

Zoom ID # 4118425407

VILLAGE OF CAYUGA HEIGHT
BOARD OF TRUSTEES
MONTHLY MEETING

February 21, 2024
7:00 p.m.

Present: Mayor Woodard; Trustees: Hubbell, Marshall, Rennekamp, Robinson, and Salton; Police Sergeant Manning; Treasurer Dolch; Attorney Marcus; Clerk Walker.

Absent: Trustee Biloski; Police Chief Wright; Superintendent of Public Works B. Cross; Director of Public Works M. Wiese

1. Call to Order: Mayor Woodard calls the meeting to order at 7:01 p.m.

2. Approval of the January 17, 2024 Meeting Minutes (Exhibit 2024-133)

Resolution: 9540

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the January 17, 2024, Board Meeting Minutes as presented.

Motion: Trustee Hubbell

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, and Salton

Nays: none

Abstentions: Rennekamp

Motion Carried

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2024-134)

- Fire Superintendent Tamborelle was absent from tonight's meeting.
- The Village Board of Trustees accepts Fire Superintendent Tamborelle's submitted report.

4. Privilege of the Floor: No members of the public wished to speak

5. Report of Treasurer Dolch: Submitted Report (Exhibit 2024-135)

- Treasurer Dolch states that the January 2024 month-end bank-to-book reconciliation is complete and has been signed off by Deputy Treasurer Rennekamp.
- Treasurer Dolch states that The budget workshop will be on Saturday, March 16th at 9:00 a.m. at Marcham Hall.
- Treasurer Dolch states that the only thing remaining on her report is the approval of the Abstract.

Approval of Abstract 9:

Resolution: 9541

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #9 for FYE2024 consisting of TA vouchers #62-69 in the amount of \$15,041.03 and Consolidated Fund vouchers #607-690 in the amount of \$425,007.61 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Rennekamp

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, Rennekamp, and Salton

Nays: none

Abstentions: none

Motion Carried

•Treasurer Dolch states that the second to last Ban payment was paid on Tuesday and we will only have \$100,000 left on the CHFD fire truck.

6. Report of Mayor Woodard

a.VCH Annual Court Report By Justice Galbreath:

•Justice Galbreath states that the 2023 year was unremarkable year except the number of cases seems to have gone up towards the level traditionally we have seen in the past. In the 33 years he has been doing these cases averaged to be around 1100-1200.

•Sergeant Mannings states that caseloads might be down due to the pandemic as well as an increase in Uber and rideshare methods for those individuals who might be driving with their ability is impaired.

•Sergeant Mannings states that the calls for service in our department have seen a dramatic increase if not doubled over the last few years.

•Mayor Woodard asks what is a call for service.

•Sergeant Mannings states that calls for service represent any call or complaints outside of the Motor Vehicle and Traffic Laws.

•Mayor Woodard states that this will be the last time Justice Galbreath will be presenting to the Board of Trustees since he is retiring at the end of March.

•Sergeant Mannings states that for him personally it has been an absolute honor working with Justice Galbreath and he has definitely made me a better police officer and a better person overall. Justice Galbreath will be sorely missed.

•Seargent Manning thanked Justice Galbreath for all he had done for the Village and his department.

•Justice Galbreath states that he feels the same way towards the Village of Cayuga Heights Police Department, The Village Board of Trustees, and Village Staff including the Fire Department, and Village Department of Public Works. It has been an honor and absolute pleasure to work for the Village and it is something he is going to miss.

b. Property Maintenance Taskforce Update:

- Mayor Woodard states that the group is hoping to have a final draft of the changes available to the Board at the February meeting and then schedule the Public Hearing for March 20th, 2024.
- Mayor Woodard states that as a reminder this new local law will be extracted from the Village Zoning law and will become a standalone local law.
- Mayor Woodard states that the task force has been concentrating on areas of this proposed local law like; no mow law, meadows, pollinator gardens, and water gardens.
- Mayor Woodard states that the next concerns the task force addressed have to do with allowable uses of front yards, side yards, and back yards.
- Trustee Salton states that we are a few months away from finalizing this proposed local law.
- Mayor Woodard states that the task force has been utilizing definitions from the National Wildlife Federation Guide to Passing Wildlife-Friendly Property Maintenance Ordinances.
- Mayor Woodard states that the group is now looking into developing a list of allowable and not allowable items to be in the front yard.
- Trustee Salton would like to see boats and campers removed from the not-allowed list of items in the front yard.
- Trustee Hubbell states that there are so many opinions about what is appropriate for a front yard or side yard that hopefully we do not need B. Cross to drive around the Village spot checking resident's property all the time.
- Trustee Salton agrees.
- Trustee Rennekamp states that she hopes the task force will look at other municipalities that have enacted similar laws.
- Clerk Walker states that he believes that public outreach needs to happen. We might want to consider several Public Hearings to make sure we can include all those interested.

7. Report of the Trustees: No reports at this time.

8. Report of Superintendent of Public Works Cross:

a. Walking Safe Cayuga Heights Update:

- B. Cross states that the VCH Public Works Committee has discussed contract alternatives with the General Contractor Bothar to get the sidewalk project down to Cayuga Heights Road.

- B. Cross states that Bothar has been able to produce cost savings in the amount of \$49,000.00 plus a contingency fund of \$21,230.00 if we modify the scope of work a bit and shed some of the smaller tasks onto the Village DPW.
- B. Cross states that this also results in a reduction of the scope of services that Fisher & Associates would have provided and thus another cost savings of \$20,000. All totaling up as presented in Exhibit 2027-137 a shortfall of \$238,420.00. This will be added to the original contracted amount of \$489,130.00.
- Mayor Woodard states that this is the amount of money the Village would have to produce in addition to what we have spent already if we want to complete the entire project.
- Trustee Salton states that the figures in the exhibit get us to Cayuga Heights Rd.
- B. Cross states that is correct and he will need a resolution for the Bothar Contract Change order and a resolution to accept the Fisher & Associates proposal for the construction administration and inspection services.

Resolution: 9542

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the Bothar Change order for the Walking Safe Cayuga Heights Sidewalk Project to reflect the new total cost of \$727,550.00.

Motion: Trustee Marshall

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, Rennekamp, and Salton

Nays: none

Abstentions: none

- Trustee Marshall states that it is fair to state that the increased cost for this project could be attributed to five years of inflation.
- The Village Board of Trustees agreed.
- B. Cross states that this project should only take about eight weeks to complete.

Motion Carried

Resolution: 9543

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the Fisher & Associates proposal for the Walking Safe Cayuga Heights Sidewalk Project construction administration and inspection service in the amount of \$96,000.00.

Motion: Trustee Rennekamp

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, Rennekamp, and Salton

Nays: none

Abstentions: none

Motion Carrie.

9. Report of Police Chief Wright: Submitted Report (Exhibit 2024-139)

- Chief Wright was absent for tonight's meeting
- Sergeant Manning states he is able to speak to anything on Chief Wright's Report.
- Trustee Salton inquiries about a car fire on Rt. 13 from last week.
- Sergeant Manning states that Officer Manheim and Miller were on the scene for that call. No one was hurt but the vehicle was a total loss.
- Trustee Marshall asks where the traffic was diverted during this emergency.
- Sergeant Manning states that this car fire was actually outside the Village, so our department was only there to assist. In general, we would route traffic up East Shore Drive.
- Clerk Walker states that Sergeant Manning has produced a slide show of the police department's office and floor remodeling.
- Sergeant Manning states that he and the department are very excited about modernizing the officers and giving the whole department a new sense of pride that represents their views and professionalism.

10. Report of Director of Public Works Wiese: Submitted Report (Exhibit 2024-140)

- Director of Public Works M. Wiese was absent from tonight's meeting.
- Mayor Woodard states that the DPW has found some significant I & I issues off-road. The crew was able to rebuild 500ft of that sewer line and have it sleeved.
- The Village Board of Trustees accepts the Director of Public Works Wiese's submitted report.

11. Report of Clerk Walker: Submitted Report (Exhibit 2024-141)

- Clerk Walker states that the residency waiver for the Elected Village Justice position was signed by Governor Hochul.
- Clerk Walker states that we are participating in the National Nutrition Month (March) where we will have a food drive and collect donations here at Marcham Hall. This is in conjunction with the Greater Tompkins County Municipal Health Insurance Consortium.
- Clerk Walker states that the only action item on his report tonight is a resolution supporting the request from the owners of

509 Wyckoff Rd. for an address designation of all the apartments.

Resolution: 9544

WHEREAS the Tompkins County Department of Emergency Response (DoER) oversees emergency dispatch and communications systems that allow residents to dial 911, and;

WHEREAS, 911 is the number to report a police, fire, or medical emergency that requires the immediate presence of police officers, firefighters, or emergency medical personnel, and;

WHEREAS, new address designations are approved by a municipality's governing body.

NOW, THEREFORE, BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves 509 Wyckoff Road apartment numbers 1-14 as the new designated address in the Village of Cayuga Heights.

Motion: Trustee Hubbell

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, Rennekamp and Salton

Nays: none

Abstentions: none

Motion Carried

12. Report of Attorney R. Marcus: No report at this time.

13. Adjournment: Mayor Woodard adjourns the meeting at 8:10 p.m.