



NEW YORK STATE COURTS

UCS-517
rev. 12/23/19

_____, County of _____

Court Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____ e-mail: _____

The People of the State of New York

Court Date Reminder Information

vs.

_____ Docket/Case No. _____

By law, the court is required to offer you the opportunity to provide contact information and to receive reminders for your court date. Please provide your contact information as follows:

Mobile Phone:		Home Phone:		Email Address:		
Mailing Address	Street Address:		City:	State:	Zip:	

Please indicate how you prefer to be reminded of your court dates (*check one*):

<input type="checkbox"/> Text Message	<input type="checkbox"/> Email Message	<input type="checkbox"/> Voice Call/Phone Message	<input type="checkbox"/> Letter/U.S. Mail
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The court or a pretrial services agency will send you reminders for your court dates using the contact information you provided. By signing this form, you are acknowledging that the contact information above is currently correct. If your contact information changes, or if you want to change your reminder preference, you must notify the court as soon as possible.

You must appear for every scheduled court date as instructed by the judge even if you do not get a reminder. If you do not appear for any court date, the judge can issue a warrant for your arrest, and you could be subject to additional charges or penalties under the law without further notice.

Dated: _____

Defendant's Signature

Defendant declines to complete form. _____
Defendant's Initials