

VILLAGE OF CAYUGA HEIGHTS



IMPORTANT INFORMATION PLEASE KEEP

BULKY TRASH – household objects too large for the garbage can, such as appliances, furniture, mattresses etc., will be collected the third Friday of each month. Place objects on the curbside, no tags are required. *Appliances containing refrigerants (e.g. refrigerators, air conditioners) must have a tag indicating that the refrigerant was removed by a certified recycler.* Metal and non-metal bulky trash is collected separately and must be out by 7:30 a.m. The DPW staff makes one pick-up on each Village road. Construction debris and tires will **NOT** be picked up.

THE FIRE DEPARTMENT is in the Ronald E. Anderson Fire Station, 194 Pleasant Grove Road. Fire Chief George Tamborelle may be contacted at 607-266-7454 or visit www.chfd.net. The all-volunteer fire department also provides 24-hour emergency medical assistance and light rescue services. Please consider joining to serve your community!

THE POLICE DEPARTMENT is in Marcham Hall, 836 Hanshaw Rd. Cayuga Heights Police Officers are on duty 24 hours a day. Administrative hours are 9:00 am to 4:30 pm Monday – Friday at (607) 257-1011. For Non-Emergency, after hours, police assistance, call Tompkins County Dispatch at (607) 272-2444.

THE VILLAGE COURT is in Marcham Hall, 836 Hanshaw Road. Village Court is in session on Tuesdays at 6:00 p.m. and on the first Thursday of the month at 5:00 p.m., under presiding Judge Glenn Galbreath. To leave a message for the Court Clerk call (607) 257-3944

PARKING ON VILLAGE STREETS is prohibited between the hours of 2:00 a.m. and 6:00 a.m.

PEDDLERS AND SOLICITORS must register with the Village police department and a card will be issued to them. Please contact CHPD if a solicitor does not display a solicitor registration card. (607) 257-1011.

A DOG CONTROL LAW is enforced by the Village Police Department. Dog licenses may be obtained at the Town of Ithaca office (217 Tioga Street). Village law requires owners to clean up after their dogs.

VILLAGE OFFICE

(607) 257-1238

POLICE DEPARTMENT

(607) 257-1011

Marcham Hall

836 Hanshaw Road

Ithaca, New York 14850

PUBLIC WORKS DEPARTMENT

123 Sheldon Road

Ithaca, New York 14850

(607) 257-6166

Monday - Friday

Hours 7:30 a.m. – 4 p.m.

The Village Office is located upstairs in Marcham Hall, 836 Hanshaw Rd. Office hours are 9 AM to 4:30 PM Monday through Friday. The Mayor’s office hours are by appointment.

Police/Fire/Rescue Squad/Ambulance Emergency - 911

For non-emergency calls between the hours of 9a.m. and 4:30 p.m. in the Village of Cayuga Heights (607) 257-1011
24-hour non-emergency calls (607) 272-2444

Email: info@cayuga-heights.ny.us

Visit our web page at www.cayuga-heights.ny.us for up to date Village information including meeting announcements and agenda items, budget and annual financial reports, Village policies and more. Join our alert system by signing up for our E-News Blast at the bottom right side of the home page.

BRUSH – BULKY TRASH – RECYCLING SCHEDULE

Date	Brush 1 st Fri	Bulky 3 rd Fri	TC Recycling Every other Fri
Jan 2019	4	18	5*, 18
Feb 2019	1	15	1, 15
Mar 2019	1	15	1, 15, 29
Apr 2019	5	19	12, 26
May 2019	3	17	10, 24
Jun 2019	7	21	7, 21
Jul 2019	5	19	6*, 19
Aug 2019	2	16	2, 16, 30

*Late due to holiday

VILLAGE OFFICERS:

MAYOR

Linda Woodard lwoodard@cayuga-heights.ny.us

TRUSTEES

Jennifer Biloski; Deputy Treasurer jbiloski@cayuga-heights.ny.us
Maryann Friend mfriend@cayuga-heights.ny.us
James Marshall jmarshall@cayuga-heights.ny.us
Meloney McMurry; Deputy Mayor mmcmurry@cayuga-heights.ny.us
Richard Robinson rrobinson@cayuga-heights.ny.us
Peter Salton psalton@cayuga-heights.ny.us

CLERK'S OFFICE 607-257-1238

Joan Mangione; Treasurer jmangione@cayuga-heights.ny.us
Jeff Walker; Clerk jwalker@cayuga-heights.ny.us

SUPERINTENDENT OF PUBLIC WORKS, ENGINEER, BUILDING COMMISSIONER, ZONING OFFICER 607-257-5536

Brent Cross bcross@cayuga-heights.ny.us

ASSISTANT SUPERINTENDENT OF PUBLIC WORKS 607-257-6166

Michael Weiss mwiese@cayuga-heights.ny.us

POLICE DEPARTMENT 607-257-1011

Jerry L. Wright; Police Chief jwright@cayuga-heights.ny.us

FIRE DEPARTMENT 607-266-7454

George Tamborelle; Fire Chief gtamborelle@cayuga-heights.ny.us

VILLAGE BOARD MEETINGS- The Board of Trustees holds monthly meetings on the 3rd Monday of each month at 7 p.m. in Marcham Hall. The annual organizational meeting is held on the first Monday in April. If a meeting falls on a federal holiday, it will be held on the following day. The public is always invited to attend. The Village Planning Board meets at 7 p.m. on the fourth Monday of the month. The Zoning Board of Appeals meets as needed on the first Monday. All meeting dates and times are posted on our website.

PERTINENT VILLAGE DATES- Taxes for the Village are issued each year on June 1st and are due by June 30th; they are payable online (service fee included) or by check. Please make checks out to the Village of Cayuga Heights with your tax number on the memo line and mail or drop off payments at 836 Hanshaw Road. To view, print, or pay your taxes online, please visit <http://www.cayuga-heights.ny.us/taxes.html>. **Sewer and Water** bills are sent quarterly and are due the 20th of February, May, August and November. Bills are sent by Bolton Point on the first business day of each of those months but are payable to the Village of Cayuga Heights. Sewer and Water bills may be paid online by visiting <https://water.nyquickpay.com/index.php?req=lookup&try=start>. All major credit/debit cards and e-checks are accepted and can be processed reliably and securely. There is a service fee which will be displayed before you accept payment. Payments may also be made by check (please include your payment stub and write your account number on the memo line) and sent to the Village of Cayuga Heights at 836 Hanshaw Road, placed in the drop box located next to the front door, or brought to the Clerk's office during office hours.

BUILDING PERMITS- including all construction, signs, fences, sewer, etc. are issued by Brent Cross, Building Commissioner and Zoning Officer (257-5536). Applications are available at Marcham Hall and on our website under "Code Enforcement". They must be filed with Supt. Cross at his office in Marcham Hall where he holds office hours Monday and Friday 9-11a.m., and Wednesday 11a.m. – 1p.m. If your project involves plumbing, a plumbing permit must be obtained through Southern Cayuga Lake Intermunicipal Water Commission (607-277-0660).

STREET REPAIRS, SNOW REMOVAL, REFUSE COLLECTION AND WATER AND SEWER SYSTEMS- services are provided by the Department of Public Works. The Department of Public Works crew can be reached at 607-257-6166 from 7:30 a.m. to 4:30 p.m. For after hour emergencies, call the Police Department at 607-257-1011.

HOUSEHOLD REFUSE- (Garbage) is collected once a week on the assigned day for each neighborhood. When a collection day falls on a holiday, the collection day is delayed by one day. Garbage cans should be placed at the roadside by 7:30 a.m. the morning of your assigned collection day. Household trash **MUST** be in a plastic bag and placed inside a securely covered garbage container, no larger than 33-35 gallons to allow handling by one person due to OSHA regulations. Plastic bags outside containers will not be picked up. Each container must have affixed a TRASH TAG each time it is put out. Trash tags may be purchased at the Village Office, Wegman's, or Tops on Triphammer Road. Construction debris is the responsibility of the builder or individual resident and will not be picked up by Village services. Please be aware that each garbage tag is for a limit of 15 LBS of garbage.

FALL LEAF PICKUP – Leaf piles placed curbside are removed during the fall between October 15 and December 15. Village leaves are composted.

BRUSH PICKUP – Small brush placed in containers (no plastic bags) curbside and branches up to three inches in diameter will be collected the first Friday of the month (see schedule on back). No tag is required. Please bundle branch piles neatly and make them less than four feet in height and length. Grass clippings, stones and soil will not be picked up.

BRUSH PRUNING – For public safety, property owners must keep brush pruned along streets and sidewalks. When overhanging brush has not been pruned before June 1 in the spring and before October 15 in the fall, DPW crews will do the job. Orange boards will be placed a week in advance along areas that will be pruned. Brush needs to be pruned no less than 12 ½ feet overhanging streets and no less than 8 feet overhanging sidewalks.

RECYCLING- Under contract with Tompkins County, Casella Waste collects recyclable items every other week on Friday. For more information, call Tompkins County Solid Waste at 607-273-6632 www.recycletompkins.org.