

Minutes

Zoom Meeting ID # 99435490959

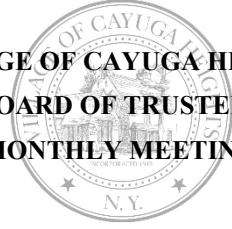
VILLAGE OF CAYUGA HEIGHTS

BOARD OF TRUSTEES

MONTHLY MEETING

Wednesday, June 16, 2021

7:00 p.m.



Present: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson; Village Engineer Cross; Director of Public Works Wiese; Clerk Walker; Treasurer Laskaris; Attorney Marcus. **Absent:** Trustee Salton, Police Chief Wright, Fire Chief Tamborelle.

1. Call to Order: Mayor Woodard calls the meeting to order at 7:00 p.m.

2. Approval of Meeting Minutes: May 18, 2021 (Exhibit 2022-023)

Resolution # 9000

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the May 18, 2021 Meeting Minutes as presented.

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2022-024)

•Fire Superintendent Tamborelle was unable to attend tonight's meeting. Mayor Woodard did confirm that there will not be any movie nights at the Cayuga Heights Fire Department this summer.

4. Privilege of the Floor: No members of the public wish to speak.

5. Report of Treasurer Laskaris: Submitted Report (Exhibit 2022-025)

•Treasurer Laskaris states that she has started the Annual Update Document (AUD). In preparation for the AUD, Treasurer Laskaris will need a Board Resolution to bring any overdrawn expenditure accounts to zero in General, Water, and Sewer Funds.

•Treasurer Laskaris also states that the Village spent less than budgeted in FYE 2020-2021 and revenue was also less. She is hoping to close the FYE 2020-2021 by the end of June.

•Mayor Woodard states that she would like Treasurer Laskaris to produce a report showing specific accounts that were either over or under budget in FYE 2020-2021.

•Treasurer Laskaris requests a motion to approve the Year-End Budget Modifications.

Resolution: 9001

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes the Treasurer to make FYE2021 Final Budget Modifications as necessary to bring any overdrawn expenditure accounts to zero in the General, Water, and Sewer Funds.

Motion: Trustee Rennekamp

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

•Treasurer Laskaris states that she now requests a motion to approve the last Abstract of FYE 2020-2021 and the first Abstract of the FYE 2021-2022.

Abstract # 13

Resolution: 9002

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves Abstract #13 for FYE2021 consisting of TA vouchers 124 – 127 in the amount of \$3,494.89 and Consolidated Fund vouchers 970 – 1036 in the amount of \$258,331.86 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Robinson

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

Abstract # 1

Resolution: 9003

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves Abstract #1 for FYE2022 consisting of TA vouchers 1 – 3 in the amount of \$15,875.64 and Consolidated Fund vouchers 1 – 34 in the amount of \$176,345.28 and the Treasurer is instructed to make payments thereon.

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

6. Report of Mayor Woodard:

•Village Attorney R Marcus states that he is requesting that the Board re-vote on Proposed Local Law A of 2021. At last month’s Board of Trustees Meeting the Board held a Public Hearing and voted on this proposed local law however, notice from the County Planning Department signing off on this proposed local law as required under GML-239 was received after the vote, therefore a re-vote is required..

Resolution: 9004

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees adopts Proposed Local Law -A of 2021 as Local Law # 1 of 2021

**VILLAGE OF CAYUGA HEIGHTS
PROPOSED LOCAL LAW A OF THE YEAR 2021**

**A LOCAL LAW TO AMEND THE CODE OF
THE VILLAGE OF CAYUGA HEIGHTS
CHAPTER 305, "ZONING," ARTICLE XVII, "SITE PLAN REVIEW,"
SECTION 305-118, “SITE PLAN REVIEW PROCEDURES”
TO PROHIBIT REMOVAL OF CERTAIN TREES
PRIOR TO SITE PLAN APPROVAL**

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

SECTION I PURPOSE AND INTENT

The purpose of this Local Law is to prohibit property owners from removing live trees greater than a specified size from their property in anticipation of the development of their property prior to site plan review. The intent of this Local Law is to modify the provisions of, and add provisions to, Section 305-118, "Site plan review procedures," of Article XVII, "Site Plan Review," of Chapter 305, "Zoning," (the "Zoning Law") of the Village of Cayuga Heights (the "Village") Code. The Village's Board of Trustees has determined that the requirements of Section 305-118 should include restrictions similar to those stated in Section 305-123(H)(1), "Street Trees, for minor and major subdivisions," of Article XVIII, "Subdivisions," of the Zoning Law.

SECTION II AUTHORITY

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law.

SECTION III AMENDMENT OF ZONING LAW ARTICLE XVII, “SITE PLAN REVIEW,” SECTION 305-118, "SITE PLAN REVIEW PROCEDURES"

In Section 305-118, “Site plan review procedures,” of Article XVII, "Site Plan Review," of the Zoning Law, subsection A is hereby deleted in its entirety and replaced with the following:

§ 305-118. Site plan review procedures.

(A)

- (1) Prior to the filing of an application for site plan review, the applicant for a proposed project requiring site plan review shall have a pre-application discussion with the Zoning Officer, at which time the applicant shall present, in sketch form, the proposed project and other features and information necessary to explain and/or supplement the sketch layout.
- (2) No living trees with a trunk diameter at breast height (DBH) of six (6) inches or greater shall be removed from the area subject to site plan review prior to the Planning Board's issuance of site plan approval unless such removal has been approved by the Planning Board after consultation with the Village Forester.

SECTION IV SUPERSEDING EFFECT

All Local Laws, Articles, resolutions, rules, regulations, and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect. Without limiting the foregoing, to any extent that the terms of the Zoning Law of the Village of Cayuga Heights are deemed to be in conflict with the requirements of this Local Law, the terms of this Local Law shall govern and control.

SECTION V PARTIAL INVALIDITY.

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION VI EFFECTIVE DATE.

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

Motion: Trustee McMurry

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

a. Public Hearing on Proposed Local Law-B of 2021:

•Mayor Woodard opens the Public Hearing at 7:17 p.m.

-No members of the public with to speak.

•Mayor Woodard closes the Public Hearing at 7:17 p.m.

•This Local Law amends the Subdivision regulations to make them consistent with the the previously passed Local Law 1 of 2021 regarding tree removal.

•Village Attorney R. Marcus states that this is an exempt action under SEQR 617.5(c)(25) and (26) – official acts of a ministerial nature and routine or continuing agency administration and management. The Board accepts this determination.

•B. Cross states that this proposed local law was also submitted to the County Planning Department pursuant to GML Section 239 and we received no negative comments.

Resolution: 9005

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees adopts Proposed Local Law -B of 2021 as Local Law # 2 of 2021

**VILLAGE OF CAYUGA HEIGHTS
PROPOSED LOCAL LAW B OF THE YEAR 2021
A LOCAL LAW TO AMEND THE CODE OF
THE VILLAGE OF CAYUGA HEIGHTS
CHAPTER 305, "ZONING," ARTICLE XVIII, "SUBDIVISIONS,"
SECTION 305-123(H), "STREET TREES FOR MINOR AND MAJOR SUBDIVISIONS," AND
SECTION 305-124, "SUBDIVISION REVIEW PROCEDURES," SUBSECTION (A)
TO PROHIBIT REMOVAL OF CERTAIN TREES
PRIOR TO SUBDIVISION APPROVAL**

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

SECTION I PURPOSE AND INTENT

The purpose of this Local Law is to clarify the prohibitions against property owners removing live trees greater than a specified size from their property in anticipation of subdivision of their property prior to subdivision review. The intent of this Local Law is to modify the provisions of, and add provisions to, Section 305-123(H), "Street trees, for minor and major subdivisions," and Section 305-124, "Subdivision review procedures," subsection (A) of Article XVIII, "Subdivisions," of Chapter 305, "Zoning," (the "Zoning Law") of the Village of Cayuga Heights (the "Village") Code.

SECTION II AUTHORITY

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal home Rule Law.

**SECTION III AMENDMENT OF ZONING LAW ARTICLE XVIII, "SUBDIVISIONS,"
SECTION 305-123(H), "STREET TREES FOR MINOR AND MAJOR
SUBDIVISIONS"**

Section 305-123(H), "Street trees, for minor and major subdivisions," of Article XVIII, "Subdivisions," of the Zoning Law, is hereby deleted in its entirety and replaced with the following:

H. Street trees, for major subdivisions only.

(1) The issuance of each building permit for building improvements on lots adjacent to a public street shall be subject to planting one tree per 40 feet of street frontage.

(2) Tree and planting specifications shall comply with standards set by the Village's Street Tree Advisory Committee.

(3) All trees will be subject to inspection by the Village Forester at the time of planting.

**SECTION IV AMENDMENT OF ZONING LAW ARTICLE XVIII, "SUBDIVISIONS,"
SECTION 305-124, "SUBDIVISION REVIEW PROCEDURES"
SUBSECTION A**

Section 305-124, "Street trees, for minor and major subdivisions," subsection (A) of Article XVIII, "Subdivisions," of the Zoning Law, is hereby deleted in its entirety and replaced with the following:

(A) (1) Prior to the filing of an application for subdivision review, the applicant for a proposed subdivision of land shall have a pre-application discussion with the Zoning Officer, at which time the

applicant shall present, in sketch form, the proposed layout of streets, lots, and other features and information necessary to explain and/or supplement the sketch layout.

(2) No living trees with a trunk diameter at breast height (DBH) of six (6) inches or greater shall be removed from the area subject to subdivision review prior to the Planning Board's issuance of subdivision approval, unless such removal has been approved by the Planning Board after consultation with the Village Forester.

SECTION V SUPERSEDING EFFECT

All Local Laws, Articles, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect. Without limiting the foregoing, to any extent that the terms of the Zoning Law of the Village of Cayuga Heights are deemed to be in conflict with the requirements of this Local Law, the terms of this Local Law shall govern and control.

SECTION VI PARTIAL INVALIDITY.

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION VII EFFECTIVE DATE.

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

Motion: Trustee Hubbell

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp and Robinson

Nays: none

Abstentions: none

Motion Carried

b. Public Hearing on Proposed Local Law C of 2021: Amending the Village annual sewer rates.

•Mayor Woodard opens the Public Hearing at 7:21 p.m.

-No members of the public with to speak.

•Mayor Woodard closes the Public Hearing at 7:21 p.m.

- Mayor Woodard states that she would like to withdraw Proposed Local Law C of 2021 from consideration.

c. American Rescue Fund Projects (ARFP): The Village has submitted a request for distribution of ARFP funds this afternoon. The Village will receive \$195,000 this year and the same next year.

- Mayor Woodard states that she has requested from the Village Department Heads cost proposals for ARFP. The following is a list of proposed projects and costs.

- 1.Village Website \$6200
- 2.Video Conferencing \$8000
- 3.Sidewalk repair and gaps \$30,000
- 4.Rt 13 Sewer Study \$20,000
- 5.DPW Roof \$22,500
- 6.Two New Streetlights on Wycoff Road \$8000 (likely spent next year)
- 7.Walking Safe Cayuga Heights Fisher Amendment \$13000
- 8.Air Spade Tool \$2500
- 9.Sewer Line Sleeve on Pleasant Grove Road \$94,380.72

- Trustee Robinson would like some clarity on a what type of timeframe the Village has to spend the ARFP funds. Mayor Woodard states that the money should be in our account any day and we have until December 31, 2024 to use it. The funds must be allocated by July 9. Clerk Walker confirms that, that is correct.

d. NYCLASS: New York Cooperative Liquid Assets Securities System (NYCLASS) is a short-term, highly liquid investment fund, designed specifically for the public sector. NYCLASS provides the opportunity to invest funds on a cooperative basis in short-term investments that are carefully chosen to yield favorable returns while striving to provide maximum safety and liquidity.

- Mayor Woodard states that the Village Finance Committee met on this subject, and it looks to be a smarter way to manage money since regular savings account interest rates are so low.

- Trustee Rennekamp states that this is a money market fund where municipalities pool their resources to get better rates. There are no minimum amounts or minimum time for these deposits to be used and, as a municipality, there is no loss of principal.

- Treasurer Laskaris states that she will reach out to the Village Bond Attorney and Tompkins Trust Company to express the desire to pull money out of the bank and into a NYCLASS account. It is surprising that we have never heard about this money market for municipalities. She further states that this would still fall within the Village Investment Policy.

- Trustee Rennekamp states that opening an NYCLASS account gives the Village more flexibility and bargaining power with our bank.

- Treasurer Laskaris will set up the account and prepare a Board resolution for the July 21, 2021 meeting.

- Trustee Hubbell suggests contacting other municipalities to see how well this money market works.

e. Kline Road By-pass: After several meetings between the "Gang of six," and the Village and Town of Lansing, an agreement has been made establishing an annual payment of \$10,500 to the Ithaca Area Waster Water Treatment Facility (IAWWTF) for the ability to send sewage to their plant.

- Mayor Woodard states that in the event that the Village has to send sewage to the IAWWTF, the City of Ithaca will bill us at a rate of three times the normal rate. The \$10,500 will be proportionately shared by all, as follows: the Town of Ithaca 53%, the Town and Village of Lansing 17%, the Village of Cayuga Heights 9% and the Town of Dryden 4%.

- The Village can now pay the Town of Ithaca for last year's sewer payment balance of \$124,000.

- Trustee Robinson states that he wanted to thank Mayor Woodard and both the Town and Village of Lansing for all the insight they provided to dispute the City of Ithaca's proposals. B. Cross acknowledged that the whole group did a good job of coming to a resolution to solve this issue once and for all.

- Village Attorney R. Marcus inquires about who will be drafting the new "gang of six" agreement. Mayor Woodard states that she has requested the Town of Ithaca draw up new the documents. This will be a five-year agreement.

f. Bulky Trash and Brush pickup: DPW staff have reported that the volume of bulky trash and brush continues to prevent them from completing the Village wide pickups in one day.

- Mayor Woodard would like to propose moving bulky trash pick-up from the third Friday to the third Monday of the month, beginning in October. The Brush pick-up would also change from the first Friday to the second Monday.

- Trustee Robinson is concerned about the holidays that fall on Mondays but agrees that the concept makes sense. Trustee McMurry agrees, and this allows the property owner the weekend to get their bulky trash out.

- Clerk Walker will incorporate this news into the E-newsblast and website. Mayor Woodard will put together a article in the annual Village newsletter that will go out in September.

7. Report of the Trustees:

a. Walking Safe Cayuga Heights Update:

- Trustee McMurry states that she needs a resolution authorizing Mayor Woodard to sign a supplemental agreement to our contract with Fisher & Associates in order to add a historic resources study to the design phase of this project. (Exhibit 030).

Resolution: 9006

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the supplemental agreement to the contract with Fisher & Associates adding a historic resources study to the design phase of Walking Safe -Cayuga Heights Project in the amount of \$13,000.

Motion: Trustee Hubbell

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

8. Report of Police Chief Wright: Submitted Report (Exhibit 2022-031)

•Chief Wright was unable to attend this meeting and there were no questions about his report.

9. Report of Director of DPW Wiese: Submitted Report (Exhibit 2022-032)

•Director Wiese states that the investigation into Infill & Infiltration on Pleasant Grove Lane is evolving. Currently they are marking underground utilities and will be hiring Drain Brain to camera additional sewer lines.

•Paving will begin next week on Midway Road, Iroquois Road (Parkway-Triphammer) and Highland Road to E. Upland.

•Director Wiese states that last month he had two pieces of equipment sent to auction. One 2004 Jeep Grand Cherokee and a 16ft. trailer.

Resolution: 9007

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees hereby declares the 2004 Jeep Grand Cherokee SUV V # 1I4GR48K35C580457 as surplus and authorizes and approves the auction price of \$1,951 from June 1, 2021.

Motion: Trustee Robinson

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

Resolution: 9008

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees hereby declares the 1998 Cargo Mate Trailer GVWR 7000lb V # 4X4TSES23WB012132 as surplus and authorizes and approves the auction price of \$1,050 from June 1, 2021.

Motion: Trustee Robinson

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

•Director Wiese states that the DPW facility suffered some wind damage from a spring storm and, after inspection, it has been determined that the roof needs to be replaced. After getting quotes for replacement, he has decided to have a 30ml silicone-based material installed over the existing roof. The Weathermaster contract cost is \$22,500 but will increase 30% after July 1, 2021.

•Director Wiese requests the Board consider passing a resolution to approve this action.

Resolution: 9009

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the notice to proceed portion of the Weathermasters Contract in the amount of \$22,500 to be paid out of contingency or ARFP.

Motion: Trustee McMurry

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

10. Report of Village Engineer Cross: Submitted Report (EXHBIT 2022-034)

a. Phase 2 WWTP:

- B. Cross states that he is extending a pre-invitation tour of to the WWTP before phase 2 constructions begins.
- Trustee Robinson states that the staffing changes at the WWTP have not affected Yaw’s ability to prepare for the next phase and B. Cross agrees.
- B. Cross states that at last month’s meeting the Board passed resolutions accepting the bids for phase 2 of the WWTP project. Tonight, he is requesting the Board authorize Mayor Woodard to sign the contracts prepared by GHD.

Resolution: 9010

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the WWTP Upgrade -Phase 2 General Construction Contract for Blue Heron Construction Company LLC in the amount of \$4,842,611

Motion: Trustee McMurry

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

Resolution: 9011

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the WWTP Upgrade -Phase 2 Electrical Contract for Matco Electric Corporation in the amount of \$1,365,500

Motion: Trustee Robinson

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

Resolution: 9012

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the WWTP Upgrade -Phase 2 HVAC Contract for King and King Mechanical Inc. in the amount of \$329,517

Motion: Trustee Robinson

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

b. Borg Warner: B. Cross states that a couple of years ago, the Village entered into a contract with GHD Engineers for development of a new operating permit for Borg Warner Automotive’s current industrial discharge that is being treated at the Village WWTP. The US Environmental Protection Agency has made a determination that Borg Warner’s current process is categorically considered to be a “metals finishing” process, and therefore Borg Warner needs to fulfill all of the EPA’s requirements for meeting a full national discharge permit. The original contract with GHD Engineers is still in place and still has time/dollars available to continue. They are proposing to continue working on the project on an hourly basis and the exact amount of cost over the current contract is being estimated at less than \$5,000.

Resolution: 9013

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the amended the scope of services with GHD for additional work on the Borg Warner discharge permit in the amount of \$5000.

Motion: Trustee Robinson

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

c. Culvert Right Sizing Project Update:

•B. Cross States that the Planning and Design work by TG Miller Engineers continues on the Culvert Right Sizing project for Cayuga Heights Road. The current engineer’s opinion of probable cost for the original scope of work (which includes 9 separate culvert locations) is \$703,754. This includes the replacement of culvert (#1) located at the north end of the Village. In the process of designing this culvert, TG Miller Engineers have come to the opinion that the current culvert was installed by NYSDOT at the time of NYS Route 13 project. Therefore, their recommendation is to withdraw this location from the current scope of work, in hopes of convincing NYSDOT to take responsibility for replacing culvert #1 at their cost. By removing culvert (#1) from the scope of work, this reduces the total cost of the project to \$594,264, which is within the original construction budget of \$595,768. It is important to note that the scope of work includes the cost of additional drainage work parallel to Cayuga Heights Road between culvert (#7) and culvert (#8). This is work that is being done in an attempt to balance the flows from the east side of the road to the west side of the road. This is intended to mitigate overflows that have happened in the past at N. Sunset Drive.

•Director Wiese states that he has ordered this projects culvert pipe directly through N.Y.S on O.S.G contract which will avoid any bid markups for this project.

•Mayor Woodard states that she would like a motion to approve this report which will allow T.G. Miller to move into the bid stage of this project.

Resolution: 9014

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the T. G. Miller Design Report in the amount of \$594,264 and authorizes T.G. Miller to prepare bid documents for the Culvert Right Sizing Cayuga Heights Road Project.

Motion: Trustee Marshall

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, McMurry, Rennekamp, and Robinson

Nays: none

Abstentions: none

Motion Carried

11. Report of Clerk Walker: Submitted Report

•Clerk Walker states that the Administration Committee will decide on a website design company when they meet next Tuesday.

•Clerk Walker also states that Bolton Point now has the ability to create E-bills for the water and sewer payments. There will be a training offered on June 29, 2021 hosted by Williamson Law Book. The cost is \$1500 per year with an annual support fee of \$555. Clerk Walker feels that this is not a cost-effective addition to the current format we use to collect payments.

•Mayor Woodard states that she was one of the main advocates for this process but is very surprised of software cost and annual support to the municipalities.

•Clerk Walker notes that the new information aide, Kiersten Perkins, is doing very well in her position.

Marcham Hall Re-opening:

- Clerk Walker states that Marcham Hall is now open to the public.
- Mayor Woodard notes that Tompkins County was recently cited as having the highest vaccination rates in the state, and the 5th highest in the country.
- This will be the Board's last meeting via Zoom. The July 21, 2021 Board meeting will be held in Marcham Hall.

12. Report of Attorney Marcus:

- Village Attorney R. Marcus states that there is no new information on the topic of last month's Executive Session.
- In closing Mayor Woodard states that there will be a LED software training next Monday. Overall the lights have been well received.

13. Adjournment: Mayor Woodard adjourns the meeting at 09:32 p.m.

DRAFT