



[Zoom Link 4118425407](https://www.zoom.us/j/4118425407)
Village of Cayuga Heights
Board of Trustees Monthly Meeting
March 20th, 2024 7:00 p.m.

	EXHIBIT/PAGE
1. Call To Order	
Approval of February 21, 2024 Meeting Minutes	2024-142 pgs. 2-7
3. Report of the Fire Superintendent Tamborelle: Submitted Report	2024-143 pgs. 8-9
4. Privilege of the Floor:	
5. Report of Treasurer Dolch: Submitted Report	2024-144 pgs. 10-11
6. Report of Mayor Woodard:	
a. Schedule a Public Hearing for P.L.L B of 2024- Property Maintenance	2024-145 pgs. 12-19
b. Schedule the Annual Village Organizational Meeting	
c. Schedule a Public Hearing on the Proposed FYE 2024-2025 Budget	2024-146 pg. 20
d. Schedule a Public Hearing for P.L.L. C of 2024-Tax Cap	2024-147 pg. 21
e. Tompkins County Parks and Trails Grant Support	2024-148 pg. 22
f. Village Annual Historians Report	2024-149 pgs. 23-24
g. Glenn Galbreath and Pat Kannus Resolution	2024-150 pg. 25
h. Tim Eighmey and Pete Potter Resolution	2024-151 pg. 26
i. Jim Marshall Resolution	2024-152 pg. 27
7. Report of The Trustees:	
8. Report of Superintendent of Public Works Cross: Submitted Report	
a. GHD- Blue Heron Change Order	2024-153 pg. 28
9. Report of Police Chief Wright: Submitted Report	2024-154 pgs. 29-30
10. Report of Director of Public Works Wiese: Submitted Report	2024-155 pg. 31
11. Report of Clerk Walker: Submitted Report	2024-156 pg. 32
12. Report of Attorney Marcus:	
13. Adjournment	

EXHIBIT 2024-142
VILLAGE OF CAYUGA HEIGHT
BOARD OF TRUSTEES
MONTHLY MEETING

February 21, 2024
7:00 p.m.

Zoom ID # 4118425407

Present: Mayor Woodard; Trustees: Hubbell, Marshall, Rennekamp, Robinson, and Salton; Police Sergeant Manning; Treasurer Dolch; Attorney Marcus; Clerk Walker.

Absent: Trustee Biloski; Police Chief Wright; Superintendent of Public Works B. Cross; Director of Public Works M. Wiese

1. Call to Order: Mayor Woodard calls the meeting to order at 7:01 p.m.

2. Approval of the January 17, 2024 Meeting Minutes (Exhibit 2024-133)

Resolution: 9540

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the January 17, 2024, Board Meeting Minutes as presented.

Motion: Trustee Hubbell

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, and Salton

Nays: none

Abstentions: Rennekamp

Motion Carried

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2024-134)

- Fire Superintendent Tamborelle was absent from tonight's meeting.
- The Village Board of Trustees accepts Fire Superintendent Tamborelle's submitted report.

4. Privilege of the Floor: No members of the public wished to speak

5. Report of Treasurer Dolch: Submitted Report (Exhibit 2024-135)

- Treasurer Dolch states that the January 2024 month-end bank-to-book reconciliation is complete and has been signed off by Deputy Treasurer Rennekamp.
- Treasurer Dolch states that The budget workshop will be on Saturday, March 16th at 9:00 a.m. at Marcham Hall.

- Treasurer Dolch states that the only thing remaining on her report is the approval of the Abstract.

Approval of Abstract 9:

Resolution: 9541

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #9 for FYE2024 consisting of TA vouchers #62-69 in the amount of \$15,041.03 and Consolidated Fund vouchers #607-690 in the amount of \$425,007.61 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Rennekamp

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, Rennekamp, and Salton

Nays: none

Abstentions: none

Motion Carried

- Treasurer Dolch states that the second to last Ban payment was paid on Tuesday and we will only have \$100,000 left on the CHFD fire truck.

6. Report of Mayor Woodard

a.VCH Annual Court Report By Justice Galbreath:

•Justice Galbreath states that the 2023 year was unremarkable year except the number of cases seems to have gone up towards the level traditionally we have seen in the past. In the 33 years he has been doing these cases averaged to be around 1100-1200.

•Sergeant Mannings states that caseloads might be down due to the pandemic as well as an increase in Uber and rideshare methods for those individuals who might be driving with their ability is impaired.

•Sergeant Mannings states that the calls for service in our department have seen a dramatic increase if not doubled over the last few years.

•Mayor Woodard asks what is a call for service.

•Sergeant Mannings states that calls for service represent any call or complaints outside of the Motor Vehicle and Traffic Laws.

•Mayor Woodard states that this will be the last time Justice Galbreath will be presenting to the Board of Trustees since he is retiring at the end of March.

- Sergeant Mannings states that for him personally it has been an absolute honor working with Justice Galbreath and he has definitely made me a better police officer and a better person overall. Justice Galbreath will be sorely missed.
- Seargent Manning thanked Justice Galbreath for all he had done for the Village and his department.
- Justice Galbreath states that he feels the same way towards the Village of Cayuga Heights Police Department, The Village Board of Trustees, and Village Staff including the Fire Department, and Village Department of Public Works. It has been an honor and absolute pleasure to work for the Village and it is something he is going to miss.

b. Property Maintenance Taskforce Update:

- Mayor Woodard states that the group is hoping to have a final draft of the changes available to the Board at the February meeting and then schedule the Public Hearing for March 20th, 2024.
- Mayor Woodard states that as a reminder this new local law will be extracted from the Village Zoning law and will become a standalone local law.
- Mayor Woodard states that the task force has been concentrating on areas of this proposed local law like; no mow May, meadows, pollinator gardens, and water gardens.
- Mayor Woodard states that the next concerns the task force addressed have to do with allowable uses of front yards, side yards, and back yards.
- Trustee Salton states that we are a few months away from finalizing this proposed local law.
- Mayor Woodard states that the task force has been utilizing definitions from the National Wildlife Federation Guide to Passing Wildlife-Friendly Property Maintenance Ordinances.
- Mayor Woodard states that the group is now looking into developing a list of allowable and not allowable items to be in the front yard.
- Trustee Salton would like to see boats and campers removed from the not-allowed list of items in the front yard.
- Trustee Hubbell states that there are so many opinions about what is appropriate for a front yard or side yard that hopefully we do not need B. Cross to drive around the Village spot checking resident’s property all the time.
- Trustee Salton agrees.
- Trustee Rennekamp states that she hopes the task force will look at other municipalities that have enacted similar laws.

•Clerk Walker states that he believes that public outreach needs to happen. We might want to consider several Public Hearings to make sure we can include all those interested.

7. Report of the Trustees: No reports at this time.

8. Report of Superintendent of Public Works Cross:

a. Walking Safe Cayuga Heights Update:

•B. Cross states that the VCH Public Works Committee has discussed contract alternatives with the General Contractor Bothar to get the sidewalk project down to Cayuga Heights Road.

•B. Cross states that Bothar has been able to produce cost savings in the amount of \$49,000.00 plus a contingency fund of \$21,230.00 if we modify the scope of work a bit and shed some of the smaller tasks onto the Village DPW.

•B. Cross states that this also results in a reduction of the scope of services that Fisher & Associates would have provided and thus another cost savings of \$20,000. All totaling up as presented in Exhibit 2027-137 a shortfall of \$238,420.00. This will be added to the original contracted amount of \$489,130.00.

•Mayor Woodard states that this is the amount of money the Village would have to produce in addition to what we have spent already if we want to complete the entire project.

•Trustee Salton states that the figures in the exhibit get us to Cayuga Heights Rd.

•B. Cross states that is correct and he will need a resolution for the Bothar Contract Change order and a resolution to accept the Fisher & Associates proposal for the construction administration and inspection services.

Resolution: 9542

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the Bothar Change order for the Walking Safe Cayuga Heights Sidewalk Project to reflect the new total cost of \$727,550.00.

Motion: Trustee Marshall

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, Rennekamp, and Salton

Nays: none

Abstentions: none

•Trustee Marshall states that it is fair to state that the increased cost for this project could be attributed to five years of inflation.

•The Village Board of Trustees agreed.

- B. Cross states that this project should only take about eight weeks to complete.

Motion Carried

Resolution: 9543

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the Fisher & Associates proposal for the Walking Safe Cayuga Heights Sidewalk Project construction administration and inspection service in the amount of \$96,000.00.

Motion: Trustee Rennekamp

Second: Trustee Marshall

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, Rennekamp, and Salton

Nays: none

Abstentions: none

Motion Carried.

9. Report of Police Chief Wright: Submitted Report (Exhibit 2024-139)

- Chief Wright was absent for tonight's meeting
- Sergeant Manning states he is able to speak to anything on Chief Wright's Report.
- Trustee Salton inquiries about a car fire on Rt. 13 from last week.
- Sergeant Manning states that Officer Manheim and Miller were on the scene for that call. No one was hurt but the vehicle was a total loss.
- Trustee Marshall asks where the traffic was diverted during this emergency.
- Sergeant Manning states that this car fire was actually outside the Village, so our department was only there to assist. In general, we would route traffic up East Shore Drive.
- Clerk Walker states that Sergeant Manning has produced a slide show of the police department's office and floor remodeling.
- Sergeant Manning states that he and the department are very excited about modernizing the officers and giving the whole department a new sense of pride that represents their views and professionalism.

10. Report of Director of Public Works Wiese: Submitted Report (Exhibit 2024-140)

- Director of Public Works M. Wiese was absent from tonight’s meeting.
- Mayor Woodard states that the DPW has found some significant I & I issues off-road. The crew was able to rebuild 500ft of that sewer line and have it sleeved.
- The Village Board of Trustees accepts the Director of Public Works Wiese's submitted report.

11. Report of Clerk Walker: Submitted Report (Exhibit 2024-141)

- Clerk Walker states that the residency waiver for the Elected Village Justice position was signed by Governor Hochul.
- Clerk Walker states that we are participating in the National Nutrition Month (March) where we will have a food drive and collect donations here at Marcham Hall. This is in conjunction with the Greater Tompkins County Municipal Health Insurance Consortium.
- Clerk Walker states that the only action item on his report tonight is a resolution supporting the request from the owners of 509 Wyckoff Rd. for an address designation of all the apartments.

Resolution: 9544

WHEREAS the Tompkins County Department of Emergency Response (DoER) oversees emergency dispatch and communications systems that allow residents to dial 911, and.

WHEREAS, 911 is the number to report a police, fire, or medical emergency that requires the immediate presence of police officers, firefighters, or emergency medical personnel, and;

WHEREAS, new address designations are approved by a municipality’s governing body.

NOW, THEREFORE, BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves 509 Wyckoff Road apartment numbers 1-14 as the new designated address in the Village of Cayuga Heights.

Motion: Trustee Hubbell

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Hubbell, Marshall, Rennekamp and Salton

Nays: none

Abstentions: none

Motion Carried

12. Report of Attorney R. Marcus: No report at this time.

13. Adjournment: Mayor Woodard adjourns the meeting at 8:10 p.m.

EXHIBIT 2024-143

March 20, 2024

Honorable Linda Woodard
Board of Trustees
Village of Cayuga Heights

Monthly Report February 2024

Our pace has not slowed down yet this year with 60 calls in February. At the end of February 2023 we were at 89 calls, for the same period in 2024 we are at 123. We had 35 calls in the Village of Cayuga Heights, 23 calls in the Town of Ithaca and 2 mutual aid requests. There were 36 EMS calls and 24 fire responses. As with many busy months, most of our calls were routine. We were requested to assist the Dryden Fire Department in late February on a structure fire. We responded to E203 and 8 firefighters to the scene. We were initially asked to fill the role of FAST (Firefighter Assist and Search Team) while an interior attack was attempted. This fire was outside of Dryden's hydrant district, so the water supply took a little while to set up. Command on the scene made the wise decision to make this a defensive attack which pulled all firefighters out of the structure until the water supply was adequate. When the fire went defensive CHFD crews were tasked with assisting with exterior suppression. One crew was sent up in the Dryden ladder truck to perform ventilation.

February is always a busy month for training. All members are back from break and are ready to jump back into training evolutions. Our fall recruits needed to complete their probationary checklists before the first weekend in March, so it was all hands-on deck to help them through the process. We started the fall class with 20 recruits and when the process was completed, we had 17 finished and moved to exterior status. Most of the class has taken BEFO and those that did not get the blended learning BEFO over break have enrolled in the spring in person BEFO class. Many of those who completed BEFO are already moving on to IFO. It was a good class. Because our retention was so amazing from the fall class, we are not hosting a spring class. We did several in-house training courses throughout the month. We did two EMS training courses in February. The first was how to manage a person in cardiac arrest and the second was focused on packaging and moving patients from the scene to the ambulance. There was a two-part search training this month. Part one was focused on search techniques and packaging the victim for movement and the second was at the training center and focused on using the skills to move victims from the building. In February the governor signed a bill that gives volunteer firefighters a stipend from the state for taking certain classes. We do not seem to have any problem with our members taking classes, but this should help other departments immensely.

We received word from E-One that our engine is moving forward in production. We had a meeting with the dealer and ironed out all the small details with the truck. We deleted some items that we felt we did not need and added others that we wanted. In the end it was cost neutral for the deletes and adds. In going over the finished specification for the truck it was reported by the dealer that we have already been pushed back from a June/July 2025 delivery to an April 2026 delivery. We informed them that we found this to be an unacceptable delay and encouraged them to find a way to ensure that we take delivery in the summer of 2025. They are saying that the delays are fluid and as supply chain issues are resolved the completion date could be moved up.

We will hold fire department elections at our annual meeting at the end of March. We have a full and uncontested slate of officers this year. There are no changes in the chief officer's positions, but we will have two new lieutenants. I will submit the slate to the Board of Trustees for approval for the April organizational meeting. We will host our Installation Dinner at Lake watch on April 13th.

While it was not an overly harsh winter, we are looking forward to the warm weather that will give us the opportunity to start training with water again. All members of the department are motivated and doing well.

Sincerely,

George Tamborelle
Fire Chief/Fire Superintendent

EXHIBIT 2024-144

**VILLAGE OF CAYUGA HEIGHTS
TREASURER'S REPORT
March 2024**

Revenues and Expenses:

February month end bank-to-book reconciliation is complete and has been signed off by Deputy Treasurer Rennekamp. The treasurers report from Williamson is attached to this report.

Budget Review:

The proposed budgets for the General Fund, the Water Fund, and the Sewar Fund have been updated to reflect the changes made at the Budget Workshop. This will be ready for a final review by the Trustees this week.

Audit:

The finance team has an engagement letter for a FY2023-2024 audit from Inero for both the Justice Court (\$2,000) and the Village (\$13,500). This is a significant savings from the previous audit company. The Board of Trustees needs to approve making this change from our previous auditors.

Budget Modifications:

We have a bill from Precision Trenches for \$53,971.70 for recent sewer lining work. ARPA funds will cover \$19,679.91. The rest will be paid from Sewer Lines – Contractual (G8120.410) which has already nearly hit its budget for this fiscal year. Therefore, I am requesting \$34,291.79 be moved from Sewer Contingency (G19990.400 - which has a balance of 64,034) to Sewer Lines – Contractual (G8120.410).

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves moving \$34,291.79 be moved from Sewer Contingency to Sewer Lines – Contractual.

Approval of Abstract 10:

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #10 for FYE2024 consisting of:

- TA vouchers #70-77 in the amount of \$14,915.77 and
- Consolidated Fund vouchers #690-772 in the amount of \$362,096.63

and the Treasurer is instructed to make payments thereon.

Respectfully Submitted

Laura W. Dolch
Laura W. Dolch
1# Treasurer

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF CAYUGA HEIGHTS:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of February, 2024:

DATED: March 6, 2024

TREASURER

	Balance 01/31/2024	Increases	Decreases	Balance 02/29/2024
A GENERAL FUND - VILLAGE				
CASH - CHECKING	2,912,995.17	507,093.44	496,670.54	2,923,418.07 ✓
CASH - SAVING	101,637.93	4.03	0.00	101,641.96 ✓
CERTIFICATE OF DEPOSIT	422,291.69	1,817.01	0.00	424,108.70 ✓
NYCLASS GENERAL	485,252.06	1,734.85	200,000.00	286,986.91 ✓
PETTY CASH	450.00	0.00	0.00	450.00 ✓
TOTAL	3,922,626.85	510,649.33	696,670.54	3,736,605.64
CD SPECIAL GRANT FUND				
CASH	8,471.69	28,504.17	46,504.17	-9,528.11 ✓
CASH - POLICE COMP TIME RESERV	25,369.10	0.00	0.00	25,369.10 ✓
CASH - ARPA FUNDS 2021	25,930.79	0.00	22,241.74	3,689.05 ✓
CASH - ARPA Funds 2022	81,558.96	0.00	0.00	81,558.96 ✓
CASH - JCAF COURTROOM SEATING	445.17	0.00	0.00	445.17 ✓
CASH - POL TRIAD GRANTS	8,445.68	0.00	5,902.43	2,543.25 ✓
CASH - BEAUTIFICATION SPECIAL	3,459.33	0.00	360.00	3,099.33 ✓
CASH - FIRE DEPT DONATIONS	30,177.14	0.00	0.00	30,177.14 ✓
CASH - DONATIONS FOR BODY CAME	356.82	0.00	0.00	356.82 ✓
RESERVE FOR BANK INTEREST	10,449.73	1,072.52	0.00	11,522.25 ✓
CASH - GENERAL POLICE DONATION	59,572.18	0.00	0.00	59,572.18 ✓
Garbage Truck Reserve	14,000.00	0.00	0.00	14,000.00 ✓
TOTAL	268,236.79	29,576.69	75,008.34	222,805.14
F WATER FUND				
CASH - CHECKING	297,366.04	170,700.59	114,633.50	353,433.13 ✓
NYClass - Water	59,252.93	246.84	0.00	59,499.77 ✓
TOTAL	356,618.97	170,947.43	114,633.50	412,932.90
G SEWER FUND				
CASH - CHECKING	-38,615.59	442,426.66	2,660,631.14	-2,256,820.07 ✓
NYCLASS SEWER	311,974.22	2,590,409.48	150,000.00	2,752,383.70 ✓
TOTAL	273,358.63	3,032,836.14	2,810,631.14	495,563.63
H CAPITAL FUND				
CASH - CHECKING	-3,141,999.87	2,595,836.35	90,527.05	-636,690.57 ✓
TOTAL	-3,141,999.87	2,595,836.35	90,527.05	-636,690.57
TA TRUST & AGENCY				
CASH - CHECKING	12,108.07	173,952.98	170,835.18	15,225.87 ✓
TOTAL	12,108.07	173,952.98	170,835.18	15,225.87
TOTAL ALL FUNDS	1,690,949.44	6,513,798.92	3,958,305.75	4,246,442.61

EXHIBIT 2024-145

DRAFT
VILLAGE OF CAYUGA HEIGHTS
PROPOSED LOCAL LAW B OF THE YEAR 2024

A LOCAL LAW TO AMEND THE VILLAGE OF CAYUGA HEIGHTS CODE TO DELETE ARTICLE XIII, "PROPERTY MAINTENANCE" FROM CHAPTER 305, "ZONING," AND TO CREATE A NEW CHAPTER OF THE VILLAGE OF CAYUGA HEIGHTS CODE TO BE ENTITLED, "PROPERTY MAINTENANCE"

Be it enacted by the Board of Trustees of the Village of Cayuga Heights (the "Village") as follows:

SECTION I **PURPOSE AND INTENT**

The Village's Board of Trustees has found that, in such cases as a property owner has violated the requirements of Article XIII, "Property Maintenance," of Chapter 305, "Zoning" (the "Current Property Maintenance Law"), of the Village Code, such violation threatens the health, safety and welfare of Village residents, may create fire hazards, may endanger the environment and groundwater, may lead to infestation by insects, vermin or rodents, may cause depreciation of property values, and has a deteriorating and blighting effect upon the neighborhood and community. The Village Board has determined that a violation of said Article XIII constitutes a public nuisance. The Village Board has determined further that certain provisions of the Current Property Maintenance Law should be modified (a) to add clarity and specificity to its terms, (b) to provide shorter time frames for property owners to remedy violations and (c) to provide for greater fines for violations. The Village Board also has determined that to best accomplish these goals and to promote property maintenance throughout the Village, the Current Property Maintenance Law should be deleted from Chapter 305, "Zoning" (the "Zoning Law") and that a new chapter of the Village Code be created to include the maintenance requirements of the Current Property Maintenance Law, to add greater detail regarding the requirements for property maintenance, and to do so without all of the procedural requirements imposed by the Zoning Law. The purpose of this Local Law is to modify the Village Code to delete Chapter 305, Article XIII, and to create a new chapter that will set forth in better detail the requirements for property maintenance and that will streamline the enforcement process to achieve compliance with the property maintenance requirements more rapidly.

SECTION II **AUTHORITY**

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law.

SECTION III DELETION FROM THE VILLAGE CODE OF ARTICLE XIII, "PROPERTY MAINTENANCE," OF CHAPTER 305, "ZONING"

Article XIII, "Property Maintenance," of Chapter 305, "Zoning," of the Village Code, is hereby deleted in its entirety.

SECTION IV ESTABLISHMENT OF VILLAGE CODE CHAPTER 209, "PROPERTY MAINTENANCE"

Chapter 209

PROPERTY MAINTENANCE

§ 209-1. Purpose.

The purpose of this chapter is to protect the public health, safety and welfare by establishing minimum standards governing the maintenance, appearance and condition of all property in the Village of Cayuga Heights. The further purpose of this chapter is to ensure compliance with all provisions of this chapter by providing equitable, expeditious and effective administration and enforcement and to provide for penalties for violations of this chapter.

§ 209-2. Definitions.

For the purposes of this chapter, the following terms shall have the following definitions. In the event of a conflict between a definition provided below and a definition of the same term or word elsewhere in the Code of the Village of Cayuga Heights, the definition provided below shall provide the meaning and govern the use of such term or word in this chapter of the Code.

- A. Garden means a cultivated area dedicated to growing vegetables, fruits, annual and/or perennial plants, ornamental grasses and ground cover in a well-defined location.
- B. Meadow means an open habitat or field, 0.1 acre or larger, often moist and low-lying, composed of one or more herbaceous plant communities consisting mainly of grasses and other non-woody plants, with woody vegetation frequently being present but not dominant, native to, or adapted to, the State of New York, not including noxious weeds.
- C. Native plants means those grasses (including prairie grasses), sedges (solid, triangular-stemmed plants resembling grasses) and forbs (flowering broadleaf plants) that are native to or naturalized to Tompkins County, New York. Native plants do not include weeds.
- D. Noxious weeds means any plant listed or otherwise identified, including, but not limited to, on a list of invasive species by New York State or by Tompkins County as being a weed.
- E. Ornamental grasses and groundcovers means grasses and groundcovers not indigenous to Tompkins County, New York. Ornamental grasses do not include turf grasses and weeds.
- F. Planned natural landscaping means a planned, intentional and maintained planting of native plants, ornamental grasses and groundcovers, rain gardens, shrubs and trees. Planned natural landscaping does not include any species of turf grasses and is not intended to allow a property

owner to ignore lawn care, or any other property maintenance requirements. Planned natural landscaping does not include gardens.

- G. Street right-of-way means, as defined in the Village Zoning Law, the lands under and bordering the travelled portion of a public street, road, or highway owned and maintained by the Village, to the width owned by the Village or otherwise as prescribed by applicable law.
- H. Rain garden means a native plant garden that is designed not only to aesthetically improve properties, but also to reduce the amount of storm water and accompanying pollutants from entering streams, rivers and lakes.
- I. Unmanaged plant growth means any grass, hay, weeds, brush or other offensive vegetation which has grown to a height of over ten inches but does not include:
 - (1) Gardens;
 - (2) Plants located on agricultural land;
 - (3) Plants located on shoreland within 35 feet of the ordinary high-water mark;
 - (4) Plants located within environmentally sensitive areas such as steep slopes, drainageways, wetlands, and protective buffer areas; or
 - (5) Planned natural landscaping that is wholly contained within the parcel on which it is planted and maintained.

§ 209-3. Maintenance of exterior of lots.

A. The owner of any lot in the Village shall be responsible for maintaining the exterior of the lot free of litter and all nuisances and hazards to the safety of owners, tenants, occupants, pedestrians and other persons having access to the lot, and free of unsanitary conditions, and the owner shall promptly remove and abate any of the foregoing. Hazards shall include, but not be limited to, the following:

- (1) Refuse consisting of broken glass, stumps, garbage, trash and debris of any description, excepting brush piles so long as they are located in the back yard and are not visible from a public street or sidewalk;
- (2) Natural growth consisting of dead or dying trees or parts thereof and other natural growth which, by reason of age, rotting or deteriorating conditions or storm damage, are dangerous to persons in the vicinity thereof;
- (3) Overhangings consisting of loose, overhanging, and projecting objects and accumulations of ice and snow, which, by reason of location above ground level, constitute dangers to persons in the vicinity thereof;
- (4) Ground surface and unsanitary conditions consisting of holes, excavations, breaks, projections, obstructions and excretion of pets or other animals on paths, sidewalks, walks, driveways, parking lots and parking areas and other parts of the exterior of the premises which are accessible to and used by persons having access to such premises;
- (5) Accumulation of stormwater other than in locations and to the extent designed for same in a stormwater management plan; and
- (6) Sources of infestation of any insects, rodents, or other pests.

B. The owner of any lot in the Village shall store, place or maintain the below specified items, property or materials only in accordance with the terms of this subsection B:

(1) The following items, property or materials are not permitted to be stored, placed or maintained in any location on any lot:

- (a) abandoned appliances; and
- (b) more than one (1) unregistered motor vehicle;

(2) The following items, property, materials or growth are not permitted to be stored, placed or maintained in any front yard (as "Yard, front" is defined in the Village of Cayuga Heights Zoning Law, Section 305-5) of any lot:

- (a) unstacked firewood (for added clarity, *stacked* firewood is permitted to be stored in a front yard);
- (b) compost piles and brush piles;
- (c) furniture that is not lawn furniture;
- (d) motor vehicles on an unimproved surface;
- (e) boats, ships, canoes, kayaks or other vessels on an unimproved surface;
- (f) boat, utility, vehicle or camping trailers on an unimproved surface;
- (g) storage units (including "PODS") and shipping containers; and
- (h) meadows.

C. The owner of any lot in the Village shall be responsible for performing the following maintenance activities on an ongoing basis:

(1) Trees and other natural growth shall be kept pruned or trimmed in order that such trees and natural growth do not constitute a hazard, as described above. Other than such required pruning and trimming, trees and other natural growth are permitted without maintenance, unless otherwise required in accordance with any other provision of this chapter.

(2) All lawn areas shall be kept mowed such that the height of growth in any lawn area does not exceed 10 inches. For the purposes of chapter, the term "lawn area" shall include all areas at ground level of any property that are not occupied by (a) man-made improvements or structures (including driveways and parking areas that are paved or made of concrete, but not including gravel driveways or parking areas), (b) trees or shrubs, (c) ornamental grasses, such as any variation of fountain grass, and groundcovers (d) gardens and rain gardens, (e) native plants, nor (f) planned natural landscaping. The term "lawn area" shall include, but shall not be limited to, (g) any area on which is growing any variation of turf grass, (h) any area on which has been allowed to grow noxious weeds or unmanaged plant growth, (i) any gravel driveway or parking area, and (j) any area occupied by a driveway, parking area, path or patio that is constructed with slabs of rock placed at grade, each of which is aligned with the adjacent rock.

(3) Drainage systems, facilities and features shall be maintained in good operating condition and so as to prevent accumulation of stormwater, except in locations and to the extent designed for same in accordance with a stormwater management plan for the lot.

(4) Chimneys and flue and vent attachments shall be maintained in structurally sound and good operating condition.

(5) Vegetation or lawn areas between the edge of pavement of any public street and the property line of the lot shall be maintained in the same manner and to the same standards as vegetation or lawn area within the

adjacent lot, notwithstanding that this area is within the public street right-of-way; however, the Village shall be responsible for maintenance of any street trees in this area. Notwithstanding the foregoing, if any portion of these areas consist of a steep slope or other configuration that is reasonably likely to cause performance of such maintenance to constitute a hazard or danger, the owner of the lot may request assistance with such maintenance from the Village of Cayuga Heights Department of Public Works. The lot owner shall not install any hard surface in this area other than a connection between the edge of pavement of the adjacent public street and the driveway providing vehicular access to the lot, and then only as authorized in writing by the Code Enforcement Officer.

(6) Vegetation on a lot along a public street right-of-way or public sidewalk, or on areas between the edge of pavement of any public street and the property line of the lot (as described in subsection (5) above), shall be kept from becoming a hazard or nuisance to users of the public street or sidewalk. To the extent that such vegetation exists in areas between the edge of pavement of any public street and the property line of the lot, if any portion of these areas consist of a steep slope or other configuration that is reasonably likely to cause performance of such maintenance to constitute a hazard or danger, the owner of the lot may request assistance with such maintenance from the Village of Cayuga Heights Department of Public Works.

(7) The exterior of all buildings shall be kept in good repair.

(8) Building, commercial and industrial goods, equipment, tools and materials shall not be stored or used at any location exposed to public view, except while construction is occurring on the lot.

§ 209-4. Enforcement.

A. General enforcement provisions. In the event that any owner of property in the Village is found to be in violation of this chapter, the Code Enforcement Officer or the Board of Trustees of the Village, in addition to other remedies, may undertake or institute any appropriate action or proceedings to prevent such violation, to restrain, correct or abate such violation.

B. Code Enforcement Officer.

(1) The Village's Code Enforcement Officer shall have the authority to administer and enforce all provisions of this chapter.

(2) The Board of Trustees may from time to time enact amendments to this chapter, or additional chapters, that govern the Code Enforcement Officer's actions.

(3) In the event the Code Enforcement Officer is unable to serve as such for any reason, the Village's Board of Trustees may appoint an individual to serve as Acting Code Enforcement Officer. The Acting Code Enforcement Officer shall, during the term of his or her appointment, exercise all powers and fulfill all duties conferred upon the Code Enforcement Officer by this chapter.

C. Violations and Complaints. The Code Enforcement Officer shall review and investigate complaints that allege or assert the existence of conditions or activities that fail to comply with this chapter. The Code Enforcement Officer shall respond to a complaint by taking such of the following steps as the Code Enforcement Officer may deem to be appropriate:

(1) Performing an inspection of the conditions and/or activities alleged to be in violation, and documenting the results of such inspection.

(2) If a violation is found to exist, providing the owner of the affected property with notice of the violation and opportunity to remedy, abate, correct, or cure the violation, or otherwise to achieve compliance with the applicable provision of this chapter. The notice shall be either hand-delivered to the owner or mailed to the last known address of the owner, as it appears on the current tax records of the Village. The notice shall state the requirements for remediation set forth in subsection D immediately following this subsection C.

(3) In consultation with the Village's attorney, pursue such legal actions and proceedings as may be necessary to enforce this chapter.

D. Remediation. In any event that the Code Enforcement Officer determines that a violation of this chapter exists, and the Code Enforcement Officer shall so notify the owner in accordance with subsection C above, then:

(1) the owner is required to remedy, abate, correct, or cure the violation, or otherwise to achieve compliance within ten (10) calendar days of the date of the notice.

(2) the owner has the opportunity to have a hearing before the Code Enforcement Officer within such ten (10) calendar day cure period.

(3) if, within the ten (10) calendar day cure period, the owner fails to remedy, abate, correct, or cure the violation, or otherwise to achieve compliance, and the owner fails to obtain, following a hearing before the Code Enforcement Officer, a written extension of the cure period or withdrawal of the notice of violation, the Code Enforcement Officer shall send the owner a second notice in the manner described in subsection C above, which notice shall advise the owner of the consequences and penalties described below.

(4) if the owner fails to remedy, abate, correct, or cure the violation, or otherwise to achieve compliance within ten (10) calendar days of the date of the second notice, (a) the Village shall impose and the owner shall be obligated to pay an initial fine in the amount of one hundred fifty and no/100 (\$150.00) dollars, and additional fines for every subsequent period of ten (10) calendar days during which the owner has failed to achieve compliance, each in the amount of an additional one hundred fifty and no/100 (\$150.00) dollars; and (b) the Village may cure the violation either by utilizing the services of the Village's Department of Public Works (the "DPW") or by engaging the services of another designee, including a private contractor.

(5) if the Village cures the violation, the Village shall invoice the owner for the cost of such work, whether performed by the DPW or by another designee, including a private contractor.

(6) if the owner does not deliver payment to the Village of (a) such fines within thirty (30) days of the date that any such fine has been imposed, or (b) such invoice within thirty (30) days of the date of such invoice, such fines and the charges reflected on such invoice shall be charged and assessed against said property, shall constitute a lien and charge on the real property on which such lien is levied until paid or otherwise satisfied or discharged, and if not paid by such time, shall be collected in the same manner and at the same time as other Village charges against such real property as part of the Village's tax next due and payable. In addition, the Village may commence any other action or proceeding available to collect such fines, costs and expenses.

(7) if the Code Enforcement Officer determines that a violation exists, the Code Enforcement Officer also may determine that the violation is or may become ongoing or recurring, such as the failure to maintain the height of growth in a lawn area, in which event such ongoing or recurring violation shall be subject both to the additional fines described in subsection (3) above, as well as to the Village's performance of remediation in accordance with this subsection D on an ongoing or recurring basis, without further notification to the property owner. The additional fines and the costs of all such ongoing or recurring remediation by the Village shall constitute a lien on the subject property and be collected as provided in this subsection D.

(8) The remediation of any violation of the requirements of this chapter by the Village or its agents shall not operate to excuse the owner from properly maintaining any premises as required by this chapter, and such owner shall, notwithstanding such action, be subject to any other penalties provided for herein.

E. Recordkeeping.

(1) The Code Enforcement Officer shall keep permanent records of all activities undertaken in connection with enforcement of the requirements of this chapter, including records of:

- (a) All inspections performed and investigations conducted;
- (b) All statements and reports issued;
- (c) All complaints received;
- (d) All other activities specified in or contemplated by this chapter; and
- (e) All fees charged and collected.

(2) All such records shall be public records open for public inspection during normal business hours and subject to the terms of the New York State Freedom of Information Law, including the exemptions provided therein.

§ 209-5. Penalties.

A. Any person or legal entity that is the owner of premises on which exists or occurs a violation of any of the provisions of this chapter, or who or which fails to comply with any of the provisions of this chapter or any notice issued hereunder, shall be guilty of a violation as the same is defined in the New York State Penal Law and shall be fined not less than one hundred and no/100 (\$100.00) Dollars for each violation.

B. Each period of ten (10) calendar days during which such violation continues to exist shall constitute a separate violation, and the owner shall be fined not less than an additional one hundred fifty and no/100 (\$150.00) Dollars for each such separate violation.

SECTION V SUPERSEDING EFFECT

All Local Laws, Articles, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect. Without limiting the foregoing, to any extent that the terms of the Zoning Law of the Village of Cayuga Heights are deemed to be in conflict with the requirements of this Local Law, the terms of this Local Law shall govern and control.

SECTION VI PARTIAL INVALIDITY.

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION VII EFFECTIVE DATE.

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

Proposed FYE 2024-2025 Budget Link

- [2024-2025 Proposed General Fund Budget](#)
- [2024-2025 Proposed Sewer Fund Budget](#)
- [2024-2025 Proposed Water Fund Budget](#)

**EXHIBIT 2024-147
PROPOSED LOCAL LAW C OF 2024**

DRAFT

A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

Section 1 Legislative Intent: It is the intent of this local law to allow the Village of Cayuga Heights to adopt a budget for the fiscal year commencing in 2024 that requires a real property tax levy in excess of the tax levy limit as defined by General Municipal Law §3-c.

Section 2 Authority: This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c which expressly authorizes a local governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3 Tax Levy Limit Override: The Board of Trustees of the Village of Cayuga Heights, County of Tompkins, is hereby authorized to adopt a budget for the fiscal year commencing in 2024 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4 Severability: If a court determines that any clause sentence paragraph subdivision or part of this local law or the application thereof to any person firm or corporation or circumstance is invalid or unconstitutional the court order or judgment shall not affect impair or invalidate the remainder of this local law but shall be confined in its operation to the clause sentence paragraph subdivision or part of this Local Law or in its application to the person individual firm or corporation or circumstance directly involved in the controversy in which such judgment or order shall be rendered.

Section 5 Effective Date: This Local Law shall take effect immediately upon filing with the Secretary of State.

EXHIBIT 2024-148

TOWNS AND VILLAGES PARKS AND TRAILS GRANT
RESOLUTION OF SUPPORT

WHEREAS, the Village of Cayuga Heights owns the property known as Sunset Park, which is a municipal park wholly located within the Village; and

WHEREAS, the Village desires to improve the infrastructure of Sunset Park by repairing and repointing the existing stone structures within the park; and

WHEREAS, the cost of such repair is estimated to be \$5,000; and

WHEREAS, the Tompkins County Department of Planning and Sustainability is making funding available to the improvement of municipal parks and trails through the Towns and Villages Parks and Trails Grant Program;

NOW, THEREFORE, BE IT RESOLVED that the Cayuga Heights Board of Trustees supports and authorizes the submission of a grant application for up to \$5,000 to the Tompkins County Towns and Villages Parks and Trails Grant Program.

BE IT FURTHER RESOLVED that if the grant application is successful, the Cayuga Heights Board of Trustees authorizes the Village Mayor to execute the contract with Tompkins County to implement the project.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Village of Cayuga Heights of Tompkins County, New York, this 20th day of March 2024.

Jeffrey D. Walker

Village Clerk

EXHIBIT 2024-149

Beatrice Szekely, Village of Cayuga Heights Historian, Annual Report 2023-2024

- My main focus has been assembling a professional team for the production of my book titled *University Suburb, Founding the Village of Cayuga Heights in Ithaca, New York*. To date, it has been designed and laid out with many illustrations; the text has been professionally edited; and three original maps have been created by a cartographer. Inputting the edits and indexing remain; I hope to get the book to the printer by the end of the year.
- It was a pleasure to work with outgoing Trustee Jim Marshall on the committee he formed to rejuvenate Sunset Park. Despite our failure to get a grant, the village seems poised to move forward because of the momentum generated by the effort Jim led, and a community buy-in has been achieved.
- For the 2023 village newsletter I wrote an article titled “Two School Openings a Hundred Years Apart” about the Kline schoolhouse at Community Corners and the Cayuga Heights Elementary School, both dating to 1923..
- I have continued to represent Cayuga Heights in activities of the municipal historians in Tompkins County, and have also participated in a local history study group convened by former county historian Carol Kammen.
- At the suggestion of Pat Longoria, former village deputy historian, a statement acknowledging the historical presence of the Gayogohó:nq? (Cayuga) people has been added to the Cayuga Heights History Project website, <http://www.cayugaheightshistory.org/beginnings.html>.

Below is a chronological listing of my other activity during the village since last summer.

- August (2023): Mimi Bussan of Highland Road was in touch about using the map on the Cayuga Heights History Project Website to show visitors where Manhattan Project physicists lived in the village.
- September, participation in an Historic Ithaca “walk and talk” given by Pat Longoria at Pleasant Grove Cemetery
- October, attendance at the annual conference of the Association of Public Historians of New York State, held in Ithaca this year. Of special interest was conversation with Michael Martin, Records Advisory Officer, New York State Archives regarding our village records. Martin recommended creating an archive at Marcham Hall for important records in addition to ongoing digitization by Tompkins County Clerk Maureen Reynolds. In his opinion, choosing to deposit records in the Rare and Manuscript Collections of the Cornell University Library would be a bad choice because the village, despite any memorandum of understanding, would unavoidably lose a degree of ownership and control. There is a grant to be applied for, although the rate of successful applications is not, in my opinion, encouraging. A village archive policy in line with records retention by the village clerks needs to be created and a process lined up with the mayor, the trustees and the clerks.
- October, conversation with Christine O’Malley, Preservation Services Coordinator of Historic Ithaca about a query she had from the owner of 218 Cayuga Heights Road who may be interested in having her home listed on the New York State Register of Historic Places. Christine and I used the occasion to talk about the peculiar nature of the Cornell Heights Historic District, given that a portion protrudes into Cayuga Heights.

- November 9, I was a guest on local realtor Susan Lustick’s Saturday morning radio talk show “HouseCALL,” during which we chatted about the history of village real estate.
- Since November, I have participated in the mayor’s committee tasked with making recommendations for a village property maintenance law and have had quite a few conversations with residents.
- February (2024), I talked with Gail Cashen who chairs the art exhibits committee at Kendal and suggested an exhibit showing the Jack Lambert drawings and watercolors of the Savage farm property before 1995.
- March 2024, Historic preservation graduate student Tamara Pilson is writing a paper about Marcham Hall for a course on historic building materials at Cornell. We met at Marcham on March 8; I introduced her to Mayor Linda, Brent Cross, Amy Jacot, Kiersten Perkins, and Jackie Carr. Her research is very interesting; we compared sources on the building, and she will be in touch with Brent and Jeff Walker for further information. (Marcham does invite interest from time to time; last summer Carol Schmitt of East Upland Road sent copies of my paper on the history of the building to several of her classmates during the 1940s and 50s at Cayuga Heights School.)

Expenditures:

Newspapers.com semi-annual subscription renewals

\$59 June 17, renewed until December 17, 2023

\$59.90 renewed December 17 until June 17, 2024

Ancestry.com automatic annual subscription annual renewal September 21, 2023(BBS credit card) for \$229.00

June 23, 2023, expiration of Weebly subscription for the Cayuga Heights History Project website caused the site to be down until mid-July; renewed by the village clerks with credit card for \$159.00 charged to the historian’s account.

RECOGNITION OF THE PAST AND CONTINUED OUTSTANDING
PUBLIC SERVICE OF GLENN GALBREATH

WHEREAS, Glenn has served in the U.S. Army as a First Lieutenant and taught interrogation report writing to Special Agents at the U.S Army Intelligence School; and

WHEREAS, Glenn before finishing Law School worked as a legal intern at the Legal Aid Society of Cleveland Ohio, then became a staff Attorney and later the Deputy Director of Litigation at the Advocates for Basic Legal equality Inc. from 1976-1986; and

WHEREAS, Glenn then came to Ithaca to start a career as the Clinical Professor of Law at Cornell University where he held taught several courses and even lived on campus as a Faculty In Residence Profession from 2000-2006; and

WHEREAS, Glenn was asked to become the Village of Cayuga Heights Village Justice in 1991 and has been re-elected to this position for 33 years seeing over 1500-2500 cases a year; and

THEREFORE, The Village of Cayuga Heights Board of Trustees and Village Police Department and Village Staff publicly state their appreciation for all the years of service to this community and the professionalism and integrity Glenn has instilled in all of us with his leadership and compassion,

NOW, THEREFORE, BE IT RESOLVED, that the Cayuga Heights Board of Trustees does hereby commend Glenn for his dedication, commitment, and outstanding past and continued public service to the Village of Cayuga Heights and community.

RECOGNITION OF THE PAST AND CONTINUED OUTSTANDING
PUBLIC SERVICE OF PATRICA (Pat) KANNUS

WHEREAS, Pat has served the Village of Cayuga Heights since 1993 and

WHEREAS, Pat has brought respect, honor, and integrity to her role within the Village Justice Office; and

WHEREAS, Pat was quickly learned and grew in her role as the Village Court Clerk under Village Justice Galbreath; and

WHEREAS, Pat is responsible for maintain court records and assisting Justice Galbreath in trail proceedings, preparing legal documents completes summonses for small claims and performs a variety of related legal clerical duties;

NOW, THEREFORE, BE IT RESOLVED, that the Cayuga Heights Board of Trustees does hereby commend Patrica (Pat) Kannus for her dedication, commitment, and outstanding past and continued public service to the Village of Cayuga Heights.

EXHIBIT 2024-151

RECOGNITION OF THE PAST AND CONTINUED OUTSTANDING
PUBLIC SERVICE OF DANIEL (PETE) POTTER

WHEREAS, Pete has served the Village of Cayuga Heights since May 2007; and

WHEREAS, Pete has brought respect, honor, and integrity to his role within the Village Department of Public Works; and

WHEREAS, Pete was quickly promoted to Motor Equipment Operator in the summer of 2007; and

WHEREAS, Pete was part of an important team that managed Village services; and

WHEREAS, Pete has consistently applied his skills to meet the standards in the Village of Cayuga Heights,

NOW, THEREFORE, BE IT RESOLVED, that the Cayuga Heights Board of Trustees does hereby commend Daniel (Pete) Potter for his dedication, commitment, and outstanding past and continued public service to the Village of Cayuga Heights.

RECOGNITION OF THE PAST AND CONTINUED OUTSTANDING
PUBLIC SERVICE OF TIM EIGHMEY

WHEREAS, Tim has served the Village of Cayuga Heights since November of 2006; and

WHEREAS, Tim has brought respect, honor, and integrity to his role within the Village Department of Public Works; and

WHEREAS, Tim was quickly promoted to Senior Motor Equipment Operator in the summer of 2007; and

WHEREAS, Tim has been the DPW Team Supervisor since 2016 and will retire with that important role; and

WHEREAS, Tim has consistently applied his skills to go above the standards in the Village of Cayuga Heights,

NOW, THEREFORE, BE IT RESOLVED, that the Cayuga Heights Board of Trustees does hereby commend Tim Eighmey for his dedication, commitment, and outstanding past and continued public service to the Village of Cayuga Heights.

EXHIBIT 2024-152

**RECOGNITION OF THE PAST AND CONTINUED OUTSTANDING
PUBLIC SERVICE OF JAMES (Jim) MARSHALL**

WHEREAS, Jim Marshall has served the Village of Cayuga Heights with distinct honor and dedication since starting his public service in 2015 filling a vacancy for Village Trustee

WHEREAS, Jim has been a vital contributor to the Villages Public Works Committee since 2015, and served as the Village Planning Board Liaison in 2017, Ithaca Tompkins County Trans Counsel policy committee in 2022,

WHEREAS, Jim has served on the TCCOG subcommittee on Community Choice Aggregation beginning in 2018,

WHEREAS, Jim has made substantial contributions over the years to the Village Shade Tree Committee and was instrumental in the Villages revitalization plans for Sunset Park

WHEREAS, Jim has also served the Village as a member of the Village Waste Water Treatment Plant Committee and he has been invaluable to the plant upgrades and decision making process,

NOW, THEREFORE, BE IT RESOLVED, that the Cayuga Heights Board of Trustees does hereby commend Jim for his dedication, commitment, and outstanding past and continued public service to the Village of Cayuga Heights.

EXHIBIT 2024-153

**RESOLUTION
BY THE VILLAGE OF CAYUGA HEIGHTS BOARD OF TRUSTEES
TO HONOR HOWARD LAFEVER FOR CONTRIBUTIONS TO VILLAGE WWTP**

WHEREAS, Howard LaFever has been a long-time employee/partner of GHD Engineers (formerly known as Stearns & Wheler, LLC), and

WHEREAS, Howard has been the senior staff person for GHD/S&W on several projects involving sewer collection and sewage treatment in the Village of Cayuga Heights, including drafting of a new sewer use ordinance, evaluation of a headworks study, guidance through an 6 party intermunicipal sewer agreement with associated environmental impact study, expansion of two trickling filters, addition of tertiary phosphorus filtration, replacement of the entire WWTP headworks, reconstruction of primary/secondary sludge digestors and miscellaneous studies of inflow and infiltration, and significant industrial discharges, and

WHEREAS, Howard has always provided guidance to the Village (including his own staff) in a positive and

thoughtful manner throughout all aspects of his involvement with Village projects, and
WHEREAS, the Village has benefited tremendously from his long-time engineering and construction knowledge,
and

WHEREAS, the Village has become aware of Howard's upcoming retirement,

THEREFORE BE IT RESOLVED THAT, The Village of Cayuga Heights Board of Trustees is hereby grateful to Howard LaFever for his over 40 years of dedicated guidance and advice on all things related (listed above and more) to the Village's sanitary sewer collection system and wastewater treatment plant, and The Village Trustees and Staff want to wish Howard a long and enjoyable retirement, wherever it may take him!



Work Change Directive G-009

Date Issued: August 18, 2023	Effective Date: August 18, 2023
Owner: Village of Cayuga Heights, NY	Owner's Contract: C7-6382-03-00
Contractor: Blue Heron Construction Company, LLC	Contractor's Project:
Engineer: GHD Consulting Services, Inc.	Engineer's Project: 11178479
Project: Phase 2 Cayuga Heights WWTP Upgrade	Contract Name: Contract 1 - General

Contractor is directed to proceed promptly with the following change(s):

Description:

Furnish and install twelve (12) new corbels manufactured of stainless steel (Type 316) for support of the new cover being provided for the Secondary Digester.

Attachments:

1. GHD request for proposal dated August 2, 2023.
2. Blue Heron Proposal dated August 10, 2023.

Purpose for Work Change Directive:

Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- Non-agreement on pricing of proposed change.
- Necessity to proceed for schedule or other Project reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price \$ 28,276.00 (increase)
 Contract Time 0 days

Basis of estimated change in Contract Price:

- | | |
|--|-------------------------------------|
| <input type="checkbox"/> Lump Sum | <input type="checkbox"/> Unit Price |
| <input checked="" type="checkbox"/> Cost of the Work | <input type="checkbox"/> Other |

RECOMMENDED:	AUTHORIZED:	RECEIVED:
By: <u>Howard B. Pfeiffer</u>	By: <u>[Signature]</u>	By: _____
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Project Director</u>	Title: <u>Supt. Of Public Works</u>	Title: _____
Date: <u>08/18/2023</u>	Date: <u>08/18/2023</u>	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____



EXHIBIT 2024-154
Village of Cayuga Heights
Police Department

Jerry L. Wright
Chief of Police

3/11/24

To: The Honorable Mayor Woodard
Members of the Board of Trustees
Village of Cayuga Heights

Re: Report of the Police Department for February 2024.

In the month of February 2024, the police department received 339 calls for service. In addition to these calls, 84 uniform traffic tickets were issued, and 6 parking violations were cited. A breakdown of the calls for service is as follows:

There were no Felony incidents handled.

Penal Law Misdemeanors. 1 report of Theft of a Package was received. After the complainant looked into the details more thoroughly, the complainant determined that the package had been delivered to a different address in error. No Theft occurred. A report of damage to a mailbox was thought to be the result of a Criminal Mischief incident. No leads or suspects have been identified. A Harassment via cell phone complaint was reported. After investigation, the incident was found to be the higher offense of Aggravated Harassment. The complainant declined charges.

Vehicle and Traffic Misdemeanors. The investigation of 6 Traffic Stops led to 9 Vehicle and Traffic Misdemeanor charges; 6 for Suspended Registration and 3 for Aggravated Unlicensed Operation of a Motor Vehicle 3rd.

Penal Law Violations. A Trespass complaint was received involving a homeless person camping out on private property. Contact was made with the individual; charges were not desired and the person left without further incident.

Local Law Violations. A Noise complaint was received from an individual stating their neighbor was having a loud party. The officer responded to the area and did not observe any party or violation of noise occurring. Two complaints of vehicles being in Sunset Park after Hours were handled. In one incident the two reported vehicles were gone upon the officer's arrival. In the second incident the officer did locate a vehicle in the park after hours and advised the occupants that the park was closed. The officer did not observe any illegal activity and the

subjects were advised to exit the park. A report of a suspicious person in the area led to officers investigating the Violation of the Village's Soliciting Ordinance. The complainant stated that an unknown individual came to their door advising them that their home needed repairs. The resident did not accept any work and left the area. The officer made contact with the solicitor advising them of the local law violation and the need for a permit. The subject has not responded to CHPD to obtain a permit. A second soliciting complaint was received of an individual going door to door offering solar energy services. Contact was made with the individual who then came to CHPD to register for a Soliciting Permit.

One individual was apprehended by police in an adjoining county, having an active Bench Warrant out of Cayuga Heights Court. The subject was taken into custody by CHPD officers and transported to Tompkins County Court for arraignment.

Mental Hygiene Law. Two subjects were taken into custody under the MHY 9.41 Mental Hygiene Law after Officers responded to Check the Welfare complaints. The subjects were turned over to hospital staff for evaluation.

Arrest Offenses. The following 12 charges were filed by CHPD Officers: 3-Aggravated Unlicensed Operation of a MV-3rd, 6-Suspended Registration, 1- Execute Bench Warrant and 2-MHY9.41.

Motor Vehicle Accidents. 3 property damage accidents occurred, two at the intersection of Kline Rd and Cayuga Heights Rd, and one in the parking lot of 840 Hanshaw Rd.

No incidents involving deer were reported.

11 calls for service were completed under the Tompkins County Mutual Aid Agreement, 9 involving CHPD officers assisting other agencies and 2 for other agencies assisting CHPD officers.

Over the course of the month, Officers took part in the following training and/or events: On the 3rd, 20th, 23rd, and 27th Special Traffic Details were conducted by Officers Langlois and Barr with some additional enforcement on those dates from Officers Miller and Manheim. On the 21st, Chief Wright completed a Training Day Webinar. Lastly, on the 27th Officer Miller and Police Clerk Carr attended the TTCLEAG Luncheon at the Dryden Fire Department.

The full-time officers worked a total of 24 hours of overtime and the part-time officers worked a total of 166 hours.

Sincerely,

Chief Jerry Wright

EXHIBIT 2024-155

**Village of Cayuga Heights
Mike Wiese – B.O.T Report
March 20st, 2024**

Code Enforcement –

Year to date – 25 Building permits have been submitted for review

Year to date – 12 Building permits issued

3 Zoning permit issued

1 Right of Way permit issued

Street –

Continue trimming around roadways and sidewalks

Snow –

January crew spent 20 hours of overtime for snow removal.

We continue to search for new methods of snow removal which would aid in the reduction of salt usage.

We have now transitioned to a rubber material with ceramic inserts which allow the blade to retain its shape while removing snow.

Sewer –

Continue coordinating with Eastech to implement portable sewer meters. These meters are now cellular activated and can be read remotely. With the meters installed we are now working with TG Miller to monitor the flow rate.

Discovered infiltration into a sewer manhole near 119 North Sunset Drive. This is a sewer main that runs off road from Cayuga Heights Road West to North Sunset Drive. Water was ponding around the manhole and entering through a hole in the top. After further investigation sink holes were found along the sewer main. We hired a contractor to come into the Village to install an interior liner through the sewer main which has been completed. This sewer line was relined and repaired.

EXHIBIT 2024-156

Clerk's Report:

Action Item: The New York State Unified Court System needs a formal resolution from the Board for the Village Court Report for the Fiscal Year ending 2022-2023 as submitted and discussed last month with Judge Galbreath.

Resolution:

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves the submitted 2023 Village of Cayuga Heights Court Report by Village Justice Galbreath as presented in Exhibit 2024-136 of the February 21, 2024 meeting.

Senior Citizen and Persons with Disabilities Exemptions:

The county is going to be looking at the limits again in July/August

NYS has finally allowed municipalities to increase these limits after not allowing a chance since 2007 (CH is at the prior state maximum). I'm anticipating that the County will at least consider a major increase to this limit. While local municipalities can decide what to do for your taxing purposes, you might as well wait to see what the county does as if we do something, your board might want to follow suit. Or do something completely different.

But if you want to move forward now, let me know and I can show the impact of what the increased scale would have done to your tax base in a prior year. But I would just need to know what scales 'you' might be considering.

So I'll keep you posted as we move forward. Enjoy the weekend.

Thanks

Jay