also attached is a statement of annual PEG Fee collections and expenditures to show the balance available for this Budget (\$43,855.89).

The Budget before you is a placeholder budget. A small portion of the earmarked \$30,000.00 will be used to replace equipment as needed in the upcoming year. However, it might be necessary to replace the NEXUS, the playback system used to cablecast programs on Channel 13, which could cost as much as \$24,000.00. The system being used now is no longer manufactured or serviced by its manufacturer.

As you know, the City of Ithaca's Franchise Agreement with Charter Communications d/b/a Spectrum Networks in NY ("Charter"), requires that the three participating municipalities (the City of Ithaca, the Town of Ithaca and the Village of Cayuga Heights) approve a budget for equipment every year by June 30th while the Agreement is in effect. This Budget is funded with the PEG Fees that are charged to Subscribers in the Participating Municipalities (\$0.15/subscriber/month). These Fees go directly from Subscribers to Charter where they stay until the approved purchases are made. The AOC drafts a budget for these purchases and submits it to the respective municipalities for review and approval. Municipal approvals are entered into the AOC's minutes and submitted to Charter by the AOC.

Please let me know if you need further information. The Village's resolution is due at the AOC no later than June 30, 2020. It can be Emailed to me at <pmv4@cornell.edu>.

Attachments (2)

Cc. Access Oversight Committee
Jeff Walker, Village Clerk

AOC Resolution:

WHEREAS, Section 15.12 of the Franchise Agreement of January 2003 between the City of Ithaca and the franchisee Time Warner Entertainment-Advance/Newhouse Partnership (TWC) (“Franchise Agreement”), subsequently assigned to Charter Communications, Inc. d/b/a Spectrum Networks (Charter) after Charter's 2016 acquisition of TWC, requires the participating municipalities (City of Ithaca, Town of Ithaca, Village of Cayuga Heights) to provide the franchisee with an annual written budget for Public, Educational and Governmental access operations (PEG) by June 30 of each calendar year; and

WHEREAS, Section 15.12 of the Franchise Agreement that PEG Access Staff provide the Access Oversight Committee (AOC) with budget recommendations for the following year by April 30; and

WHEREAS, the City of Ithaca's Ordinance #2003-17, Par 18-4-G, requires the Access Oversight Committee (AOC) to provide the Participating Municipalities with a recommended budget for the following year by May 31; and

WHEREAS, the Franchise Agreement authorizes Charter to collect \$0.15 per subscriber per month to be used for the purchase of PEG equipment; and

WHEREAS, the AOC has reviewed PEG’s current equipment and anticipates that new or replacement equipment might be needed;

NOW, THEREFORE BE IT RESOLVED, that the AOC recommends earmarking up to \$30,000 as contingency to purchase equipment as needed for the functioning of PEG operations, and

NOW, BE IT FURTHER RESOLVED, that the AOC forwards its recommendations for approval by the Common Council of the City of Ithaca, the Town of Ithaca Board and the Village of Cayuga Heights Board of Trustees, so that they may meet their obligation to provide Charter Communications with an annual written budget for Public, Educational and Governmental access operations no later than June 30, 2021.

EXHIBIT 2022-020
Village of Cayuga Heights, New York
Bid Opening: May 6, 2021 (2:00 PM)

Contract 1 - General Construction	Blue Heron Construction	Eastman Associates, Inc.	MA Bongiovanni, Inc.	Streeter Associates, Inc.
Schedule A: Lump Sum Bid Items				
1A-1: General Construction	\$ 4,024,936.00	\$ 4,536,782.00	\$ 5,095,000.00	\$ 5,825,000.00
Schedule B: Unit Price Bid Items				
1B-1: Digester Cleaning, Dewatering, and Disposal of Sludge	\$ 510,000.00	\$ 471,117.00	\$ 360,000.00	\$ 465,000.00
1B-2: Shallow Concrete Repairs	\$ 12,500.00	\$ 57,920.00	\$ 50,000.00	\$ 25,000.00
1B-3: Deep Concrete Repairs	\$ 10,000.00	\$ 33,255.00	\$ 30,000.00	\$ 20,000.00
1B-4: Concrete walkway cracks (Gravity Feed)	\$ 7,200.00	\$ 42,567.00	\$ 4,800.00	\$ 24,000.00
1B-5: Concrete Active/Wet Cracks (Polyurethane Foam Injection)	\$ 25,000.00	\$ 16,905.00	\$ 31,250.00	\$ 20,000.00
1B-6: Concrete protective Coating	\$ 15,525.00	\$ 14,067.00	\$ 13,500.00	\$ 18,000.00
1B-7: Concrete Epoxy Coating	\$ 170,200.00	\$ 163,171.20	\$ 230,000.00	\$ 165,600.00
1B-8 Silane Sealer (existing walls)	\$ 11,250.00	\$ 9,975.00	\$ 26,250.00	\$ 12,000.00
1B-9 Demolition and Repair of Embedded Post Bases	\$ 33,000.00	\$ 44,479.71	\$ 95,700.00	\$ 66,000.00
Cash Allowances				
Computer Workstations and Associated Equipment	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
Computer Software	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00
Total Bid Price (Contract 1 - General) =	\$ 4,842,611.00	\$ 5,413,238.91	\$ 5,959,500.00	\$ 6,663,600.00

Contract 2 - Electrical Construction	Matco Electric Corporation	Upstate Companies I, LLC	Schuler-Haas Electric Corp.	Patricia Electric, Inc.
Schedule A: Lump Sum Bid Items				
2A-1: Electrical Construction	\$ 1,366,500.00	\$ 1,380,000.00	\$ 1,624,800.00	\$ 1,800,000.00
Total Bid Price (Contract 2 - Electrical) =	\$ 1,366,500.00	\$ 1,380,000.00	\$ 1,624,800.00	\$ 1,800,000.00

Contract 3 - HVAC Construction	King & King Mechanical, Inc	HMI Mechanical Systems, Inc.	Crosby-Brownlie, Inc.	John W. Danforth Company	J&K Plumbing and Heating	AFT Mechanical
Schedule A: Lump Sum Bid Items						
3A-1: HVAC Construction	\$ 329,517.00	\$ 334,900.00	\$ 354,000.00	\$ 356,100.00	\$ 405,000.00	\$ 409,900.00
Total Bid Price (Contract 3 - HVAC) =	\$ 329,517.00	\$ 334,900.00	\$ 354,000.00	\$ 356,100.00	\$ 405,000.00	\$ 409,900.00



EXHIBIT 2202-021
Village of Cayuga Heights
Police Department

Jerry L. Wright
Chief of Police

5/10/2021

To: The Honorable Mayor Woodard
Members of the Board of Trustees
Village of Cayuga Heights

Re: Report of the Police Department for April 2021

In the month of April, the police department received 358 calls for service. In addition to these calls, 62 uniform traffic tickets were issued, and 1 parking violation was cited. A breakdown of the calls for service is as follows:

1 Felony Penal Law Incident of Fraud was investigated. A local financial institution reported that a subject had cashed several checks that were forged at their branch office. After investigation, the suspect was arrested on two Felony charges: Grand Larceny 4th and Possession of a Forged Instrument 2nd.

9 Misdemeanor Penal Law Incidents were handled, 6 for Fraud, 2 for Larceny and 1 for Violation of Order of Protection. 4 of the Fraud complaints involved residents stating their identity had been compromised due to unknown individuals attempting to alter or set up accounts in their names. Accounts in question included bank accounts, insurance claims, unemployment benefits, and social security benefits. Incident reports were initiated for informational purposes only, as no transfer of money occurred. Another Fraud was reported by a local business which was in possession of a fake driver's license. The suspect was not able to be contacted and no merchandise was purchased. The two larceny complaints consisted of the on-duty officer observing a steep slope sign missing from Sunset Park. There are no suspects currently. The Department of Public Works was notified and would be replacing the sign. An investigation into reports of stolen mountain bikes occurred. Several of the missing bikes were recovered in other jurisdictions, however none were recovered locally. A suspect was identified for the recovered property. The investigation is now closed as there are no further leads. A subject was arrested after investigation of a domestic dispute. A Violation of an Order of Protection had occurred, and the subject was charged for Criminal Contempt 2nd.

There were no Misdemeanor Vehicle and Traffic Offenses handled.

2 Penal Law Violations for Harassment were handled. 1 report involved a resident stating they were receiving harassing phone calls and messages from a client of theirs. The complainant stated they wished to seek assistance from a different agency so that their home address would remain anonymous. The second report was from the owner of an apartment complex stating that a tenant was acting aggressive toward her. The complainant was advised of the process of eviction; there was not an active incident occurring at that time.

5 Local Law complaints were reported. 2 of the 3 Local Law complaints were for reports of loose dogs in

the area. Contact was made with the dog owners; warnings were issued, and notifications of the village Dog Control Code were advised. The final dog control incident involved a subject being attacked by a neighbor's dog. A citation was issued to the owner of the dog and further incidents are being investigated. 1 incident was handled for a vehicle parked in Sunset Park after hours. The occupants of the vehicle were informed of the village code and left without incident. Lastly, a complaint of loud noise was received. A resident stated that a waste management company was removing trash in a loud manner during the early morning hours. Contact was made with the waste management company and they were again advised of the village noise ordinance. The service agreed to rearrange their route to accommodate the village ordinance.

1 Motor Vehicle accident was reported, not involving deer.

There were no other incidents involving deer reported.

In summary 3 persons were arrested and the following 6 charges were filed: 1- Possession of a Forged Instrument 2nd, Grand Larceny 4th, Criminal Contempt 2nd, and 1-LL 15-2A Unleashed Dog.

Officers took part in the following trainings and/or events took place in the month of April: CHPD has offered an internship opportunity to two individuals enrolled in the Criminal Justice Program at TST BOCES. On April 5th Part-time officers completed semiannual range qualifications, while Full-time officers qualified on April 6th. On April 7th, the use of Body Worn Camera was put into effect. Lastly, throughout the month of April, officers took part in 3 traffic safety Details for both aggressive and distracted driving. A total of 28 traffic citations were issued during the details.

The full-time officers worked a total of 79 hours of overtime and the part-time officers worked a total of 258 hours.

Sincerely,
Chief Jerry Wright

EXHIBIT 2202-022
Village of Cayuga Heights
Mike Wiese – B.O.T Report
May 19th, 2020

COVID-19 –

Every individual working for the DPW has been given a mask. The DPW facility is disinfected daily and the trucks are disinfected nightly. Precautions are being taken to maintain the six-foot distancing when possible.

Code Enforcement –

I attended a full day training course in Dryden on April 14th. This included 6 credits towards the required annual continuing education requirements.

DPW Site Improvement –

All catch basins have been installed at the facility. The only remaining work to be performed is installing subbase under new asphalt areas and new asphalt. Paving is scheduled for the week of 5/24.

Sewer –

A new manhole was installed on Remington Road which is holding a one of the two new sewer meters. One meter was installed in the new manhole and the second meter was installed in an existing manhole. We have coordinated with Lectre and Matco for this work. We are currently waiting for NYSEG to make their final electrical connections, so we have power at these locations.

Street Lighting –

The streetlight at the North end of North Triphammer road has been replaced and is prepped for a new LED fixture.

The LED lighting contractor started installing new lights on May 11th. They anticipate the duration of the project to be roughly 3 weeks.

Paving –

Scheduled paving for the upcoming year is Midway Road, Iroquois Road (Parkway – Triphammer), Highland (partial)