



[Zoom Link 4118425407](#)
Village of Cayuga Heights
Board of Trustees Monthly Meeting
May 15th, 2024 7:00 p.m.

	EXHIBIT/PAGE
1. Call To Order	
a. Approval of April 17, 2024 Meeting Minutes	2025 - 016 pgs. 2-17
2. Report of the Fire Superintendent Tamborelle: Submitted Report	2025 - 017 pgs. 18-19
a. Movie Night at the Station	
3. Privilege of the Floor:	
4. Report of Treasurer Dolch: Submitted Report	2025 - 018 pgs. 20-21
5. Report of Mayor Woodard:	
a. Public Hearing for P.L.L B of 2024- Property Maintenance	2025 - 019 pgs. 22-29
b. Mayor Hours of Service	
c. Tim Eighmey Resolution	2025 - 020 pg. 30
d. Gang of Six Update	
e. WWTP Solar Project	
f. Parks and Trails Grant Update	
g. Appointment of Justice Clauson as the Village Associate Justice	
6. Report of The Trustees:	
7. Report of Superintendent of Public Works Cross:	
8. Report of Police Chief Wright: Submitted Report	2025 - 021 pgs. 31-32
9. Report of Director of Public Works Wiese: Submitted Report	2025 - 022 pg. 33
10. Report of Clerk Walker: Submitted Report	2025 - 023 pg. 34
11. Report of Attorney Marcus:	
12. Adjournment	

EXHIBIT 2025 - 016

Zoom ID # 4118425407

**VILLAGE OF CAYUGA HEIGHT
BOARD OF TRUSTEES
MONTHLY MEETING**

**April 17, 2024
7:00 p.m.**

Present: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton; Police Chief Wright; Treasurer Dolch; Attorney Marcus (arrives 7:58 p.m.); Superintendent of Public Works B. Cross; Director of Public Works M. Wiese; Clerk Walker.

1. Call to Order: Mayor Woodard calls the meeting to order at 7:02 p.m.

2a. Approval of the March 20, 2024 Meeting Minutes (Exhibit 2025-006)

Resolution: 9632

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the March 20, 2024 Board Meeting Minutes as presented.

Motion: Trustee Hubbell

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Trustee Conway

Motion Carried

2b. Approval of the April 9, 2024 Organizational Meeting Minutes (Exhibit 2025-007)

Resolution: 9633

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the April 9, 2024, Organizational Meeting Minutes as presented.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

Motion Carried

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2025-008)

- Fire Superintendent Tamborelle was absent from tonight's meeting.
- The Village Board of Trustees accepts Fire Superintendent Tamborelle's submitted report.

4. Privilege of the Floor: No members of the public wished to speak.

5. Report of Treasurer Dolch: Submitted Report (Exhibit 2025-009)

- Treasurer Dolch states that the March 2024 month-end bank-to-book reconciliation is complete and has been signed off by Deputy Treasurer Rennekamp.
- Treasurer Dolch states that the only action item tonight is the approval for Abstract 11.

Approval of Abstract 11:

Resolution: 9634

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #11 for FYE2024 consisting of TA vouchers #78-85 in the amount of \$15,391.84 and Consolidated Fund vouchers #773-841 in the amount of \$253,813.30 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Rennekamp

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

6. Report of Mayor Woodard

a. AOC Budget Resolution: The City of Ithaca's Franchise Agreement with Charter Communications d/b/a Spectrum Networks in NY ("Charter") requires that the three participating municipalities (the City of Ithaca, the Town of Ithaca, and the Village of Cayuga Heights) approve a budget for equipment and facilities every year by June 30th while the Agreement is in effect. This Budget is funded with the PEG Fees that are charged to Subscribers in the Participating Municipalities (\$0.15 / subscriber/month). Charter collects these fees and keeps them to make AOC-approved purchases. The AOC drafts a budget for these purchases, upon recommendations by the Charter, and submits it to the respective municipalities for review and approval. Municipal approvals are entered into the AOC's minutes and submitted to Charter by the AOC.

- The Resolution proposes a \$11,000.00 contingency to purchase equipment as needed for the functioning of PEG operations. This will probably go towards replacing small items: we do not expect major purchases this year.
- Village resident Wies Van Leuken who is the Village of Cayuga Heights appointed representative states that the Board is required to review the Annual budget and approve the contingency purchase of equipment.
- W. Van Leuken states that this year the AOC will be refurbishing the one-person mini studio.
- Trustee Salton states that he appreciates all of W. Van Leuken efforts for the Village and the AOC.

Resolution: 9635

WHEREAS, Section 15.12 of the Franchise Agreement of January 2003 between the City of Ithaca and the franchisee Time Warner Entertainment-Advance/Newhouse Partnership (TWC) (“Franchise Agreement”), subsequently assigned to Charter Communications, Inc. d/b/a Spectrum Networks (Charter) after Charter's 2016 acquisition of TWC, requires the participating municipalities (City of Ithaca, Town of Ithaca, Village of Cayuga Heights) to provide the franchisee with an annual written budget for Public, Educational and Governmental access operations (PEG) by June 30 of each calendar year; and

WHEREAS, Section 15.12 of the Franchise Agreement requires that Charter directs PEG Access Staff to provide the Access Oversight Committee (AOC) with budget recommendations for the following year by April 30; and

WHEREAS, the City of Ithaca's Ordinance #2003-17, Par 18-4-G, requires the Access Oversight Committee (AOC) to provide the Participating Municipalities with a recommended budget for the following year by May 31; and

WHEREAS, the Franchise Agreement authorizes Charter to collect \$0.15 per subscriber per month to be used for the purchase of PEG equipment and facilities; and

WHEREAS, the AOC has reviewed PEG’s current equipment and facilities and anticipates that new or replacement equipment and facilities will likely be needed; now therefore be it

RESOLVED, that the AOC recommends a \$11,000 contingency to purchase equipment as needed for the functioning of PEG operations, pending receipt and AOC approval of line-item estimates, and be it further

RESOLVED, that the AOC forwards its recommendations for approval by the Common Council of the City of Ithaca, the Town of Ithaca Board, and the Village of Cayuga Heights Board of Trustees, so that they may meet their obligation to provide Charter Communications with an annual written budget for Public, Educational and Governmental access operations no later than June 30, 2024.

FURTHER BE IT RESOLVED That the Village of Cayuga Heights Board of Trustees approves the AOC 2025 Budget for Public, Educational, and Governmental access operations as written.

Motion: Trustee Salton

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

b. Arbor Day Proclamation: In 2023, Cayuga Heights achieved Tree City certification by the Arbor Day Foundation for the 11th consecutive year. Tree City certification recognizes a municipality's commitment to maintain and increase its trees and woodlands and the many benefits that trees provide. One of the criteria for certification is an annual Arbor Day celebration. Last year the Village celebrated Arbor Day with a tree planting event at Cayuga Heights Elementary School. This year's celebration will take place on Monday, April 22nd at 2:30 pm at Kendal at Ithaca. Two small hackberry trees (*Celtis occidentalis*) will be planted in the rear of Kendal as part of the Abrams Walk reforestation initiative and Kendal's observance of Earth Day. The tree planting will also promote Kendal's certification in the Arbor Day Foundation's new Tree Campus Healthcare program.

Resolution: 9636

WHEREAS, Arbor Day was created in 1872 in Nebraska as a special day for planting and celebrating trees and is now celebrated throughout the United States; and

WHEREAS, trees provide important benefits in urban communities such as cooler temperatures, increased property values, cleaner air and water, and habitat for wildlife; and

WHEREAS, the Village of Cayuga Heights has been certified as a Tree City USA by the Arbor Day Foundation in recognition of its commitment to protecting its trees and woodlands; now

THEREFORE, I, Linda Woodard, Mayor of the Village of Cayuga Heights, on behalf of Village residents and the Board of Trustees, do hereby proclaim Friday, April 26, 2024, as Arbor Day in the Village of Cayuga Heights and urge all residents to protect and improve our environment and create a greener, healthier community by planting and caring for trees.

Motion: Trustee Robinson

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

7. Report of The Trustees: Public Works and WWTP Committee Updates

a. Public Works

- Trustee Robinson states that the Public Works Committee met on April 5th, 2024.
- Trustee Robinson states that the Walking Safe Cayuga Heights sidewalk project is underway.
- Trustee Robinson states that the Cayuga Heights Road sidewalk project is proceeding, and the next step is a public outreach campaign, but construction will not start until 2026.
- Trustee Robinson states that talks with NYSEG continue as the Village is trying to eliminate the double utility poles within the Village.
- Trustee Robinson states that we are still waiting for the engineering report from T.G. Miller for the Village water infrastructure project.
- Trustee Robinson states that the Village is still waiting for the announcement from the County on the parks and trails grant of \$5000.
- Mayor Woodard states that if we do receive this money, we will be revitalizing the sidewalk in Sunset park.
- Trustee Robinson states that we are still waiting for Bridge New York to announce if we were selected to receive funding for the Renwick Brook Culvert Project.
- Trustee Robinson states that we are starting up the exploration of lead in the Village water lines and should complete the invention by the end of this spring.
- Trustee Robinson states that we will be paving Highland Road, and West Remington Road from North Sunset down.

b. WWTP

- Trustee Robinson states that the Phase 2 WWTP construction project is nearing completion.
- Trustee Robinson states that Phanse 2.1 has begun which is replacing the trickling filter pumps followed by the trickling arm filter.
- Trustee Robinson states that we are still working on finding I & I and with the recent rains we had to open the Kline Rd. bypass. In February we exceeded the 2 million gallons per day average.
- Trustee Salton asks if we would be in the same situation now if we kept the bypass open the whole time.

- Trustee Robinson states that we send very little to the IAWWTF through the Kline Road bypass, but in situations like this we want to make sure the plant does not go over the daily average for the month, so we preemptively opened the By-pass.

- B. Cross states that with all the recent rain there wasn't a choice but to open the bypass.

- Trustee Robinson states that Director of Public Works M. Wiese continues to work with the I Trackers, T.G. Miller, and Lectre with the manhole meters.

- Director of Public Works M. Wiese states that valuable data has been collected and we continue to move the meters up the system. We have been finding some breaks in the system but not anything big yet.

c. Finance Committee

- Trustee Rennekamp states that the Village Finance Committee met on April 9th, 2024.

- Trustee Rennekamp states that the water and sewer fund was discussed, and the committee is confident with the fund balance projections and that we do not need to have another rate increase at the beginning of the new fiscal year.

c. Public Hearing for Proposed Local Law B of the year 2024 – Property Maintenance Law



VILLAGE OF CAYUGA HEIGHTS
836 HANSHAW ROAD · ITHACA · NY · 14850
(607) 257-1238 · FAX: (607) 257-4910

PLEASE PRINT Name/Anonymous	Address	Do you wish to speak? Indicate Yes or No
1. Rosemarie Parker	532 Cayuga Hts Rd	Y
2. LINDA BORS	121 TEXAS LANE	NO
3. RON BORS	121 TEXAS LANE	yes
4. Peter McIntyre	209 Hanshaw	yes
5. Joe Kreitinger	211 Hanshaw	yes
6. Brian McIntroy		
7. Leah Laben		
8. Kristopher Breh		
9. Kim Anderson		
10. Dennis Burrows		
11.		

like

Police Dept. & Village Administration
OFFICE HOURS
9 AM - 4:30 PM
www.cayuga-heights.ny.us

•Mayor Woodard states that she would like to thank the members of the task force.

- Village historian Bea Szekely shared a brief history of property maintenance in the Village.
- Mayor Woodard opens the Public Hearing at 7:33 p.m.

Village resident and Property Maintenance Taskforce member R. Parker states that she supports the vegetation language that this proposed local law addresses.

R. Parker states that she would like to see the term “regional” when it comes to plants defined better and provide a specific list of native plants to the region of New York State as a tool for property owners to use.

Village resident R. Bors reads the following:

Comments to Cayuga Heights Board

April 17, 2024

My name is Ronald Bors. I am a former Trustee and former member of the Planning Board of this village. My wife and I have lived at 121 Texas Lane for 48 years.

I commend the Board, Village staff and any other Village residents for all the work that has gone into the creation of this new Local Law for property maintenance. It is unfortunate that some of our residents have acted in such a manner in the past, as to make this action necessary. However, I agree that this law should be enacted.

I did have a pleasant phone conversation with our Village Clerk earlier today, and I believe that he intends to provide some of my comments to the Board, so I will not repeat them here. The most recent Village Newsletter indicated that there will soon be a public meeting to answer questions about implementation of this law. I strongly urge that this be done so that we achieve the desired outcome.

Ronald H. Bors
121 Texas Lane
Ithaca, NY 14850
(607) 257-5640

R. Bors states that he would like clarification on the definition of an unregistered motor vehicle, does that mean one is allowed? and does that include boat registrations?

Village resident Peter McIntyre states that his property has frontage on two different roads and his concern is the front yard regulations and how this will affect a property with two front yards.

Village resident Peter McIntyre states that several properties in the Village fall into this category. Most backyards are not as well kept and could have noxious weeds with no ability to control them, how will this local law affect us in this situation?

Mayor Woodard states that we recognize that corner lots and lots that border two streets and are willing to work with residents in this situation.

Trustee Salton states that any lot similar to yours that has a slope is considered exempt from the provisions in this proposed legislation.

B. Cross states that there will always be an opportunity to meet with the code enforcement officer to appeal any concerns.

Village resident J. Kreitinger states that he has the same concerns as resident P. McIntyre. He is concerned that the legislation is a little loose, and at the same time not too harsh on residents.

J. Kreitinger states that he wants to see the task force encourage diversity both for human use of the real estate and for the benefit of the wildlife as well.

J. Kreitinger states that an unforeseen consequence related to this issue of two front yards is that having to be managed is the maintenance cost which could force people to give up wildlife habitat and subdivide which would result in a new structure and loss of wildlife.

Village resident L. Laben states that most of her comments were covered by the previous speakers. This is a great topic to talk about but an unwise topic to try and produce detailed legislation. When you read the legislation, it seems to favor the manicured landscaping over the naturally produced areas of nature.

Village resident L. Laben states that this draft, as it is right now it's quite imprecise and vague, which means subjective enforcement would be left to whatever individual is responsible for doing so. This legislation should stick to objective topics that are enforceable and not branch out into seeming aspirational maintenance issues.

Village resident K. Barth states that the vagueness of this law made me think that B. Cross's time might be better served in other ways versus measuring grass lengths. He would like to see the number of days before a fine is levied to be 10 business days not just 10 days. We all want to do the right things and be good neighbors.

Village resident K. Anderson states that this proposed local law mentions it recognizes the community's shared vision of property maintenance. That seems to be an overstatement and is making some broad assumptions, and she would like to see the evidence showing this.

Village resident K. Anderson states that she is also concerned about the language of removing dead trees in the front yard which seems contradictory to protecting and preserving the natural environment areas which birds, reptiles, and mammals inhabit.

Village resident K. Anderson states that the Village should be leading and promoting sustainable solutions not limiting them because of aesthetic complaints.

Mayor Woodard states that she needs to correct the comments on dead trees in the yard. That ordinance in the Village Zoning law has to do with trees and the dangers of dead trees that might fall on someone walking.

Village resident H. Beasley states that she shares the same concerns as others have mentioned tonight. She appreciates the diversity of landscapes, both manicured and wild, that we have in the Village.

Village resident H. Beasley states that she appreciates the intent was not to reduce diversity and hopes that the final legislation is concise.

K. Anderson states that she would like to see some clarity when it comes to where a meadow is or is not allowed. She also felt that the section on gravel driveways was a little confusing.

Trustee Salton states that this task force had a lot of healthy debates over how to make proposed local law B work for all.

Mayor Woodard states that this whole discussion started last summer when several residents just decided to stop mowing their front lawns. Attempts were made to bring those residents into compliance. Several of those residents responded that they were creating a pollinator garden or meadow for wildlife.

Mayor Woodard states that this new legislation is designed to accommodate the whole spectrum of lawn choices but also make it easier for us to enforce. The Village is not in business to write tickets, but we all need to appreciate how neighbors might be affected.

B. Cross states that he can do a better job at enforcing a law if that law spells out every possible situation.

B. Szekely states that the task force spent numerous hours researching laws of diversity, including a workshop about natural landscaping and meadows offered by Cornell University Botanical Gardens.

P. McIntyre states that he would like to see the purpose and intent section re-drafted to shed a brighter light

on the intent of this law.

Trustee Salton states that this current draft is not what was discussed as written, and his understanding of the purpose and intent section was changed without him knowing.

Mayor Woodard states that she informed Village Attorney R. Marcus to incorporate some of that but not all.

R. Parker states that the task force recognizes that noxious weeds are part of our landscape. It is not our intent is not to say you have to get rid of all those species but if you intend to create a "natural" area it should not be filled with noxious species.

Mayor Woodard states that it is clear that the Public Hearing will need to remain open until the May Board of Trustees Meeting. She also states that the task force will meet once again and have another public meeting to take into consideration the comments from tonight as well.

Trustee Hubbell states that he appreciates the conversation taking place this evening. Two things that we can come away with from tonight. 1. We should strive to make it less ambitious if possible and 2. The whole spirit of aesthetic pluralism that we brought up embodies what we are all about. We do not want a monocultural environment here.

•Village Attorney R. Marcus states that when considering proposed local law B of 2024 Property Maintenance, the Village is obligated under GML 239 to obtain approval from the County Planning Department.

•Village Attorney R. Marcus states that when a municipality amends or changes anything related to the Zoning law, in this case, we are removing a section from the zoning law and does trigger GML 239 action.

•Village Attorney R. Marcus suggests that B. Cross submit to Tompkins County Planning the current draft of this local law and inform them the only component of it that triggers GML 239 is the deletion of this section of the zoning law.

8. Report of Superintendent of Public Works Cross:

•B. Cross states that he is still working on a potential rooftop solar panel system for the Village WWTP. We have received a proposal from a local solar company that he will bring to the Board next month.

•B. Cross states that Hunt Engineers will be setting up a public outreach meeting for the Cayuga Heights Road sidewalk project on May 8th, 2024 at 7:00 p.m.

9. Report of Police Chief Wright: Submitted Report (Exhibit 2025-013)

•Chief Wright states that it was a busy month even though we did not have as many arrests or even complaints that were criminal.

•Chief Wright states that the department just finished their fourth year of providing youth internships through the TST Boces Criminal Justice Program, Certainly, a great opportunity for us to connect with students in our area and give them an idea of what we do at all levels of police work.

•Chief Wright states that the new patrol vehicle has arrived and is in service, which will allow us to declare surplus the 2018 Chevy Tahoe and send it to auction.

Resolution: 9637

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves the sale of a 2018 Chevy Tahoe Vin # 1GNSKDEC2JR337867 through Teitsworth Auction Inc.

Motion: Trustee Biloski

Second: Trustee Conway

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

•Chief Wright states that he expects to get around \$15,000 for the vehicle.

Motion Carried

•Chief Wright states that he has completed interviews for the two part-time officers' positions and is recommending to the Board hiring Paul Daugherty and Charles Smiley.

•Chief Wright states that Paul Daugherty has been in law enforcement for 17 years. He was a Deputy Chief for the University of Syracuse Hospital and currently working for the Cayuga Nation Police Department.

Resolution: 9638

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes hiring Paul Daugherty to fill the first vacancy of part-time Village of Cayuga Heights Patrol Officer at the current part-time PBA Contract rate subject to a successful background check.

Motion: Trustee Salton

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Chief Wright states that Charles Smiley has been in law enforcement for 4 years. He has completed several training courses and certifications. This is something our department looks for in an officer.

Resolution: 9639

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes hiring Charles Smiley to fill the second vacancy of part-time Village of Cayuga Heights Patrol Officer at the current part-time PBA Contract rate subject to a successful background check.

Motion: Trustee Robinson

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Chief Wright states that the timing of this works out to be the best since we have been down at least one part-time officer and now working into the time of year when full-time officers will be taking vacations.

10. Report of Director of Public Works Wiese: Submitted Report (Exhibit 2025-014)

•Director Wiese states that the crew was busy this month installing a new manhole and sewer main on Highland Road.

•Director Wiese states that the crew has also been working on finding I & I in some of the off-road areas in the Village.

•Director Wiese states that his department has a couple of items that will go to auction as well. One is a sewer line camera, and the other two items are gas generators.

Resolution: 9640

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves the sale of a DPW sewer camera and two gas generators through Teitsworth Auction Inc.

Motion: Trustee Biloski

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and

Salton
Nays: none
Abstentions: none

Motion Carried

11. Report of Clerk Walker: Submitted Report (Exhibit 2025-015)

•Clerk Walker states that the Cayuga Heights Elementary School PTA is holding their annual 5k Fun Run and is asking the Village Board to consider waiving the Parade and Special Event Permit Fee.

•Clerk Walker states that the Board has granted this relief in the past.

Resolution: 9641

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves waiving the \$25 permit fee for the Cayuga Heights Elementary School 5 K Fun Run permit fee for the May 5, 2024 event.

Motion: Trustee Conway

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Clerk Walker states that he also has received the bank documentation for us to open up new checking accounts for the Village Court. As required existing accounts have to be closed and the Board needs to support the opening of new accounts.

Resolution: 9642

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Tompkins Trust Community Bank to open new checking accounts as Village Court Accounts for Justice Bergin and Court Clerk Grant.

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none
Abstentions: none

Motion Carried

12. Report of Attorney R. Marcus: Attorney R. Marcus requests an Executive Session at 9:06 p.m.

13. Executive Session:

Resolution: 9643

WHEREAS: The NYS Open Meeting Law §105 prescribes matters for which a public body may conduct an executive session; and,

WHEREAS: Upon a majority vote of its total membership, taken in an open meeting under a motion identifying the general area or areas of the subject or subjects to be considered; and,

WHEREAS: The conduct an executive session for these enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public money:

THEREFORE, BE IT RESOLVED THAT An Executive Session of the Village of Cayuga Heights Board of Trustees is conducted for subsection (D) discussions regarding proposed, pending, or current litigation;

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•The Board of Trustees exits Executive Session at 9:22 p.m. and returns to an open meeting.

Resolution: 9644

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees return to an open meeting.

Motion: Trustee Biloski

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

14. Adjournment: Mayor Woodard adjourns the meeting

EXHIBIT 2025 - 017

May 15, 2024

Honorable Linda Woodard
Board of Trustees
Village of Cayuga Heights

Monthly Report April 2024

April stayed steady with 47 calls, one down from last month. We had 33 calls in the Village of Cayuga Heights, 11 calls in the Town of Ithaca and 3 mutual aid requests. There were 27 EMS calls and 20 fire responses. We did have a few interesting runs for the month. We were dispatched late in the month for a sprinkler activation at a local business. It was called in by the residents at 825 Hanshaw Road who heard the water gong activated on the exterior of the building. The water gong on a sprinkler system is an audible device on the outside of the building that has a rotating clapper inside a bell that is triggered by water flowing through the clapper. When we investigated, we found that the compressor for the dry sprinkler system had failed, and it allowed water to run into the sprinkler system but since there was no broken head it kept the water in the system. On the day of our banquet, we were requested to assist Lansing at a structure fire. Our crews arrived quickly and assisted in opening walls on the first floor of the structure to check for fire extension from an electrical fire in the basement. Luckily, there was no extension, and the fire was quickly knocked down. We responded to the same residence in the town for flooding in the basement. The homeowner had a failed sump pump that they were unable to get replaced quickly enough during the rainy month and their basement kept getting flooded. We assisted several times with our portable pumps, and they were finally able to get it fixed just as the rain slowed.

With the academic calendar in April being so busy and many of our members in state trainings we did not do a lot of in-house training in April. It seemed that each time we had a training scheduled there were multiple conflicts. We concentrated on driver training for members who want to drive the heavy apparatus. This process requires multiple drives and pumps to ensure that the operator knows the process and is well versed. At this time 7 of our 8 bunkers are cleared to drive the engines and half of them are able to drive the ladder. This really helps our responses as we do not have to wait for a driver to come to the station. It is rare that there is not a bunker driver at the station. Our EMT students finished their class and are now waiting for test dates. They will all be scheduling tests for some time in May. I traveled to Indianapolis in late April for the Fire Department Instructors Conference. This year there were many classes on fires involving alternate energy systems. Electric cars, bikes and scooters are a major concern to the fire service. The Lithium-Ion batteries are extremely difficult to extinguish. I am hoping to speak with one of the instructors from the conference and see if we can get him to come to our station and teach his class at the county level.

While at FDIC I spoke with many vendors about supply chain issues and delays in taking delivery of equipment after ordering. Most of the vendors of small equipment say that the delivery times are much better than they have been since Covid and that is good news. The bad news is on the heavy truck side. E-One is still hoping to deliver our new engine in 2025 but they said it may be pushed into 2026. The greater concern is that they are now pushing

delivery on apparatus to several years from order date. We were told that it is very probable that if we want to take delivery of a new engine in 2030, which is when we would be replacing E203, we will need to order it in 2025. They have also said that with the changing emissions standards for large motors that the price quoted will not include increases to the cost of the motors. They state that the price on any apparatus is subject to change due to cost of motors skyrocketing! This is true of all heavy apparatus vendors across the board. It is very troubling.

We held our Installation Dinner, and it went well. All of the officers have assumed their duties and are doing them well. It was a great night of recognition for everyone and a pleasant time to get together.

We are looking ahead to the summer and our staffing is looking great. We are looking forward to getting our new equipment and getting trained on it and putting it in service.

Sincerely,

George Tamborelle
Fire Chief/Fire Superintendent

**EXHIBIT 2025 - 018
VILLAGE OF CAYUGA HEIGHTS
TREASURER'S REPORT
MAY 2024**

Revenues and Expenses:

April month end bank-to-book reconciliation is complete and has been signed off by Deputy Treasurer Rennekamp. The treasurers report from Williamson is attached to this report.

WWTP:

There is an interest only payment due for the WWTP project that we did not budget for in FY2024 (but we have done so for the upcoming year). There is currently \$29,742.21 left in the G fund contingency account.

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves using \$20,298.25 from G Fund Contingency (G1990.400) to G Fund, Debt interest payment (G9790.710).

Approval of Abstract 12:

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #11 for FYE2024 consisting of:

- TA vouchers #86-92 in the amount of \$6,238.12 and
- Consolidated Fund vouchers #842-930 in the amount of \$792,910.52

and the Treasurer is instructed to make payments thereon.

Respectfully Submitted
Laura W. Dolch
Treasurer #1

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF CAYUGA HEIGHTS:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of April, 2024:

DATED: May 8, 2024

TREASURER

	Balance 03/31/2024	Increases	Decreases	Balance 04/30/2024
A GENERAL FUND - VILLAGE				
CASH - CHECKING	2,818,790.18	218,975.87	277,218.29	2,760,547.76
CASH - SAVING	61,648.56	2.52	0.00	61,648.08
CERTIFICATE OF DEPOSIT	425,815.79	1,832.17	0.00	427,647.96
NYCLASS GENERAL	288,261.58	1,235.80	0.00	289,497.38
PETTY CASH	450.00	0.00	0.00	450.00
TOTAL	3,594,963.11	222,046.36	277,218.29	3,539,791.18
CD SPECIAL GRANT FUND				
CASH	-24,528.11	29,349.96	349.96	4,471.89
CASH - POLICE COMP TIME RESERV	25,369.10	0.00	0.00	25,369.10
CASH - ARPA FUNDS 2021	3,689.05	0.00	0.00	3,689.05
CASH - ARPA Funds 2022	61,879.05	0.00	0.00	61,879.05
CASH - JCAP COURTROOM SEATING	445.17	0.00	0.00	445.17
CASH - POL TRIAD GRANTS	1,264.35	10,000.00	0.00	11,264.35
CASH - BEAUTIFICATION SPECIAL	3,099.33	0.00	0.00	3,099.33
CASH - FIRE DEPT DONATIONS	30,177.14	2,391.23	0.00	32,568.37
CASH - DONATIONS FOR BODY CAME	181.84	0.00	181.84	0.00
RESERVE FOR BANK INTEREST	12,537.03	996.98	0.00	13,534.01
CASH - GENERAL POLICE DONATION	59,572.18	0.00	168.12	59,404.06
Garbage Truck Reserve	14,000.00	0.00	0.00	14,000.00
Water Main Reserve	15,000.00	0.00	0.00	15,000.00
TOTAL	202,686.13	42,738.17	699.92	244,724.38
F WATER FUND				
CASH - CHECKING	355,743.83	4,572.89	29,775.46	330,541.26
NYClass - Water	59,764.04	256.18	0.00	60,020.22
TOTAL	415,507.87	4,829.07	29,775.46	390,561.48
G SEWER FUND				
CASH - CHECKING	173,255.90	80,249.53	102,240.31	151,265.12
NYCLASS SEWER	182,396.90	781.94	0.00	183,178.84
TOTAL	355,652.80	81,031.47	102,240.31	334,443.96
H CAPITAL FUND				
CASH - CHECKING	-3,277,331.82	190,000.00	55,293.78	-3,142,625.60
NY CLASS	2,582,211.58	10,690.43	190,000.00	2,402,902.01
TOTAL	-695,120.24	200,690.43	245,293.78	-739,723.59
TA TRUST & AGENCY				
CASH - CHECKING	14,605.46	168,148.59	164,527.42	18,226.63
TOTAL	14,605.46	168,148.59	164,527.42	18,226.63
TOTAL ALL FUNDS	3,888,295.13	719,484.09	819,755.18	3,788,024.04

EXHIBIT 2025 - 019

DRAFT
VILLAGE OF CAYUGA HEIGHTS
PROPOSED LOCAL LAW B OF THE YEAR 2024

A LOCAL LAW TO AMEND THE VILLAGE OF CAYUGA HEIGHTS CODE TO DELETE ARTICLE XIII, "PROPERTY MAINTENANCE" FROM CHAPTER 305, "ZONING," AND TO CREATE A NEW CHAPTER OF THE VILLAGE OF CAYUGA HEIGHTS CODE TO BE ENTITLED, "PROPERTY MAINTENANCE"

Be it enacted by the Board of Trustees of the Village of Cayuga Heights (the "Village") as follows:

SECTION I INTRODUCTION

The Village of Cayuga Heights occupies a small area above Cayuga Lake and the City of Ithaca that was founded, among other things, to be a neighborhood that takes advantage of its elevations, natural features and planned land and streetscapes. This Local Law is intended to give residents of the Village and those who enforce our Local Laws a framework that clarifies policies and procedures necessary to address certain conditions, situations and nuisances that may affect all of us as neighbors.

We want to encourage property owners to maintain a vibrant, flourishing landscape, considering as much as possible evolving ideas about creative, ecologically sensitive landscapes in a neighborhood of smaller residential lots.

Against this backdrop, it falls to the Village of Cayuga Heights to enforce the rules below. It must be emphasized that it is the purpose of this Local Law that our residents will always have notice and an opportunity to discuss with the appropriate Village official(s) their individual property situations. It is not our intent to require or encourage residents to convert areas that are not currently lawn into lawn areas. We strongly encourage discussion before any other actions become necessary.

We want to strike a balance between the rights of residents to choose how their properties look while being part of a community with a shared vision. This Introduction shall be deemed an integral part of Local Law B of the Year 2024 and shall be explicitly considered by any person, board or court who or which may interpret this Local Law.

PURPOSE AND INTENT

Currently, the requirements for maintenance of property in the Village of Cayuga Heights are found in the Village's Zoning Law (specifically, Article XIII, "Property Maintenance," of Chapter 305, "Zoning" of the Village Code, the "Current Property Maintenance Law"). The Village's Board of Trustees has determined that the Current Property Maintenance Law should be substantially revised to better serve the interests of the Village's residents and officials, and to better preserve and protect the quality of life in the Village that derives from the physical and visual manner in which Village properties are maintained. This Local Law is intended to give the Village's residents and the officials who enforce the Village's laws more detailed guidance to understand what is, or is not,

permitted on the exterior of a lot, and a more streamlined mechanism for enforcing those requirements.

In cases that a property owner may be in violation of this Local Law, this Local Law is intended to provide enforcement procedures that give the property owner adequate notice and the opportunity to discuss their situation with the appropriate Village officials. By deleting the Current Property Maintenance Law from the Village's Zoning Law, the Village will be able to implement the less procedurally complex and more expeditious enforcement provisions of this Local Law.

The Village Board of Trustees recognizes that violations of property maintenance requirements may threaten the health, safety and welfare of Village residents, may create fire hazards, may endanger the environment and groundwater, may lead to infestation by insects, vermin or rodents, may cause depreciation of property values, and may cause a blighting effect upon the neighborhood and community. Therefore, the Village Board has determined that such violation may constitute a public nuisance. In order to address the foregoing points, the purpose of this Local Law is to modify the Village Code to delete Chapter 305, Article XIII, and to create a new chapter that will set forth in greater detail the requirements for property maintenance.

SECTION II AUTHORITY

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law.

SECTION III DELETION FROM THE VILLAGE CODE OF ARTICLE XIII, "PROPERTY MAINTENANCE," OF CHAPTER 305, "ZONING"

Article XIII, "Property Maintenance," of Chapter 305, "Zoning," of the Village Code, is hereby deleted in its entirety.

SECTION IV ESTABLISHMENT OF VILLAGE CODE CHAPTER 209, "PROPERTY MAINTENANCE"

Chapter 209

PROPERTY MAINTENANCE

§ 209-1. Purpose.

The purpose of this chapter is to protect the public health, safety and welfare by establishing minimum standards governing the maintenance, appearance and condition of all property in the Village of Cayuga Heights. The

further purpose of this chapter is to ensure compliance with all provisions of this chapter by providing equitable, expeditious and effective administration and enforcement and to provide penalties for violations of this chapter.

§ 209-2. Definitions.

For the purposes of this chapter, the following terms shall have the following definitions. In the event of a conflict between a definition provided below and a definition of the same term or word elsewhere in the Code of the Village of Cayuga Heights, the definition provided below shall provide the meaning and govern the use of such term or word in this chapter of the Code.

- A. **Front yard means**, as defined in the Village Zoning Law, the yard between the front lot line and the front facade of the principal building, extended from each rearmost exterior corner of the front façade, parallel to the front façade, to the adjacent side lot line. In addition, any yard that abuts a public or private street shall be considered a front yard for the purposes of this chapter; as a result, any corner lot, and any other lot with frontage on more than one public or private street, shall have a front yard adjacent to each street.
- B. **Garden means** a cultivated area dedicated to growing vegetables, fruits, annual and/or perennial plants, ornamental grasses and/or ground cover in a well-defined location.
- C. **Lot means**, as defined in the Village Zoning Law, any area of land bounded by property lines which is not divided into parts by a public street or railroad. Each part of any area so divided by a street or railroad is considered an individual lot.
- D. **Meadow means** an open habitat or field, 0.1 acre or larger, composed of one or more regionally native herbaceous plant communities, consisting mainly of grasses and other non-woody plants not including noxious and/or invasive weeds.
- E. **Environmentally sensitive areas include** areas with steep slopes, streams, wetlands, drainage swales and protective buffer areas.
- F. **Native plants means** those grasses (including prairie grasses), sedges (solid, triangular-stemmed plants resembling grasses) and forbs (flowering broadleaf plants) that are regionally native. Native plants do not include noxious weeds.
- G. **Noxious weeds means** any plant listed or otherwise identified, but not limited to, on a list of invasive species by New York State or by Tompkins County as being a weed.
- H. **Ornamental grasses and groundcovers means** species used for such purposes but does not include turf grasses or noxious weeds.
- I. **Planned natural landscaping means** intentional and maintained plantings of regionally native species. Planned natural landscaping does not include any species of turf grasses and is not intended to allow a property owner to ignore lawn care, or any other property maintenance requirements.
- J. **Street right-of-way means**, as defined in the Village Zoning Law, the lands under and bordering the travelled portion of a public street, road, or highway owned and maintained by the Village, to the width owned by the Village or otherwise as prescribed by applicable law.
- K. **Rain garden means** a garden composed of regionally native plants that is designed not only to aesthetically improve properties, but also to reduce the amount of stormwater and accompanying pollutants from entering streams, rivers and lakes.

- L. Unmanaged plant growth means any grass, hay, noxious weeds, brush or other vegetation which has grown to a height of over ten inches but does not include:
 - (1) Gardens and rain gardens, ornamental grasses and ground covers;
 - (2) Plants located on agricultural land;
 - (3) Plants located on shoreland within 35 feet of the ordinary high-water mark;
 - (4) Plants located within environmentally sensitive areas such as steep slopes, drainageways, stream and wetlands, and protective buffer areas;
 - (5) Planned natural landscaping that is wholly contained within the parcel on which it is planted and maintained; or
 - (6) Environmentally Sensitive areas
- M. Yard means, as defined in the Village Zoning Law, an open space on the same lot with a building, unoccupied and unobstructed from the ground upward except as otherwise permitted under applicable law.
- N. Paved means any ground surface covered by a material or combination of materials intended to prevent foot traffic or vehicular traffic from sinking into the soil. Paving includes but is not limited to asphalt, concrete, brick, gravel whether crushed or bank run, bluestone, cobblestones, sett (otherwise known as Belgian block) and perforated steel planking.
- O. Unimproved surface means any ground surface that is not occupied by a garden, meadow, planned natural landscaping, rain garden, or paved.
- P. Lawn area means and shall include all areas at ground level of any property that are not occupied by (a) man-made improvements or structures (including driveways and parking areas that are paved, (b) trees or shrubs, (c) ornamental grasses and groundcovers (d) gardens and rain gardens, (e) regionally native plants, nor (f) planned natural landscaping or environmentally sensitive areas. The term "lawn area" shall include, but shall not be limited to, (g) any area on which is growing any variation of turf grass, (h) any area on which has been allowed to grow noxious weeds or unmanaged plant growth.

§ 209-3. Maintenance of Yards.

- A. The owner of any lot in the Village shall be responsible for maintaining the yard of such lot free of litter and all nuisances and hazards to the safety of owners, tenants, occupants, pedestrians and other persons having authorized access to the lot, and free of unsanitary conditions, and the owner shall promptly remove and abate any of the foregoing. Hazards shall include, but not be limited to, the following:
 - (1) Refuse consisting of broken glass, garbage, trash and debris of any description, excepting brush piles so long as they are located in the back yard and are not visible from a public street or sidewalk;
 - (2) Natural growth consisting of dead or dying trees or parts thereof and other natural growth which, by reason of age, rotting or deteriorating conditions or storm damage, are dangerous to persons and vehicles in the street right of way;
 - (3) Overhangings consisting of loose, overhanging, and projecting objects and accumulations of ice and snow, which, by reason of location above ground level, constitute dangers to persons and vehicles in the street right of way;
 - (4) Accumulation of stormwater other than in locations and to the extent designed for same in a stormwater management plan; and

(5) Sources of infestation of any insects, rodents, or other pests.

B. The owner of any lot in the Village shall store, place or maintain the below specified items, property or materials only in accordance with the terms of this subsection B:

(1) The following items, property or materials are not permitted to be stored, placed or maintained in any exterior location on any lot:

- (a) abandoned appliances; and
- (b) more than one (1) unregistered motor vehicle;

(2) The following items, property, materials or growth are not permitted to be stored, placed or maintained in any front yard of any lot:

- (a) unstacked firewood for more than two weeks (*stacked* firewood is permitted to be stored in a front yard);
- (b) compost piles and brush piles;
- (c) furniture that is not lawn or outdoor furniture;
- (d) building materials, commercial and industrial goods, equipment, and tools shall not be stored at any location in the front yard, except while construction is occurring on the lot;
- (e) motor vehicles on an unimproved surface;
- (f) boat, utility, vehicle or camping trailers on an unimproved surface;
- (f) storage units (including "PODS") and shipping containers for longer than thirty (30) days; and
- (g) meadows.

C. The owner of any lot in the Village shall be responsible for performing the following maintenance activities on an ongoing basis:

(1) Trees and other natural growth shall be kept pruned or trimmed in order that such trees and natural growth do not constitute a hazard, as described above. Other than such required pruning and trimming, trees and other natural growth are permitted without maintenance, unless otherwise required in accordance with any other provision of this chapter.

(2) All lawn areas shall be kept mowed such that the height of growth in any lawn area does not exceed 10 inches.

(3) Drainage systems, facilities and features shall be maintained in good operating condition and so as to prevent accumulation of stormwater, except in locations and to the extent designed for same in accordance with a stormwater management plan for the lot.

(4) Vegetation or lawn areas between the edge of pavement of any public street and the property line of the lot shall be maintained in the same manner and to the same standards as vegetation or lawn area within the adjacent lot, notwithstanding that this area is within the public street right-of-way; however, the Village shall be responsible for maintenance of any street trees in this area. Notwithstanding the foregoing, if any portion of these areas consist of a steep slope or other configuration that is reasonably likely to cause performance of such maintenance to constitute a hazard or danger, the owner of the lot may request assistance with such maintenance from the Village of Cayuga Heights Department of Public Works. The lot owner shall not install any hard surface in this area other than a connection between the edge of pavement of the adjacent public street and the driveway providing vehicular access to the lot, and then only as authorized in writing by the Code Enforcement Officer.

(5) Vegetation on a lot along a public street right-of-way or public sidewalk, or on areas between the edge of pavement of any public street and the property line of the lot (as described in subsection (4) above), shall be kept from becoming a hazard or nuisance to users of the public street or sidewalk. If such vegetation exists in areas between the edge of pavement of any public street and the property line of the lot, and if any portions of these areas consist of a steep slope or other configuration that is reasonably likely to cause performance of such maintenance to constitute a hazard or danger, the owner of the lot may request assistance with such maintenance from the Village of Cayuga Heights Department of Public Works.

(6) The exterior of all buildings shall be kept in good repair. Chimneys and flue and vent attachments shall be maintained in structurally sound and good operating condition.

§ 209-4. Enforcement.

A. General enforcement provisions. In the event that any owner of property in the Village is found to be in violation of this chapter, the Code Enforcement Officer and the Board of Trustees of the Village are responsible for enforcement. The Board of Trustees may from time to time enact amendments to this chapter, or additional chapters, that govern the Code Enforcement Officer's actions.

B. Code Enforcement Officer.

(1) The Village's Code Enforcement Officer shall have the authority to administer and enforce all provisions of this chapter.

(2) In the event the Code Enforcement Officer is unable to serve as such for any reason, the Village's Board of Trustees may appoint an individual to serve as Acting Code Enforcement Officer.

C. Violations and Complaints. The Code Enforcement Officer shall review and investigate complaints that allege or assert the existence of conditions or activities that fail to comply with this chapter. The Code Enforcement Officer shall respond to a complaint or violation by taking the following steps as appropriate:

(1) Performing an inspection of the conditions and/or activities alleged to be in violation and documenting the results of such inspection.

(2) If a violation is found to exist, providing the owner of the affected property with notice of the violation and opportunity to remedy, abate, correct, or cure the violation, or otherwise to achieve compliance with the applicable provision of this chapter. The notice shall be either hand-delivered to the owner or sent certified mail, return receipt requested, to the last known address of the owner, as it appears on the current tax records of the Village. The notice shall state the requirements for remediation set forth in subsection D immediately following this subsection C.

(3) In consultation with the Village's attorney, pursue such legal actions and proceedings as may be necessary to enforce this chapter.

D. Remediation. In any event that the Code Enforcement Officer determines that a violation of this chapter exists, and the Code Enforcement Officer shall so notify the owner in accordance with subsection C above, then:

(1) the owner is required to remedy, abate, correct, or cure the violation, or otherwise to achieve compliance within ten (10) business days of the date of the notice.

(2) the owner has the opportunity to have a meeting with the Code Enforcement Officer within such ten (10) business day cure period.

(3) if no agreement as to a resolution is reached, the owner can request a hearing with the Board of Trustees, and the ten (10) business day cure period shall be extended through the date ten (10) business days following the date of the Board of Trustees' decision.

(4) After the hearing, the Board of Trustees will reach a decision which shall be final.

(5) if, within the ten (10) calendar day cure period, the owner fails to remedy, abate, correct, or cure the violation and the owner fails to obtain, following a hearing before the Code Enforcement Officer, a written extension of the cure period or withdrawal of the notice of violation, the Code Enforcement Officer shall send the owner a second notice in the manner described in subsection C above, which notice shall advise the owner of the consequences and penalties described below.

(6) if the owner fails to remedy, abate, correct, or cure the violation, or otherwise to achieve compliance within ten (10) business days of the date of the second notice, the Village shall impose and the owner shall be obligated to pay an initial fine in the amount of one hundred fifty and no/100 (\$150.00) dollars, and additional fines for every subsequent period of ten (10) calendar days during which the owner has failed to achieve compliance, each in the amount of an additional one hundred fifty and no/100 (\$150.00) dollars.

(7) if the owner does not deliver payment to the Village of such fines within thirty (30) days of the date that any such fine has been imposed, such fines shall be charged and assessed against said property, shall constitute a lien and charge on the real property on which such lien is levied until paid or otherwise satisfied or discharged, and if not paid by such time, shall be collected in the same manner and at the same time as other Village charges against such real property as part of the Village's tax next due and payable. In addition, the Village may commence any other action or proceeding available to collect such fines, together with the costs and expenses incurred by the Village as a result of such action or proceeding.

(8) if the Code Enforcement Officer determines that a violation exists, the Code Enforcement Officer also may determine that the violation is or may become ongoing or recurring, such as the failure to maintain the height of growth in a lawn area, in which event such ongoing or recurring violation shall be subject to the additional fines described in subsection D(6) above, on an ongoing basis, without further notification to the property owner. These additional fines shall constitute a lien on the subject property and shall be collected as provided in subsection D(7) above.

(9) The remediation of any violation of the requirements of this chapter by the Village or its agents shall not operate to excuse the owner from properly maintaining any property as required by this chapter, and such owner shall, notwithstanding such action, be subject to any other penalties provided for herein.

E. Recordkeeping.

(1) The Code Enforcement Officer shall keep permanent records of all activities undertaken in connection with enforcement of the requirements of this chapter, including records of:

- (a) All inspections performed and investigations conducted;
- (b) All statements and reports issued;
- (c) All complaints received;
- (d) All other activities specified in or contemplated by this chapter; and
- (e) All fees charged and collected.

(2) All such records shall be public records open for public inspection during normal business hours and subject to the terms of the New York State Freedom of Information Law, including the exemptions provided therein.

SECTION V SUPERSEDING EFFECT

All Local Laws, Articles, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect. Without limiting the foregoing, to any extent that the terms of the Zoning Law of the Village of Cayuga Heights are deemed to be in conflict with the requirements of this Local Law, the terms of this Local Law shall govern and control.

SECTION VI PARTIAL INVALIDITY.

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION VII EFFECTIVE DATE.

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State.

EXHIBIT 2025 - 020

**RECOGNITION OF THE PAST AND CONTINUED OUTSTANDING
PUBLIC SERVICE OF TIM EIGHMEY**

WHEREAS, Tim has served the Village of Cayuga Heights since November of 2006; and

WHEREAS, Tim has brought respect, honor, and integrity to his role within the Village Department of Public Works; and

WHEREAS, Tim was quickly promoted to Senior Motor Equipment Operator in the summer of 2007; and

WHEREAS, Tim has been the DPW Working Supervisor since 2016 and will retire with that important role; and

WHEREAS, Tim has consistently applied his skills to go above the standards in the Village of Cayuga Heights,

NOW, THEREFORE, BE IT RESOLVED, that the Cayuga Heights Board of Trustees does hereby commend Tim Eighmey for his dedication, commitment, and outstanding past and continued public service to the Village of Cayuga Heights.



EXHIBIT 2025 - 021
Village of Cayuga Heights
Police Department

Jerry L. Wright
Chief of Police

To: The Honorable Mayor Woodard
Members of the Board of Trustees
Village of Cayuga Heights

Re: Report of the Police Department for April 2024.

In the month of April 2024, the police department received 418 calls for service. In addition to these calls, 99 uniform traffic tickets were issued, and 1 parking violation was cited. A breakdown of the calls for service is as follows:

There were no Felony incidents handled.

Penal Law Misdemeanors. 1 incident of Fraud was reported by residents stating that one of their accounts had been accessed by someone posing to be a representative of a known company and an unauthorized transfer of money was made. The complainants' bank was able to stop any further actions from occurring.

Vehicle and Traffic Misdemeanors. The investigation of 8 Traffic Stops led to 12 Vehicle and Traffic Misdemeanor charges; 7 for Suspended Registration and 5 for Aggravated Unlicensed Operation of a Motor Vehicle 3rd.

Penal Law Violations. Two complaints of Harassment were received. One incident involved a neighbor dispute. The responding officer was able to make contact with both parties and advised them to avoid interacting with each other in the future. The second report of harassment consisted of a neighbor dispute and is under investigation.

Local Law Violations. A complaint of a loose barking dog was received. The officer was able to secure the animal back in the home. Contact was made with the dog owner who was not able to respond back to the home at the time. The owner was advised that if the dog became loose again then contact would be made with the local SPCA for retrieval. No further complaints involving this dog were received. A second complaint of a loose dog was made. No dog was located. A report of a person soliciting solar energy was taken. Upon the officer's arrival at the specified area, no solicitor was found. A final local law complaint was filed for noise. The responding officer observed loud music coming from an apartment where occupants were dancing. The occupants were advised to keep the noise down. No further action was taken.

There were no warrants executed.

There were no incidents involving the Mental Hygiene Law.

Arrest Offenses. The following 10 charges were filed by CHPD Officers: 1 for Circumventing Interlock Device, 4 for Suspended Registration and 5 for Aggravated Unlicensed Operation of a Motor Vehicle 3rd.

2 Motor vehicle accidents were investigated, one on Triphammer Rd. and one in a parking lot on Highland Rd.

No incidents involving deer were reported.

2 calls for service were completed under the Tompkins County Mutual Aid Agreement, both involving CHPD officers assisting other agencies and none involving other agencies assisting CHPD officers.

Over the course of the month, Officers took part in the following training and/or events: On April 23rd and 29th officers conducted traffic details as part of the PTS Governor's Traffic Safety Grant. On the 24th Officers Barr and Langlois operated a Commercial Vehicle Safety Inspection detail. On April 25th and 26th Officer Miller attended Drug Identification Training held in Horseheads, NY.

The full-time officers worked a total of 13.5 hours of overtime and the part-time officers worked a total of 154 hours.

Sincerely,

Chief Jerry Wright

EXHIBIT 2025 - 022

**Village of Cayuga Heights
Mike Wiese – B.O.T Report
May 15th, 2024**

Sewer –

Scheduled manhole lining crew to return to the Village to line 16 additional manholes.

Continue to work with TG Miller to monitor the portable tracking meters within the sewer lines. TG Miller continues to receive information and evaluate the locations.

Street –

Continue replacing fading street signs throughout the Village.

Continue to remove tree stumps and brush along Kline Road sidewalk project.

Began replacing and repairing manhole covers along Highland road in preparation for summer paving.

Began ditching along Highland Road in preparation for summer paving.

Water –

Re-started work with Hydro-X to identify water service material throughout the Village. This work should be completed by the end of May.

Personnel –

Held interviews for the Motor Equipment Operator position. We interviewed 4 candidates and with the board's approval we would like to extend the offer to James Thomas DeAveiro Jr. James is a current Heavy Motor Equipment Operator for the Town of Liberty and is relocating to the area. James brings 26 years of experience to the Village.

I would like to move the crew to the four days a week 10-hour days starting June 10th.

EXHIBIT 2025 - 023

Clerk's Report:

The Village Tax Warrant has been submitted to Tompkins County Assessment. The staff will be busy next week folding and stuffing the tax bills which will be mailed out on the 30th.

The Administrative Committee agreed to create an insert promoting the newly passed legislation, Village Projects, and various ways residents can get updates from the Village.

Lobby Computer will be up and running by June 1st, 2024. This will enable the public to pay bills, apply for permits and pay court fines.

Reilly Masonry is going to complete the work on the Marcham Hall Chimneys this August. The cost is around \$17,000/ We will need to see if any ARPA money is left of the \$60,000 that was reallocated.

Marcham Hall landscaping was completed over the weekend.

June 19th, 2024 is a holiday so we will need to change our next Board meeting date.