



[Zoom Link 4118425407](https://zoom.us/j/4118425407)
Village of Cayuga Heights
Board of Trustees Monthly Meeting
June 18th, 2024 7:00 p.m.

	EXHIBIT/PAGE
1. Call To Order	
a. Approval of May 15, 2024 Meeting Minutes	2025 - 024 pgs. 2-22
2. Report of the Fire Superintendent Tamborelle: Submitted Report	2025 - 025 pgs. 23-24
a. TC Department of Emergency Response Resolution	2025 - 026 pgs. 25
3. Privilege of the Floor:	
4. Report of Treasurer Dolch: Submitted Report	2025 - 027 pgs. 26-29
5. Report of Mayor Woodard:	
a. Comprehensive Plan Recommendations from the Planning Board	
b. WWTP Grant Update	
6. Report of The Trustees:	
7. Report of Superintendent of Public Works Cross:	
8. Report of Police Chief Wright: Submitted Report	2025 - 028 pgs. 30-31
9. Report of Director of Public Works Wiese: Submitted Report	2025 - 029 pg. 32
10. Report of Clerk Walker: Submitted Report	2025 - 030 pg. 33
11. Report of Attorney Marcus:	
12. Adjournment	

EXHIBIT 2025 - 024

Zoom ID # 4118425407

**VILLAGE OF CAYUGA HEIGHT
BOARD OF TRUSTEES
MONTHLY MEETING**

**May 15, 2024
7:00 p.m.**

Present: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp (Zoom), Robinson, and Salton; Police Sergeant Manning; Treasurer Dolch; Attorney Marcus; Superintendent of Public Works B. Cross; Director of Public Works M. Wiese; Clerk Walker.

- 1. Call to Order:** Mayor Woodard calls the meeting to order at 7:03 p.m.
- 2. Approval of the April 17, 2024 Meeting Minutes (Exhibit 2025-016)**

Resolution: 9645

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the April 17, 2024 Board Meeting Minutes as presented.

Motion: Trustee Biloski

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

- 3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2025-017)**

•Fire Superintendent Tamborelle states that the manufacturer's timeline for ordering fire trucks is now extending out several years.

•Fire Superintendent Tamborelle states that the only thing he needs Board approval for tonight is the waiving of parades and special events permit fee for hosting a summer movie night at the fire station.

Resolution: 9646

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves waiving the permit fee requirement for Parades and Special events to the Cayuga Heights Fire Council to hold weekly movie nights during July and August 2024.

Motion: Trustee Robinson

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Mayor Woodard states that she will be putting in a payment request from Cornell University for financial support to the Village of Cayuga Heights Fire Department when she meets with S. Riley next week.

•Trustee Conway states that he would like to know what it takes to place an order for a new fire truck. Is there capital put in upfront?

•Fire Superintendent Tamborelle states that there is no capital upfront. Just a purchase order which will allow the vendor to place the materials order but this year we will have to sign a contract that states if there is an increase in the engine cost the buyer agrees to pay that increase.

4. Privilege of the Floor: No members of the public wished to speak.

5. Report of Treasurer Dolch: Submitted Report (Exhibit 2025-018)

•Treasurer Dolch states that the April 2024 month-end bank-to-book reconciliation is complete and has been signed off by Deputy Treasurer Rennekamp.

•Treasurer Dolch states that there is an interest-only payment due for the WWTP that we did not budget for in FYE 2024, therefore it will come from sewer contingency.

Resolution: 9647

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves using \$20,298.25 from Sewer Fund Contingency (G1991.400) to expense to Sewer Fund Debt Interest Payment (G9790.710)

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Treasurer Dolch states that the only other action item tonight is the approval for Abstract 12.

Approval of Abstract 12:

Resolution: 9648

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #11 for FYE2024 consisting of TA vouchers #86-92 in the amount of \$6,238.12 and Consolidated Fund vouchers #842-930 in the amount of \$792,910.52 as corrected and the Treasurer is instructed to make payments thereon.

Motion: Trustee Biloski

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

6. Report of Mayor Woodard

a. Continued Public Hearing for Proposed Local Law B of the year 2024 – Property Maintenance Law

Village resident P. Walsh states that he has provided the Board with a red-lined copy of the Property Maintenance Draft with his suggestions.

P. Walsh states that he appreciated being able to share notes with Village Attorney R. Marcus. P. Walsh requests that a sentence be added to the term “Common Areas” to give clarity on the intent of the use of this wording.

Mayor Woodard states that she took all of his comments and incorporated them into this final draft except for the last statement about the filing of this local law to New York State.

P. Walsh states that he inserted the word exterior into the definition of unregistered motorized vehicles to ensure that one could have several as long as they were inside a structure.

P. Walsh states that one option to define a driveway would be to state any surface that is intended to prevent foot traffic or vehicles from sinking into the ground.

P. Walsh states that lastly, he has a problem with the filing with the Secretary of State language and how it is written in this proposed local law.

Village Attorney R. Marcus states that language has always been part of every law passed by the Village, even before his time.

Village Attorney R. Marcus states that he will explore this topic further.

Village resident J. Barr states that if you have a boat, then you should have a place to store it. Cars and boats should not be left out on the lawns.

Village resident R. Bors states that he would like to commend the Board for incorporating the comments from last month's Public Hearing.

Village resident R. Bors states that he hopes that this new law will be easy to implement, and he appreciates all the work that went into developing this law.

Village resident D. Burrows states that he appreciates the time as well that the committee and Board have put into this ordinance.

D. Burrows states that his concern focuses on three things. 1. The current ordinance focuses almost exclusively on health and safety and the new ordinance injects what are inherently subjective aesthetic criteria. 2. The fine structure is excessively punitive. 3. Insufficient appeal rights or a process that is spelled out of the ordinance beyond the ability to talk to the Code Enforcement Officer and Board.

D. Burrows states that his requests are to strip out any subjective language, reduce the fines to \$50 or less, and have a meaningful appeal beyond the Board's determination especially since the Board can put a lean on the property if fines are determined.

D. Burrows states that the rationale for engaging in this effort was boiled down to like 6 people in the entire village. and to draft propose a new ordinance that was in response to 6 people, or 6 properties unnecessary. The challenge with the current ordinance seems to be the ability of the Board to meaningfully enforce it. Given the timelines that were in question. So if the timelines were simply truncated to track what's in the proposed ordinance.

D. Burrows states that he feels like that would accomplish what you're looking to do without engaging in what effectively is overreach concerning subjective terms, in language including the ordinance, and what I consider to be punitive finds.

B. Cross states that when it comes to lawn length, 10 inches is 10 inches. We didn't grab this number out of the air. It is a commonly used number in municipal maintenance ordinances.

Trustee Conway states that he is looking for feedback on what D. Burrows considers subjective changes from the current legislation to this newly drafted legislation.

D. Burrows states that it's about the enforcement of fines that could create a lean on the property that has to do with aesthetics, not health and safety.

Trustee Conway states that the way he reads this legislation is to offer guidance and a resource to show residents the variety of landscapes that can be used.

D. Burrows states that subsection (2) section(B) does show a few examples of things that pose a health and safety risk, for example, Appliances or vehicles in disrepair. On the other hand, other things listed may seem tacky or trashy but do not, and yet property owners will be fined.

Trustee Salton states that D. Burrows should look at the common law of nuisance.

Village Attorney R. Marcus states that the Village does have the authority to regulate in this fashion. Most municipalities that have property maintenance laws are more restrictive than what our proposed local law states.

D. Burrows states that the complaint that was raised by the board in the last public meeting was that there was felt the penalty structure and enforcement structure neutered the law of any sort of efficacy because of the timelines involved resulting in basically the season running out and everybody's lawns dying so that you couldn't get anybody to mow their lawn during the season. That was his understanding of what was primarily driving that in that, according to the mayor's statement.

D. Burrows states that in his view this is an overreach with what you should be allowed to tell people what they can or cannot do with their property.

Trustee Salton states the first step is to approach the Code Enforcement Officer, and the Village is not in the business of fining residents.

Mayor Woodard states that we respect your comments, but we will move on from this discussion at this point.

D. Burrows states that he seriously requests the Board reconsider the punitive penalty structure of this legislation.

Village Attorney R. Marcus states that the word punitive is appropriate, you might want to use the words, cautionary or warning as a way to take notice. There is an appeal process and this legislation lays out that process just as if this legislation was still part of the Village Zoning Law.

D. Burrows states that he is asking for the Board to consider whether or not the Board should have this type of legislation in the form that is currently presented.

Village resident L. Laben states that she appreciates the changes that were incorporated from last month's meeting, but she still has discomfort and difficulty with the imprecision of some of the terms and requirements.

L. Laben states that the definitions still seem slippery as it is right now quite imprecise and vague right now. With this in mind, we have to trust that the Code Enforcement Officer (B. Cross) will be fair and reasonable. What will happen after the Board changes and B. Cross retires how can we trust that the next person will be reasonable and not aggressive?

L. Laben states that the goal of this law should be objective and not depend on reasonableness and enforced objectively,

Mayor Woodard states that this whole discussion started last summer when several residents just decided to stop mowing their front lawns. Attempts were made to bring those residents into compliance. Several of those residents responded that they were creating a pollinator garden or meadow for wildlife.

Mayor Woodard states that this new legislation is designed to accommodate the whole spectrum of lawn choices but also make it easier for us to enforce. The Village is not in business to write tickets. This is going to be an experiment even though it is a local law.

L. Laben states that she wonders if the Board considered just passing a law that more specific definitions of what is allowed and what is not.

Mayor Woodard states that as our laws are written now, if a certain definition or use is not listed it is prohibited.

J. Barr states that the Village is a charming place to live and if people want meadows they can move to the country. How you respect your home reflects upon the Village of Cayuga Heights.

•Mayor Woodard closes the Public Hearing at 7:55 p.m.

•Village Attorney R. Marcus states that for the record the Village determines that this is a Type II action under 617.5 (c) (26) - routine or continuing agency administration and management, not including new programs or major reordering of priorities and (33) adoption of regulation, policies, procedures and local legislative decisions in connection with any action on this list.

•B. Cross states that he has received the GML-239 response from the Town of Ithaca- No significant impact.

Resolution: 9649

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees adopts Proposed Local Law B of the year 2024 as Local Law 2 of the year 2024.

A LOCAL LAW TO AMEND THE VILLAGE OF CAYUGA HEIGHTS CODE TO DELETE ARTICLE XIII, “PROPERTY MAINTENANCE”

**FROM CHAPTER 305, "ZONING," AND
TO CREATE A NEW CHAPTER OF THE VILLAGE OF CAYUGA HEIGHTS CODE
TO BE ENTITLED, "PROPERTY MAINTENANCE"**

Be it enacted by the Board of Trustees of the Village of Cayuga Heights (the "Village") as follows:

SECTION I INTRODUCTION

The Village of Cayuga Heights occupies a small area above Cayuga Lake and the City of Ithaca that was founded, among other things, to be a neighborhood that takes advantage of its elevations, natural features, and planned land and streetscapes. This Local Law is intended to give residents of the Village and those who enforce our Local Laws a framework that clarifies policies and procedures necessary to address certain conditions, situations, and nuisances that may affect all of us as neighbors.

We want to encourage property owners to maintain a vibrant, flourishing landscape, considering as much as possible evolving ideas about creative, ecologically sensitive landscapes in a neighborhood of smaller residential lots.

Against this backdrop, it falls to the Village of Cayuga Heights to enforce the rules below. It must be emphasized that it is the purpose of this Local Law that our residents will always have notice and an opportunity to discuss with the appropriate Village official(s) their individual property situations. It is not our intent to require or encourage residents to convert areas that are not currently lawns into lawn areas. We strongly encourage discussion before any other actions become necessary.

We want to strike a balance between the rights of residents to choose how their properties look while being part of a community with a shared vision. This Introduction shall be deemed an integral part of Local Law B of the Year 2024 and shall be explicitly considered by any person, board, or court who or may interpret this Local Law.

PURPOSE AND INTENT

Currently, the requirements for maintenance of property in the Village of Cayuga Heights are found in the Village's Zoning Law (specifically, Article XIII, "Property Maintenance," of Chapter 305, "Zoning" of the Village Code, the "Current Property Maintenance Law"). The Village's Board of Trustees has determined that the Current Property Maintenance Law should be substantially revised to better serve the interests of the Village's residents and officials and to better preserve and protect the quality of life in the Village that derives from the physical and visual manner in which Village properties are maintained. This Local Law is intended to give the Village's residents and the officials who enforce the Village's laws more detailed guidance to understand what is or is not, permitted on the exterior of a lot, and a more streamlined mechanism for enforcing those requirements.

In cases that a property owner may violate this Local Law, this Local Law is intended to provide enforcement procedures that give the property owner adequate notice and the opportunity to discuss their situation with the appropriate Village officials. By deleting the Current Property Maintenance Law from the Village's Zoning Law, the Village will be able to implement the less procedurally complex and more expeditious enforcement provisions of this Local Law.

The Village Board of Trustees recognizes that violations of property maintenance requirements may threaten the health, safety, and welfare of Village residents, may create fire hazards, may endanger the environment and groundwater, may lead to infestation by insects, vermin, or rodents, may cause depreciation of property values, and may cause a blighting effect upon the neighborhood and community. Therefore, the Village Board has determined that such violation may constitute a public nuisance. To address the foregoing points, the purpose of this Local Law is to modify the Village Code to delete Chapter 305, Article XIII, and to create a new chapter that will outlined in greater detail the requirements for property maintenance.

SECTION II AUTHORITY

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law.

SECTION III DELETION FROM THE VILLAGE CODE OF ARTICLE XIII, "PROPERTY MAINTENANCE," OF CHAPTER 305, "ZONING"

Article XIII, "Property Maintenance," of Chapter 305, "Zoning," of the Village Code, is hereby deleted in its entirety.

SECTION IV ESTABLISHMENT OF VILLAGE CODE CHAPTER 209, "PROPERTY MAINTENANCE"

Chapter 209

PROPERTY MAINTENANCE

§ 209-1. Purpose.

The purpose of this chapter is to protect the public health, safety and welfare by establishing minimum standards governing the maintenance, appearance and condition of all property in the Village of Cayuga Heights. The further purpose of this chapter is to ensure compliance with all provisions of this chapter by providing equitable, expeditious and effective administration and enforcement and to provide penalties for violations of this chapter.

§ 209-2. Definitions.

For the purposes of this chapter, the following terms shall have the following definitions. In the event of a conflict between a definition provided below and a definition of the same term or word elsewhere in the Code of the Village of Cayuga Heights, the definition provided below shall provide the meaning and govern the use of such term or word in this chapter of the Code.

- A. **Front yard** means, as defined in the Village Zoning Law, the yard between the front lot line and the front facade of the principal building, extended from each rearmost exterior corner of the front façade, parallel to the front façade, to the adjacent side lot line. In addition, any yard that abuts a public or private street shall be considered a front yard for the purposes of this chapter; as a result, any corner lot, and any other lot with frontage on more than one public or private street, shall have a front yard adjacent to each street.
- B. **Garden** means a cultivated area dedicated to growing vegetables, fruits, annual and/or perennial plants, ornamental grasses and/or ground cover in a well-defined location.
- C. **Lot** means, as defined in the Village Zoning Law, any area of land bounded by property lines which is not divided into parts by a public street or railroad. Each part of any area so divided by a street or railroad is considered an individual lot.
- D. **Meadow** means an open habitat or field, 0.1 acre or larger, composed of one or more regionally native herbaceous plant communities, consisting mainly of grasses and other non-woody plants not including noxious and/or invasive weeds.
- E. **Environmentally sensitive areas** include areas with steep slopes, streams, wetlands, drainage swales and protective buffer areas.
- F. **Native plants** means those grasses (including prairie grasses), sedges (solid, triangular-stemmed plants resembling grasses) and forbs (flowering broadleaf plants) that are regionally native. Native plants do not include noxious weeds.
- G. **Noxious weeds** means any plant listed or otherwise identified, but not limited to, on a list of invasive species by New York State or by Tompkins County as being a weed.
- H. **Ornamental grasses and groundcovers** means species used for such purposes but does not include turf grasses or noxious weeds.
- I. **Planned natural landscaping** means intentional and maintained plantings of regionally native species. Planned natural landscaping does not include any species of turf grasses and is not intended to allow a property owner to ignore lawn care, or any other property maintenance requirements.
- J. **Street right-of-way** means, as defined in the Village Zoning Law, the lands under and bordering the travelled portion of a public street, road, or highway owned and maintained by the Village, to the width owned by the Village or otherwise as prescribed by applicable law.
- K. **Rain garden** means a garden composed of regionally native plants that is designed not only to aesthetically improve properties, but also to reduce the amount of stormwater and accompanying pollutants from entering streams, rivers and lakes.
- L. **Unmanaged plant growth** means any grass, hay, noxious weeds, brush or other vegetation which has grown to a height of over ten inches but does not include:
 - (1) Gardens and rain gardens, ornamental grasses and ground covers;
 - (2) Plants located on agricultural land;
 - (3) Plants located on shoreland within 35 feet of the ordinary high-water mark;
 - (4) Plants located within environmentally sensitive areas such as steep slopes, drainageways, stream and wetlands, and protective buffer areas;
 - (5) Planned natural landscaping that is wholly contained within the parcel on which it is planted and maintained; or
 - (6) Environmentally Sensitive areas

- M. Yard means, as defined in the Village Zoning Law, an open space on the same lot with a building, unoccupied and unobstructed from the ground upward except as otherwise permitted under applicable law.
- N. Paved means any ground surface covered by a material or combination of materials intended to prevent foot traffic or vehicular traffic from sinking into the soil. Paving includes but is not limited to asphalt, concrete, brick, gravel whether crushed or bank run, bluestone, cobblestones, sett (otherwise known as Belgian block) and perforated steel planking.
- O. Unimproved surface means any ground surface that is not occupied by a garden, meadow, planned natural landscaping, rain garden, or paved.
- P. Lawn area means and shall include all areas at ground level of any property that are not occupied by (a) man-made improvements or structures (including driveways and parking areas that are paved, (b) trees or shrubs, (c) ornamental grasses and groundcovers (d) gardens and rain gardens, (e) regionally native plants, nor (f) planned natural landscaping or environmentally sensitive areas. The term "lawn area" shall include, but shall not be limited to, (g) any area on which is growing any variation of turf grass, (h) any area on which has been allowed to grow noxious weeds or unmanaged plant growth.

§ 209-3. Maintenance of Yards.

A. The owner of any lot in the Village shall be responsible for maintaining the yard of such lot free of litter and all nuisances and hazards to the safety of owners, tenants, occupants, pedestrians and other persons having authorized access to the lot, and free of unsanitary conditions, and the owner shall promptly remove and abate any of the foregoing. Hazards shall include, but not be limited to, the following:

- (1) Refuse consisting of broken glass, garbage, trash and debris of any description, excepting brush piles so long as they are located in the back yard and are not visible from a public street or sidewalk;
- (2) Natural growth consisting of dead or dying trees or parts thereof and other natural growth which, by reason of age, rotting or deteriorating conditions or storm damage, are dangerous to persons and vehicles in the street right of way;
- (3) Overhangings consisting of loose, overhanging, and projecting objects and accumulations of ice and snow, which, by reason of location above ground level, constitute dangers to persons and vehicles in the street right of way;
- (4) Accumulation of stormwater other than in locations and to the extent designed for same in a stormwater management plan; and
- (5) Sources of infestation of any insects, rodents, or other pests.

B. The owner of any lot in the Village shall store, place or maintain the below specified items, property or materials only in accordance with the terms of this subsection B:

- (1) The following items, property or materials are not permitted to be stored, placed or maintained in any exterior location on any lot:
 - (a) abandoned appliances; and
 - (b) more than one (1) unregistered motor vehicle;
- (2) The following items, property, materials or growth are not permitted to be stored, placed or maintained in any front yard of any lot:

- (a) unstacked firewood for more than two weeks (*stacked* firewood is permitted to be stored in a front yard);
- (b) compost piles and brush piles;
- (c) furniture that is not lawn furniture;
- (d) building materials, commercial and industrial goods, equipment, and tools shall not be stored at any location in the front yard, except while construction is occurring on the lot;
- (e) motor vehicles on an unimproved surface;
- (f) boat, utility, vehicle or camping trailers on an unimproved surface;
- (f) storage units (including "PODS") and shipping containers for longer than thirty (30) days; and
- (g) meadows.

C. The owner of any lot in the Village shall be responsible for performing the following maintenance activities on an ongoing basis:

(1) Trees and other natural growth shall be kept pruned or trimmed in order that such trees and natural growth do not constitute a hazard, as described above. Other than such required pruning and trimming, trees and other natural growth are permitted without maintenance, unless otherwise required in accordance with any other provision of this chapter.

(2) All lawn areas shall be kept mowed such that the height of growth in any lawn area does not exceed 10 inches.

(3) Drainage systems, facilities and features shall be maintained in good operating condition and so as to prevent accumulation of stormwater, except in locations and to the extent designed for same in accordance with a stormwater management plan for the lot.

(4) Vegetation or lawn areas between the edge of pavement of any public street and the property line of the lot shall be maintained in the same manner and to the same standards as vegetation or lawn area within the adjacent lot, notwithstanding that this area is within the public street right-of-way; however, the Village shall be responsible for maintenance of any street trees in this area. Notwithstanding the foregoing, if any portion of these areas consist of a steep slope or other configuration that is reasonably likely to cause performance of such maintenance to constitute a hazard or danger, the owner of the lot may request assistance with such maintenance from the Village of Cayuga Heights Department of Public Works. The lot owner shall not install any hard surface in this area other than a connection between the edge of pavement of the adjacent public street and the driveway providing vehicular access to the lot, and then only as authorized in writing by the Code Enforcement Officer.

(5) Vegetation on a lot along a public street right-of-way or public sidewalk, or on areas between the edge of pavement of any public street and the property line of the lot (as described in subsection (4) above), shall be kept from becoming a hazard or nuisance to users of the public street or sidewalk. If such vegetation exists in areas between the edge of pavement of any public street and the property line of the lot, and if any portions of these areas consist of a steep slope or other configuration that is reasonably likely to cause performance of such maintenance to constitute a hazard or danger, the owner of the lot may request assistance with such maintenance from the Village of Cayuga Heights Department of Public Works.

(6) The exterior of all buildings shall be kept in good repair. Chimneys and flue and vent attachments shall be maintained in structurally sound and good operating condition.

§ 209-4. Enforcement.

A. General enforcement provisions. In the event that any owner of property in the Village is found to be in violation of this chapter, the Code Enforcement Officer and the Board of Trustees of the Village are responsible for enforcement. The Board of Trustees may from time to time enact amendments to this chapter, or additional chapters, that govern the Code Enforcement Officer's actions.

B. Code Enforcement Officer.

(1) The Village's Code Enforcement Officer shall have the authority to administer and enforce all provisions of this chapter.

(2) In the event the Code Enforcement Officer is unable to serve as such for any reason, the Village's Board of Trustees may appoint an individual to serve as Acting Code Enforcement Officer.

C. Violations and Complaints. The Code Enforcement Officer shall review and investigate complaints that allege or assert the existence of conditions or activities that fail to comply with this chapter. The Code Enforcement Officer shall respond to a complaint or violation by taking the following steps as appropriate:

(1) Performing an inspection of the conditions and/or activities alleged to be in violation and documenting the results of such inspection.

(2) If a violation is found to exist, providing the owner of the affected property with notice of the violation and opportunity to remedy, abate, correct, or cure the violation, or otherwise to achieve compliance with the applicable provision of this chapter. The notice shall be either hand-delivered to the owner or sent certified mail, return receipt requested, to the last known address of the owner, as it appears on the current tax records of the Village. The notice shall state the requirements for remediation set forth in subsection D immediately following this subsection C.

(3) In consultation with the Village's attorney, pursue such legal actions and proceedings as may be necessary to enforce this chapter.

D. Remediation. In any event that the Code Enforcement Officer determines that a violation of this chapter exists, and the Code Enforcement Officer shall so notify the owner in accordance with subsection C above, then:

(1) the owner is required to remedy, abate, correct, or cure the violation, or otherwise to achieve compliance within ten (10) business days of the date of the notice.

(2) the owner has the opportunity to have a meeting with the Code Enforcement Officer within such ten (10) business day cure period.

(3) if no agreement as to a resolution is reached, the owner can request a hearing with the Board of Trustees, and the ten (10) business day cure period shall be extended through the date ten (10) business days following the date of the Board of Trustees' decision.

(4) After the hearing, the Board of Trustees will reach a decision which shall be final.

(5) if, within the ten (10) Business day cure period, the owner fails to remedy, abate, correct, or cure the violation and the owner fails to obtain, following a hearing before the Code Enforcement Officer, a written extension of the cure period or withdrawal of the notice of violation, the Code Enforcement Officer shall send the owner a second notice in the manner described in subsection C above, which notice shall advise the owner of the consequences and penalties described below.

(6) if the owner fails to remedy, abate, correct, or cure the violation, or otherwise to achieve compliance within ten (10) business days of the date of the second notice, the Village shall impose and the owner shall be obligated to pay an initial fine in the amount of one hundred fifty and no/100 (\$150.00) dollars, and additional fines for every subsequent period of ten (10) Business days during which the owner has failed to achieve compliance, each in the amount of an additional one hundred fifty and no/100 (\$150.00) dollars.

(7) if the owner does not deliver payment to the Village of such fines within thirty (30) days of the date that any such fine has been imposed, such fines shall be charged and assessed against said property, shall constitute a lien and charge on the real property on which such lien is levied until paid or otherwise satisfied or discharged, and if not paid by such time, shall be collected in the same manner and at the same time as other Village charges against such real property as part of the Village's tax next due and payable. In addition, the Village may commence any other action or proceeding available to collect such fines, together with the costs and expenses incurred by the Village as a result of such action or proceeding.

(8) if the Code Enforcement Officer determines that a violation exists, the Code Enforcement Officer also may determine that the violation is or may become ongoing or recurring, such as the failure to maintain the height of growth in a lawn area, in which event such ongoing or recurring violation shall be subject to the additional fines described in subsection D(6) above, on an ongoing basis, without further notification to the property owner. These additional fines shall constitute a lien on the subject property and shall be collected as provided in subsection D(7) above.

(9) The remediation of any violation of the requirements of this chapter by the Village or its agents shall not operate to excuse the owner from properly maintaining any property as required by this chapter, and such owner shall, notwithstanding such action, be subject to any other penalties provided for herein.

E. Recordkeeping.

(1) The Code Enforcement Officer shall keep permanent records of all activities undertaken in connection with enforcement of the requirements of this chapter, including records of:

- (a) All inspections performed and investigations conducted;
- (b) All statements and reports issued;
- (c) All complaints received;
- (d) All other activities specified in or contemplated by this chapter; and
- (e) All fees charged and collected.

(2) All such records shall be public records open for public inspection during normal business hours and subject to the terms of the New York State Freedom of Information Law, including the exemptions provided therein.

SECTION V SUPERSEDING EFFECT

All Local Laws, Articles, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect. Without limiting the foregoing, to any extent that the terms of the Zoning Law of the Village of Cayuga Heights are deemed to be in conflict with the requirements of this Local Law, the terms of this Local Law shall govern and control.

SECTION VI PARTIAL INVALIDITY.

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION VII EFFECTIVE DATE.

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

- Trustee Conway states that he appreciates all the efforts that went into this discussion.
- Trustee Salton states that there was a lot of debate and different points of view and he reacted similarly to the way Mr. Burrows has reacted and as the committee worked through things, he realized that we need to give this law a try.

Mayor Woodard thanks the efforts of the Property Maintenance Taskforce.

Motion: Trustee Robinson

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

b. Mayor Hours of Service: Mayor Woodard would like to formally set the number of hours her position requires.

- Mayor Woodard states that several years ago when Mayor Supron was elected the Board passed a resolution giving the ability to the elected Mayor to decide how many hours he or she would work.
- Mayor Woodard states that when she was appointed, she just decided that fifteen (15) hours a week. Now after eight years, she can tell us that she works more than 15 hours a week.
- Mayor Woodard states that she is uncomfortable with the fact that when a new mayor is elected, they get to write their own ticket, therefore, she would like to propose that the Mayors hours should be twenty (20) hours a week.
- Trustee Robinson states that Mayor Woodard should keep track of her hours and report this to the Village HR Committee for review.

c. Tim Eighmey Resolution: As Village Working Supervisor he will be retiring at the beginning of June.

Resolution: 9650

**RECOGNITION OF THE PAST AND CONTINUED OUTSTANDING
PUBLIC SERVICE OF TIM EIGHMEY**

WHEREAS, Tim has served the Village of Cayuga Heights since November of 2006; and

WHEREAS, Tim has brought respect, honor, and integrity to his role within the Village Department of Public Works; and

WHEREAS, Tim was quickly promoted to Senior Motor Equipment Operator in the summer of 2007; and

WHEREAS, Tim has been the DPW Working Supervisor since 2016 and will retire with that important role; and

WHEREAS, Tim has consistently applied his skills to go above the standards in the Village of Cayuga Heights,

NOW, THEREFORE, BE IT RESOLVED, that the Cayuga Heights Board of Trustees does hereby commend Tim Eighmey for his dedication, commitment, and outstanding past and continued public service to the Village of Cayuga Heights.

Motion: Trustee Robinson

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

d. Gang of Six Update: The city/ Town of Ithaca, Town/ Village of Lansing, and Town of Dryden are considered a regional resource for the Village WWTP.

•Mayor Woodard states that she presented to the group a PowerPoint presentation (**1:08:55 of the Zoom Recording**) showing the sewer flow rates over the last year.

•Mayor Woodard states that the village also discussed the need for infrastructure improvements, the timing of potential impacts, and the importance of convincing the public of steps being taken to reduce water usage. The ongoing issue of inflow and infiltration (I & I), the growth in housing and population, and the expiration of the agreement in 2025 are all concerns for future sewage management.

- Trustee Hubbell asks what the IAWWFT’s capacity is per day.
- Mayor Woodard states that the IAWWFT has a capacity of twenty (20) million gallons per day.
- Mayor Woodard states that we all have the capacity when there are no rain events.
- Trustee Salton states that right now is a good time to start planning for future renegotiations.
- Trustee Robinson states that the presentation shows that we are running close to our capacity too often and need the other municipalities to step up and start responding to the concerns of I & I.

e. WWTP Solar Project: The Village is getting closer to signing a contract to have solar panels installed on the roofs of the Village WWTP.

- Mayor Woodard states that this money is coming from the NYSERDA Grants that the Village has been awarded for Clean Energy Community (CEC) initiatives. The total cost of this project will be around \$78,000.
- Climate Smart Community Taskforce Chair A. Wagenknecht-Weisner states that the Village has earned a \$10,000 grant and is close to having enough points from previous CEC campaigns to receive a \$50,000 grant.
- Mayor Woodard states that the project could be started in early October.

Resolution: 9651

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves accepting the Clean Energy Communities Grant in the amount of \$10,000 for a solar panel installation at the Village WWTP and authorizing Mayor Woodard to sign any documentation associated with this award.

Motion: Trustee Biloski

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

f. Parks and Trails Grant Update: Once again the Village was successful and will be awarded \$5000 for sidewalks restoration in Sunset Park.

- Mayor Woodard states that this submission was for replacing the old sidewalk that is at the beginning of the entrance. The Village would utilize DPW staff to complete this work.

g. Appointment of Justice Clauson as the Village Associate Justice: Newly elected Justice Bergin has requested that Mayor Woodard appoint an Associate Justice to serve in her absence.

- Mayor Woodard states that she met with Justice Clauson from the Town of Dryden to discuss his interest in serving as our Associate Justice.

- The Board agreed to discuss this topic in Executive Session at the end of this meeting.

6. Report of the Trustees:

- Trustee Robinson states that the Phase 2 WWTP construction project is nearing completion.

- Trustee Robinson states that Phase 2.1 has begun, and the trickling filter pumps have been installed.

- Trustee Robinson states that NYSEG is trying to eliminate the double utility poles within the Village.

- Trustee Robinson states that we are still waiting for Bridge New York to announce if we were selected to receive funding for the Renwick Brook Culvert Project. The timing of this is critical with the construction of the Cayuga Heights Rd. Sidewalk Project.

- Trustee Hubbell states the Cayuga Lake Watershed Intermunicipal Organization (CLWIO) will meet in person later this month to meet with the new manager.

- Trustee Biloski states that the Administrative Committee met and discussed the following. The court office was cleaned and painted by Sergeant Manning and Clerk Walker. The first Village Court was held on May 2, 2024.

Bank accounts have been updated, a Meeting room microphone was added to ensure all could hear online, Zoom training for the Deputy Clerks was completed and an article was submitted to the eNewsblast on wild animals.

- Trustee Biloski states that the committee will be discussing an insert for the Village tax bills that will be going out on June 1, 2024.

- Trustee Salton states that the Village Public Safety Committee did not meet this month.

- Trustee Rennkamp states that the Village Finance Committee did not meet this month but will discuss next month's sewer revenues and expenditures and wrap up the ARPA fund expenditures.

8. Report of Superintendent of Public Works Cross:

- B. Cross states that he has seen NYSEG taking care of some poles.

- B. Cross states that the Walking Safe Cayuga Heights Sidewalk curbing has been completed. The next step is the sidewalks themselves and wrap up the project by the end of the month.

- B. Cross states that Fisher and Associates have been doing a great job overseeing this project. This is a great turnaround from what we were concerned about in the beginning.

- B. Cross states that the Public Informational Meeting was hosted on May 8, 2024 at 7:00 p.m. [Zoom Meeting](#)

9. Report of Police Chief Wright: Submitted Report (Exhibit 2025-021)

- Chief Wright was absent from tonight’s meeting and Sergeant Manning presented the monthly report.

- Sergeant Manning states that the Cayuga Heights Police Department was awarded \$67,900 in NYS Funding for upgrading police equipment. Overall, NYS set aside \$127,000,000 of funding for 378 law enforcement agencies.

- Sergeant Manning states that the two big ticket items for our department will be new radios and surveillance cameras, both mobile and fixed.

10. Report of Director of Public Works Wiese: Submitted Report (Exhibit 2025-022)

- Director Wiese states that the crew has also been working on finding I & I in some of the off-road areas in the Village. Precision Piping is currently in the Village and is lining 16 manholes. They have stated that each one has been proven to have significant I & I issues.

- Trustee Biloski asked how long this lining will last.

- Director Wiese states that he thinks around seventy years old but will double-check that and get back to the Board.

- Director Wiese states that his department has had an intern from TST Boces at the Village DPW for the last few weeks. That intern is now interested in becoming our summer seasonal helper.

- Director Wiese states that he will be asking for Board approval at the June Meeting.

- Director Wiese states that the Village is down to 16 curve value boxes to inspect. To date, we have 32 undetermined materials boxes that are either galvanized, brass, or steel.

- Director Wiese states that he has found an applicant for the Motor Equipment Operator position that the department has open. He would like to offer James Thomas DeAveiro Jr. who is currently a Heavy Motor Equipment Operator for the Town of Liberty.

Resolution: 9652

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes hiring

Thomas DeAveiro Jr. for the position of Village Motor Equipment Operator at the proper Teamsters Union Contract rate subject to a successful background investigation.

Motion: Trustee Biloski

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

- Director Wiese states that he will be moving the staff to a four-day ten-hour work week starting on June 10, 2024.
- Trustee Salton states that he does not agree with the theory that more work gets done within a four-ten-hour work week. He would like to see a rotation of guys, so someone is here every day of the week.
- Mayor Woodard shares another graph of sewer flows from the Village WWTP (2:20:24) [Zoom Meeting](#)

11. Report of Clerk Walker: Submitted Report (Exhibit 2025-023)

- Clerk Walker states that he was approached by Village resident R. Nesbitt this afternoon to discuss a water leak on his property. Bolton Point alerted R. Nesbitt of an increase in water consumption at his residence. It turns out to be a water irrigation line broke and was leaking water in the yard.
- Clerk Walker states that R. Nesbitt would like to Board to consider sewer charges relief since this water did not enter into the sanitary sewer line.
- Trustee Robinson states that in the past we used some method to calculate an average.
- Mayor Woodard states that she recommends taking the average of the last year.

Resolution: 9653

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves waiving \$169.91 of sewer charges from the May 2024 billing cycle for water that did not enter into the sanitary sewer line from a water line leak in the yard area of account J2211 property.

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

- Clerk Walker states that we will need to change the meeting date for the June Board of Trustees meeting since June 19, 2024, is a holiday.
- Trustee Robinson states that Tuesday, June 18, 2024 will work.

Resolution: 9654

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves changing the June Board of Trustees meeting date from June 19, 2024, to June 18, 2024.

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

- Clerk Walker states that he has finally found a mason to do the work on Marcham Hall. Reilly Masonry has presented a proposal for \$17,000 and can complete the work this August.

12. Report of Attorney R. Marcus: Attorney R. Marcus requests an Executive Session at 9:06 p.m.

13. Executive Session:

Resolution: 9655

WHEREAS: The NYS Open Meeting Law §105 prescribes matters for which a public body may conduct an executive session; and,

WHEREAS: Upon a majority vote of its total membership, taken in an open meeting under a motion identifying the general area or areas of the subject or subjects to be considered; and,

WHEREAS: The conduct an executive session for these enumerated purposes only, provided, however, that noaction by formal vote shall be taken to appropriate public money:

THEREFORE, BE IT RESOLVED THAT An Executive Session of the Village of Cayuga Heights Board

of Trustees is conducted for subsection (F) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•The Board of Trustees exits Executive Session at 10:05 p.m. and returns to an open meeting.

Resolution: 9656

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees return to an open meeting.

Motion: Trustee Robinson

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

14. Adjournment: Mayor Woodard adjourns the meeting at 10:05 p.m.

EXHIBIT 2025 - 025

June 18, 2024

Honorable Linda Woodard
Board of Trustees
Village of Cayuga Heights

Monthly Report May 2024

We picked the pace up again in May with 55 runs. We had 33 calls in the Village of Cayuga Heights, 18 calls in the Town of Ithaca and 4 mutual aid requests. There were 28 EMS calls and 27 fire responses. Late in the month we were requested to Muriel Street for a power line down in the roadway that was sparking. We responded and found a live line down in the roadway and quickly closed off both ends of the street. While assessing the situation and contacting NYSEG for assistance we noticed some smoke coming from the side of the house in the area of the downstairs apartment. We quickly found that there was a fire on the side of the structure and knocked it down with fire extinguishers. We found the cause to be from the live line falling over the cable line on the same pole and energizing the cable line. The cable line was grounded but not enough to take all the power that the primary had, and it caused the cable box on the house to explode and burn the side of the structure. Luckily, it was noticed before the fire became more involved. We train for this situation. There are many times that the cable lines are the ones that get struck and knocked down because they are the low hanging fruit on the poles. Most of the time this is fine as they are not energized like a power line is but there are times, like this call, where the power line falls over the cable line and charges it. We always ensure that the lines are not energized and always err on the side of caution.

Training through May continued with mostly individual and small group sessions aimed at completing checklists for interior and driver status changes. While drivers are working on clearance, they are required to spend time doing multiple truck pumping evolutions. These evolutions require members to deploy handlines so the operator can pump through multiple hoses at one time. This requires them to understand how much on-board water they are going through as well as quickly ensuring that they have a good connection to either a hydrant or portable pond. All of these skills for the driver require help and are a great opportunity for people to handle hoses and set up water supply.

As the fiscal year ended, we were able to determine that we could afford to replace some aging equipment. We have ropes and hardware on the engines that allow us to provide low angle rescue capabilities. Low angle rescues would be in areas where we would find ourselves going down a hillside to aid and move individuals back up the hill. We are not equipped to perform high angle rescues and would call IFD if we need that capability, but we are trained to perform low angle. Much of our equipment was a decade or more old. We purchased some new ropes and safety hardware and put it in service. We budgeted for the purchase of new thermal imaging cameras in the FY 24/25 budget. The cameras were budgeted for will be in and installed in early June. We determined that we would be able to purchase three other cameras for the back of each heavy truck. These cameras are great pieces of equipment but not as "high end" as the others. They are still great cameras, and this will allow each team of firefighters on each piece of apparatus to be able to carry a thermal imager. This will be a huge leap forward in safety for our members. We are expecting delivery in early June of our new battery powered rescue tools and will arrange a training session with the equipment dealer when these come in.

We had several members graduate in May from Cornell University. We hosted our annual graduates dinner for the families. It is always great to meet the families of our members. The fire department becomes such a large part of our members lives

here in Ithaca and it is great to see the families at the station and experience their excitement at seeing what has dominated so much of their graduates time.

We are proud to announce that Lt. Macey Chasman, who has been hired by the Ithaca Fire Department, graduated from the fire academy, and was awarded the Outstanding Professionalism Award for his class. Mac will be working for IFD and will stay at the station as a bunker.

We hope everyone has a safe summer.

Sincerely,

George Tamborelle
Fire Chief/Fire Superintendent

EXHIBIT 2025 - 026

**RESOLUTION BY THE AUTHORITY HAVING JURISDICTION OVER THE FIRE COMPANY,
FIRE DEPARTMENT OR EMERGENCY SERVICE AGENCY**

Resolution to be adopted by the Board of Fire Commissioners, if any, and by the Village Board.

RESOLVED that the Village of Cayuga Heights encourages the participation in the Tompkins County Fire & EMS Mutual Aid Plan as now in force and amended from time to time and, certifies to the Tompkins County Board of Representatives through the Tompkins County Emergency Services Coordinator that no restriction exists against “outside service” by such fire department/company or EMS agency within the meaning of Section 200 of the General Municipal Law which would affect the power of such fire department/company or EMS agency to participate in such plan.

RESOLVED FURTHER that a copy of this resolution be filed with the Department of Emergency Response.

EXHIBIT 2025 - 027

**VILLAGE OF CAYUGA HEIGHTS
TREASURER'S REPORT
MAY 2024**

Revenues and Expenses:

May month end bank to book reconciliations are complete and has been signed off by Deputy Treasurer Rennekamp. The report from Williamson is attached to this report.

Income:

Our NYCLASS investments continue to do well. Property tax revenue is being moved into that account to take advantage of the high interest rates until we need it. All reserves are also in NYCLASS earning interest until we need them.

Debt:

The newest fire truck is now paid off with the final 100,000 principal payment being made in early June. The payment wasn't due until February but by paying it off early we save around \$5,000 in interest.

Approval of Abstract 13:

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #13 for FYE2024 (the final abstract of FY2024) consisting of:

- TA vouchers 93-97 in the amount of \$7,522.58 and
- Consolidated Fund vouchers 931-999 in the amount of \$469,806.97

and the Treasurer is instructed to make payments thereon.

Approval of Year-End Budget Modifications:

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes the Treasurer to make FYE2024 Final Budget Modifications as necessary to bring any overdrawn expenditure accounts to zero in the General, Water, and Sewer Funds.

Approval of Abstract 1:

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #1 for FYE2025 consisting of:

- TA vouchers 1-4 in the amount of \$20,383.66 and
- Consolidated Fund vouchers 1-37 in the amount of \$483,415.09

and the Treasurer is instructed to make payments thereon.

Respectfully Submitted

Laura W. Dolch

Laura W. Dolch Treasurer #1

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF CAYUGA HEIGHTS:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of May, 2024:

DATED: June 6, 2024

Laura W. Doherty
TREASURER

	Balance 04/30/2024	Increases	Decreases	Balance 05/31/2024
A GENERAL FUND - VILLAGE				
CASH - CHECKING	2,760,547.76	170,398.70	729,594.51	2,201,351.95
CASH - SAVING	61,648.08	90,002.67	30,000.00	121,650.75
CERTIFICATE OF DEPOSIT	427,647.96	0.00	0.00	427,647.96
NYCLASS GENERAL	289,497.38	251,638.17	0.00	541,135.55
PETTY CASH	450.00	0.00	0.00	450.00
TOTAL	3,539,791.18	512,039.54	759,594.51	3,292,236.21
CD SPECIAL GRANT FUND				
CASH	4,471.89	445.17	445.17	4,471.89
CASH - POLICE COMP TIME RESERV	25,369.10	1,636.31	0.00	27,005.41
CASH - ARPA FUNDS 2021	3,689.05	237.94	0.00	3,926.99
CASH - ARPA Funds 2022	61,879.05	3,991.22	0.00	65,870.27
CASH - JCAP COURTROOM SEATING	445.17	0.00	445.17	0.00
CASH - POL TRIAD GRANTS	11,264.35	726.55	0.00	11,990.90
CASH - BEAUTIFICATION SPECIAL	3,099.33	199.91	0.00	3,299.24
CASH - FIRE DEPT DONATIONS	32,568.37	2,100.66	0.00	34,669.03
RESERVE FOR BANK INTEREST	13,534.01	1,060.65	14,594.66	0.00
CASH - GENERAL POLICE DONATION	59,404.06	3,831.57	0.00	63,235.63
Garbage Truck Reserve	14,000.00	903.00	0.00	14,903.00
Water Main Reserve	15,000.00	15,562.16	14,594.66	15,967.50
TOTAL	244,724.38	30,695.14	30,079.66	245,339.86
F WATER FUND				
CASH - CHECKING	330,541.26	180,789.95	132,574.97	378,756.24
NYClass - Water	60,020.22	265.65	0.00	60,285.87
TOTAL	390,561.48	181,055.60	132,574.97	439,042.11
G SEWER FUND				
CASH - CHECKING	151,265.12	320,607.20	317,285.20	154,587.12
NYCLASS SEWER	183,178.64	810.78	0.00	183,989.62
TOTAL	334,443.96	321,417.98	317,285.20	338,576.74
H CAPITAL FUND				
CASH - CHECKING	-3,142,625.60	800,000.00	267,094.13	-2,609,719.73
NY CLASS	2,402,902.01	8,694.09	800,000.00	1,611,596.10
TOTAL	-739,723.59	808,694.09	1,067,094.13	-998,123.63
TA TRUST & AGENCY				
CASH - CHECKING	18,226.63	303,309.92	297,626.06	23,910.49
TOTAL	18,226.63	303,309.92	297,626.06	23,910.49
TOTAL ALL FUNDS	3,788,024.04	2,157,212.27	2,604,254.53	3,340,981.78

Budget Summary

GENERAL FUND	FY 2021	FY 2022	actual FY 2023	budgeted FY2024	actual FY2024	diff bud vs act	budgeted FY2025
TOTAL REVENUES	4,561,788	4,375,741	4,430,854	4,452,393	4,886,305	433,912	\$ 4,884,303
TOTAL EXPENDITURES	3,453,069	3,313,717	4,388,797	4,659,205	4,616,984	-42,221	\$ 5,339,255
DIFFERENCE	1,108,719	1,062,024	42,057	-206,812	269,321		\$ (454,952)
Fund balance (start of year)							\$ 3,003,307
Fund balance after balancing the budget							\$ 2,548,355

SEWER FUND	FY 2021	FY 2022	Actual FY 2023	Proposed Budget FY2024	Actual FY2024	diff btwn bud and ac	Budget FY2025
TOTAL REVENUES	\$1,247,378	\$ 1,475,143	\$ 1,406,467	\$ 1,911,706	\$ 1,792,720	\$ (118,986)	\$ 2,003,241
TOTAL EXPENDITURES	\$1,032,835	\$ 1,238,106	\$ 1,734,410	\$ 2,682,159	\$ 2,219,118	\$ (463,041)	\$ 2,588,236
DIFFERENCE	\$ 214,543	\$ 237,038	\$ (327,942)	\$ (770,453)	\$ (426,398)		\$ (584,995)
FUND BALANCE (start of the year)							\$ 1,060,319
Fund Balance after balancing the budget							\$ 475,324

WATER FUND		Budget	Actual	diff 2024 bud and ac	budget
FY 2022	FY 2023	FY2024	FY2024		FY2025
\$ 782,521.38	\$ 760,766.20	\$ 799,000.00	\$ 786,652.38	\$ 12,347.62	\$ 814,500.00
				\$ -	
\$ 649,096.53	\$ 704,728.41	\$ 814,717.59	\$ 766,281.01	\$ 48,436.58	\$ 877,413.44
\$ 133,424.85	\$ 56,037.79	\$ (15,717.59)	\$ 20,371.37		\$ (62,913.44)
	\$ 398,493.00	\$ 382,775.41			\$ 424,296.19
					\$ 361,382.75

EXHIBIT 2025 – 028



**Village of Cayuga Heights
Police Department**

Jerry L. Wright
Chief of Police

6/12/24

To: The Honorable Mayor Woodard
Members of the Board of Trustees
Village of Cayuga Heights

Re: Report of the Police Department for May 2024.

In the month of May 2024, the police department received 405 calls for service. In addition to these calls 66 uniform traffic tickets were issued and 2 parking violations were cited. A breakdown of the calls for service is as follows:

One Felony Drug arrest was made after investigation of a traffic stop. Officers found an occupant of the vehicle to be in possession of a quantity of illegal drugs which led to the filing of a D Felony charge.

Penal Law Misdemeanors. There were seven Misdemeanor arrest charges filed after investigation of four traffic stops. Included in these arrests were four drug possession charges, one resisting arrest charge and one charge of Obstruction of Governmental Administration.

Vehicle and Traffic Misdemeanors. The investigation of 5 Traffic Stops led to 5 Vehicle and Traffic Misdemeanor charges; 3 for Suspended Registration, 1 for Reckless Driving, and 1 for Aggravated Unlicensed Operation of a Motor Vehicle 2nd. One of the arrests for Suspended Registration occurred in association with the Felony Drug arrest mentioned above.

Penal Law Violations. One report of Trespass was handled which turned out to be two subjects in Sunset Park After Hours. No violations were issued.

Local Law Violations. Three reports of loose dogs were handled with no citations being issued. On two separate occasions the overnight officer observed individuals in Sunset Park after hours. The subjects were advised of the park hours and left without incident. Two Noise complaints of loud parties were reported. One of the complaints was unfounded by the officer as they were unable to locate any party or loud noise. The remaining complaint is under investigation. A report of two individuals going door to door was made. The on-duty officer was able to make contact with the individuals who claimed to represent a religious entity. The officer encouraged them to register with the police department to avoid any further complaints from concerned residents.

Two Warrant Arrests were made. One was executed after investigation of a Check the Welfare complaint and the other was

executed during a traffic stop.

Three incidents involving Mental Hygiene Law were investigated. An individual was taken into custody under the MHY941 law after the on-duty officer responded to a call for Check the Welfare. A report of a suicidal subject in possession of a weapon was received. Officers responded to the scene and the suspect was taken into custody for MHY941 and transported to the hospital for evaluation. A call for a domestic dispute occurred which led to charges of Menacing 2nd- Weapon and Criminal Possession of a Weapon-4th, the subject was also taken into custody under the 941 Mental Hygiene Law and turned over to hospital staff for evaluation.

Arrest Offenses. The following 19 charges were filed by CHPD Officers: 1 Felony Criminal Possession of a Controlled Substance 5th, 2 Criminal Possession of a Controlled Substance 7th, 2 Criminal Use of Drug Paraphernalia 2nd, 1 Criminal Possession of a Weapon 4th, 1 Menacing 2nd, 1 Resisting Arrest, 1 Obstruction of Governmental Administration, 1 Reckless Driving, 3 Suspended Registration, 1 Aggravated Unlicensed Operation of a Motor Vehicle 2nd, 2 Execution of a Warrant, 3 Taken into Custody Mentally Ill,

1 Motor vehicle accident was investigated which occurred at the intersection of Jessup Rd. and Pleasant Grove Rd.

No incidents involving deer were reported.

13 calls for service were completed under the Tompkins County Mutual Aid Agreement, ten involving CHPD officers assisting other agencies and three involving other agencies assisting CHPD officers.

Over the course of the month, Officers took part in the following training and/or events: On the 5th Officers assisted with traffic control for the annual CHES 5k Run. On the 15th Officers Barr and Manheim conducted a Commercial Vehicle Safety Inspection Detail. Part time officers completed range qualifications on the 20th while full time officers qualified on the 22nd. On the 21st and 22nd Officers Lansing and Langlois attended AR Rifle Armorer School in Horseheads.

The full-time officers worked a total of 85 hours of overtime and the part-time officers worked a total of 274 hours.

Sincerely,

Chief Jerry Wright

EXHIBIT 2025 - 029

**Village of Cayuga Heights
Mike Wiese – B.O.T Report
June 18th, 2024**

Street –

Working with the site contractor for the Kline Road project to start restoration work which was outside of their contract.

Worked with Tompkins County to hydroseed various locations throughout the Village that had been exposed due to ditching or other work.

Water –

Located three water valves that has water leaking through the valve boxes. All three valves were excavated and replaced.

On June 4th a transmission water main was found to have a leak at the intersection of Hanshaw Road and Pleasant Grove Road. The transmission main is owned by and maintained by Bolton Point. The leak was identified and a section of pipe was repaired.

Finished work with Hydro-X in the Village to identify water service materials throughout the Village. 5 properties remain to be discovered and will be scheduled for this summer.

Personnel –

James DeAveiro Jr. started as a new MEO on June 10th and is fitting in well with the crew.

We have opened applications for a seasonal worker and would like to extend an offer to Michael Day to join our crew. He was a spring intern through the TST Boces program and has shown he can be a helpful asset to the Village.

Clerk's Report:

The Tompkins County Health Consortium is requesting a new MCA Resolution as required by the Department of Financial Services. It was assumed one resolution would cover multiple years but that is not the case for now.

RESOLUTION AND SIGNATURE DOCUMENT TO APPROVE MCA YEARLY

Approval of the 2024 Amendment to the Municipal Cooperative Agreement for the Greater Tompkins County Municipal Health Insurance Consortium

WHEREAS, the Village of Cayuga Heights is a Participant in the Greater Tompkins County Municipal Health Insurance Consortium (the "Consortium"), a municipal cooperative organized under Article 47 of the New York Insurance Law, and

WHEREAS, the municipal participants in the Consortium, including this body, have approved and executed a certain Municipal Cooperation Agreement (the "Agreement"; effective date of October 1, 2010), and

WHEREAS, Article 47 of the New York Insurance Law (the "Insurance Law") and the rules and regulations of the New York State Department of Financial Services set forth certain requirements for governance of municipal cooperatives that offer self-insured municipal cooperative health insurance plans, and

WHEREAS, the Agreement sets forth in Section Q2 that continuation of the Consortium under the terms and conditions of the Agreement, or any amendments or restatements thereto, shall be subject to Board review and upon acceptance of any new Participant hereafter, and

WHEREAS, the Municipal Cooperative Agreement requires that amendments to the agreement be presented to each participant for review and adopted by a majority vote by its municipal board, and

WHEREAS, the Village of Cayuga Heights (municipality) is in receipt of the proposed amended Agreement and has determined that it is in the best interest of its constituents who are served by the Consortium to amend the Agreement as set forth in the Amended Municipal Cooperative Agreement, now therefore be it

RESOLVED that upon receipt and review of the amended Agreement, the Village of Cayuga Heights approves at a meeting of the governing body held on June 18th, 2024, authorizes the Chief Elected Official, Mayor Woodard to sign the **2024** Amendment to the Municipal Cooperative Agreement (Effective 1.1.24) of the Greater Tompkins County Municipal Health Insurance Consortium as recommended by the Board of Directors.