

VILLAGE OFFICERS:

MAYOR

Linda Woodard

lwoodard@cayuga-heights.ny.us

TRUSTEES

Jennifer Biloski; Deputy Treasurer

jbiloski@cayuga-heights.ny.us

Maryann Friend

mfriender@cayuga-heights.ny.us

James Marshall

jmarshall@cayuga-heights.ny.us

Meloney McMurry; Deputy Mayor

mmcmurry@cayuga-heights.ny.us

Richard Robinson

rrobinson@cayuga-heights.ny.us

Peter Salton

psalton@cayuga-heights.ny.us

CLERK'S OFFICE

607-257-1238

Jeff Walker; Clerk

jwalker@cayuga-heights.ny.us

Joan Mangione; Treasurer

jmangione@cayuga-heights.ny.us

SUPERINTENDENT OF PUBLIC WORKS, ENGINEER, BUILDING COMMISSIONER, ZONING OFFICER

607-257-5536

Brent Cross

bcross@cayuga-heights.ny.us

DIRECTOR OF PUBLIC WORKS, CODE ENFORCEMENT OFFICER

607-591-7939

Michael Wiese

mwiese@cayuga-heights.ny.us

POLICE DEPARTMENT

607-257-1011

Jerry Wright; Police Chief

jwright@cayuga-heights.ny.us

FIRE DEPARTMENT

607-266-7454

George Tamborelle; Fire Chief

gtamborelle@cayuga-heights.ny.us

ENEWSBLAST

- Receive bi-weekly email newsletters from your Village staff.
- VCH eNewsBlast is a free listing of information useful to our community.
- Subscribe today by visiting <http://www.cayuga-heights.ny.us/>

VILLAGE CALENDAR

- Available on our website; lists the brush, bulky trash and recycling schedule, Village meetings, court dates and other significant Village events.

VILLAGE OF CAYUGA HEIGHTS

Marcham Hall, 836 Hanshaw Road, Ithaca, NY 14850

www.cayuga-heights.ny.us



IMPORTANT INFORMATION: PLEASE KEEP

VILLAGE OFFICE-upstairs

(607) 257-1238

M-F 9 AM-4:30 PM

Mayor hours by appointment

VILLAGE COURT-downstairs

(607) 257-3944 Court Clerk

Court in session Tuesdays 6 PM &

First Thursday of month 5 PM

POLICE DEPARTMENT-downstairs

(607) 257-1011 non-emergency M-F 9 AM-4:30 PM

Police Officers on duty 24 hours a day

(607) 272-2444 Tompkins County Dispatch 24-hour non-emergency calls

911- Police/Fire/Rescue Squad/Ambulance Emergency

PUBLIC WORKS DEPT

123 Sheldon Road

Ithaca, New York 14850

(607) 257-6166

M-F 7:30 AM- 4 PM

FIRE DEPARTMENT

Ronald E. Anderson Fire Station

194 Pleasant Grove Road

Ithaca, New York 14850

Fire Chief George Tamborelle

(607) 266-7454

24-hour emergency medical assist
and light rescue services

VILLAGE BOARD MEETINGS

Board of Trustees: 3rd Monday of the month at 7 p.m. in Marcham Hall.

Planning Board: 4th Monday of the month at 7 p.m. in Marcham Hall.

Zoning Board of Appeals: 1st Monday of the month as needed at 7 p.m. in Marcham Hall

The annual organizational meeting is held on the first Monday in April.

•All meeting dates and times are posted on our website. If a meeting falls on a federal holiday, it will be held on the following day. The public is always invited to attend.

PERTINENT VILLAGE DATES

•**Village Property Taxes:** issued on June 1st and **due by June 30th** (or by the first business day in July if June 30th falls on a weekend).

•**Sewer and Water: due the 20th of February, May, August and November.**

•Bills are sent by Bolton Point on the first business day of each of those months but are payable to the Village of Cayuga Heights.

•**Village Property Taxes and Water/Sewer bills may be paid online.** All major credit/debit cards and e-checks are accepted and can be processed reliably and securely. There is a service fee which will be displayed before you accept payment. **Payments may also be made by check** (please include your payment stub and write your water account number or tax bill number on the memo line) and sent to the Village of Cayuga Heights at 836 Hanshaw Road, placed in the drop box located next to the front door, or brought to the Clerk's office during office hours.

BUILDING PERMITS

•Necessary for construction, signs, fences, sewer, etc. Applications are available at the Marcham Hall offices and on our website under "Code Enforcement."

•Applications must be filed with and issued by appointment with Brent Cross, Building Commissioner and Superintendent of Public Works (257-5536). *Office hours are Monday Wednesday and Friday 9-11 a.m.*

•Plumbing permits must be obtained through the Southern Cayuga Lake Intermunicipal Water Commission (607-277-0660).

CODE ENFORCEMENT

•Local zoning laws (fences and plantings in the Village right of way, short term rental regulations, e.g. Airbnb, VRBO, etc.) regulations and permits, and fire inspection details are all accessible on our website.

PARKING ON VILLAGE STREETS

•Prohibited between 2am and 6am.

PEDDLERS AND SOLICITORS

•Must register with the Village police department and a card will be issued to them.

•A list of approved solicitors may be found on our website.

A DOG CONTROL LAW

•Obtain license at the Town of Ithaca office (217 Tioga Street).

•Village law requires owners to clean up after their dogs.

•Dogs must be leashed at all times when not on their owner's property.

HOUSEHOLD REFUSE -Tuesday or Thursday based on location

•Garbage is collected once per week on the assigned day (see map on our website).

•When a collection day falls on a holiday, the collection is delayed by one day.

•Garbage cans should be placed at the roadside by 7:30 a.m. the morning of your assigned collection day.

•Household trash **MUST** be in a plastic bag and placed inside a securely covered garbage container, no larger than 33-35 gallons to allow handling by one person due to OSHA regulations.

•Plastic bags outside containers will not be picked up.

•Each container must have affixed a TRASH TAG each time it is put out. Trash tags may be purchased at the Village Office, Wegmans, or Tops on Triphammer Road. Please be aware that each garbage tag is for a **limit of 15 lbs** of garbage.

•Construction debris is the responsibility of the builder or individual resident and will not be picked up by the Village.

FOOD SCRAPS DROP OFF- Sundays 11:00-3:00 836 Hanshaw Road

•Visit recycletopkins.org/recycling-and-composting/food-scraps-recycling for info.

BRUSH PICKUP – First Friday of the month

•**Should be placed out no earlier than the Saturday preceding pickup.**

•Small brush placed in containers (no plastic bags) curbside and branches up to three inches in diameter. No tag is required. Bundle branch piles neatly and make them less than four feet in height and length. Grass clippings, stones and soil will not be picked up.

BULKY TRASH- Third Friday of the month

•**Should be placed out no earlier than the Saturday preceding pickup.**

•Household objects too large for the garbage can, such as appliances, furniture, mattresses etc.

•Place objects on the curbside.

•Appliances containing refrigerants (e.g. refrigerators, air conditioners) must have a tag indicating that the refrigerant was removed by a certified recycler.

•Metal and non-metal bulky trash is collected separately and must be out by 7:30 a.m.

•Construction debris and tires will **NOT** be picked up.

RECYCLING-Every other week on Friday by Tompkins County

•Contact Tompkins County Solid Waste at 607-273-6632 www.recycletopkins.org.

BRUSH PRUNING

•Property owners must keep brush pruned along streets and sidewalks.

•When overhanging brush has not been pruned before June 1 in the spring and before October 15 in the fall, DPW crews will do the job. Orange boards will be placed a week in advance along areas that will be pruned.

•Brush needs to be pruned to no less than 12½ feet overhanging streets and no less than 8 feet clearance overhanging sidewalks.

FALL LEAF PICKUP

•Mid-October to mid-December leaf piles placed curbside are removed and composted.

•**Do not place leaves in the street.**