

Zoom ID # 4118425407

VILLAGE OF CAYUGA HEIGHT  
BOARD OF TRUSTEES  
SPECIAL MEETING

September 11<sup>th</sup> 2024  
9:30 a.m.

**Present:** Trustees: Biloski, Conway, Hubbell, Robinson, and Salton; Police Chief Wright; Clerk Walker.

**Absent:** Mayor Woodard, Trustee Rennekamp

**1. Call to Order:** Deputy Mayor Robinson calls the meeting to order at 9:33 a.m.

**2. Privilege of the floor:** No members wish to speak

**3. Justice Court Assistance Program (JCAP) Grant Application:**

•Deputy Mayor R. Robinson states that the Village Court is applying for this grant in the amount of \$6339.86

**Resolution: 9683**

**WHEREAS,** The State of New York in 1999 established the Justice Court Assistance Program (JCAP) Grant in order to provide State assistance to Town and Village Courts, and

**WHEREAS,** the Village of Cayuga Heights Board of Trustees has determined that participation in the JCAP Grant application is desirable, and is in the public interest, and

**WHEREAS,** the maximum JCAP award is \$30,000 and

**WHEREAS,** the Village of Cayuga Heights Board of Trustees authorizes the Village Justice Court to submit a 2024 JCAP Grant application,

**NOW THEREFOR BE IT RESOLVED that** the Village of Cayuga Heights Board of Trustees approves the submission of a JCAP Grant application in the amount of \$6339.86 for a desk with storage cabinets and a new commercial shredder.

•Village Clerk Walker states that this money would be allocated to a new court desk and cabinets and a new commercial shredder.

•Trustee Conway asks if there is any reason why we wouldn't ask for this or any negative repercussions.

• Village Clerk Walker states that there is not.

•Trustee Biloski asks if the money requested will cover all the expenses.

•Village Clerk Walker states that the grant application money will cover what has been requested.

•Trustee Salton states that there is a mistyped word and supports this resolution as corrected.

*Motion:* Trustee Hubbell

*Second:* Trustee Salton

*Ayes;* Trustees: Biloski, Conway, Hubbell, Robinson, and Salton

*Nay & Abstentions:* None

**Motion Carried**

**4. Executive Session:**

•Deputy Mayor Robinson states the next item on the agenda is an Executive Session for subsection (f)

**Resolution: 9684**

**WHEREAS:** The NYS Open Meeting Law §105 prescribes matters for which a public body may conduct an executive session; and,

**WHEREAS:** Upon a majority vote of its total membership, taken in an open meeting under a motion identifying the general area or areas of the subject or subjects to be considered; and,

**WHEREAS:** The conduct an executive session for these enumerated purposes only, provided, however, that noaction by formal vote shall be taken to appropriate public money:

**THEREFORE, BE IT RESOLVED THAT** An Executive Session of the Village of Cayuga Heights Board of Trustees is conducted for subsection (F) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

*Motion:* Trustee Salton

*Second:* Trustee Conway

*Ayes:* Trustees: Biloski, Conway, Hubbell, Robinson and Salton

*Nays:* none

*Abstentions:* none

**Motion Carried**

•The Board of Trustees exits Executive Session

**Resolution: 9685**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees exits Executive Session and returns to an open meeting.

*Motion:* Trustee Salton

*Second:* Trustee Hubbell

*Ayes:* Trustees: Biloski, Conway, Hubbell, Robinson and Salton

*Nays:* none

*Abstentions:* none

**Motion Carried**

**Resolution: 9686**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves and authorizes accepting the engagement letter from Williams, Clue, and Stevens Law Firm to represent the Village of Cayuga Heights.

*Motion:* Trustee Salton

*Second:* Trustee Hubbell

*Ayes:* Trustees: Biloski, Conway, Hubbell, Robinson and Salton

*Nays:* none

*Abstentions:* none

**Motion Carried**

**14. Adjournment:** Mayor Woodard adjourns the meeting at 10:05 a.m.